

Business & Transformation

Scrutiny Panel

CARLISLE
CITY COUNCIL

Agenda
Item:

A.2

Meeting Date:

Portfolio:

Key Decision:

Within Policy and
Budget Framework

Private/Public

30

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No

Public

Title:

Report of:

Report Number:

Overview Report

Policy & Communications Manager

OS.14/19

Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Review the current work programme and resolutions and make recommendations for the future work programme

Tracking

Executive:	Not applicable
Scrutiny:	B&TSP 30/5/19
Council:	Not applicable

1. Notice of Key Decisions

1.1 The most recent Notice of Key Executive Decisions was published on 30th April 2019. This was circulated to all Members. The following items fall within the remit of this Panel:

Items which have been included in the Panel's Work Programme:

KD.05/19 2018/19 Provisional Outturn Reports

KD.08/19 The Medium-Term Financial Plan (including the Corporate Charging Policy & the Capital Investment Strategy 2020/21 to 2024/25)

KD.09/19 The Asset Management Plan 2019 to 2024

KD.14/19 Sands Centre Redevelopment

Items which have not been included in the Panel's Work Programme:

None

2. References from Executive

2.1 None

3. Progress on resolutions from previous meetings

3.1 The following table sets out the meeting date and resolution that requires following up. The status is presented as either 'completed', 'pending (date expected)' or 'outstanding'. An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting. [WP is work programme].

	Meeting Date	Minute Reference	Action	Status
	14/2/2019	BTSP.16/19 2	That the Corporate Director of Finance and Resources provide a written response to the Panel clarifying the reason for the payment for equipment in relation to the previous Leisure Contract and the position with regard to the reserve for GLL.	Completed
	14/2/2019	BTSP.16/19 3	That the Finance, Governance and Resources Portfolio Holder provide the Panel with a written update on the progress with the rent reviews.	Pending
	14/2/2019	BTSP.17/19	That the Finance, Governance and Resources Portfolio Holder provide the Panel with a written response explaining why Kingstown Industrial Estate and Open Space Improvements were still included in the Capital Programme.	Pending
	28/3/2019	BTSP.33/19 3	That the Policy and Communications Manager provide the Panel with an update on the work of the Cumbria Resilience Forum	Completed
	28/3/2019	BTSP.33/19	That the Town Clerk and Chief Executive provide Members with a written response regarding any financial contribution that the City Council makes towards the Cumbria Resilience Forum;	Completed

4. Task and Finish Groups update

4.1 Task & Finish Group: An efficiency and efficacy review of the current governance structures of the Council.

A report was presented to a special meeting of this panel on 22 February. The Panel resolved:

- That the consultation responses from the Economic Growth Scrutiny Panel and the Health and Wellbeing Scrutiny Panel be noted;
- That the Task and Finish Group report, with amendments, be noted;
- That the Chairman and Vice Chairman of the Business and Transformation Scrutiny Panel undertake to gather further evidence on the efficiency and efficacy of scrutiny for consideration by the first Business and Transformation Scrutiny Panel in the new municipal year.

This resolution was discussed at Scrutiny Chairs Group on 11 April and the Chair of Business and Transformation Scrutiny Panel explained that work was ongoing on the further evidence.

5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

5.1 Overview and scrutiny of the Carlisle Plan items that match the remit, contributing to ongoing policy development.

Contact Officer: **Steven O’Keeffe**
 Rowan Jones

Ext: **7258**
 7257

Appendices **1. Draft Work Programme 2019/20**
attached to report:

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

CORPORATE IMPLICATIONS:

LEGAL -

FINANCE –

EQUALITY –

INFORMATION GOVERNANCE –

Appendix: Draft Work Programme 2019/20

Title	Lead Officer	Meeting Date
End of Year Performance Report	Gary Oliver	30/05/2019
Outturn Reports	Steven Tickner	30/05/2019
Sickness Absence	Sue Kaveney	30/05/2019
Asset Management Plan	Mark Walshe	25/07/2019
Corporate projects	Jason Gooding	25/07/2019
Corporate Risk Register	Darren Crossley	25/07/2019
Medium Term Financial Plan and Capital Strategy	Alison Taylor	25/07/2019
Budget monitoring	Steven Tickner	22/08/2019
Performance Report	Gary Oliver	22/08/2019
Budget monitoring	Steven Tickner	03/12/2019
Budget setting	Alison Taylor	03/12/2019
Performance Report	Gary Oliver	03/12/2019
Sickness Absence	Sue Kaveney	03/12/2019
Budget setting	Alison Taylor	02/01/2020
Performance Report	Gary Oliver	13/02/2020
Budget monitoring	Steven Tickner	26/03/2020
Corporate projects	Jason Gooding	26/03/2020
Corporate Risk Register	Darren Crossley	26/03/2020
Scrutiny Annual Report	Rowan Jones	26/03/2020

Customer Contact Centre	Matt Ward	TBC
Customer Contact Centre/ Ground floor Reinstatement Project	Mark Walshe	TBC
External Funding: applications and outcomes	Steven O'Keeffe	TBC
Sands Centre Redevelopment	Darren Crossley	TBC
One Public Estate	Darren Crossley	TBC