



City Solicitor and Secretary

City Solicitor and Secretary : J M Egan LL B
Civic Centre Carlisle CA3 8QG Telephone (01228) 817000 Fax (01228) 817048
Document Exchange Quote DX 63037 Carlisle Type talk please ring 0800 95 95 98

TO: THE MAYOR AND MEMBERS
OF THE CITY COUNCIL

Please ask for:

Direct Line:

E-mail:

Your ref:

Our ref:

Mr Dixon

01228 817033

lanD@carlisle-city.gov.uk

IJD/LT

26 February 2002

Dear Sir/Madam

RE: COUNCIL MEETING – TUESDAY 5 MARCH 2002 AT 6.45 PM

You are summoned to attend the Meeting of Carlisle City Council which will be held at
6.45 pm on Tuesday 5 March 2002 in the Council Chamber, Civic Centre, Carlisle.

AGENDA

1. The Mayor will invite the Chaplain to the City Council to open the meeting with prayers.
2. The Town Clerk and Chief Executive will call the roll.
3. **Minutes**

The Council will be asked to receive the Minutes of the Meetings of the City Council held on 15 January and 5 February 2002.

4. **Public and Press**

- (a) To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.
- (b) To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.



5. **Declarations of Interest**

Members are invited to declare any pecuniary or non pecuniary interests relating to any item on the Agenda at this stage.

6. **Council Tax 2002/2003**

In accordance with the provisions of the Local Government Finance Act 1992 and regulations made thereunder, the City Council will be requested to calculate and determine various amounts as required by the Act and regulations including :

- (a) The level of basic Council Tax to be levied in 2002/03 in respect of the City Council Services.
- (b) The level of basic (City) Council Tax which will be charged in different parts of the City Council's area, to reflect special items (Parish Precepts) and in those parts to which no special items relate.
- (c) The basic amount of (City) Council Tax applicable to each category of dwelling in each part of the City Council's area.
- (d) The total amount of Council Tax to be levied in 2002/2003 inclusive of County and Police Authority Precepts applicable to each category of dwelling in each part of the City Council's area.

The City Treasurer's Financial Memo No. 2001/02 No. 142 is attached herewith and Members will be given the opportunity to ask questions of the City Treasurer on his report before proceeding to make the requisite calculations and determinations.

7. **Announcements**

- (a) To receive any announcements from the Mayor.
- (b) To receive any announcements from the Leader of the Council.
- (c) To receive any announcements from Members of the Executive.
- (d) To receive any announcements from the Town Clerk and Chief Executive.

8. **Questions by Members of the Public and Presentation of Petitions and Deputations**

(a) Questions

Pursuant to Procedure Rule 10.1 the Town Clerk and Chief Executive to report that no questions had been submitted by members of the public.

(b) Petition – Morton Park Cuts

- (i) Pursuant to Procedure Rule 10.11 the Town Clerk and Chief Executive to report the receipt of a Petition containing more than 30 signatures submitted by residents of Morton, requesting the closure of a footpath/cut leading from Castlerigg Drive to Stonegarth and into Lowther Browns Lanning. The organisers of the Petition have been invited to address the Council on the subject of the Petition.

(Copy Sample Page of Petition herewith)

- (ii) There will be an opportunity for Ward Councillors to address the Council on the subject of the Petition.

- (iii) The Portfolio Holder will present a report prepared on the subject of the Petition.

(Copy Report EN.026/02 herewith)

9. **Executive**

The Council will be asked to receive the Minutes of the following meetings of the Executive and ask questions of the Leader and Portfolio Holders and receive reports from Portfolio Holders :

(a) Minutes – Executive 28 January and 18 February 2002

Pursuant to Procedure Rule 11 to receive the Minutes of the Executive Meetings held on 28 January and 18 February 2002, and to ask questions of the Leader or the relevant Portfolio Holder on those Minutes.

(b) Executive Reports

To receive Reports from the following Portfolio Holders and to receive questions and answers on those Reports :

- ✓ (i) Community Activities
- ✓ (ii) Health and Wellbeing
- ✓ (iii) Corporate Resources
- ✓ (iv) Strategy and Performance
- ✓ (v) Finance and Resources
- ✓ (vi) Promoting Carlisle (to follow)
- (vii) Economic Prosperity (to follow)
- (viii) Infrastructure Environment and Transport

(Copy Reports herewith/to follow)

10. Overview and Scrutiny

The Council will be asked to receive the Minutes of the following meetings of the Overview and Scrutiny Management Committee and the Overview and Scrutiny Committees, and to ask questions of the Chairmen and receive reports from the Chairmen of the Overview and Scrutiny Committees:

(a) Minutes – Overview and Scrutiny Committees

To receive the Minutes of the meetings of :

The Overview and Scrutiny Management Committee held on 17 January and 14 February 2002.

The Overview and Scrutiny Committee Community held on 8 January, 10 January and 12 February 2002.

Overview and Scrutiny Corporate Resources held on 8 January, 24 January 2002.

Overview and Scrutiny Committee Infrastructure held on 31 January 2002.

(b) To receive Reports from the Chairmen of the Overview and Scrutiny Committees and ask questions thereon :

- (i) Overview and Scrutiny Management Committee
- (ii) Overview and Scrutiny Committee Community
- (iii) Overview and Scrutiny Committee Resources
- (iv) Overview and Scrutiny Committee Infrastructure

(Copy Reports herewith)

11. Licensing and Regulatory Panel

To receive the Minutes of the meetings of the Licensing and Regulatory Panel held on 9 January and 6 February 2002.

12. Development Control Committee

To receive the Minutes of the meeting of the Development Control Committee held on 30 January and 1 February 2002.

13. Appeals Panel

To receive the Minutes of the meeting of the Appeals Panel held on 7 February 2002.

14. Motions

(a) Foot and Mouth Public Enquiry

To consider the following Motion from Councillor Collier which has been submitted in accordance with Procedure Rule 12:

"That this Council welcomes Cumbria County Council's decision to hold a Local Public Enquiry into the recent Foot and Mouth Outbreak and its effect on the Local Economy and will give support and co-operation to this enquiry."

(b) CCTV Cameras

To consider the following Motion from Councillor Collier which has been submitted in accordance with Procedure Rule 12:

"That this Council congratulates the Conservative Group on the installation of CCTV cameras in Petteril Bank thus confirming the Conservative Group's commitment to the Council's Crime and Disorder Strategy."

15. **Proposals from the Executive in relation to the Council's Budget and Policy Framework.**

(i) Food and Environmental Legislation

Pursuant to Minute EX.5/02 to consider the Food Service Plan, Health and Safety Enforcement Policy and Environmental Health Enforcement Policy as detailed in Report EN.6/02 which were recommended to the full Council for adoption by the Executive.

(Copy Report EN.6/02 herewith)

(ii) Statement of Accounts 2000/01

Pursuant to Minute EX.10/02 to consider the City Council's Statement of Accounts for 2000/01 as amended which has been referred to the full City Council by the Executive for formal approval.

(Copy Financial Memo 2001/02 No.128 herewith)

(iii) Dates and times of meetings for 2002/03

(a) Pursuant to Minute EX.16/02 to consider the dates and times of meetings for the City Council for the municipal year 2002/03.

(Copy Report TC.13/02 herewith)

(b) To consider a recommendation from the Executive that the City Council amend Paragraph 1.6 of the Executive Procedure Rules in the Constitution to provide for meetings of the Executive to be held at least 13 times per year rather than 15 times per year as at present.

(c) Overview and Scrutiny Chairmen and Vice-Chairmen are meeting on 27 February 2002 to discuss the dates and times for Overview and Scrutiny Committee meetings. Their views will be circulated in due course.

(iv) Proposed 2002/03 Integrated Public Sector Improvement Programme


Pursuant to Minute EX.38/02 to consider the proposed 2002/03 Integrated Public Sector Improvement Programme – Additional Resources, the details of which are set out in the above Minute and accompanying Report which has been referred to the full City Council by the Executive.

(Copy Report H.17/02 herewith)

(v) Developing a Local Strategic Partnership

Pursuant to Minute EX.39/02 to consider the following recommendations from the Executive:

That the City Council be recommended to agree the following:

1. The community planning process of Carlisle and Eden continue to develop separately in the short term within the context that wherever added value can be gained from a joint approach both Authorities commit to working together (and with other partners).
2. That a small group of Members (to be nominated *by the leader*) be authorised to explore further areas of mutual co-operation which could be progressed under the joint local strategic partnership banner. 
3. Officers from the two Authorities be authorised to work together to explore how both can work more co-operatively through the identification of projects and initiatives that could be pursued jointly to benefit residents across both Districts.
4. The two Authorities look at areas where joint partnership working could deliver services more efficiently where this is beneficial to both Authorities.
5. That a statement of intent be published for the development of City Vision, Eden Futures and the Carlisle and Eden Local Strategic Partnership, together with a timetable for drawing together the three processes.
(Copy Report TC.41/02 herewith)

(vi) Treasury Policy Statement and External Borrowing Determinations 2002/03

Pursuant to Minute EX.40/02 to consider the Treasury Policy Statement and External Borrowing Determinations for 2002/03 the details of which are set out in the above Minute and accompanying Report which has been referred to the City Council by the Executive.

(Copy Financial Memo 2001/02 No.138 herewith)

(vii) City Centre Bandstand

Pursuant to Minute EX.56/02 to consider a request from the Executive that £20,000 of the allocated 2002/03 budget for the City Centre Bandstand be brought forward into financial year 2001/02, to enable an early start to be made on the project.
(Copy Report EN.23/02 herewith)

16. **Review of Parish Boundaries and Electoral Arrangements**

To consider final recommendations in respect of the Review of Parishes.
(Copy Report TC.47/02 herewith)

17. **Review of Polling Arrangements**

To consider a Report of the Town Clerk and Chief Executive on the Annual Review of Polling Arrangements.
(Copy Report TC.48/02 herewith)

18. **Code of Conduct for Members**

Pursuant to Minute C.18/02 to consider the adoption of the Code of Conduct for Members.
(Copy Report TC.30/02 herewith)

19. **Communications**

To receive and consider communications, if any, and to deal with such other business as may be brought forward by the Mayor as a matter of urgency.

PART B

20. **Proposals from the Executive in relation to the Council's Budget and Policy Framework**

Land and Property Transactions

Pursuant to Minute EX.63/02 to consider the following Recommendations from the Executive regarding Land and Property Transactions:

- a. The Council be recommended to sell the freehold reversion of about 0.4 hectares of land at the Airport on terms agreed.

- b. The Council be recommended to sell the freehold in a minor piece of land to the rear of the Howard Arms, Lowther Street, Carlisle on terms to be agreed.
- c. The Council be recommended to exchange freehold land at Union Lane, Brampton on terms agreed.
- d. The Council be recommended to sell freehold land at Main Street, Brampton on terms to be agreed.
(Copy Report EN.22/02 herewith)

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Egan'. The signature is written in a cursive, slightly stylized font.

City Solicitor and Secretary