





Date of Meeting: 25 NOVEMBER 2002

Public

Recorded in Forward Plan: Key Decision: Yes

Yes

Inside Policy Framework

Title:

ACCOMMODATION - BOUSTEADS GRASSING & CIVIC

CENTRE

Report of:

DIRECTOR OF ENVIRONMENT & DEVELOPMENT

Report reference: EN 129/02 & EN 132/02

Summary:

This Report combines those already presented to the Executive.

Recommendations:

It is recommended that:

- (1) The proposals to modify the accommodation at Bousteads Grassing for the Commercial and Technical Services Business Unit be approved.
- The estimated costs of £250,000 be met from existing DSO Reserves and that (2)Council on the 3rd December 2002 be requested to release funding for the proposed works.
- A supplementary estimate of £100,000 be approved for Council to approve on the (3)3rd December 2002 to cover:

A feasibility study into the design and costing of a customer service centre.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None