
**EXCERPT FROM THE MINUTES OF
EXECUTIVE
HELD ON 30 SEPTEMBER 2002**

EX.286/02 LICENSING CHARGES REVIEW (KEY DECISION)

Portfolio Corporate Resources

Subject Matter

The City Solicitor and Secretary reported (TC.190/02) detailing increases in existing Licensing charges for 2003/04 in line with the Council's corporate charging policy. Formal approval to the revised charges was a matter for the Licensing Panel.

The City Solicitor and Secretary indicated that approval had recently been given for the appointment of a Licensing Administrative Assistant on a fixed term 6 months contract to be financed from the underspend carried forward from 2001/02. He sought authority to apply the current surplus on the Licensing function of £15,000 to meeting the cost of the Administrative Assistant on a permanent basis.

Summary of options rejected

None

DECISION

1. That the report and recommendations for charges as set out in Appendix 1 to Report TC.190/02 and which will be determined by the Licensing and Regulatory Panel on 16 October 2002 be noted.
2. That the funding of the Licensing Administrative Assistant on an ongoing basis from the surplus currently achieved on the Licensing function be approved subject to consideration of any resulting budget shortfall for the Council of up to £15,000 per annum being considered as part of the 2003/04 budget process.

Reasons for Decision

To note the proposals to be determined by the Licensing and Regulatory Panel for increases in Licensing charges in 2003/04 and approve funding arrangements for the Licensing Administrative Assistant post subject to the resolution of the funding being considered as part 2003/04 budget cycle.