



# **Business & Transformation Scrutiny Panel**

## **Agenda**

**Thursday, 22 August 2019 AT 16:00**

**In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG**

**\*\*A preparatory meeting for Members will be held at 3.30pm in the Flensburg Room\*\***

The Press and Public are welcome to attend for the consideration of any items which are public.

### **Members of the Business & Transformation Scrutiny Panel**

Councillor Bainbridge (Chairman) , Councillors Alcroft, Mrs Birks (Vice Chairman), McNulty, Mitchelson, Paton, Robson

#### **Substitutes:**

Councillors Mrs Atkinson, Mrs Bowman, Mrs Bradley, Mrs Brown, Collier, Mrs Ellis-Williams, Mrs Finlayson, Mrs Glendinning, Glover, Mrs McKerrell, Meller, Morton, Patrick, Robinson, Rodgerson, Shepherd, Miss Sherriff, Southward, Tarbitt, Dr Tickner

## **PART A**

### **To be considered when the Public and Press are present**

#### **Apologies for Absence**

To receive apologies for absence and notification of substitutions.

#### **Declarations of Interest (including declarations of “The Party Whip”)**

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any time on the agenda at this stage.

#### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

#### **MINUTES OF PREVIOUS MEETING**

**7 - 14**

The Chairman will move the minutes of the meeting held on 25 July 2019 as a correct record. The only part of the minutes that may be discussed is their accuracy.

(Copy Minutes herewith)

#### **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

#### **A.2 OVERVIEW REPORT**

**15 - 20**

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officer: Rowan Jones, Overview and Scrutiny Officer

Report: OS.20/19 herewith

#### **Background:**

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

#### **Why is this item on the agenda?**

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2019/20 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

**What is the Panel being asked to do?**

- Note the items (within the Panel remit) on the most recent Notice of Executive Key Decisions
- Discuss the work programme and prioritise is necessary

**A.3 REVENUE BUDGET OVERVIEW AND MONITORING REPORT APRIL TO JUNE 2019 21 - 42**

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and Resources

Report: RD.20/19 herewith and Minute Excerpt to follow

**Background:**

The Corporate Director of Finance and Resources to submit a report providing an overview of the Council's General Fund revenue budgetary position for the period April to June 2019 which was considered by the Executive on 19 August 2019.

**Why is this item on the agenda?**

Budget monitoring report

**What is the Panel being asked to do?**

To scrutinise the overall budgetary position for the period April to June 2019.

**A.4 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT APRIL TO JUNE 2019 43 - 60**

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and Resources

Report: RD.21/19 herewith and Minute Excerpt to follow

**Background:**

The Corporate Director of Finance and Resources to submit a report providing an overview of the budgetary position of the City Council's capital programme for the period April to June 2019 which was considered by the Executive on 19 August 2019.

**Why is this item on the agenda?**

Budget monitoring report.

**What is the Panel being asked to do?**

To scrutinise the overall budgetary position for the period April to June 2019.

**A.5 PROCUREMENT AND COMMISSIONING STRATEGY 2019-2021 61 - 84**

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Steven Tickner, Deputy Chief Finance Officer

Report: RD.2319 herewith

**Background:**

The Corporate Director of Finance and Resources to submit the updated Procurement and Commission Strategy covering the period 2019 - 2021.

**Why is this item on the agenda?**

The matter has been included in the Notice of Executive Key Decisions and will be considered by the Executive on 16 September 2019.(KD.17/19 & PF.05/19)

**What is the Panel being asked to do?**

To scrutinise and comment on the Procurement and Commissioning Strategy 2019-2021.

**A.6 QUARTER 1 PERFORMANCE REPORT 2019/20 85 - 98**

Portfolio: Finance, Governance and Resources

Directorate: Corporate Support

Officer: Gary Oliver, Policy and Performance Officer

Report: PC.11/19 herewith

**Background:**

The Town Clerk and Chief Executive to submit a report on the Quarter 1 2019/20 performance against the Council's current Service Standards and a summary of the Carlisle Plan 2015-18 actions as defined in the 'plan on a page'.

**Why is this item on the agenda?**

Annual monitoring of performance.

**What is the Panel being asked to do?**

Consider the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

**PART B**  
**To be considered in Private**

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer, (01228) 817039 or  
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A copy of the agenda and reports is available on the Council's website at [www.carlisle.gov.uk](http://www.carlisle.gov.uk) or  
at the Civic Centre, Carlisle.