

# AGENDA

## Health & Wellbeing Scrutiny Panel

**Thursday, 10 June 2021 AT 10:00  
In the Council Chamber, Civic Centre, Carlisle, CA3 8QG**

**\*\* A pre meeting for Members to prepare for the Panel will take place 45 minutes before the meeting\*\***

The Press and Public are welcome to attend for the consideration of any items which are public.

### **Members of the Health & Wellbeing Scrutiny Panel**

Councillor Paton (Chair), Councillors Mrs Finlayson (Vice-Chair), Glover, Mrs McKerrell, Shepherd, Sunter, Tarbitt, Miss Whalen.

#### **Substitutes:**

Alcroft, Atkinson, Bainbridge, Birks, Mrs Bowman, Brown, Collier, Ms Ellis-Williams, Mrs Glendinning, Lishman, Meller, Mrs Mitchell, Mitchelson, Morton, Ms Patrick, Robson, Miss Sherriff, Southward, Dr Tickner, and Tinnion.

## **PART A**

### **To be considered when the Public and Press are present**

#### **Apologies for Absence**

To receive apologies for absence and notification of substitutions.

#### **Declarations of Interest (including declarations of “The Party Whip”)**

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any item on the agenda at this stage.

#### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

#### **Minutes of Previous Meeting**

**5 - 14**

To note that Council, at its meeting of 27 April 2021, received and adopted the minutes of the meeting held on 25 February 2021. The Chair will sign the minutes. [Copy minutes in Minute Book 47(6)].

The Chair will move the minutes of the meetings held on 8 April 2021 as a correct record. The only part of the minutes that may be discussed is their accuracy. (Copy Minutes herewith)

#### **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

#### **A.2 LOCAL ENVIRONMENT (CLIMATE CHANGE) STRATEGY UPDATE**

**15 -  
34**

Portfolio:	Environment and Transport
Directorate:	Economic Development
Officer:	Jane Meek, Corporate Director of Economic Development Steven O'Keeffe, Policy and Communications Manager
Report:	PC.18/21 herewith

#### **Background:**

To consider a report regarding the progress on the adoption of the Local Environment (Climate Change) Strategy.

**Why is this item on the agenda?**

At their meeting on 14 January 2021, the Panel resolved that an update report should be submitted to the Panel every six months (HWSP.07/21)

**What is the Panel being asked to do?**

Comment on the progress made against the agreed action plan.

Comment on the proposed amendments and additions to the action plan, as a working document.

**A.3 END OF YEAR PERFORMANCE REPORT 2020.21****35 -  
48**

Portfolio:	Finance, Governance and Resources
Directorate:	Community Services
Officer:	Gary Oliver, Policy and Performance Officer
Report:	PC.21/21 herewith

**Background:**

The Deputy Chief Executive to submit the End of Year 2020/21 performance against current Service Standards and a summary of the Carlisle Plan 2016-19 actions as defined in the 'plan on a page'. Performance against the Panel's 2020/21 Key Performance Indicators (KPIs) are also included.

**Why is this item on the agenda?**

Annual monitoring of performance.

**What is the Panel being asked to do?**

Scrutinise the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

**A.4 OVERVIEW REPORT****49 -  
54**

Portfolio:	Cross Cutting
Directorate:	Cross Cutting
Officer:	Rowan Jones, Overview and Scrutiny Officer
Report:	OD.15/21 herewith

**Background:**

To consider a report providing an overview of matters related to the work of the Health and Wellbeing Scrutiny Panel.

**Why is this item on the agenda?**

The Health and Wellbeing Scrutiny Panel operates within a Work Programme which is set for the 2021/22 municipal year. The Programme is reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

**What is the Panel being asked to do?**

Note the items (within Panel remit) on the most recent Notice of Executive Key Decisions

Review the Information raised within the report.

**PART B**

**To be considered when the Public and Press are excluded from the meeting**

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer - [rachel.plant@carlisle.gov.uk](mailto:rachel.plant@carlisle.gov.uk)

**HEALTH AND WELLBEING SCRUTINY PANEL**

**THURSDAY 8 APRIL 2021 AT 10.00AM**

**PRESENT:** Councillor Paton (Chair), Dr Davison, Ms Ellis-Williams, Mrs Finlayson, Mrs McKerrell, McNulty, Tarbitt and Whalen.

**ALSO**

**PRESENT:** Councillor J Mallinson, Leader  
Councillor Ellis, Finance, Governance and Resources Portfolio Holder  
Councillor Mrs Mallinson, Communities, Health and Wellbeing Portfolio Holder  
Councillor Nedved, Economy, Enterprise and Housing Portfolio Holder  
Councillor Christian, Environment and Transport Portfolio Holder  
Councillor Higgs, Culture, Heritage and Leisure Portfolio Holder

**OFFICERS:** Health and Wellbeing Manager  
Neighbourhood Services Manager  
Team Manager - Parking and Enforcement  
Policy and Communications Manager  
Overview and Scrutiny Officer

**HWSP.25/21 APOLOGIES FOR ABSENCE**

No apologies for absence were submitted.

**HWSP.26/21 DECLARATIONS OF INTEREST**

No declarations of interest were submitted.

**HWSP.27/21 PUBLIC AND PRESS**

**RESOLVED** - It was agreed that the items of business within Part A be dealt with in public and Part B be dealt with in private.

**HWSP.28/21 MINUTES OF PREVIOUS MEETINGS**

**RESOLVED** 1) That it be noted that, Council at its meeting of 2 March 2021 received and adopted the minutes of the meetings held on 14 January and 28 January (Special) were agreed as a correct record.

2) That the minutes of the meeting held on 25 February be approved.

**HWSP.29/21 CALL IN OF DECISIONS**

There were no items which had been the subject of call-in.

**HWSP.30/21 DRAFT HEALTH CITY TEAM PLANS – POST COVID REBUILD**

The Health and Wellbeing Manager submitted report CS.18/21 which updated the Panel on the work of the Council's Healthy City team in helping communities become healthier and more resilient for the future following Covid 19.

In considering the report, Members raised the following questions and comments:

- Which of the World Health Organisation's Healthy Cities 6 "P"s would the team focus its work on?

The Health and Wellbeing Manager explained that the 6 Ps provided a broad framework for the team's work. The team's main priority was to assist communities to be healthy, the report contained several examples of work undertaken by the team which would cover a range of the 6 Ps.

The Communities, Health and Wellbeing Portfolio Holder added that the 6 Ps were included in the county wide Public Health Strategy, which would assist in there being embedded in the work of public sector organisations who, through collaboration on projects and programmes sought to improve health and wellbeing outcomes.

A Member commented that the 6 Ps model was clear and well laid out and that the report illustrated a number of good examples of how the work of the team linked to the model.

- The report listed a number of partner organisations that the team worked with, did they all meet and how was duplication of work avoided?

The Health and Wellbeing Manager responded that the main group overseeing the work of partners was the Healthy City Forum and minimising duplication. Different Officers within the team liaised with different partner organisations in a co-ordinated way.

- How did the work of the Healthy City Team impact the Council's Local Plan?

The Health and Wellbeing Manager advised that as part of the adoption process for the current Local Plan the team were consulted at various stages. It would also contribute to consultations as part of the regular review processes of the Plan. A Local Plan would also be produced for the St Cuthbert's Garden Village project, an integral part of which was the theme of "start with the park" which sought to embed health and wellbeing mechanism from the early stages of the project. In addition, the Health and Wellbeing Manager noted that the team were routinely consulted on individual planning applications.

The Economy, Enterprise and Housing Portfolio Holder added that the Executive, at its meeting of 6 April had approved the St Cuthbert's Garden Village Strategic Design Supplementary Planning Document and that the Local Plan was expected in Spring.

- What work did the Council undertake with communities to ensure that areas of green space they felt were valuable were protected from development?

The Health and Wellbeing Manager noted that public consultation on the Local Plan was carried out a various stages in its adoption process with a view to identifying land that would be allocated for green space or development.

A Green Spaces Audit of the district indicated that Carlisle had a large ratio of green space, 3.6 hectare per thousand people, which the team aimed to retain through the Local Plan process.

Following comments from a Member regarding the loss of green spaces as a result of a particular planning application for housing development, the Panel discussed issues relating to development, green space and housing provision.

- A Member commented that she was pleased that the Council had signed up to the Healthy Weight Declaration, she asked whether community centres and local groups such as Slimming World / Weight Watchers would be involved in the work?

The Communities, Health and Wellbeing Portfolio Holder responded that plans were currently being drafted and once Community Centres were fully operational consultation would be carried out with managers.

- Did the team have the resources to deliver the aspirations set out in the report?

The Health and Wellbeing Manager confirmed that the required resources were in place. He emphasised that some areas of work would be delivered over a long term time frame and that collaborative working with other organisations would be an important factor in delivery.

RESOLVED - That report CS.18/21 be received.

### **HWSP.31/21 GREENWICH LEISURE LIMITED POST COVID RECOVERY REBUILD**

The Health and Wellbeing Manager submitted report CS.18/21 which updated the Panel on the work of the Council's Healthy City team in helping communities become healthier and more resilient for the future following Covid 19.

MR Rice, Partnership Manager, GLL gave a presentation covering: the current position; restart focus; opening plan; pools reopening road map; dry activity reopening road map; events and health.

In considering the report, Members raised the following questions and comments:

- Would Summer Camps be delivered in local parishes this year?

Mr Rice confirmed that Summer Camps would be going ahead and that initial arrangements were being made for them.

- Did GLL intend to continue to offer corporate discounts for staff of large employers in the district?

Mr Rice confirmed that corporate discounts would be available for large employers in the district.

- Did GLL expect to receive further funding from the government's Better Health campaign?

Mr Rice responded that the Chief Executive of GLL was a member of the UK Active board which enabled the organisation to align its projects and programmes with the campaign, GLL would make applications for further funds in the future.

- Was GLL considering a re-launch of the Carlisle Leisure Card?

Mr Rice advised that a re-launch of the card could be considered, he added that the library service had contacted GLL regarding the creation of a user card that would cover both services, the matter was currently being considered.

- Were any events planned to be held between 21 June and 19 July 2021 and did GLL have plans in place in the event of a delay to the lifting of lockdown restrictions?

Mr Rice advised that a number of events were scheduled between June and July 2021, were there to be a delay in the removal of lockdown restrictions there were reserve dates available.

- Were there any community garden schemes locally.

Mr Rice responded that in the past, GLL had helped other organisations generate Crowdfunding for such schemes.

The Health and Wellbeing Manager advised that part of the Healthy City Team's work was the provision of allotments and community gardens and, additionally, Tullie House offered various projects at its gardens.

- What plans did GLL have to support grassroots sports and children's school holiday activities?

Mr Rice explained that activities for school children had been delivered during the Easter school holidays and that GLL was already in discussion with Community Centres to reintroduce a programme of activities during the school summer holidays.

In relation to the support for grassroots sports, the Health and Wellbeing Manager explained that a joint sports hardship fund had been set up by Carlisle City and Cumbria County Councils which had disbursed some grant funding to local sports groups. The fund had since been reallocated as a restart fund to enable groups to return to their activities following the lifting of lockdown restrictions.

- Did GLL provide gym membership/services as a result of referrals from GPs?

Mr Rice stated that such a scheme had been in operation prior to the Covid 19 pandemic which had offered a 12 week programme for those who had been referred. GPs had since realigned their referral services.

The Culture, Heritage and Leisure Portfolio Holder thanked Mr Rice for his presentation and commended the partnership working Officers engaged in as part of their delivery of the service.

RESOLVED - That report CS.18/21 had been received.

## **HWSP.32/21 CARLISLE PLAN 2021 - 2023**

The Policy and Communications Manager presented the draft Carlisle Plan 2021-23 which identified two priorities for Carlisle, namely Economic Growth and Health and Wellbeing; together with a new vision focussing on prosperity as the primary purpose, identifying prosperity as being the most important determinant of health and wellbeing.



The Policy and Communications Manager informed the Panel that the final design document would include graphics and examples once the content of the Plan had been agreed.

The Executive had considered the matter at its meeting on 8 March 2021 (EX.30/21 refers) and had referred it to the Panel.

The Panel scrutinised the Carlisle Plan in some detail and debated the content and priorities set out.

The Panel noted that there were no plans to put the draft Carlisle Plan out to public consultation. The Panel understood that the document was the administration's vision for Carlisle for the next two years, a number of Members felt strongly that it was important for the residents of Carlisle to be included in the vision for the future of their City. The Panel requested that the draft Carlisle Plan be put out for public consultation.

Members further commented that the draft Plan would benefit from restructuring so as to make it a more usable working document, they also asked that the language in the Plan be reconsidered with a view to making it easier to read and understand for residents.

The Panel acknowledged the various large projects that had commenced or were due to begin in the district, including and the £250m which was being invested in the City. It suggested that the draft Plan include more details on those projects to demonstrate what the Council was undertaking to realise the overall vision.

In discussing the priorities detailed in the Plan the Panel agreed that jobs and growth were important but to be successful they needed to link to an important priority for residents: access to housing. Good access to affordable and low cost housing would also attract people into the area aiding the jobs and growth the Plan aimed to support. It was recommended that the Carlisle Plan highlight the importance of affordable and low cost housing in the delivery of prosperity and good health and wellbeing outcomes.

A Member highlighted the World Health Organisation (WHO) Healthy Cities Network six 'P's: Peace, Planet, Place, People, Participation and Prosperity. She asked that reference to those be included in the Carlisle Plan under the Health and Wellbeing priority.

There was some concern that the Plan prioritised economic growth over health and wellbeing, which may have a detrimental impact on the environment. Therefore, the type of jobs that were created and attracted to the district was important. The proposed Vision did not include any actions that would mitigate the impact of or, ensure change with regard to the climate emergency. A Member requested that climate change and the environmental crisis be included as a priority in the overarching document, stating that jobs would appear and health and wellbeing would increase as a result. The Member also suggested that the Executive read the recent report which had been produced identifying the potential for green jobs across Cumbria with a view to considering if that may be linked into the Carlisle Plan.

A Member drew the Panel's attention to the Vision set out in the Plan, noting the first paragraph stated "prosperity being the most important determinant of health and wellbeing". She had supporting documentation that showed income inequality was a more important determinant in health and wellbeing. She asked that the word 'most' be removed from the sentence or that the evidence supporting the statement be made available.

In responding to the Panel's comments the Portfolio Holders for Finance, Governance & Resources, Economy, Enterprise & Housing, Communities, Health & Wellbeing, and Environment & Transport clarified the following points:

- The priority of the Executive and Council was jobs and growth at all cost. There was a serious risk of unemployment, therefore there needed to be a focus on growth to recover from the pandemic;
- The Carlisle Plan was an overarching document which set out the Administration's vision for the City and was linked to a suite of Council documents including the Local Plan and the Strategic Housing Assessment, each of which had undergone extensive public consultation;
- It was acknowledged that the Council may need to be clearer with regard to work that was being undertaken regarding housing, but some consideration was needed about the most appropriate place for the information;
- Housing was an important matter and the Council was involved in several projects which impacted on housing;
- The Council had sought feedback from stakeholders on their vision for the city for the future and this had been included in the formulation of the draft Plan;
- Prosperity was a metric widely used in government, local authorities and the NHS. If people had access to good jobs and homes, and the means to support themselves better health and wellbeing was generated, there was a lot of research available on the matter;
- The climate emergency was included throughout the Carlisle Plan and was integral in everything that the Council did, if the City was not prosperous there would be no way to meet the challenge of the climate crisis.

Overall, the Panel felt that the content of the draft Carlisle Plan required developing further and it recommended that the Executive review the document in light of the comments made. The Panel also requested that the draft be resubmitted to Scrutiny prior to its being considered by Full Council.

**RESOLVED** – That in considering the Carlisle Plan 2021-2023 (PC.09/21) the Panel made the following recommendations to the Executive:

- That a public consultation exercise on the draft Carlisle Plan be undertaken.
- That the Carlisle Plan be amended to use more accessible, clear language.
- That the Carlisle Plan should make reference to the World Health Organisation (WHO) Healthy Cities Network six 'P's: Peace, Planet, Place, People, Participation and Prosperity that provide the framework for the City Council's Healthy City work.
- That the Carlisle Plan highlight the importance of affordable housing, or access to low cost home ownership in delivering prosperity and good wellbeing outcomes.
- That the Executive re-consider the wording of the assertion on page 4 of the Plan: "prosperity being the most important determinant of health and wellbeing". If the Executive do not wish to re-phrase the sentence, the Panel would like this assertion to be evidenced.
- The Panel would like an opportunity to comment on a future draft of the Carlisle Plan, before it goes to Council.

## **HWSP.33/21 LOCAL ENVIRONMENTAL CRIME ACTION & ENFORCEMENT STRATEGY**

The Neighbourhood Services Manager presented report CS.21/21 containing the final draft of the Local Environmental Crime, Action and Enforcement Strategy which set out in a single document how the Council would meet its responsibilities for maintaining clean streets and neighbourhoods. The report further highlighted the wide ranging activities of the enforcement team in raising awareness and taking robust enforcement action against those responsible for committing enviro-crimes.

The Team Manager – Parking and Enforcement gave an overview of the changes to the Strategy which related to: the power to issue Fixed Penalty Notices (FPN) for drivers who refused to turn off a vehicle engine that was idling; litter bin scoring system, and response to increasing reports of graffiti, details of which were set out in the report.

In considering the Strategy Members raised the following comments and questions:

- How many prosecutions had the service undertaken in the last six months?

The Team Manager responded that the following FPNs had been issued since April 2020:

- Littering – 60
- Flytipping – 27
- Dog fouling – 4
- Vehicle – 1
- Micro chipping Notices – 50
- Breach of Community Protection Notice – 9
- Duty of Care (Householder) – 2
- Dogs off leads – 2

No court action had been taken as a result of the Covid 19 pandemic restrictions due to pressure on the court system: the Council had 34 cases awaiting prosecution through the Magistrate's Court..

Responding to a further question from a Member regarding the level of charges that were imposed via FPNs, the Team Manager stated that fees imposed for a FPN ranged from £75 to £400.

- Would the enforcement of vehicles idling cover beyond the city centre?

The Team Manager confirmed that enforcement activity on that issue was able to take place more widely in the district than the city centre.

The Member set out an issue regarding HGV's idling in Longtown, which the Team Manager undertook to investigate. The Member further detailed an issue in relation to flytipping which the Team Manager advised she was aware of and work was currently being undertaken with the landowner.

- A Member noted that the Strategy was currently intended as an internal document for use by Council Officers, she suggested that a version be made for the public so that they were aware of the services provided by the team.

The Neighbourhood Services Manager responded that once the Strategy was adopted it was intended that a public version would be made available on the Council's website.

The Member also noted that some of the online links contained in the draft Strategy were not working.

The Neighbourhood Services Manager thanked the Member for bringing the matter to his attention. The maintenance of the website was a large task, therefore should a Member be aware of a link not working in future, it should be reported to the team and it would be addressed.

The Member commented that the priorities within the draft Strategy related to those contained within the previous version of the Carlisle Plan.

The Neighbourhood Services Manager explained that following the adoption of the draft Carlisle Plan, the Strategy would be updated to reflect the new priorities.

- What enforcement actions were Officers able to take in relation to littering caused by businesses as part of their operations?

The Neighbourhood Services Manager responded that the Enforcement Team would liaise with businesses to attempt to minimise littering. Sometimes littering was caused by business customers and Officers were able to advise on step the business could take to reduce that, in addition, other actions such as the erection of signage may be considered. Deploying Officer(s) to an area that had been identified as having a particular problem would minimise littering or the failing to pick up dog fouling the monitoring was being undertaken. Often times when the monitoring stopped the behaviour commenced again, therefore the team also sought to raise awareness with residents. Where preventative and deterrent action did not prove effective, Officers would then consider enforcement action.

- What reduction in the tonnage of non-recyclable waste did the Council hope to achieve?

The Neighbourhood Services Manager undertook to provide a written response regarding the particular percentage reduction. He advised that the figure had been identified as part of a bid for government funding, which had been successful with the Council receiving £25,000.

- A Member expressed support for use of an app for residents to report issues such as dog fouling and asked how far it had been developed.

The Team Manager explained that a variety of options were being considered from bespoke apps to “off the shelf”. Were one to be adopted it would use geo location tags which would inform the team of the particular whereabouts of an enviro-crime. An app would also allow data to be collected and then analysed to identify trends and hotspot areas to enable the team’s resources to be better deployed.

The Member reiterated her support for the app as she considered that it may increase the reporting of enviro-crimes as people would be able to do so anonymously.

- How effective had the dog poo bag dispensers been and would they be reintroduced to Rickerby Park?

The Team Manager responded that the result of the trial of the dispensers had generated mixed results, some had been used well, others less so and the one in Rickerby Park had been vandalised a short time after its installation. The dispensers required a lot of resource as they needed to be monitored and replenished. Given the mixed results of the trial it had been decided that they would not be rolled out widely.

Moreover, the Team Manager advised that dog owners needed to take responsibility for animals ensuring they removed faeces and disposed of it appropriately, as failure to do so was a criminal offence.

A Member commented that 4 FPNs in a year for dog fouling was a low number.

The Neighbourhood Services Manager agreed, but noted that it was an increase on the preceding year. He reiterated his earlier comments regarding the impact of monitoring a particular area in reducing incidences of enviro-crimes and the recurrence when monitoring ceased. Were an offence to be witnessed by an Officer enforcement action would be taken, including court action if necessary.

- Did the services participate in national projects such as the Great British Spring Clean and Keep Britain Tidy?

The Neighbourhood Services Manager confirmed that the service did participate in campaigns. He noted that sometimes such schemes excluded local councils, therefore it often may be more appropriate for community groups to sign up to the schemes.

The Neighbourhood Services Manager gave an overview of the litter picking and gardening resources the service had available to loan to groups to help make an area more attractive.

- How much enforcement action had been taken in relation to the selling/repair of vehicles on the roadside?

The Team Manager stated that no action had been taken in the preceding year as no offences had been reported. Enforcement action had been taken in the past and there was a court case pending, such enforcement action required a significant amount of investigation work for a case to be built.

The Member responded that she had not been aware it was an offence and suggested that some public awareness raising activity be undertaken.

The Team Manager agreed to consider some appropriate communications and educational messages.

- How effectively had the on-street recycling bins been used?

The Neighbourhood Services Manager reported that, thus far, the recycling bins had not been well used and that there was a lot of contamination of different materials. There was an increasing demand for the recycling bins, so the service would consider the location of those bins going forward and additional educational messages on how to use them. Furthermore, street cleaners were also picking up an increasing amount of recyclable material on their rounds. It was difficult to sort the material in situ without having an impact on the environment through an increase in the number of journeys made.

A number of Members thanked the Officers for the work undertaken by the team across a range of issues, noting that matters raised were dealt with promptly and efficiently.

The Neighbourhood Services Manager thanked the Members for their comments, advising that they would be passed on to the teams.

RESOLVED – 1) That report CS.21/21 be received.

2) That the Neighbourhood Services Manager circulate to the Panel details of the percentage reduction in the tonnage of non-recyclable waste the Council hoped to achieve from the installation of additional on-street recycling bins.

## **HWSP.34/21    SCRUTINY ANNUAL REPORT**

The Overview and Scrutiny Officer submitted the draft Health and Wellbeing Scrutiny Panel section for the Scrutiny Annual Report 2020/21.

Following a suggestion from a Member that information be included in the report illustrating the Panel's effectiveness, for example, the number of resolutions accepted by the Executive, influencing developing policy; the Panel discussed the matter.

Members requested that:

- The Overview and Scrutiny Officer review outcomes from the Panel's resolutions during 2020/21 identifying examples where its activity had been influential in order to assist the Chair and Vice Chair in providing further detail in the Health and Wellbeing sections of the Scrutiny Annual Report;
- A wider piece of work tracking of the effectiveness of the Panel be undertaken in the new municipal year.

The Overview and Scrutiny Officer undertook to carry out the tasks.

The Chair thanked the Panel, the Overview and Scrutiny Officer and Democratic Services team in supporting the delivery of virtual meetings during the year.

RESOLVED – 1) That the Scrutiny Annual Report (OS.11/21) be received.

2) That the Overview and Scrutiny Officer review outcomes from the Panel's resolutions during 2020/21 identifying examples where its activity had been influential in order to assist the Chair and Vice Chair in providing further detail in the Health and Wellbeing sections of the Scrutiny Annual Report.

3) That a wider piece of work tracking the effectiveness of the Panel be undertaken in the new municipal year.

## **HWSP.24/21    OVERVIEW REPORT AND WORK PROGRAMME**

The Overview and Scrutiny Officer presented report OS.08/21 providing an overview of matters relating to the work of the Health and Wellbeing Scrutiny Panel.

The Overview and Scrutiny Officer drew the Panel's attention to the Notice of Executive Key Decisions and noted that there were a number of items contained therein not included in the Panel's Work Programme as the current meeting was the last of the municipal year; relevant items would be added to the Work Programme in the new municipal year.

There remained a number of outstanding actions in relation to resolutions made by Panel, the Overview and Scrutiny Officer anticipated they would be addressed in the coming weeks.

The Panel thanked the Overview and Scrutiny Officer for her supporting the work of the Panel during the year.

RESOLVED – That report OS.08/21 be received.

[The meeting ended at 1:47pm]

# Health & Wellbeing Scrutiny Panel

Agenda  
Item:

**A.2**

Meeting Date: 10 June 2021  
Portfolio: Environment and Transport  
Key Decision: Yes  
Within Policy and Budget Framework: Yes  
Public / Private: Public  
Title: Local Environment (Climate Change) Strategy update  
Report of: Jane Meek, Corporate Director of Economic Development  
Report Number: PC 18/21

## Purpose / Summary:

The purpose of this report is to update the Panel on the progress.

## Recommendations:

- Comment on the progress made against the agreed action plan.
- Comment on the proposed amendments and additions to the action plan, as a working document.

## Tracking

Scrutiny:	Health & Wellbeing Scrutiny Panel Economic Growth Scrutiny Panel (17 June 2021)
Executive	
Council	

# **1. BACKGROUND**

## **1.1 Introduction**

1.1.1 This update report is focused on the last six months, since the last report to the Panel. Since then the Local Environment (Climate Change) Strategy and action plan have been adopted and progress made with partners.

1.1.2 In March 2021 the Council agreed the following two recommendations:

- Recommend that Council adopt this strategy as the evolution of Agenda 21, henceforth referring to it as the Local Environment (Climate Change) Strategy in Article 4 of the Constitution.
- Recommend that Council amends the net zero target date from 2030 to 2037, in line with the Carbon Baseline for Cumbria recommendation adopted by the Zero Carbon Cumbria Partnership.

## **1.2 Member Advisory Group**

1.2.1 The Member Advisory Group (MAG) is a cross-party, informal group that will provide elected Member input to the Local Environment (Climate Change) Strategy.

1.2.2 The MAG met on 22 April to discuss the progress on the action planning. The discussions included the next focus for communication and engagement, as separate workstreams are developed. Topics include:

- Agile working and working from home (Internal)
- Cycling and walking Infrastructure Plan (Local CWIP)
- Local Environment Crime, Action and Enforcement Strategy
- Green Homes Grant Local Authority Delivery Phase 2 Project

1.2.3 The MAG received a presentation on the lessons learned from communication and engagement during the response to the Covid-19 Pandemic, in particular the application of a behavioural change model from Public Health. This learning is transferrable to the strategy and will be developed as part of our ongoing communication and engagement.

1.2.4 The MAG also received an update on the engagement with Carlisle Borough Pennsylvania, which is in the Cumberland County, USA. The virtual meetings have been taking place on the strategies, action plans and carbon footprinting. Interestingly, we learnt that the former prison, which is now used by Cumberland County for offices, was even built to resemble The Citadel in Carlisle England.



### **1.3 Countywide partnership work**

- 1.3.1 The Zero Carbon Cumbria Partnership (ZCCP) met in May to discuss an update to the Memorandum of Understanding (MoU) and an interim communication strategy. The key parts of the MoU are the purpose and vision:

The purpose of the group is to plan and oversee a radical programme of action that will enable Cumbria to become a carbon neutral county and to mitigate the likely impact of existing climate change.

The Vision is to work towards:

a carbon neutral county with improved quality of life, people living in balance with their environment and a sustainable low carbon economy.

- 1.3.2 To do this, the group has already completed the following activities:

- Propose a shared definition of “carbon neutral”
- Propose a target date by which this is to be achieved, agreed net zero target of 2037
- Commission a baseline carbon audit for the County

- 1.3.3 The following activities are in progress:

- Agree ongoing monitoring and evaluation mechanisms
- Identify leadership for developing action across key topics
- Establish a programme of action by key partners
- Lead joint campaigning to encourage wider public awareness and action, to commence later in 2021.

- 1.3.4 There is now a regular ZCCP update item on the Public Health Alliance agenda. The ZCCP reports into the Cumbria Chief Executives Group (CCEG), Public Health Alliance and Cumbria Sustainability Network (CSN). The membership reflects this with representation from the organisations connected to those bodies. Wider membership from all sectors is critical to allow the ZCCP to build a broad picture of carbon emissions across the county and includes the third sector, education, business, health, agriculture, energy, and environment.

- 1.3.5 The development of a ZCCP Communication Strategy is underway now that the Communication Manager is in post. The communications strategy will be a top level, overarching strategy for the partnership. The strategy will be implemented through detailed marketing and communications plans which will be developed by delivery partners and sector groups with support and guidance from the ZCCP Communications Manager.

- 1.3.6 The ZCCP has now recruited 12 posts and has 17 projects to be delivered with the Lottery Fund. A summary of the 17 projects is presented in Appendix A.

1.3.7 The Local Authority Climate Policy Group has been meeting monthly since April, the policy group has grown to include the ZCC funded Local Authority Climate Coordinator. The topics discussed at the recent meetings include:

- Carbon Accounting Methodology Review
- Zero Carbon Cumbria Partnership updates
- The Pensions Bill – new climate related disclosure requirements consultation
- Liftshare website and consultancy service
- Cycling and Walking Infrastructure Programme Consultation
- Waste and Recycling
- Natural Environment Investment Readiness Fund (NEIRF)
- South Lakeland Carbon Offsetting Report
- Citizens' Juries Update
- Cumbria EV Charging Infrastructure
- Local Authority Carbon Monitoring
- Carbon Literacy Training
- Repair cafes

#### **1.4 Action planning, update on progress on the six month action plan**

##### **Assets**

- 1.4.1 Actions are being progressed against the six month action plan. A summary update on each actions is presented in Appendix B, in a table format.
- 1.4.2 The Sands Centre, Pools and Victorian Health Suite (Turkish Baths) forms part of the Council's carbon footprint, under scope 3. This means that the Sands Centre Redevelopment will have a significant impact on reducing the organisations carbon footprint. Initial calculations, based on the Consequential Improvements Report, estimate a reduction in production Greenhouse Gas (GHG) emissions of 96 tonnes per annum.
- 1.4.3 The Civic Centre Reinstatement Project will also bring improvements to the energy efficiency of the ground floor, the impact of which will be seen in changes in gas and electricity usage. The project also includes demolition of the Rotunda with associated Public Realm improvements and EV charging points in the extended Civic Centre car park.
- 1.4.4 The Council has a total of 1421 footway lights, approximately 50% in the rural area and 50% in the main urban area. Prior to the contract for footway lighting upgrade starting 436 of our lights were already LED, this leaves approximately 1000 lights still to be upgraded. The Footway Lighting (LED Project) is now ending, leaving 122 lamps which still need to be upgraded. It is hoped that as environmental improvements schemes currently being discussed are developed these lamps can be replaced as part of these schemes. There are 67 existing concrete lamp columns to which LED lamps cannot be fitted. It is hoped that over the next few years these will be gradually replaced or modified as part of

the routine maintenance works. It is expected that electric consumption will drop by over 60% as a result of the upgrading works. The lights we are fitting are the same as those being used by the County Council and incorporate 50% dimming of the lights between 9pm and 6am. Experience has shown that this assists in reducing electric consumption but also assists with the dark skies campaign without adversely affecting residents perception of the lighting levels. The projected annual saving of production Greenhouse Gas (GHG) emissions is 93 tonnes, an estimated lifespan saving of 1,399 (t)CO<sub>2</sub>e.

- 1.4.5 Through the Fleet Strategy vehicle replacement reviews for each service area are underway. A review of Enforcement Fleet has seen a reduction in vehicles and shift to an entirely electric vehicles (EVs), with an estimated annual savings of production Greenhouse Gas (GHG) emissions of 5 tonnes.
- 1.4.6 The challenge is to continually reduce the fleet and mileage. Four E-Bikes suppliers are being assessed with the view of enabling supervisors to make city centre trips though these new additions to the fleet.
- 1.4.7 We are collating the data for an Energy Saving Trust Consultancy (EST) round two objectives:
  - Objective 1, Van Fleet from the perspective of current and expected needs for EVs, and the likely load on the electricity supply, and, number of charge points required.
  - Objective 2, Grey Fleet & Pool Cars.
- 1.4.8 The Fleet Strategy includes a fleet challenge around plant, trailers and hand operated equipment. Grounds Maintenance Team have been trialling battery-powered equipment as replacement to petrol-powered, one outcome has been the purchasing of battery trimmers and hedge cutters. There are co-benefits from this switch to electric, they are quieter to use and cause less noise disturbance and staff no longer need to handle and transport petrol which can lead to evaporation, spills and associated fugitive emissions.

## People

- 1.4.9 The Staff competencies: Promoting Personal Wellbeing and Environmental Responsibility has been updated to link to the strategy and action plan. This will now form the content for Management Competency Framework training.
- 1.4.10 The Agile Working Policy will be reviewed with the learning from home working during the Pandemic. A staff survey (Staff Survey – Flexible Working Options, May 2021) has been completed to gather evidence for policy review, a great response rate was achieved.
- 1.4.11 Research into the current training modules available to officers and members on will be presented to the Member Learning and Development Group in June. There are a range of offers available and the objective is to agree a list of suggested modules from reputable bodies.

## Technology

- 1.4.12 The Pandemic has accelerated the Council's switch to online services, including the deployment of an online call centre. There has been a consequential shift in customer contact to digital channels, most notably web queries and emails.
- 1.4.13 Rapid replacement of desktop PCs with laptops has taken place to enable home working, we now have 450 laptops in circulation. The roll-out of Microsoft Teams and permission to take IT and office furniture home has enabled the Council to work continually throughout the Pandemic.

## Finance

- 1.4.14 The Council is committed to becoming carbon neutral in the future and there may be a requirement for significant investment in achieving this goal, with recovery through the achievement of efficiency savings and/or by maximising any external grants and contributions available to support the strategy and action plan through the Council's Funding Strategy. However, any carbon reduction schemes will initially have to be funded from resources currently contained within the Council's existing Revenue and Capital budgets; with any new climate change initiatives, following the formal adoption and approval of the Local Environment (Climate Change) Strategy, being supported by robust business cases with a cost benefit analysis provided.
- 1.4.15 The Council also maintains a vehicle Plant and Equipment Replacement Plan which outlines the anticipated replacement lifecycle for the main items of fleet it requires to operate services. This plan is updated annually and is fed into the budget process to determine the capital requirement.
- 1.4.16 The Council's Funding Strategy aims to maximise external funding. The following funding opportunities, relating to Local Environment (Climate Change) Strategy, have been explored, funds that have been underlined are now actively being progressed:
- British Cycling – Places to Ride bid
  - Cumbria Waste Management Environmental Trust
  - Air Quality Grants Programme
  - Countryside Stewardship: Woodland Creation Grant
  - Environment Fund – Cumbria County Council
  - ERDF - Reserve Fund
  - Fellfoot Forward Funding
  - Flood and Coastal Resilience Innovation Programme
  - Friends of the Lake District Landscape Grant
  - Green Homes Fund
  - Heat Networks Funding Stream
  - Historic England - Partnership Schemes in Conservation Areas

- MCS Charitable Foundation
- National Lottery Climate Action Fund
- National Recycling Awards
- Non-Domestic Renewable Heat Incentive (RHI)
- On-Street Residential ChargePoint Scheme
- Public Sector Decarbonisation Fund - Phase 2
- Public Sector Decarbonisation Scheme (PSDS)
- Public Sector Low Carbon Skills Fund
- Salix Energy Efficiency Loans (SEELS) Programme
- The Natural Environment Investment Readiness Fund (NEIRF)
- WEEE Local Projects Round 5 Distributor Take-back Scheme (DTS)
- Woodland Carbon Fund
- Workplace Charging Scheme (WCS)
- WRAP – ‘Binrastructure’ Fund
- Sustainable Food City

1.4.17 An application was submitted to the Public Sector Low Carbon Skills Fund to support for a designed capital programme consisting of energy efficiency measures, renewable generation and low carbon heating replacement across Council assets. Unfortunately, the fund was oversubscribed and we did not progress.

1.4.18 A direct application to Department of Business Energy and industrial Strategy (BEIS) for the Green Homes Grant Local Authority Delivery (LAD phase 1B) was unsuccessful.

1.4.19 A report on a joint bid for funds under Green Homes Grant Local Authority Delivery Phase 2 (LAD Phase 2) was presented to Executive in April. The report stated that the City Council is part of a consortium of Cumbrian councils seeking funds from the North West Regional Hub. Each of the 6 authorities may receive approximately £716,000 to £1million to address fuel poverty and improve energy efficiency and carbon savings in approximately 75 to 100 private sector properties. Eden District Council will act as the consortium’s accountable body.

## **Movement**

1.4.20 The Charge My Street sites at Kingsway Car Park, Dalston, and Linton Tweeds are now available for use. An additional 10 twin-socket Charging Points will be going live over Spring and early summer, the 10 sites are:

Corporation Road Car Park, Carlisle, CA3 8XD  
 Westmorland Street Car Park, Carlisle, CA2 5HH  
 Shadygrove Road Car Park, Carlisle, CA2 7LD  
 Milbourne Street inc St Johns Place, Carlisle, CA2 5XD  
 Wigton Road/Silloth Street, Carlisle, CA2 5UR

Stanwix Cark Park, Carlisle, CA3 9DJ  
Sands Centre Car Park, Carlisle, CA1 1LS  
Paddy's Market Car Park, Carlisle, CA2 5TR  
Brampton Showfield Car Park, Carlisle, CA8 1NH  
Union Lane Car Park, Brampton, CA8 1BX

There is potential for a further 4 sites, making 16 sites in all.

1.4.21 In addition to this a number of actions from the main plan have been progressing to notable milestones.

### Organisation Actions

- The Fleet Strategy Handbook for drivers has been completed.
- The Energy Management System, funded through the budget, is at the evaluation stage of procurement.
- One Public Estate is exploring a Countywide EV Charging Strategy and opportunities for pool cars.
- Advice and guidance on data for decarbonising estates has been received from the North West Energy Hub.

### Local Actions

- Executive have adopted the St. Cuthbert's Garden Village Supplementary Planning Document (SPD). The vision of which states:

***"St Cuthbert's will provide connected villages set in stunning healthy landscapes within the world class setting of the Lake District National Park, the North Pennines Area of Outstanding Natural Beauty and Hadrian's Wall World Heritage Site. A cluster of distinct garden villages set in an attractive recreational, riverside and landscape setting will be well connected to Carlisle and wider countryside. St Cuthbert's will actively promote healthy lifestyles providing integrated communities focused around high-quality homes, locally distinctive spaces and inclusive facilities. Innovation and technology will support attractive employment opportunities and exemplary low carbon living."***

***St. Cuthbert's Garden Village Vision***

The SPD also includes a Principle for Smart & Sustainable Living which states: 'Support low carbon living through sustainable planning, transport and energy.'

- The Borderlands Inclusive Growth Deal was formally signed on 18 March 2021, bringing in up to £452million of fresh investment to the Borderlands area.
- £19.7m Town Deal investment has been secured.
- £9.1m Future High Street Fund has been secured.

- Data from the Cumbria Observatory, the open source Landmark EPC register (August 2020) and a recent Carlisle BRE Housing Stock Modelling Report will enable us to target wards and housing that have the highest concentrations of fuel poverty, using low income/ high fuel costs definition in the private sector together with the highest levels of excess cold hazards.
- Local Cycling and Walking Infrastructure Plans Public Consultation.
- Local Environment Crime, Action and Enforcement Strategy scrutinized.
- Air Quality Action Plan adopted.
- Cumbria Coastal Strategy adopted. *The County Council lead officer has offered to raise awareness of the Strategy and the Shoreline Management Plan with the Panel.*
- New flood defences completed at Rickerby and at Melbourne Park. Phase 2 (Bitts Park and Sands Centre) completed. Assessment of future options for Eden Place and Etterby Terrace underway. Gosling Sike Flood Risk Management Scheme taken forward.
- Multi-agency Flood Plan being drafted through a Cumbria Local Resilience Forum Task and Finish Group.
- Get Cumbria Buzzing Project underway. The Swifts golf course and driving range in Carlisle city centre is set to become the very first urban bee and butterfly oasis in the North-West.
- Sustainable Food City Co-ordinator in post to drive the delivery of the Driving delivery of the 2019–2022 Carlisle Sustainable Food Action Plan.

## **Communication and engagement**

1.4.22 Work will begin in June with students at the University of Northumbria on a project with the Business Clinic, Consultancy Groups of Masters students. The aim of the is to develop a Marketing and Communication Plan (to support the delivery of the Action Plan); leading to tangible changes in behaviour that will have a positive impact on the carbon footprint of the whole area. The project objectives are:

- Identify a model or set of techniques that can be applied to the strategy and action plan that has a track record in delivering behavioural change.
- Explore the opportunities to apply this model or set of techniques alongside the developments planned in the Borderlands Inclusive Growth Deal.
- Make recommendations (both on and offline) for the communication and marketing of the actions that the Council will work on locally through partnerships and collaboration.

1.4.23 The following are the most relevant media releases, including calls to action, over the last six months:

- Don't be rubbish this Christmas

*It's been a hard year and Carlisle City Council wants everybody to enjoy Christmas but is urging residents not to fly-tip or they could face a fine.*

- Refuse and Recycling calendars 2021 now available
- St Cuthbert's Garden Village  
*There's still time to have your say on ambitious plans for St Cuthbert's Garden Village, Carlisle.*
- Air Quality Action Plan (2). Consultation is now underway on plan that aims to improve air quality in Carlisle.
- Court fine for fly-tipping  
*Carlisle City Council is reminding people not to fly-tip following a successful prosecution case heard on Wednesday 16 December 2020 at Carlisle Magistrates Court.*
- Public Space Protection Order (2)  
*A consultation on a draft Public Space Protection Order for Carlisle is now underway.*
- National Empty Home Week  
*Support and advice available for Carlisle homeowners.*
- New electric vehicle to tackle enviro-crimes
- Work gets underway on wildlife haven
- Work is set to get underway on a new wildlife haven for birds, bees and butterflies.
- Roadside litter clearance
- North Cumbria wellbeing partnership celebrates national funding success
- Switch off your engine or face a fine  
*From this April, drivers in Carlisle could be fined if they refuse to switch off their vehicle's engine when stationary.*

## **1.5 Action planning, amendments and additions**

1.5.1 The action plan is a working document, it will be reviewed and amended in consultation with the Portfolio Holder and Executive. The following amendments are proposed:

- Additional action on the development of a Waste Sector baseline report.
- Additional actions arising Cumbria Coastal *Strategy and the Shoreline Management Plan*.
- Update Community Resilience action with the DEFRA 'Flood and coastal resilience innovation programme: creating resilient places'.
- Additional action on Cumbria Local Nature Recovery Strategy.
- Note the pilot research project on Transformative Partnerships for the Sustainable Development Goals (SDGs).
- Note the Strategic Recovery Coordination Group Recovery Strategy (Covid-19).



- Update the action on the Carlisle Cycling and Walking Plan for Carlisle (CWIP)..
- Carbon footprint methodology update and recalculations.
- Update action on Local Environment Crime Action & Enforcement Strategy.
- Updates the timeframe for actions rolling into 2021/22.

## **2. PROPOSALS**

- 2.1 The resolution by Business & Transformation Scrutiny Panel, that a report be submitted to a future meeting of the Panel setting out the comparison work that has been undertaken with other authorities in addressing their climate change targets has been completed and is included as Appendix C for information.
- 2.2 The Scrutiny Performance Report Task and Finish Group will discuss the Key Performance Indicators for the strategy. The proposal is for an annual measure of the percentage reduction in the organisation's carbon footprint compared to the baseline year (2018/2019). This will be reported in arrears, with the first reported measure being 2019/20.

## **3. RISKS**

- 3.1 The are risks associated with this strategy have been added to the Policy & Communications Risk Register.

## **4. CONSULTATION**

- 4.1 The Local Cycling and Walking Infrastructure Plans (LCWIP) Public Consultation closes on the 28<sup>th</sup> May. This is the first stage of consultation in the planning process, there will be another opportunity for consultation on the LCWIP final report. The link to the consultation web page is:  
<https://www.cumbria.gov.uk/planning-environment/cyclingandwalking/>

## **5. CONCLUSION AND REASONS FOR RECOMMENDATIONS**

- 5.1 Panel are requested to:
- Comment on the progress made against the agreed action plan.
  - Comment on the proposed amendments and additions to the action plan, as a working document.

## **6. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES**

- 6.1 The draft Carlisle Plan includes the delivery of the objectives within the strategy.

**Contact Officer:** Steven O'Keeffe

**Ext:** 7258

### **Appendices**

#### **attached to report:**

A: ZCCP Project summary

B: Action Plan update

C: Business & Transformation Scrutiny Panel Resolution update

**Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:**

**CORPORATE IMPLICATIONS:**

**Legal -**

**Property Services -**

**Finance** – The Council's commitment to becoming carbon neutral and the delivery of the objectives of the Climate Change Policy will involve financial implications on the Council's Medium Term Financial Plan; both positive and negative in terms of decreased or increased costs. These implications will need to be carefully considered when implementing any policy changes and will need to be included and considered as part of the annual budget setting processes.

**Equality** – The draft action plan will be subject to a desktop Equality Impact Assessment in 2021.

**Information Governance** – There are no information governance implications with this report.

## **Appendix A: ZCCP Project summary, prepared by Local Authority Climate Coordinator:**

### **Citizens' Assembly and Citizens' Juries**

One county wide Climate Change Assembly and 6 district wide Climate Change Juries will bring a representative cross section of the public together to understand the issues and opportunities for significant action on climate change in their local area, and to make recommendations for action by local authorities and other organisations. This empowering and powerful model of engagement will influence policy and infrastructure decisions with local authorities and other statutory and non -statutory agencies.

Delivered by Shared Future.

### **Cumbria Sustainability Network**

Countywide support, knowledge sharing and peer mentoring across Cumbria's 35+ small sustainability groups. A programme of events and training delivered by small local groups across the county. Central funding for access to training, learning resources, signposting to funding, running events and to support the delivery of local group activities. Support for local groups to influence gatekeepers of emissions. Ensure CSN influence wider partnership action. Hosted by CAfS. As part of the project there will be a £100,000 fund for sustainability organisations. This will provide a range of grants over the five-year period to help grassroots organisations deliver climate change events, training, and small-scale projects.

### **Barrow Community Action**

The community support officer (0.2 fte) will run events and broaden and deepen community engagement across Barrow. They will set up and run Repair Cafes, Art events and Climate Conversations. They will be supported by the CSN Coordinator. Hosted by Art Gene on behalf of Real Barrow.

### **Carlisle Community Action**

The community support officer (0.2 fte) will run events and broaden and deepen community engagement across Carlisle. They will set up and run Repair Cafes, Free Stalls and Climate Conversation Cafes. They will be supported by the CSN Coordinator. Post hosted by Sustainable Carlisle.

### **Eden Community Action**

The community support officer (0.2 fte) will run events and broaden and deepen community engagement across Eden. They will set up and run Repair Cafes, Free Stalls and Climate Conversation Cafes. They will be supported by the CSN Coordinator. Post hosted by Penrith Action for Community Transition.

### **Youth Climate Action Programme**

A Cumbria Youth Climate Leadership programme will be set up to empower and skill up young people to have their voices heard and for those in power to listen and act. It will involve several strands including Youth Voice, Youth Climate Council, Youth Climate Reporters, Youth Climate Summits, schools' events programmes, training for teachers, carbon literacy for schools. Contract to be tendered to partners.

### **Partnership Events and Training Programme**

Major programme of events and training across the county to address skills and knowledge gaps of partners and beyond in order to overcome knowledge barriers to action. Hosted by CAfS.

### **Community Carbon Literacy Programme**

Deliver professional, accredited carbon literacy training to organisations. Deliver Carbon Literacy Training with communities, schools, organisations and community -led Climate Education. Coordinate and support a network of community trainers to cascade knowledge about science and solutions. Hosted by CAfS.

### **Low Carbon Food Programme**

Developing a low carbon food network of communities and businesses to create low carbon menus, develop and share good practice and develop demonstration sites and the potential to develop a Low Carbon Food Charter for Cumbria. Develop an online Low Carbon Food toolkit to share, learn and improve this sectors awareness, behaviour, tools, resources and strategies. Increase understanding of low carbon food and desire to act with the public and communities. It will link with the Community Veg project and Youth Climate Action Programme. Contract to be tendered to partners

### **Grow Local Eat Local project**

This project will explore a new model of food growing to increase plant based food production in Cumbria, reduce food miles by working in partnership with local retailers, and offset carbon usage of local distribution through agro-forestry. Farmers will be supported to set up a farmer cooperative, grow veg/fruit/cereal crops and generate income into the farm business. Delivered by Vista Veg

### **Community Energy Support**

A central pot of funding will be available along with support from the Project Staff team to provide deep -dive support to two communities to develop new community energy projects that test out new community -owned models of generating, storing and sharing energy. Learning will be shared nationally. Managed by the CSN Coordinator

### **Broadening engagement and overcoming disadvantage support**

A central pot of funding will be available to overcome barriers to participation in the project. This will support costs of travel, crèches, translation, etc. Training will also be provided to all members on how to build a broad movement and engage with all groups. Managed by the SCN Coordinator

### **Mapping of Repair Cafés and peer support to establish new cafes**

Research will be carried out into different models and approaches to setting up Repair Cafés. Link in to national 'restart project' regarding recording carbon savings and set up a Directory of Repairers (beyond repair cafes). New groups will be supported to set up a local repair café. Delivered by South Lakes Repair Café.

### **Cumbria Carbon Monitoring – Pioneering evaluation framework**

We will develop and share a pioneering new evaluation framework in partnership with leadings experts Mike Berners -Lee and Climate 24 Outreach. All partners will monitor carbon impact of their activities, including behaviour change activities, with support

from the Carbon Monitoring Officer to monitor carbon reductions across the county and report progress against the baseline report. Delivered by Lake District National Park Authority, Small World Consulting and Climate Outreach UK. Wider evaluation of social impact, community influence and human emergence will be contracted out.

#### **Expert Advice**

Central funding will be dedicated to contracting consultancy expertise to co-design solutions with business, local authorities and communities as they emerge through the life of the project

#### **Sharing Learning Nationally**

To ensure partners can be part of a movement of change nationally funding will be available for partners to share learning at, and learn from national events on climate change action and community empowerment etc. This will cover travel and accommodation costs.

#### **Partnership Management Support, co-ordinate and continually develop the Zero Carbon Cumbria Partnership.**

Ensure collaborative development, including community influence, of a coordinated plan for emission reduction activity needed across the county in order to achieve carbon neutral by 2037. Coordinate partnership meetings, set strategic direction for budget, activity, training and fundraising and ensure emission reduction action is transformative and community-led.

## Appendix B: Action Plan update

Theme	Action	LE(CC)S Obj.*	Timeframe	Outcome	Update
Assets	Sands Centre Redevelopment	1	2020/21-2022/23	Improved energy and heat efficiency from the Leisure estate.  Reduced demand on asset management and future maintenance.	The project is on schedule. Council were informed of the future of the Victorian Health Suite (Turkish Baths) in April.
Assets	Civic Centre Ground Floor Reinstatement	1	2020/21-2021/22	Improved energy and heat efficiency of operational buildings.	The project is on schedule.
Assets	Footway Lighting (LED Project)	1	2020/21	Improved energy efficiency of operational assets.	This project is close to completion, in terms of action planning it can be closed.
Assets	Fleet Strategy: Vehicle replacement reviews for each service area.	1	2020/21	Regular review of fleet replacement programme to forecast future costs for vehicle replacement.  Data model for CAPEX / Decarbonisation prioritisation and decision making.	A strategy and replacement schedule are in place to forecast future costs for vehicle replacement.  A data model and dashboard has been developed; quarterly meetings will be scheduled to continue progress.
Assets	Fleet: Energy Saving Trust Consultancy (EST)	1	2020/21	Advice and recommendations on fleet and mileage to improve energy efficiency.	A consultation slot has been secured with the Energy Savings Trust. The remaining data set, the 'grey' miles is being compiled.
Assets	Fleet Challenge Plant /trailers / hand operated equipment	1	2020/21	Improved energy efficiency of equipment.	This forms part of the Fleet Strategy.  New equipment is being tested and trialled by the Grounds Maintenance staff in the Healthy City Team.

Theme	Action	LE(CC)S Obj.*	Timeframe	Outcome	Update
People	Staff competencies: Promoting Personal Wellbeing and Environmental Responsibility	1 & 5	2020/21	Core values and competencies included in Appraisal rounds.	Content of the competency has been updated to link to the strategy and action plan.  This action can now be closed.
People	Workforce Plan: Agile Working Policy	1	2020/21	Reduction in travel to and from work and between work settings.	A staff survey has been completed and the findings reported to Management Briefing and SMT. This will inform the review of the Agile Working Policy.
People	Workforce Plan: Climate Change and Local Environmental responsibility training (modules)	1	2020/21	Officer and Member training to raise awareness of local environment and climate change challenges.	A summary of the training available is being compiled. This will be shared with MAG and presented at the next Member Learning Development Group meeting, in June.
Technology	ICT Strategy: Agile working ICT equipment and networks	1	2020/21	Reduction in travel to and from work and between work settings.	Significant progress made during the Pandemic.
Finance	Funding Strategy: Identifying CAPEX Opportunities for decarbonisation and renewal energy.	1	2020/21	Maximising external funding.	Funding Newsletter widely circulated, targeted approach taken to funds that could have the biggest impact and greatest likelihood of progressing.
Communications and engagement	Targeted campaigns to encourage behaviour change	2 & 5	2020/21	Engagement and awareness raising to be delivered in partnership.	Media releases included calls for action on: Air Quality Action Plan Public Space Protection Order

Theme	Action	LE(CC)S Obj.*	Timeframe	Outcome	Update
Movement	<p>Electric Vehicle Charging: On street Charging Infrastructure</p> <p>Working with partners to expand provision of EV charging points in Carlisle including electric bikes</p>	3	2019/20-2020/21	<p>Stimulate demand for EV's in areas without off street parking</p> <p>Increased take up of electric vehicles, allowing people to save money on fuel costs</p> <p>Reduction air pollution and CO2 emissions</p>	On Street Charging Project is progressing well. 2 sites up and running, 10 more in the project pipeline. Potential for 16 sites in total.

\*LE(CC)S Obj. is the Local Environment (Climate Change) Strategy Objective.



### **Appendix C: Business & Transformation Scrutiny Panel Resolution update**

In March, the Council voted on and agreed to amend the target year for Net Zero from 2030 to 2037 for both the organisation and the district. This is in line with the Cumbria Baseline Report recommendation, the same year has been confirmed as the target year for the Zero Carbon Cumbria Partnership (ZCCP).

The ZCCP accepted this as the most feasible target that can be regarded as being in line with the requirements laid down by the International Panel on Climate Change (IPCC) for “well below 2 degrees and in pursuit of 1.5 degrees” of global warming.

A comparison table of the targets for all the local authorities in the ZCCP is presented below:

	<b>Climate Emergency Declaration</b>	<b>Council Target</b>	<b>Locality/district Target</b>
Allerdale	No	Net Zero by 2030	None
Barrow	Yes 16/07/19	Net Zero as soon as possible	Net Zero by 2037
Carlisle	Yes 05/03/19	Net Zero by 2037	Net Zero by 2037
Copeland	No	Net Zero no date	Not determined
Cumbria	No	Net Zero by 2037	Carbon Neutral by 2037
Eden	Yes 11/07/19	Net Zero by 2030	Not determined
Lake District National Park (LDNP)	No	Net Zero by 2025	Not applicable
South Lakeland	Yes 26/02/19	Carbon Neutral by 2030	Carbon Neutral by 2037

There are two terms used, often interchanged, ‘Net Zero’ and ‘Carbon Neutral’. Further research from the LDNP has highlighted the difference between these two terms and the implications for action planning, in particular the use of ‘offsetting’ to remove the hard-to-decarbonise emissions. There is still much discussion around appropriate ‘Greenhouse Gas Removal (GGR)’ methods and the markets for GGRs require significant development in terms of volume, market mechanisms, and certification protocols.



# Report to Health & Wellbeing Scrutiny Panel

Agenda  
Item:

**A.3**

Meeting Date: 10<sup>th</sup> June 2021  
Portfolio: Finance, Governance and Resources  
Key Decision: No  
Within Policy and Budget Framework: Yes  
Public / Private: Public

Title: PERFORMANCE REPORT END OF YEAR 2020/21  
Report of: Policy and Communications Manager  
Report Number: PC.21/21

## Purpose / Summary:

This report contains the End of Year 2020/21 performance against the current Service Standards and a summary of the Carlisle Plan 2016-19 actions as defined in the 'plan on a page'. Performance against the Panel's 2020/21 Key Performance Indicators (KPIs) are also included.

## Recommendations:

1. Scrutinise the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

## Tracking

Executive:	05/07/21
Scrutiny:	Health and Wellbeing 10/06/21 Economic Growth 17/06/21 Business and Transformation 03/06/21
Council:	N/A

## **1. BACKGROUND**

1.1 This report contains the 2020/21 performance against the Service Standards and a summary of the Carlisle Plan 2015-18 actions as defined in the 'plan on a page'. The Panel's Key Performance Indicators (KPIs) are also included as an appendix.

1.2 Service Standards are the measures judged to be the most important to our customers and therefore the mostly likely to influence the overall satisfaction with how the Council performs. The following pages contain the Council's performance against the Service Standards for this Panel.

1.3 The measures are predominately lagging indicators (looking back at performance) and cover a range of services. Some indicators naturally lend themselves to having a specific target, or a national target, whilst with others the aim is to continually improve year-on-year compared to past performance. Regularly monitoring the Council's performance helps to drive continuous improvement and protects against any financial or organisational issues by flagging up indicators that are off target. The measures can also be used for a variety of other purposes including: to evaluate, control, budget, motivate, promote, celebrate and learn. Performance management in this form is just one aspect of the Council's wider performance framework.

1.4 The updates against the actions in the Carlisle Plan are presented in Section 3. Only actions within the remit of the Panel are included in this report. The intention is to give the Panel a brief overview of the current position without duplicating the more detailed reporting that takes place within the Scrutiny agendas and Portfolio Holder reports.

1.5 At their meetings of 28 August and 3 September 2020 respectively, Health and Wellbeing and Business and Transformation Scrutiny Panels both resolved that they would like to be involved in developing the content of future performance reports. It was agreed by all three Scrutiny Panels that this work should be carried forward by a Task and Finish Group that involved officers and Members from each Panel.

1.6 The aims of the Task and Finish Group are:

- Review existing reporting, seek advice from Policy and Communications Team on strengths and challenges of existing reporting
- Research examples of good practice
- Develop recommendations to share with the three Scrutiny Panels.

1.7 The group met for the first time on 15<sup>th</sup> January 2021 and the current performance report content and format were reviewed. It was agreed that members of the group would research areas of good practice in performance management reporting and feedback to the group with some options at the next meeting on 2<sup>nd</sup> February. A set of draft principles for future reporting were then broadly agreed at the 2<sup>nd</sup> February meeting and a draft report template will be discussed at the final meeting in June before being presented to the Panels for discussion later in the year.

1.8 One of the areas for discussion will be reporting performance against the Local Environment Climate Change Strategy (LECC). The proposal currently is for an annual measure of the percentage reduction in the organisation's carbon footprint compared to the baseline year (2018/2019).

### **1.8 Summary of KPIs and Service Standards:**

Service Standards – 1 'red', 0 'amber' and 3 'green'

KPIs – 1 'red', 5 'amber', 5 'green'

### **Summary of Exceptions (RED)**

<b>Measure</b>	<b>Target</b>	<b>Performance</b>
CSe18: Actual Old Fire Station (OFS) revenue as a percentage of OFS expenditure	27%	0.4% OFS has been closed since March due to Covid-19.
SS03: Percentage of household waste sent for recycling (including bring sites)	50%	41.4% Recycling rates were lower in April due to the temporary suspension of the garden waste collections in order to support priority services during the early stages of the Covid-19 pandemic

## **2. PROPOSALS**

None

## **3. RISKS**

None

## **4. CONSULTATION**

The report was reviewed by relevant senior management and will be considered at the other Scrutiny Panels.

## **5. CONCLUSION AND REASONS FOR RECOMMENDATIONS**

The Panel are asked to scrutinise the Performance Report prior to it being submitted to Executive.

## **6. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES**

Detail in the report.

**Contact Officer:** Gary Oliver

**Ext:** 7430

### **Appendices attached to report:**

Performance Dashboard

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:**

- None

### **CORPORATE IMPLICATIONS:**

**LEGAL** - This report raises no explicit legal issues.

**FINANCE** – This report raises no explicit financial issues

**EQUALITY** – This report raises no explicit issues relating to the Public Sector Equality Duty.

**INFORMATION GOVERNANCE** – This report raises no explicit issues relating to Information Governance.

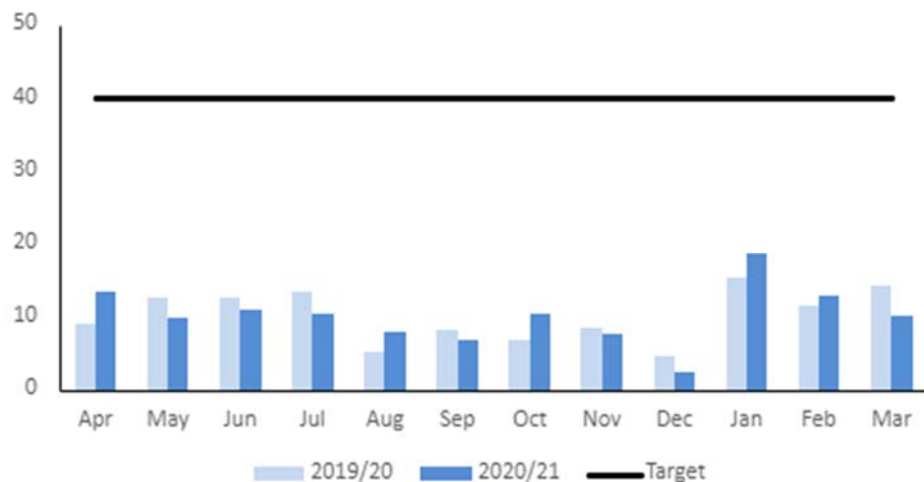
**PROPERTY SERVICES** - This report raises no explicit issues relating to Property Services

## Section 1: Service Standards 2020/21


Service Standards were introduced in 2012 after consultation with Service Managers, DMTs, SMT and JMT. Five further measures were introduced from Quarter 2 2017/18 and all are reviewed during Quarter 3 each year as part of the service planning process. Service Standards are the measures judged to be the most important to our customers, therefore, the most likely to influence the overall satisfaction with how the Council performs.

The following pages contains the Council's performance against the Service Standards within the Panel's remit.

### SS02: Proportion of waste or recycling collections missed (valid)

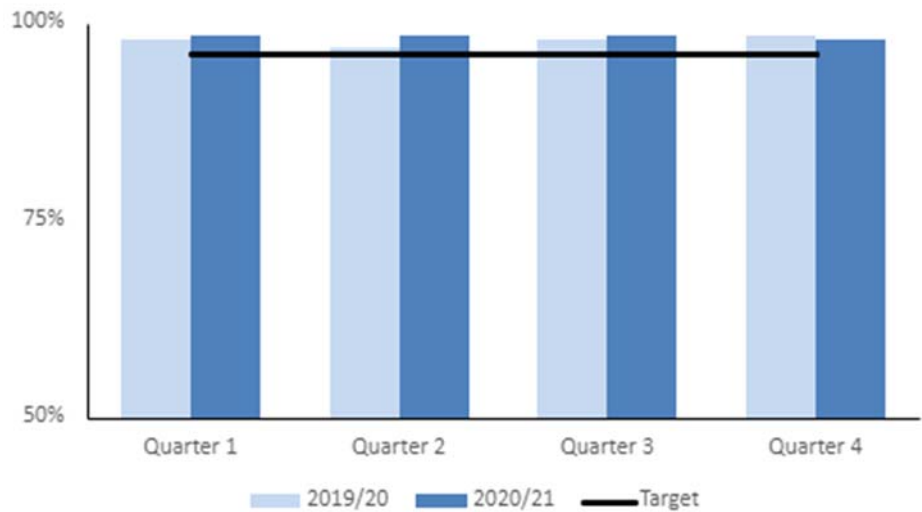
Service Standard	2020/21	Performance by Month	Further Information																																							
40 missed collections per 100,000 (Industry standard)	9.9  (2019/20: 10)	 <table><caption>Monthly Performance Data (Estimated)</caption><thead><tr><th>Month</th><th>2019/20</th><th>2020/21</th></tr></thead><tbody><tr><td>Apr</td><td>9</td><td>13</td></tr><tr><td>May</td><td>12</td><td>10</td></tr><tr><td>Jun</td><td>12</td><td>11</td></tr><tr><td>Jul</td><td>13</td><td>10</td></tr><tr><td>Aug</td><td>5</td><td>8</td></tr><tr><td>Sep</td><td>8</td><td>7</td></tr><tr><td>Oct</td><td>7</td><td>10</td></tr><tr><td>Nov</td><td>8</td><td>8</td></tr><tr><td>Dec</td><td>4</td><td>2</td></tr><tr><td>Jan</td><td>15</td><td>18</td></tr><tr><td>Feb</td><td>11</td><td>13</td></tr><tr><td>Mar</td><td>14</td><td>10</td></tr></tbody></table>	Month	2019/20	2020/21	Apr	9	13	May	12	10	Jun	12	11	Jul	13	10	Aug	5	8	Sep	8	7	Oct	7	10	Nov	8	8	Dec	4	2	Jan	15	18	Feb	11	13	Mar	14	10	This figure excludes the temporary suspension of garden waste collections during the early stages of Covid-19. Around 3.7million collections have been made with 363 missed (99.99% success rate).
	Month		2019/20	2020/21																																						
	Apr		9	13																																						
May	12	10																																								
Jun	12	11																																								
Jul	13	10																																								
Aug	5	8																																								
Sep	8	7																																								
Oct	7	10																																								
Nov	8	8																																								
Dec	4	2																																								
Jan	15	18																																								
Feb	11	13																																								
Mar	14	10																																								
On target?																																										
✓																																										

SS03: Percentage of household waste sent for recycling (including bring sites)

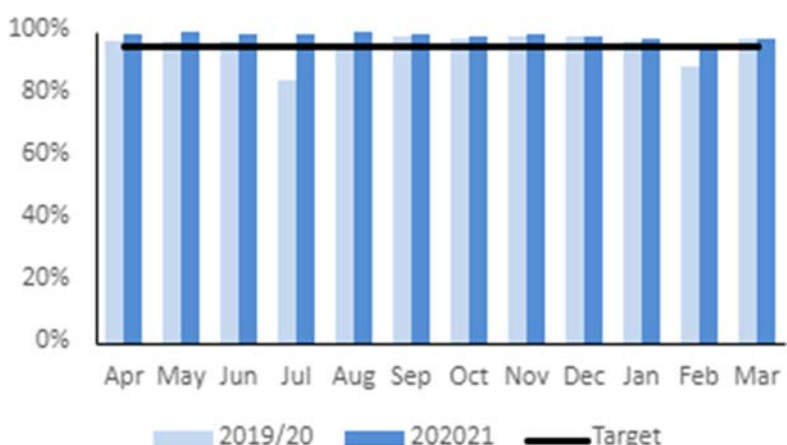
Service Standard	To end of Feb 2021	Performance by Month	Further Information
50% (Nationally set target)	41.4%	 <p>80% 70% 60% 50% 40% 30% 20% 10% 0%</p> <p>Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar</p> <p>2019/20 2020/21 2020 Target</p>	Recycling rates were lower in April due to the temporary suspension of the garden waste collections in order to support priority services during the early stages of the Covid-19 pandemic.
	(2019/20: 41.3%)		
	On target?		
	✗		



SS06: Proportion of food businesses that are broadly compliant or better with food safety legislation

Service Standard	Rolling figure to end of Quarter 4 2020/21	Performance by Quarter	Further Information
Our work with local food businesses should ensure that 96% are at least broadly compliant.	98%	 <p>100% 75% 50%</p> <p>Quarter 1 Quarter 2 Quarter 3 Quarter 4</p> <p>2019/20 2020/21 Target</p>	Approximately 200 premises are usually inspected each quarter. All premises are inspected at least once every eighteen months.
	On target?		
	✓		

SS09: Proportion of new waste and recycling bins, bags and containers delivered on time (within 10 working days)

Service Standard	2020/21	Performance by Month	Further Information
95% delivered within 10 working days	98.2%	 <p>100% 80% 60% 40% 20% 0%</p> <p>Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar</p> <p>2019/20 2020/21 Target</p>	11,348 deliveries were made in the year.
	(2019/20: 95.4%)		
	On target?		
	✓		

## **Section 2: Key Performance Indicators (KPIs)**

Service Standards are not the only set of measures used to interrogate the performance of the Council. Alongside the review of Service Standards, a set of Key Performance Indicators, derived from the links between the service plans and budget resolution were developed. The measures are predominately lagging indicators (looking back at performance) and cover a range of internal and external facing services. Some indicators naturally lend themselves to having a target or may have a national target set whilst with others, the aim is to improve year-on-year. Regularly monitoring the Council's performance helps to drive continuous improvement and protects against any financial or organisational issues by flagging up indicators that are off target. The KPIs can also be used for a variety of other purposes including: to evaluate, control, budget, motivate, promote, celebrate and learn. Performance management in this form is just one aspect of the Council's wider performance framework.

The current KPIs are attached as a dashboard.

## **Section 3: [Carlisle Plan on a Page 2016–19](#) Delivery**

The current Carlisle Plan covered the period 2016-19 and the majority of the key actions are now either delivered or considered business as usual and feature within existing service plans. Quarter 4 updates to the Panel's remaining key actions are contained within the following pages.

# **Priority: Further develop sports, arts and cultural facilities to support the health and wellbeing of our residents**

## *Service and Facilities Development:*

**Key Action 12: Develop and deliver the proposed new leisure contract to improve facilities at The Sands Centre in line with the City Sports Facilities Development Plan and enhance the leisure services across the city** (SMT Owner: D Crossley, Scrutiny Panel: B&T/H&W)

***Project Description:*** Remaining actions: Refurbishment of the leisure facilities and partial refurbishment of the events centre at the Sands Centre site including the addition of two swimming pools. Provision of temporary accommodation for GLL staff, resident NHS staff, and alternative leisure facilities, sports hall, temporary bar and WCs during the construction phase.

### ***Timeline - Quarter 4 Update:***

Work has commenced on the main contract. The diversion of services and demolition of the leisure centre and NHS areas has been completed and the arisings removed and recycled where appropriate. The vibro-compaction piles <sup>1</sup>for the new building have also been completed. Work is underway for the excavation for the swimming pools and foundations for the new leisure building steel frame. The under-slab filter drainage for the pool has been installed and preparations are underway for the installation of reinforcing bars in advance of the first pool slab concrete pour - due before the end of the May.

Preparation work is also underway for a new electricity substation need to replace the ageing existing one for the site.

Investigation work into the condition and suitability of the existing life safety systems to be retained in the existing events centre is ongoing.

The parallel work on the flood defences around the building is nearing completion. Work is currently taking place to replace the two flood gates in the adjacent flood wall.

Site welfare and ablution arrangements have been upgraded in line with current Government guidance Site Operating Procedures version 7 for construction sites.

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<sup>1</sup> **Vibro Compaction** is an established ground improvement method for stabilising granular soils such as loose sands, gravels and some hydraulic fills. The technique is primarily used for seismic mitigation and in-situ densification of loose sands up to 30m deep.

***Emerging risks/issues:***

A full project risk assessment has recently been undertaken. From this new risk assessment, the following represent the most significant risks:

- Additional time and cost delays arising from material and / or labour supply during the ongoing Covid-19 pandemic.
- Additional time and cost delays arising from imported materials supplies due to developing import processes and practices emerging from the exit from the EU.

## *Healthy City Programme:*

### **Key Action 16: Continue to work with key partners to deliver the World Health Organisation Phase VI Healthy City Action Plan** (SMT

Owner: D Crossley, Scrutiny Panel: H&W)

***Project Description:*** Remaining actions: Restructure Healthy City Forum (HCF) and work with partners to deliver on the Phase VI application. Explore next phase and Develop action plan (VII)

#### ***Timeline - Quarter 4 Update:***

Phase VI activity is now complete.

An agenda item and briefing paper on Phase VII was tabled and discussed at the Healthy City Forum (Dec 2020). Partners were supportive and keen to advance Phase VII application and activity. The paper outlines the key actions and steps required to drive the agenda forward.

A paper was taken to JMT which considered the application, process, opportunities and requirements. A draft expression of interest letter has been approved by the Executive and submitted.

COVID has significantly reduced capacity available to progress this as response and recovery continue.

Future Tasks: Set up a task group needs to be set up to look at the application and distribute writing sections, explore funding opportunities, seek letters of support, map activity and horizon scan.

A 6 P mapping document has been drawn together to use by partners. An initial scoping has taken place. A workshop will be arranged to help further develop ideas

#### ***Emerging risks/issues:***

Covid agenda (many partners are tied up with Response and Recovery)

**Key Action 17: Continue to support and develop the Food City Partnership: Local Healthy Eating Options; Carlisle Food Charter; food sector supply chain development; food skills; education and tourism** (SMT Owner: D Crossley, Scrutiny Panel: H&W)

***Project Description:*** Develop work of Food Carlisle and subsequent partnership projects

***Timeline - Quarter 4 Update:***

The City Council was successful in its application to Sustainable Food Cities for both the campaigns grant (£5k) and the coordinator grant to move from Bronze to Silver Award (£10k).

We have also been successful in achieving an additional £5k and a 6 month extension to the Bronze to Silver Award project due to the current Covid-19 crisis.

The Sustainable Food Coordinator has been appointed in January 2021

***Emerging risks/issues:***

None

## Health & Wellbeing Scrutiny Panel Performance Dashboard 2020/21

<b>Key</b>	
↓	Performance is deteriorating (compared to same period last year)
↑	Performance is improving (compared to same period last year)
→	No change in performance (compared to same period last year)
✗	Off target
▲	Close to target (within 5%)
✓	On target

On Target?	New Code	Measure	Performance 2020/21	Performance 2019/20	Trend	Target	Comments
▲	CSe03	Average weight (Kg) of domestic non-recycled waste collected per house	478.5	475.1	↓	475.1	To end of February
✓	CSe04	Revenue gained from household waste recycling collected	£ 605,983	£ 513,172	↑	£ 490,100	
N/A	CSe05	Proportion of all Carlisle waste recycled (including partners)	55.9%	53.5%	↓	Info only	To end of February
▲	CSe08	Litres of fuel used by Council fleet	375,487	369,689	↓	369,689	
N/A	CSe10a	Number of Fixed Penalty Notices issued for fly tipping	20	23	↓	Info only	
N/A	CSe10b	Number of Fixed Penalty Notices issued for littering	43	91	↓	Info only	Including 'Littering from a Vehicle'
N/A	CSe10c	Number of Fixed Penalty Notices issued for dog fouling	4	11	↓	Info only	
N/A	CSe10d	Number of Fixed Penalty Notices issued for abandoned vehicles	1	1	→	Info only	
N/A	CSe11a	Number of counts/reports of fly tipping	752	468	↑	Info only	
N/A	CSe11b	Number of counts/reports of littering	46	66	↓	Info only	
N/A	CSe11c	Number of counts/reports of dog fouling	179	215	↓	Info only	
N/A	CSe11d	Number of counts/reports of graffiti	3	4	↓	Info only	
N/A	CSe11e	Number of counts/reports of abandoned vehicles	325	412	↓	Info only	
▲	CSe12a	Proportion of acts of fly tipping responded to in full within 5 working days	97.9%	95.1%	↑	100%	
N/A	CSe12b	Proportion of acts of offensive graffiti responded to in full within 1 working day	N/A	N/A	N/A	100%	None reported
▲	CSe12c	Proportion of abandoned vehicles initially investigated within 5 working days	99.7%	99.0%	↑	100%	
✗	CSe18	Actual Old Fire Station (OFS) revenue as a percentage of OFS expenditure (including recharges).	0.4%	28.2%	↓	26.6%	OFS has been closed since March 2020 due to Covid-19.
N/A	CSe19	Old Fire Station count of event attendees (direct count of ticket sales)	0	12,019	↓	Info only	OFS has been closed since March 2020 due to Covid-19.
✓	CSe24	Actual Bereavement Services revenue as a percentage of Bereavement Services expenditure (including recharges)	222.2%	185.9%	↑	194.4%	
✓	CSe25	Actual Talkin Tarn revenue as a percentage of Talkin Tarn expenditure (including recharges)	75.6%	82.9%	↓	73.4%	
N/A	CSe26	Proportion of allotment sites that are self-managed.	16%	16%	→	Info only	
N/A	CSe27	Proportion of allotment plots that are occupied.	93%	86%	↑	Info only	Excluding self-managed sites.
✓	CSe29	Percentage of play area safety inspection completed on time.	100%	100%	→	100%	
N/A	CSe36a	Social media reach: Facebook post reach - monthly average	326,172	364,264	↓	Info only	The number of people who had a City Council post enter their screen
N/A	CSe36b	Social media reach: Twitter post reach - monthly average	201,320	204,700	↓	Info only	
▲	GRS06	Proportion of public health service requests (pest control, noise, smells, house conditions) responded to within the target response times.	88.6%	89.7%	↓	90%	1682 / 1899 responded to on time. Covid-19 has created extra demand on the team.
✓	GRS10	Proportion of food hygiene inspections completed as scheduled	100%	77.4%	↑	90%	



# Health and Wellbeing

## Scrutiny Panel

CARLISLE  
CITY COUNCIL

Agenda  
Item:

**A.4**

Meeting Date:

Portfolio:

Key Decision:

Within Policy and  
Budget Framework

Private/Public

10

Crwww.carlisle.gov.uk

No

Public

Title:

Overview Report

Report of:

Overview and Scrutiny Officer

Report Number:

OS.15/21

### Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work.

### Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Review information raised within the report.

### Tracking

Executive:	Not applicable
Scrutiny:	HWSP 10/06/21
Council:	Not applicable

## 1. Notice of Key Decisions

1.1 The most recent Notice of Key Executive Decisions was published on 04 May 2021. This was circulated to all Members. The following items fall within the remit of this Panel:

*Items which are included in the Panel's Work Programme:*

- KD.01/21 - Carlisle Plan
- KD. 07/21 - Local Environmental Crime, Action and Enforcement Strategy

*Items which are not included in the Panel's Work Programme:*

- KD.10/21 – Budget Process 2022/23 – 2026/27

## 2. References from Executive

2.1 None

## 3. Progress on resolutions from previous meetings

3.1 The following table sets out the meeting date and resolution that require following up. The status is presented as either “completed”, “pending” (date expected), or “outstanding”. An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting.

	Meeting date	Minute reference	Action	Status
1	25/02/21	HWSP 22/21	3) That the Policy and Communications Manager circulate to the Panel minutes from the recent Welfare Reform Board meetings.	Complete
2	08/04/21	HWSP 33/21	2) The Neighbourhood Services Manager circulate details of the percentage reduction in tonnage of non-recyclable waste the Council hoped to achieve from the installation of additional on-street recycling bins.	Complete
3	08/04/21	HWSP 34/21	2) The Overview and Scrutiny Officer review outcomes from HWSP's 2020/21 resolutions identifying examples where activity had been influential to assist the Chair in providing further detail in the HWSP sections of the Scrutiny Annual Report. 3) That a wider piece of work tracking the effectiveness of the Panel be undertaken in the new municipal year.	Complete  Pending

#### **4. Update from Scrutiny Chairs Group**

**4.1** At their meeting on 29<sup>th</sup> April 2021, Scrutiny Chairs worked with the Deputy Chair Executive, Darren Crossley, to consider the findings of the most recent Corporate Peer Challenge, which took place in November 2020 and to look at how we can respond to five recommendations that related specifically to scrutiny.

**4.2** The recommendations from the Corporate Peer Challenge and the Scrutiny Chairs response on these are provided at Appendix 1 of this report.

#### **5. Developing a workplan for Health and Wellbeing Scrutiny Panel**

**5.1** A draft workplan is currently being developed for HWSP. The Chair and Vice Chair will be working with Members of Senior Management Team (SMT) to discuss priorities and workstreams in order to develop a draft work programme. This will be shared with HWSP Members for comment and input at the earliest opportunity.

#### **6. Contribution to the Carlisle Plan priorities**

**6.1** The overview and scrutiny of the Carlisle Plan items that match the panel remit contribute to ongoing policy development.

**Contact Officer: Rowan Jones**

**Ext: rowan.jones@carlisle.gov.uk**

**Appendices  
attached to report:**

**1. LGA Remote Peer Challenge – Key Recommendations  
and Response from Scrutiny Chairs Group**

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:**

- None

**CORPORATE IMPLICATIONS:**

**LEGAL -**

**FINANCE –**

**EQUALITY –** This report raises no explicit issues relating to the public sector Equality Duty.

**INFORMATION GOVERNANCE –**

## Appendix 1

### LGA Remote Peer Challenge – Key Recommendations for Scrutiny and Response from Scrutiny Chairs Group

Recommendation from Peer Challenge	Scrutiny Chairs Response
<p><b>Recommendation 5</b> – <i>provide Chairs of Scrutiny with further dedicated support.</i></p> <p>This can take the form of training, such as in deciding agendas which focus more on the key strategic issues and avoiding the overly operational. It can also help in shaping strong, meaningful recommendations. This offer of support, would also include the type of informal, open relationship Chairs of Scrutiny have with the Leader and Executive. It also includes the type of support officers provide them with.</p>	<p>The Group felt that the previous system of the Chairs and Vice Chairs meeting with SMT had worked well to reflect on projects and issues which Scrutiny may add value to and to help shape the work programmes.</p> <p><b>Resolution</b> – That the Chairs and Vice Chairs of each Panel meet with members of SMT 3 - 4 times per year to discuss the upcoming work programme to enable the Panels to set their own agendas. This will include a meeting early in the new municipal year to assist in establishing a draft workplan.</p>
<p><b>Recommendation 6</b> – <i>officers working with Scrutiny and Chairs of Scrutiny are encouraged to speak with colleagues in councils elsewhere to share further learning in regards to the different ways of operating Scrutiny</i></p> <p>– which can include the methods that can be adopted by working groups, as well as other ways of engaging key ‘expert witnesses’. The LGA are happy to connect the Council with colleagues elsewhere who would be happy to help with this.</p>	<p>Information sharing and shared learning was already taking place through the North West Scrutiny Peer Group, Cumbrian Scrutiny Officers, Association of Democratic Services Officers and Cumbrian Democratic Services Officer groups. Scrutiny Members were encouraged to attend meetings of the Scrutiny Peer Group regional meetings.</p> <p><b>Resolution</b> – Shared learning and knowledge would continue and would extend as opportunities arose.</p>
<p><b>Recommendation 7</b> – <i>further support and training for members of scrutiny, including for asking questions and the different methods of providing scrutiny.</i></p> <p>This can help to give members of Overview and Scrutiny further confidence in their roles and the value of this role.</p>	<p>A virtual training session for Scrutiny Members would be held at the end of May, in addition training notes had been prepared to support Scrutiny Members. The training would focus on questioning and the role of Scrutiny. There was also an ongoing schedule of corporate training available to all Members.</p> <p><b>Resolution</b> – That the virtual training session be open to all Members of the Council and, if possible, recorded, to allow everyone to access the training.</p>
<p><b>Recommendation 8</b> – <i>whilst the role of scrutiny should be an important consideration for all senior officers, identifying and communicating a clear senior officer champion for Scrutiny can help to drive this agenda.</i></p>	<p>The Group discussed the potential role of a Scrutiny Champion and who this may be and how they would work with the Overview and Scrutiny Officer and Members.</p>

<p>This senior lead can help to progress the actions and improvements identified in relation to scrutiny, be a senior officer voice for the role of scrutiny and can support scrutiny officers to challenge both officers and members in relation to the role of scrutiny and how to engage with it. Having this can also help further empower scrutiny in deciding its own agenda, breaking down any obstacles that may present themselves (as appropriate).</p>	<p><b>Resolution</b> – That the Deputy Chief Executive would discuss the nomination for a Scrutiny Champion with SMT and set out an outline of what the role would do.</p>
<p><b>Recommendation 9</b> – <i>consider the structure for Scrutiny and look again at the options for reducing the number of committees.</i></p> <p>In light of the Council’s wishes for improvement in Scrutiny, and in light of the reduction in the number of seats in May 2019, it is the view of the peer team that the Council would be well served by moving to a model with one committee. Building and brokering agreement on any alternative structure may need the support of the CEX but having these discussions can be important to the improvements you are trying to achieve. Equally, should agreement be found on this, ensuring this is implemented and not restricted by a date set for the AGM will avoid this debate repeating again.</p>	<p>To be discussed as a separate item by Scrutiny Chairs, with a further Chairs meeting to discuss this with Group Leaders.</p>
<p><b>Recommendation 10</b> – <i>all of the above is multi-faceted, involving a number of people and actions. Having a specific Scrutiny improvement plan in place that brings this all together will aid progress.</i></p>	<p>The Group supported an action plan which allowed the outcomes to be monitored.</p> <p><b>Resolution</b> - that a Scrutiny Improvement Plan be prepared.</p>

