



# AGENDA

## CORPORATE RESOURCES

### OVERVIEW AND SCRUTINY COMMITTEE

**THURSDAY 5 SEPTEMBER 2002 AT 2.00PM**

in the Flensburg Room, Civic Centre, Carlisle

**\*\*Briefing meeting will be at 1.15pm in the Flensburg Room\*\***

#### **Apologies for Absence**

To receive apologies for absence and notification of substitutions.

#### **Public and Press**

- (a) To agree that items of business within Part A of the agenda should be dealt with in public;
- (b) To agree that items of business within Part B of the agenda should be dealt with when the public and press are excluded from the meeting.

#### **Declarations of Interest (including declarations of "The Party Whip")**

Members are invited to declare any personal interests, any personal interests which are prejudicial and any declarations of "The Party Whip", relating to any item on the agenda at this stage.

#### **Minutes of previous meeting**

To note the minutes of the meeting held 1 August 2002 [Copy minutes herewith].

## **PART A**

### **To be considered when the Public and Press are present**

#### **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

#### **A.2 WORK PROGRAMME**

To review whether items are proceeding according to programme; to review likely length of upcoming Agendas, to consider capacity issues and to prioritise accordingly if appropriate.

(Copy updated Work Programme herewith)

#### **A.3 MONITORING OF FORWARD PLAN ITEMS RELEVANT TO THIS COMMITTEE**

To note the enclosed extracts from the Forward Plan for 1 September to 31 December 2002 highlighting issues within the ambit of this Committee.

(Copy Report TC.163/02 herewith)

#### **A.4 MONITORING OF RURAL POLICY**

(a) The Head of Economic Development to submit a report showing the progress on action plans on managing rural policy. A representative of the Carlisle Parish Council's Association has been invited to attend the meeting to participate in the debate on this item, but with no voting rights.

(Copy Report EDU.15/02 herewith)

(b) Members to give consideration to possible representation from other rural bodies when consideration was given to particular issues relating to the Rural Strategy.

#### **A.5 CUSTOMER CONTACT BEST VALUE REVIEW - UPDATE**

- (a) The Head of Information Technology to submit a draft final report on the Customer Contact Best Value Review. The following matters raised at the last meeting will also be addressed:
  - (i) the proposal that the Carlisle Works Service Desk continues in operation as this would seem to be against the spirit of the present Council policy of one integrated Council, and
  - (ii) a proposal in the paragraph headed "Staff" to exclude Council Tax and Benefits.  
(Copy Financial Memo to follow)
- (b) To consider observations, comments and matters arising from the site visits to Newcastle and Derwentside Councils  
(Copy notes to follow)

#### **A.6 BEST VALUE REPORT ON RISK MANAGEMENT AND HEALTH AND SAFETY ARRANGEMENTS**

The Director of Environment and Development to submit a detailed Action Plan on the Best Value Report on Risk Management and Health and Safety Arrangements.  
(Copy Report to follow)

#### **A.7 ORGANISATIONAL ASSESSMENT BEST VALUE REVIEW SUB-COMMITTEE**

To note the minutes of the meeting of the Organisational Assessment Best Value Review Sub-Committee held on 7 August 2002.  
(Copy Minutes herewith)

**A.8 SICKNESS ABSENCE/ILL HEALTH – PERFORMANCE INDICATORS**

The Head of Personnel Services to submit a report with a Draft Action Plan for the Council to improve performance in relation to staff absence and ill health retirements.

(Report TC.177/02 herewith)

**A.9 DISABLED/ETHNIC MINORITY EMPLOYEES– PERFORMANCE INDICATORS**

The Town Clerk and Chief Executive to submit a background report on the Authority's performance in employing disabled/ethnic minority employees which is in the lower quartile of District Authorities. Members will then question the Head of Personnel Services regarding these performance indicators.

(Copy Report TC.172/02 herewith)

**A.10 AREA WORKING REVIEW/INQUIRY**

To consider background report and agree next steps to this review.

(Copy Report TC.166/02 herewith)

**A.11 GRANT DISTRIBUTION – SPENDING REVIEW AND BUDGET TIMETABLE**

The City Treasurer to report on the budget arrangements for 2003/04 to 2005/06 in respect of Grant Distribution, Spending Review and Budget Timetable.

(Copy Financial Memo 2002/03 No.29 herewith)

**A.12 COMPREHENSIVE PERFORMANCE ASSESSMENTS**

To receive an introduction to comprehensive performance assessments.

(Copy Report of the Town Clerk and Chief Executive TC.136/02, as considered by the Executive and O+S Management Committee herewith)

**PART B**

**To be considered in Private**

- Nil -

**Members of the Corporate Resources Overview and Scrutiny Committee:**

**Conservative:** Bain, Bowman (Vice Chairman), Jefferson, Joscelyne, Mallinson J

**Labour:** Bradley, Styth.

**Liberal Democrat and Independent:** Guest (Chairman)

*Substitutes: Fisher S, Knapton, Mallinson E (Conservative), Stothard, Watson C (Labour), Farmer (Liberal Democrat and Independent).*

**Enquiries, requests for reports, background papers, etc to Committee Clerk:** Ian Dixon - 817033

**Notes to Members:** Briefing meeting will be held at 1.15pm in the Flensburg Room



