



PORTFOLIO AREA: FINANCE AND RESOURCES

Date of Meeting: 30 September 2002

Public

Key Decision: Yes

Recorded in Forward Plan: Yes

Inside Policy Framework

Title: BUDGET 2003/04 – TIMETABLE UPDATE

Report of: City Treasurer

Report reference: Financial Memo 2002/03 No 56

Summary:

This report updates members on minor changes to the 2003/04 budget timetable.

Recommendation:-

Members are requested to note the revised 2003/04 budget timetable.

Contact Officer: Angela Brown

Ext: 7280

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Government proposals for Formuale Grant Distribution 8th July 2002

CITY OF CARLISLE

To: The Executive
30 September 2002

Financial Memo
2002/03 No 56

BUDGET 2003/04 – TIMETABLE UPDATE

1. BACKGROUND

1.1 The revised budget timetable for the 2003/04-budget process is attached for information at **Appendix A**. The timetable incorporates minor changes from that previously considered by Members on 29th July - any changes have been highlighted.

2. CONSULTATION

2.1 Consultation to Date.

2.2 Consultation proposed.

This report will be considered by the Corporate Resources Overview and Scrutiny Committee, as part of the ongoing budget consultation.

3. STAFFING/RESOURCES COMMENTS

Not Applicable

4. CITY TREASURER'S COMMENTS

As stated within the report

5. LEGAL COMMENTS

Not Applicable

6. CORPORATE COMMENTS

Not Applicable

7. RISK MANAGEMENT ASSESSMENT

Not Applicable

8. EQUALITY ISSUES

Not Applicable

9. ENVIRONMENTAL IMPLICATIONS

Not Applicable

10. CRIME AND DISORDER IMPLICATIONS

Not Applicable

11. RECOMMENDATIONS

11.1 Members are requested to note the revised 2003/04 budget timetable.

D THOMAS
City Treasurer

Contact Officer: Angela Brown

Ext: 7280

Appendix A

Revised Budget Timetable 2003/04

<u>Executive Meeting</u>	<u>Overview & Scrutiny</u>	<u>Council Meeting</u>	<u>Detail</u>
27/05/2002	28/06/2002	16/07/2002	Consideration of First Budget Forecast and Medium Term Financial Plan to 2005/06
29/07/2002	05/09/2002	10/09/2002	Update on Review of Revenue Support Grant Distribution
29/07/2002	05/09/2002	10/09/2002	Budget Timetable
30/09/2002	24/10/2002 (For info).		Council response to new Formula Grant Distribution System Members of Corporate Res. O&S will have the opportunity to comment prior to submission to the ODPM on 30 th September
02/09/2002	05/09/2002	As required	Consideration of Charges Review Options and Savings and New Bid proposals Council will consider proposals with the overall budget in Feb. unless there are proposals for earlier implementation.
30/09/2002	24/10/2002		
11/10/2002			
28/10/2002	28/11/2002		Update of Three-Year Budget Projections. Presentation of Central Department Estimates Presentation of Service Department Estimates Final Consideration of New Bids and Saving Proposals
25/11/2002	28/11/2002		First Summary of General Fund, HRA and Capital Position
19/12/2002	09/01/03	14/01/03	Consider Government proposals on Finance settlement 2003/04 due to be announced late November or early December. Consider overall budget report and agree Budget Proposals (GF; Savings; Bids; HRA; Capital) for consultation
13/01/2003			'Spare' Executive meeting date
TBA			<u>BUDGET CONSULTATION PERIOD</u> <u>(20/12/02 to 20/1/03 - 4 week minimum required)</u> Executive - Wider Consultation with Business Community / Parishes / Staff etc
		14/01/2003	Set Council Tax Base and Precept Payment dates
		27/01/2003	Consideration of Consultation feedback and make final recommendation to Council
03/02/2003			'Spare' Executive meeting date
		06/02/2003	Special Budget Meeting Revenue Support grant Final Settlement Adjustments Approve Expenditure Plans (Budget Resolution)
10/02/2003		18/02/2003	Special meetings - would be required if the Council refer the budget back to the Executive
		04/03/2003	Backstop date for formal setting of Council Tax