

# Report to Business and Transformation Scrutiny Panel

Agenda Item:

A.3(b)

Meeting Date: 31 May 2018

Portfolio: Finance, Governance and Resources

Key Decision: Yes: Recorded in the Notice Ref:KD.01/18

Within Policy and

Budget Framework YES
Public / Private Public

Title: PROVISIONAL CAPITAL OUTTURN 2017/18 AND REVISED

**CAPITAL PROGRAMME 2018/19** 

Report of: CHIEF FINANCE OFFICER

Report Number: RD 04/18

#### **Purpose / Summary:**

This report summarises the 2017/18 provisional out-turn for the Council's capital programme and provides details of the revised capital programme for 2018/19. This report was considered by Executive on 30 May 2018.

# Questions for / input required from Scrutiny:

Members are asked to scrutinise the outturn position including the approved slippage of schemes and the resulting impact on the 2018/19 capital programme.

#### **Recommendations:**

Members of the Business and Transformation Scrutiny Panel are asked to consider this report.

# **Tracking**

Executive:	30 May 2018
Overview and Scrutiny:	BTSP 31 May 2018
Audit Committee:	9 July 2018
Council:	17 July 2018



# **Report to Executive**

Agenda Item:

Meeting Date: 30<sup>th</sup> May 2018

Portfolio: Finance, Governance and Resources

Key Decision: Yes: Recorded in the Notice Ref: KD.01/18

Within Policy and

YES

Budget Framework

Public / Private Public

Title: PROVISIONAL CAPITAL OUTTURN 2017/18 AND REVISED

**CAPITAL PROGRAMME 2018/19** 

Report of: CHIEF FINANCE OFFICER

Report Number: RD.04/18

# **Purpose / Summary:**

This report summarises the 2017/18 provisional out-turn for the capital budget and provides details of the revised capital programme for 2018/19. The out-turn shows that the net overspend for Council Services as at 31 March 2018 once committed expenditure totalling £2,091,900 is taken into account is £43,196.

It should be noted that the information contained in this report is provisional subject to the formal audit process. The draft Statement of Accounts for 2017/18 will be presented to the Audit Committee on 9 July, with final approval of the audited accounts on 30 July.

#### Recommendations:

The Executive is asked to:

- (i) Note the net overspend as at 31 March 2018 of £43,196 which includes committed expenditure to be met totalling £2,091,900, which is recommended by the Chief Finance Officer for approval to Council;
- (ii) Consider for recommendation to Council the ring-fencing of £200,000 capital receipts for future developments at Kingstown Industrial Estate as set out in paragraph 4.1;
- (iii) Consider the revised programme for 2018/19, together with the proposed methods of financing, as detailed at paragraph 5 and Appendix B, for recommendation to Council.

# Tracking

Executive:	30 May 2018
Scrutiny:	BTSP 31 May 2018
Audit Committee:	9 July 2018
Council:	17 July 2018

# 1. BACKGROUND

- 1.1 This report sets out the summarised financial out-turn for the Council's Capital Programme as follows:
  - (i) the out-turn for individual schemes for 2017/18, summarised in **Appendix A**
  - (ii) the revised programme for 2018/19, and the provisional programme for 2019/20 to 2022/23, summarised in **Appendix B**.
- 1.2 The report sets out the financial implications arising from the out-turn including the impact on capital resources for 2018/19. Members should note that the information contained in this report is provisional and subject to the formal audit process. Any significant changes required following the approval of the 2017/18 accounts will, if required, be reported to a future Executive meeting.
- 1.3 Please note that throughout this report the use of brackets indicates a favourable variance i.e. either and underspend or additional income received.

# 2. PROPOSALS

2.1 The original capital programme of £3,182,100 for 2017/18 was approved in February 2017. Since then, a review of the capital programme has been undertaken and the capital funding has been revised. In accordance with proper accounting practices it has been necessary to gross up the expenditure budgets to properly reflect the total cost of the schemes including those fully funded from external grant/contributions.

The revised programme for 2017/18 of £11,239,500 is a result of the following funding streams:

2017/18 Capital Budget	£
Original 2017/18 Programme (approved Feb 2017)	3,182,100
Agreed Carry Forwards from 2016/17 (RD55/16 Council 07/03/17)	1,164,300
Agreed Carry Forwards from 2016/17 (RD04/17 Council 11/07/17)	4,406,000
Increase to programme funded from external contributions (RD04/17 Council 11/07/17)	258,300
Increase to programme for Affordable Homes (S106) (ED24/17 Executive 31/07/17)	229,400
Additional contributions & increased revenue financing including use of GLL Reserve for Harraby Cycle Track (OD92/17)	337,300
Agreed carry forwards into 2018/19 (RD44/17 Council 06/03/18)	(1,100,000)
Release of funding from reserve for ICT Strategy	49,600
Increase for schemes funded from insurance settlements	2,359,000
External contributions/grants/receipts	423,100
Schemes funded by Revenue budgets	310,400
Revised 2017/18 Capital Programme	11,619,500
Less Capital Reserves to be released by Executive	(380,000)
Revised 2017/18 Capital Programme (released)	11,239,500

2.2 The provisional out-turn position for the 2017/18 capital programme is shown below:

Directorate	Revised Annual Budget	Total Expenditure	Variance	Carry Forwards (Committed)	Revised Variance
	£	£	£	£	£
Community Services	3,965,000	3,026,995	(938,005)	1,034,300	96,295
- Earmarked Reserve	25,000	0	(25,000)		(25,000)
Corporate Support & Resources	285,200	239,898	(45,302)	45,200	(102)
Economic Development	828,200	785,942	(42,258)	67,300	25,042
Governance & Regulatory Services	3,063,600	2,447,912	(615,688)	565,100	(50,588)
Total	8,167,000	6,500,747	(1,666,253)	1,711,900	45,647
Capital Flood Recovery	3,072,500	3,070,049	(2,451)	0	(2,451)
Total	11,239,500	9,570,796	(1,668,704)	1,711,900	43,196
Reserves to be released	380,000	0	(380,000)	380,000	0
Total	11,619,500	9,570,796	(2,048,704)	2,091,900	43,196

Schemes still to be released by the Executive have been removed from the budget monitoring process until the budgets have been released. The £380,000 relates to Old Town Hall/Greenmarket schemes.

2.3 The position for 2017/18 after committed carry forwards have been taken into account is an overspend of £43,196.

- 2.4 There main variances after carry forwards are summarised below:
  - An underspend of £47,300 on improvements to the Art Centre. This budget is no longer required and can be returned to reserves.
  - An overspend of £118,575 on the purchase of Waste Receptacles. It is proposed to fund this from additional savings achieved within the revenue budget for Waste Services.
  - An overspend of £25,569 on Durranhill Industrial Estate.
  - An underspend of £29,199 on Building and Facilities projects including improvements to Council Properties and the Market Hall roof.
  - An underspend of £23,084 on Asset Management Plan.
  - Expenditure incurred on Central Plaza totalling £51,982 for which a negative carry forward has been included.
- 2.5 Otherwise schemes are progressing within budget, although some schemes have not been completed to the original timescales which has resulted in the request for carry forwards.
- 2.6 Further details for each directorate are included in **Appendices A1-A5.**
- 2.7 The 2017/18 programme has been kept to a level that takes account of the Council's ability to deliver schemes with regard to capacity and available resources. Work has been carried out throughout the year to monitor the profiling of budgets and these have been adjusted to reflect progress in current capital schemes. The year end position for the capital programme is improved from previous years due to the implementation of the corporate reserves procedure and the improved profiling.

# 3. CARRY FORWARD REQUESTS

- 3.1 In accordance with the Council's Constitution, any net underspending/savings on service estimates under the control of the Chief Officer may be carried forward. This is to facilitate greater flexibility of budgets between years as set out in the Medium Term Financial Plan. Approval of carry forwards is subject to the following as contained in the Council's Constitution:
  - the authorisation of the Chief Finance Officer where the request relates to a specific committed item of expenditure where, due to external or other factors, the Chief Officer has been unable to spend the approved budget by 31 March. The use of the resource will be restricted to the purpose for which the estimate was originally intended. The carry forward will only be approved by the Chief Finance Officer if the expenditure is within both the Directorate's and the Authority's budget as approved for that year. Any carry forward which would

result in an over-spend for the Authority will require authorisation by the Council.

 any overspending on service estimates in total on budgets under the control of the Chief Officer must be carried forward to the following year, and will constitute the first call on service budgets in the following year, unless the Council determines otherwise by way of a supplementary estimate. The Chief Finance Officer will report the extent of overspending carried forward to the Executive, Business and Transformation Scrutiny Panel and to the Council.

The delegated power applies only in so far as the carry forwards do not take the Council into an overspend position.

Carry forwards at the end of the year have been analysed to assess the year of potential expenditure to enable better profiling of budgets for future years. Of the committed carry forwards shown in paragraph 2.2, it is estimated that the full £2,091,900 will be spent in 2018/19.

#### 4. FINANCING OF CAPITAL PROGRAMME 2017/18

4.1 Utilisation of resources to fund the 2017/18 Capital Programme in light of the outturn is provisionally estimated as follows:

	Revised	Provisional
	Budget	Out-turn
	£	£
Capital Programme expenditure in year	11,619,500	9,570,796
Financed by:		
Capital Receipts (including PRTB receipts) (note 1)	350,000	927,473
Capital Grants		
Disabled Facilities Grant	1,784,700	1,784,741
General	1,166,600	743,246
Reserves & Balances (note 2)		
Earmarked Reserves	9,800	0
Direct Revenue Financing	4,768,700	4,720,114
Contributions from other bodies incl S106 (note 3)	1,247,100	1,001,724
Borrowing Requirement (In Year)	2,292,600	393,498
Total Financing	11,619,500	9,570,796

#### Notes:

1. There were no usable capital receipts carried forward from 2016/17. Capital receipts generated during the year amount to £927,473 compared to the

revised estimate figure of £350,000, an increase of £577,473. This is mainly due to increased PRTB receipts and receipt for the release of a covenant.

Also included in the receipts is £200,000 from Kingstown Industrial Estate which is required to be ring-fenced for future developments at the site. It is recommended that the funds are earmarked for this purpose and release of the funds is delegated to the Corporate Director of Governance & Regulatory Services following consultation with the Chief Executive, the Chief Finance Officer and the Portfolio Holder.

The total sum available, £927,473 has been used to fund the Capital Programme in 2017/18, with the balance of funding required (£393,498) being financed from an internal borrowing requirement that is significantly lower than anticipated.

- 2. The use of capital receipts has been optimised in order to fund 2017/18 capital expenditure. Direct revenue funding, S106 receipts and earmarked reserves and provisions specifically set up to fund capital expenditure have also been used to fund capital expenditure in 2017/18. Capital receipts are the last source of funding applied to finance the capital programme, external funding is always applied first.
- 3. Additional contributions were received towards DFGs, Minor Works grants and Play Areas/Open Spaces, and the use of Section 106 receipts towards Castle Way, Crindledyke Cycleway, Public Realm Improvements, Affordable Homes and Play Areas & Open Spaces was less than budgeted. £243,400 has been carried forward into 2018/19 to allow the schemes to complete.

#### 5. FIVE YEAR CAPITAL PROGRAMME

- 5.1 A five-year Capital Programme for 2018/19 to 2022/23 is detailed in **Appendices B1-B2**.
- 5.2 The programme for **2018/19** totalling £7,388,800 is based upon the programme as agreed by Council in February 2018 of £4,032,600, the commitments brought forward from 2017/18 as identified above of £2,091,900, the commitments brought forward from 2017/18 already approved of £1,100,000 and an increase of £164,300 (subject to the release of Car Park Reserve through an Officer Decision Notice).

- 5.3 The 2018/19 programme will be continually reviewed to ensure the Council has the capacity to deliver this level of programme.
- 5.4 It is suggested that the revised programme for 2018/19 as detailed in Appendix B1 is financed as follows:

	<u>Original</u>	<u>Revised</u>
	<u>Budget</u>	<u>Budget</u>
	<u>£</u>	<u>£</u>
Original Programme	4,032,600	4,032,600
Add: Carried forward from 2017/18 (in Year)	0	1,100,000
Add: Carried forward from 2017/18 (Year End)	0	2,091,900
Add: Other adjustments to programme	0	164,300
Total Expenditure to be financed	4,032,600	7,388,800
Financed by:		
Capital Grants		
• DFG	1,467,300	1,467,300
General	925,000	1,213,900
Capital Receipts	728,600	2,754,000
Contributions from other bodies	0	243,400
Direct Revenue Financing	911,700	1,375,100
Reserves	0	9,800
Borrowing Requirement (In Year)	0	325,300
Total Financing	4,032,600	7,388,800

5.5 The proposed programme for **2019/20** to **2022/23** as detailed in Appendix B2 is based on the programme agreed by Council in February 2018 and the recommendations made in this report.

# 6. RISKS

6.1 Individual capital schemes have different risks involved.

# 7. CONSULTATION

7.1 Consultation to Date.

Portfolio Holders and SMT have considered the issues raised in this report.

7.2 Consultation Proposed.

Business and Transformation Scrutiny Panel will consider the report on 31 May 2018.

#### 8. CONCLUSIONS AND REASONS FOR RECOMMENDATIONS

- 8.1 The Executive is asked to:
  - (i) Note the net overspend as at 31 March 2018 of £43,196 which includes committed expenditure to be met totalling £2,091,900, which is recommended by the Chief Finance Officer for approval to Council;
  - (ii) Consider for recommendation to Council the ring-fencing of £200,000 capital receipts for future developments at Kingstown Industrial Estate as set out in paragraph 4.1;
  - (iii) Consider the revised programme for 2018/19, together with the proposed methods of financing, as detailed at paragraph 5 and Appendix B, for recommendation to Council.

#### 9. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

9.1 The Council's capital programme supports the current priorities in the Carlisle Plan.

Contact Officer: Emma Gillespie Ext: 7289

Appendices A1 to A5 and B1 to B2

attached to report:

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

None

# **CORPORATE IMPLICATIONS:**

**LEGAL** – The Council has a fiduciary duty to manage its finances properly and the proper reporting of the outturn figures is part of this process. Approval of full Council is required for the use of capital reserves to fund expenditure commitments as set out in the report.

**FINANCE** – Financial Implications are contained in the main body of the report.

**EQUALITY** – This report raises no explicit issues relating to the public sector Equality Duty. It is worth noting that the report includes the increase in funding for the Disabled Facilities Grants (DFGs).

**INFORMATION GOVERNANCE** – There are no information governance implications.

#### PROVISIONAL GENERAL FUND CAPITAL OUTTURN 2017/18

# **COMMUNITY SERVICES**

Scheme	Revised	Expenditure	Variance to	Carry	Adjusted	Details of major variance
	Annual	to date	date	Forwards	Variance	
	Budget £	£	£	£	£	
Art Centre	47,300	0	(47,300)	0	(47,300)	Budget carried forward to provide for works postponed due to the 2015 floods. Budget is no longer required and can be returned to reserves.
Vehicles & Plant	1,935,400	1,549,393	(386,007)	386,000	(7)	Replacement of vehicle purchases in 2017/18 under budget. Carry forward required to progressed delayed replacements from 2017/18 in 2018/19.
Waste Minimisation	0	118,575	118,575	0	118,575	It is proposed to fund this expenditure from additional savings achieved within the revenue budget for Waste Services.
Tennis Facilities Development	516,200	13,256	(502,944)	502,900		Approved by Council 08/09/15 (SD16/15). Carry forward required to complete project.
Cycle Track Developments	1,054,300	1,041,597	(12,703)	12,700	(3)	Approved by Executive 27/07/15 (SD13/15). Budget increased for additional grant and contributions. Additional funding provided from GLL Reserve as approved by Council. Carry forward of balance required into 2018/19.
Play Area Developments	4,000	0	(4,000)	4,000	0	Carry forward of funding required to complete schemes.
Open Space Improvements	50,400	50,372	(28)	0	(28)	All projects completed within current year.
Crindledyke Cycleway (S106)	268,700	140,038	(128,662)	128,700	38	Approved by Executive 01/06/15 (LE10/15). Funded by Section 106 monies. Carry forward required to complete phase 2 of the project.
Talkin Tarn	41,400	41,434	34	0	34	Improvements to Play Area funded by revenue.
Green Gyms	47,300	,	25,030	0	25,030	External contributions received towards Green Gym facility at Bitts
Green Gyms - Earmarked Reserve	25,000	0	(25,000)	0	(25,000)	Park.
Total Green Gyms	72,300	72,330	30	0	30	
Grand Total	3,990,000	3,026,995	(963,005)	1,034,300	71,295	

#### **CORPORATE SUPPORT & RESOURCES**

Scheme	Revised Annual Budget £	Expenditure to date £	Variance to date	Carry Forwards £	Adjusted Variance £	Details of major variance
ICT Infrastructure	240,000	239,898	(102)	0	(102)	Part of ICT Strategy Business Case. Budget carried forward into 2017/18 to accommodate contracts and orders placed to upgrade IT infrastructure, network & equipment.
Revenues and Benefits ICT Upgrades	45,200	0	(45,200)	45,200	0	The upgrade of key elements of the Revenues and Benefits IT infrastructure has been delayed. Budget is required to upgrade servers.
Grand Total	285,200	239,898	(45,302)	45,200	(102)	

# **ECONOMIC DEVELOPMENT**

Scheme	Revised	Expenditure	Variance to	Carry	Adjusted	Details of major variance
	Annual	to date	date	Forwards	Variance	
	Budget	c	c	c	c	
	た	Ł	£	£	Ł	Budget released by Executive 10/03/14 (ED10/14). Additional
Public Realm Work	237,900	234,663	(3,237)	4,600		budget released by Executive 10/03/14 (ED10/14). Additional budget released by Executive 07/04/15 (ED15/15). Small carry
T done recall!! Work	201,000	204,000	(0,201)	4,000		forward required to complete work in 2018/19.
						Implementation of work under the Corporate Director of Economic
						Development's emergency powers with reference to the Building
EA Central Plaza	0	51,982	51,982	(52,000)		Act 1984 S78 Dangerous building. To be funded by negative carry
						forward subject to approval of budget by Council.
Dublic Dealer (C400)	04.000	00.070	(4,000)	0		Approved by Executive 3/9/12 (RD34/12). Funded by Section 106
Public Realm (S106)	64,600	62,678	(1,922)	U	(1,922)	monies. Project complete.
Durranhill Industrial Estate	285,400	310,969	25,569	0	25,569	Approved by Executive 15/01/14 (ED02/14). Revised programme
Durranniii industriai Estate	200,400	310,969	25,569	U	25,569	of works approved by Executive 7/04/15 (ED14/15).
Affordable Homes	229,400	114,750	(114,650)	114,700	50	Approved by Executive 31/07/17 (ED24/17). First instalment paid.
Allordable Florites	223,400	114,730	(114,000)	114,700	30	Carry forward required for remaining instalments.
Economic Development ICT Purchases	10,900	10,900	0	0	0	Funded by Housing and Planning Delivery grant and contribution
·	·	,		0		from revenue.
Grand Total	828,200	785,942	(42,258)	67,300	25,042	

#### PROVISIONAL GENERAL FUND CAPITAL OUTTURN 2017/18

#### **GOVERNANCE & REGULATORY SERVICES**

Scheme	Revised Annual	Expenditure to date	Variance to date	Carry Forwards	Adjusted Variance	Details of major variance
	Budget £	£	£	£	£	
Planned Enhancements to Council Property	286,700	260,501	(26,199)	20,000		Individual projects progressing as planned although slippage on a couple of schemes.
Market Hall Roof	460,000	437,000	(23,000)	0	(23,000)	Budget released by Executive 26/09/16 (GD51/16). Council's contribution towards the works agreed.
Asset Management Plan	203,600	180,516	(23,084)	0	(23,084)	Budget carried forward into 2017/18 in relation to remaining payments from Escrow account & demolition costs.
Kingstown Industrial Estate Roads	9,800	0	(9,800)	9,800	()	Remaining budget required for additional public realm signage on the estate.
Castle Way (S106)	300,700	302,795	2,095	0		Approved by Executive 11/4/12 (RD01/12). Funded by Section 106 monies. Completed early 2017/18.
Disabled Facilities Grants	1,719,500	1,207,427	(512,073)	512,100	27	Mandatory Grants. Increased grant allocation for 2017/18. The position is being closely monitored. Carry forward of £1,100,000 into 2018/19 already approved by Council.
Minor Works Grants	54,500	31,232	(23,268)	23,200		Budget approved by Executive 04/04/16 (ED09/16). Carry forward required to honour existing commitments.
Pirelli Cycleway	28,800	28,441	(359)	0	(309)	OD.117/17, funded by Section 106 monies and external contributions.
Grand Total	3,063,600	2,447,912	(615,688)	565,100	(50,588)	

# FLOOD RELATED CAPITAL EXPENDITURE

Scheme	Revised	Expenditure	Variance to	Carry	Adjusted	Details of major variance
	Annual	to date	date	Forwards	Variance	
	Budget					
	£	£	£	£	£	
IC Buildings Flood Capital	3,027,500	3,025,049	(2,451)	0	(2,451)	Capitalisation of building improvements as a result of the flood.
IC Computers Flood Capital	45,000	45,000	0	0	0	Capitalisation of computer purchases as a result of the flood.
Grand Total	3,072,500	3,070,049	(2,451)	0	(2,451)	

Scheme	Original	Carry	Carry	Other	Revised
	Capital	Forwards	Forwards	Adjustments	Capital
	Programme	from	from		Programme
	2018/19	2017/18	2017/18		2018/19
	£	£	£	£	£
Current non-recurring commitments					
Play Area Green Gyms	25,000	0	0	0	- ,
Fusehill Street Play Area	35,000	0	0	0	35,000
Planning Software	150,000	0	0	0	150,000
Cemetery Infrastructure	30,000	0	0	0	30,000
Car Park Improvements	0	0	0	164,300	
Affordable Homes	0	0	114,700	0	114,700
Central Plaza	0	0	(52,000)	0	(52,000)
Tennis Facilities	0	0	502,900		502,900
Cycle Track Development	0	0	12,700		12,700
Crindledyke Cycleway	0	0	128,700		128,700
Play Area Developments	0	0	4,000		4,000
Kingstown Industrial Estate	0	0	9,800		9,800
Public Realm Improvements	0	0	4,600	_	4,600
Revenues & Benefits ICT Upgrades	0	0	45,200		45,200
	240,000	0	770,600	164,300	1,174,900
Recurring commitments					
Planned Enhancements to Council Property	150,000	0	20,000	0	170,000
Vehicles, Plant & Equipment	721,000	0	386,000	0	1,107,000
Recycling Containers	45,000	0	0	0	45,000
ICT Infrastructure	357,300	0	0	0	357,300
	1,273,300	0	406,000	0	1,679,300
Housing Related Grants					
Private Sector Grants	1,467,300	1,100,000	512,100	0	3,079,400
Minor Works Grants	0	0	23,200	0	23,200
	1,467,300	1,100,000	535,300	0	3,102,600
TOTAL	2,980,600	1,100,000	1,711,900	164,300	5,956,800
Capital Reserves to be released					
Regeneration of Botchergate & London Road	247,000	0	0	0	247,000
	295,000	0	0		,
Chatsworth/Portland Square Townscape Heritage Initiative Business Interaction Centre	295,000 510,000	0	0	0	295,000
Old Town Hall / Greenmarket	510,000	0	380,000	_	510,000 380,000
Old Town Hall / Greeninarket	1,052,000	0	380,000		
REVISED TOTAL	4,032,600	1,100,000	2,091,900		7,388,800
KEVISED TOTAL	4,032,000	1,100,000	2,091,900	104,300	1,300,800

# 2019/20 to 2022/23 PROPOSED CAPITAL PROGRAMME

# **APPENDIX B2**

Scheme	Proposed	Original	Original	Original
	Capital	Capital	Capital	Capital
	Programme	Programme	Programme	Programme
	2019/20	2020/21	2021/22	2022/23
	£	£	£	£
Private Sector Grants	1,467,300	1,467,300	1,467,300	1,467,300
Planned Enhancements to Council Property	150,000	150,000	150,000	150,000
Vehicles, Plant & Equipment	896,000	647,000	1,486,000	1,297,000
ICT Infrastructure	48,400	82,600	82,600	115,600
Regeneration of Botchergate & London Road	247,000	247,000	247,000	0
Chatsworth/Portland Square Townscape Heritage Ir	290,000	290,000	0	0
Recycling Containers	45,000	45,000	45,000	45,000
Leisure Facilities	19,467,000	0	0	0
TOTAL	22,610,700	2,928,900	3,477,900	3,074,900