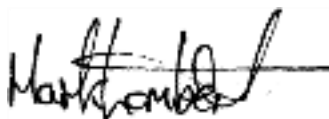


COUNCIL

SUMMONS

To the Mayor and Members of Carlisle City Council

You are summoned to attend the Meeting of Carlisle City Council which will be held on **Tuesday, 11 October 2022** at **18:45**, in the **Cathedral Room, Civic Centre, Carlisle, CA3 8QG**



Corporate Director of Governance and Regulatory Services

AGENDA

1. The Mayor will invite the Chaplain to say prayers.
2. The Town Clerk and Chief Executive will open the meeting by calling the roll.

3. **Minutes**

The Council will be asked to receive the Minutes of the meeting of the City Council held on 19 July 2022.

4. **Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.

5. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

6. Announcements

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

7. Questions by Members of the Public

Any views or opinions expressed in the question set out in this Agenda paper are those of the person submitting the question and do not necessarily reflect the position, views or opinions of the Council.

Pursuant to Procedure Rule 10.1, the Corporate Director of Governance and Regulatory Services to report receipt of the following question submitted on notice by a member of the public:

“1. Unless the Executive approve budget to keep the Turkish Baths open they will close when GLL cease to be responsible for the James Street Baths in October. Historic England Guidelines on Managing Risks in Vacant Historic Buildings, requires that prior to mothballing the Turkish Baths, the Council should undertake an 'investment appraisal' to take account of the costs, risks and legal responsibilities arising from leaving a building unmaintained and unsecured. Has the City Council undertaken an investment appraisal of the Turkish Baths?

2. Last year Carlisle, and the other Cumbria local authorities, received a grant of £70,000 from Historic England to establish a Local List of Heritage Assets. The criteria for the list is much broader than the national criteria for listed buildings and will therefore contain many more buildings of architectural, historic or archaeological interest. Nominations were to be considered by a

panel of representatives from local councils and heritage groups this spring.

When will the 'Local List of Heritage Assets for Carlisle District' be published?"

8. Presentation of Petitions and Deputations

Pursuant to Procedure Rule 10.11, the Corporate Director of Governance and Regulatory Services to report that no petitions or deputations have been submitted by members of the public.

9. Questions from Members of the Council

Pursuant to Procedure Rule 11.2, the Corporate Director of Governance and Regulatory Services to report that the following question has been submitted on notice by Councillor Pickstone:

"Could the Leader, or the appropriate Cabinet Member, inform members whether the Council has plans to work with partners to ensure that there are 'warm hubs' or 'heat banks' across the City in the coming winter. As the Leader will be aware, many people, including many vulnerable people, will be struggling with heating bills. Other Council areas are ensuring that there are buildings designated as 'warm hubs'. Is this something we can achieve in Carlisle working with our partners at the County Council, with Town and Parish Councils, village halls and community groups?"

10. Minutes of the Executive

The Council will be requested to receive the Minutes of the meetings of the Executive held 25 July and 30 August 2022 and ask questions of the Leader and Portfolio Holder on those Minutes.

11. Executive - Portfolio Holder Reports

The Council will be asked to receive reports from the following Portfolio Holders and ask questions of the Leader and Portfolio Holders on those reports:

11.(i) Culture, Hertiage and Leisure

9 - 12

(Copy Report herewith)

11.(ii) Communities, Health and Wellbeing

13 - 16

(Copy Report herewith)

- 11.(iii) Environment and Transport** **17 - 18**
(Copy Report herewith)
- 11.(iv) Economy, Enterprise and Housing** **19 - 22**
(Copy Report herewith)
- 11.(v) Finance, Governance and Resources** **23 - 24**
(Copy Report herewith)
- 11.(vi) Leader's Portfolio** **25 - 28**
(Copy Report herewith)

12. Minutes

The Council will be asked to receive the Minutes of the meetings as detailed within Minute Book Volume 49(2) (as previously circulated); and ask questions of the Leader, Portfolio Holders and Committee Chairs.

For ease of reference the Minutes are:

Committee	Meeting Date
People Panel	14 July 2022
Place Panel	21 July 2022
Regulatory Panel	6 July, 21 July and 17 August 2022
Licensing Committee	6 July 2022
Development Control Committee	22 June, 24 June, 3 August and 5 August 2022
Audit Committee	8 July and 27 July 2022

13. Scrutiny

The Council will be asked to receive reports from the following:

- 13.(i) Chair of People Panel** **29 - 30**
(Copy Report herewith)

13.(ii) Chair of Place Panel 31 - 32

(Copy Report herewith)

13.(iii) Chair of Resources Panel 33 - 36

(Copy Report herewith)

14. Notice of Motion

1. Cost of Living Crisis

Pursuant to Procedure Rule 12, the Corporate Director of Governance and Regulatory Services to report that the following motion has been submitted on notice by Councillor Alcroft:

“Carlisle City Council notes the severe financial pressures facing many households at this time. Though this has been acknowledged nationally, with some actions proposed, the likelihood is that these pressures will increase significantly in the coming months.

The Council therefore calls on its members to declare a *Cost of Living Crisis* within Carlisle and to write to the Chancellor of the Exchequer asking him to urge the government to bring forward additional solutions, both short and long term, to alleviate the immense pressures households across Carlisle and the country are experiencing.”

2. Proportional Representation

Pursuant to Procedure Rule 12, the Corporate Director of Governance and Regulatory Services to report that the following motion has been submitted on notice by Councillor Dr Davison:

“Carlisle City Council notes that:

Decisions central government makes around legislation and funding, and its wider political ethos, impact across all aspects of council functioning. They manifest in the need for services in our community and the capacity and ability of council to provide services. It is, therefore, in the best interests of our residents that we have a fair electoral system that produces the best quality representative government possible.

First Past the Post (FPTP) voting, used to elect our MPs, is archaic, unfair and unrepresentative of the way in which our communities cast their votes.

FPTP originated when land-owning aristocrats dominated parliament and voting was restricted to property-owning men.

In Europe, only the UK and authoritarian Belarus still use single-round FPTP for general elections. Meanwhile, internationally, Proportional Representation (PR) is used to elect parliaments in more than 80 countries. Those countries tend to be more equal, freer, consensual and greener.

PR ensures all votes count, have equal value, and those seats won match votes cast. Under PR, MPs and Parliaments better reflect the age, gender and protected characteristics of local communities and the nation.

MPs better reflecting our communities leads to improved decision-making, wider participation and increased levels of ownership of decisions taken.

PR would end minority rule, which is the norm with FPTP. In 2019, 43.6% of the vote produced a government with 56.2% of the seats and 100% of the power.

PR also, critically, prevents 'wrong winner' elections such as occurred in 1951 and February 1974.

Both main UK parties have campaigns for electoral reform to replace FPTP with a PR based voting system, Conservative Action for Electoral Reform (<https://conservativeelectoralreform.org.uk/>) and Labour Campaign for Electoral Reform (<https://labourforelectoralreform.org.uk/>) respectively.

PR is already used to elect the parliaments and assemblies of Scotland, Wales and Northern Ireland, leaving Westminster lagging behind.

Carlisle City Council therefore calls on the leader of council to write to H.M. Government calling for a change in our outdated electoral laws to enable Proportional Representation to be used for general elections."

3. Cost of Living Support

Pursuant to Procedure Rule 12, the Corporate Director of Governance and Regulatory Services to report that the following motion has been submitted on notice by Councillor Brown:

"We propose that this Council sets aside a fund of £110,000 to support households facing fuel poverty across Carlisle this winter. Energy costs are spiralling leaving many unable to pay these bills. The fund would be administered by Carlisle CACE who have experience of this type of scheme. The £110,000 would include all scheme administration costs and the grants would be limited to a

maximum of £100 per household. The allocation would not be time limited. This funding would be subject to a grant funding agreement and be in addition to any support scheme central government or the County Council may introduce”

15. Proposals from the Executive in relation to the Council's Budget and Policy Framework

15.(i) Carlisle Town Deal 37 - 48

Pursuant to Minute EX.95/22, to consider recommendations from the Executive concerning the Town Deal Programme.
(Copy Report ED.2422 and Minute Extract herewith)

16. Civic and Ceremonial Issues Arising from LGR 49 - 58

To consider a report of the Corporate Director of Governance and Regulatory Services regarding a number of Civic and Ceremonial issues which needed to be dealt with as a result of LGR.
(Copy Report GD.55/22 herewith)

17. Proposed Change to Scrutiny Panel Remits 59 - 64

To consider a report of the Monitoring Officer detailing proposed changes to the Scrutiny Panel remits in the City Council Constitution.
(Copy Report GD.54/22 and Minute Extract herewith)

18. Communications

To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

PART 'B'

To be considered in private

19. Proposals from the Executive in relation to the Council's Budget and Policy Framework

19.(i) Carlisle Station Gateway

Not for publication by virtue of Paragraph 3 of part 1 of Schedule 12A to the Local Government Act as the document contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

Pursuant to Minute EX.102/22 to consider recommendations from the Executive concerning the Carlisle Station Gateway.
(Copy Report ED.23/22 and Minute Extract herewith)

Meeting Date: 11th October 2022

Public/Private*: Public

Title: **Culture, Heritage & Leisure Portfolio Holder's Report –
Councillor Stephen Higgs**

EVENTS

Death of Her Majesty Queen Elizabeth II

I would like to thank all those across the Council who responded to the death of Her Majesty Queen Elizabeth II. All of our actions under Operation London Bridge were fulfilled efficiently and with dignity.

The City Proclamation of His Majesty King Charles III took place on 11th September in the city centre and was attended by 5,000 people.

A screening of the State Funeral was held in Bitts Park where 300 people came together to share this sad but historic occasion.

City of Lights 2022

Tickets for Carlisle City of Lights are now on sale at the Tourist Information Centre. The event will be held on 21st, 22nd and 23rd October. This year's theme is the Roman occupation. Guests will immerse themselves in a fantastic sound and light experience and be transported through time from the present day to Roman times in Luguvalium – Carlisle. The event is once again supported by Cumbria County Council. Eden Valley Hospice and Jigsaw Children's Hospice will be joining the City of Lights event in October. A torchlight procession will take place between Carlisle Racecourse and the City of Lights event on Saturday, 22nd October. Around 900 people are expected to participate.

Carlisle Christmas Lights

A tender for a four year long capital programme to enhance Carlisle's Christmas Lights closed at the end of August. Funded by the Town Deal, this programme of investment will provide additional festive lighting features to enhance the city centre.

International Market

Over the August Bank Holiday weekend Carlisle hosted the ever-popular International Market. In its 19th year the event never fails to draw crowds into the city centre. Below are the footfall figures for the weekend of the International Market compared with the previous weekend. Footfall during the International Market was +20,092 over the previous weekend.

	International Market	Previous Week	Difference
Thursday	15300	12417	
Friday	16431	13259	
Saturday	22387	12893	
Sunday	11934	9407	
Monday	14361	12345	
	80413	60321	20092

Summer Events in our Parks and Green Spaces

During July and August approximately 20,000 people attended events in our parks such as the three large concerts plus others. Over a similar period of time there have been 17 community / external events hosted on our parks and green spaces.

Talkin Tarn Country Park Outdoor Theatre

There have been three summer performances of outdoor theatre which have taken place in front of over 750 people with a variety of performances from 'War of the Worlds' to 'Wind in the Willows' and 'Much Ado about Nothing'.

CUMBRIA'S MUSEUM OF MILITARY LIFE

- Cumbria's Museum of Military Life began its 90-day run up to its **90th birthday** from 8th September, when the 'Sponsor an Object' scheme was launched
- CMoML participated in Heritage Open Days, working with the Castle to open the old military cells on two Saturdays in September and to do tours of the Regimental Chapel within the Cathedral on Saturday 10th September
- The Tuesday talks programme has just been relaunched with the first talk held on Tuesday, 13th September, 6.00 p.m. in Alma Block entitled '**An intelligent understanding of its traditions' – 90 years of a Military Museum in Carlisle Castle**
- Afghan Refugees were welcomed to the museum on 19th August – a year after their flight from Afghanistan
- Veterans Lunches continue each month and are well supported
- Summer family workshops were held each Wednesday through the holidays

TULLIE HOUSE

After a very busy start to the summer with admissions almost reaching pre-Covid levels, August was a quieter month for Tullie in large part due to the good weather! However,

footfall to the site remains high due to the ongoing popularity of the Tullie Gardens and outdoor commercial events such as Fizz Fridays which have been extended due to popular demand. The **Uncovering Roman Carlisle** exhibition has been touring venues around Carlisle and district, including Longtown and Burgh-by-Sands, with a visit to The Lanes Shopping Centre at the end of August. The project was awarded 'Community Volunteering Project' of the year at the National Council for British Archaeology's 2022 Awards Ceremony.

The Museum submitted an application to the Levelling Up Fund for its **Project Tullie** capital programme, with a decision expected in the Autumn. Contract preparations for the Castle Street properties are almost finalised, and project management services have been procured for Phase 2 and Phase 3. This will provide essential capacity to progress the project at pace.

ART AND CULTURE

Off the Wall

The Healthy City Team have been working with a local artist and a group of Refugees, with the intention to produce a large piece of art which will be created to celebrate the Hadrian's Wall 1900th Centenary.

Big Buzz Exhibition

During September, an exhibition celebrating pollinators was held at the University of Cumbria featuring photographs and images collected from local people. The exhibition will then tour various locations such as Carlisle Library, Tullie House Museum, The Lanes and various local schools.

LEISURE

Sands Centre Redevelopment

Week commencing 12th September 2022 was Week 95 of the 98-week programme and marked a significant milestone of the "sectional completion" of the new Leisure Centre and swimming pool building. This allows our Leisure Operator, GLL, to commence the transition from The Pools with training and fit-out of the catering offer. Wates Construction Ltd continue to carry out the final work on the project including external landscaping ready for the full opening in October.

Events at The Sands Centre were planned to recommence after the summer break at the end of September.

Meeting Date: 11 October 2022

Public/Private*: Public

Title: **Communities, Health and Wellbeing Portfolio Holder's Report –
Councillor Elizabeth Mallinson**

CUSTOMER SERVICES

Customer Services successfully went live with our new Contact Centre telephony system on Monday, 8th August. This is a huge step forward in improving the customer journey, especially from a resilience perspective. We can now work from home in the same manner as in the office and have full control of our automated messaging and call routing. This allows us to inform customers almost instantly if there are any service disruptions or exceptional demand for our services, which has been an ongoing challenge over the past two years.

The system also has advanced queuing functionality which appears to be dramatically reducing waiting times. Reviewing our last two weeks performance, average waiting times have reduced from 00:02:08 (two weeks prior to transition) to 00:01:15. The ongoing work to improve our internal process is further enhanced by the technical improvements to the telephony system.

As with most service areas, we are looking to the future and supporting the Local Government Reorganisation process. I'm pleased to report that the overall approach on how we will manage Customer Services contact channels on Day 1, in both Cumberland and Westmorland & Furness, has, primarily, been developed by Carlisle City Council. This approach received approval from the Customer and Digital Theme Board. This milestone means there is a focus on detailed actions that will help us deliver excellent customer service from Vesting Day.

RECRUITMENT OF SAFER STREETS OFFICERS

We are pleased to advise that we have successfully recruited three Safer Streets Officers, we are hoping by working in partnership with volunteers and the Police these new roles

will help support people to enjoy a safe Saturday night out in Carlisle and reduce risks to women and girls. Following vetting and training, we are expecting the posts to start work from September. Officers will mostly work Saturday nights through to Sunday morning. But they will also work on other days of the week when footfall is expected to be higher – for example, England playing in the World Cup.

Note: these roles are funded via the PCC / Home Office funding to improve safety for women and girls.

EQUALITY

The Annual Equalities Report and Action Plan was on the Agenda at the Place Scrutiny Panel in August.

DISABLED FACILITIES

The impact of the pandemic and various market factors slowed down the delivery of **Disabled Adaptations** over the last twelve months. Contractors on the Council's contract delivery framework for Disabled Adaptation found it unsustainable to continue working with the Cumbrian Authorities for certain types of adaptations due to the huge rise in materials costs. This resulted in some individuals having to wait over nine months for bathroom adaptations in Carlisle.

A new framework is now in place, with new contractors and new prices that are suitable to the current market. This will cover the service for the next twelve months.

In future we are looking at changing to a dynamic purchasing system specifically for home adaptations, this delivery system allows the Local Authority to change the schedule of rates to match the market and provides a support system to get smaller local contractors on board for delivery. It is currently being used by some of the larger metropolitan authorities with larger delivery needs and budgets, so should offer some service protection to future market changes.

COMMUNITY

Welcome to the City

Following on from the two successful events welcoming Refugees to Carlisle, the operator at Tribe has reported that the venue has been in regular use by the asylum seekers who have independently visited the site.

We have started the second season of the **Match Day Experience** project, where a community group are invited to come to visit the football ground, play a game of football and then watch a match, free of charge. There are normally a group of 25 per visit, which allows us to support members of the community who may not feel 'welcome', or have the confidence, to go along to local football matches.

Trinity Underpass Community Improvement Project

Local painting and decorating company Bell has kindly donated paint for the refurbishment and new design of Trinity Subway. Members of the Healthy City Team plan to work alongside Trinity School, Carlisle College and Carlisle Youth Zone in creating street art with a local artist (Beardy Synergy). Carlisle United are leading on the project alongside the various partners.

ACTIVE SPACES

Hammonds Pond Outdoor Exercise Area

Work to install a new outdoor exercise area at Hammond's Pond, Currock and Upperby, is now complete. The new equipment, consisting of an exercise bike, wheelchair accessible arm bike and a multi-user fitness unit, is in the area previously occupied by an end-of-life football kick wall and seating. The project has cost approximately £35,000 and was funded by S106 contributions from a nearby residential development.

Yewdale Park and Morton West Play Areas

Work is ongoing in a £70,000 investment into Yewdale Park and Morton West play areas, both in Sandsfield and Morton West Ward. A range of existing equipment which has reached the end of its serviceable life across both sites and will be replaced with new items. The selection of new equipment has been based on the responses from a public consultation held in April.

Briar Bank Play Area

Site works have recently commenced on a £75,000 total upgrade to play facilities at Briar Bank, Kingmoor and Belah. This project, replacing all existing play equipment and surfacing, will deliver a broad range of equipment, some wheelchair accessible, to youngsters aged up to their mid-teens. Funding is jointly from a major capital investment into play areas during the 2022/23 financial year and a S106 agreement relating to a nearby residential development. A public consultation, held throughout April, was used to guide the selection of new equipment.

Meeting Date: 11 October 2022

Public/Private*: Public

Title: **Environment & Transport Portfolio Holder's Report –
Councillor Nigel Christian**

REFUSE AND RECYCLING

We have had some exceptionally hot days recently. Thanks are extended to the Council's refuse and recycling crews, street cleaning teams, garage mechanics and to our team of gardeners and ground maintenance staff for their fantastic effort during some very challenging hot conditions. I am pleased to report that collections for residents were largely unaffected during this time, despite a number of vehicle breakdowns due to the extreme weather conditions.

PARKING AND ENFORCEMENT

The City's Parking and Enforcement Team have also stepped up their activity in relation to tackling anti-social behaviour with some excellent partnership working with the Police targeting those committing ASB around the City, including misuse of E-Scooters and engaging with those begging or drinking in the street, providing advice and sign-posting to other support services. The team have actively patrolled the City Centre on a number of occasions and continue to engage with visitors, businesses and residents.

CLIMATE CHANGE

PEP Energy Ltd have been working with the Health & Safety Team and Property Services to install energy monitoring meters to allow us to track and monitor our energy usage in "real time". This will enable us to not only create a better carbon footprint picture but also allow us to gauge future effectiveness of any new environmental equipment we install within the Civic Centre.

The Public Sector Decarbonisation Scheme (Phase 3b) was announced in early August, the scheme enables public sector organisations to apply for funds so they can install low carbon heating, such as heat pumps, and energy efficiency measures including double glazing and loft insulation. Members of Property Services have attended a seminar on the scheme, which opens for applications in September 2022.

GREEN SPACES AND GROUNDS MAINTENANCE

The **Bitts Park Pollinator** raised bed competition attracted four local schools and five classes (in total 155 children in all) who took part in the competition. The successful winner was St Bedes Year 4. This means that they will be planting the raised bed with wildflowers, bug homes and mini bucket pond during mid-September.

Conservation Grassland

A further seven sites have been identified as conservation grassland areas and a two further sites for wildflower meadows. These are:

- Chances Park – improving current wildflower meadow and conservation grassland
- Hammonds Park – creating a wildflower meadow and six hectares conservation grassland
- Heysham Park –conservation grassland
- St James Park –conservation grassland
- Parkside – conservation grassland
- Briar Bank –conservation grassland
- Willowholme –conservation grassland

Interpretation boards are currently being designed in order to provide useful information to the general public using the sites.

Throwlines for water safety

Three new throw line stations were installed at Hammond's Pond, Currock & Upperby, in early August, replacing the former life ring stations. The throw lines are stored in locked cabinets at strategic locations around the pond. The accompanying signage features easily followed instructions to call the emergency services and be issued with the combination code to unlock the cabinet. This new equipment has been commissioned in partnership with Cumbria Fire and Rescue Service and aims to ensure that water rescue equipment is available to anyone in need of assistance whenever it may be required. Rickerby Park has also benefitted from the installation of a 'Throwline' – replacing the previous life ring stations. A promotional event was held on Monday, 22nd August in Rickerby to make people aware of the changes. Carlisle City Council has funded the new water safety and throwline boards with the technical support of Cumbria Fire and Rescue Service.

The water safety and throwline boards provide advice on how to help in an emergency and pinpoints an accurate location for the Fire and Rescue Service to get to. The Bay at Denton Holme will also receive a throwline in September.

Meeting Date: 11th October 2022

Public/Private*: Public

Title: **Economy, Enterprise & Housing Portfolio Holder's Report –
Councillor Marilyn Bowman**

CITADELS

Planning permission has also been granted for the redevelopment of the Citadels buildings (former Civil Court, Crown Court and Cumbria County Council offices) and adjacent area in Carlisle for a new University of Cumbria campus. This provides the opportunity to create a high-profile city centre location integrating services and facilities and provide room for expansion.

The Proposed Development will see the University of Cumbria relocated from its two Carlisle campuses into one city centre location. Just over 14,000 square metres of space ('Phase One') will be provided across refurbished Citadel buildings and new build provision. The majority of the Woolworth and Burton Buildings are being retained and refurbished with a new focal entrance point from English Street. An additional 6,000 square metres of space ('Phase Two') will be available on Site for future university expansion.

The proposals include the creation of extensive publicly accessible amenity space and new facilities such as multi-purpose 200 seat lecture theatre, café, exhibition space and a Business Interaction Centre and access to the Grade I and II designated heritage assets. The University proposes to open up both heritage assets and the new university facilities to the public in a managed way.

The Proposed Development will increase footfall to a key gateway site into Carlisle City Centre bringing with it an increase of the order of 400 FTE jobs, benefiting the city's economy and housing market. The scheme will increase the number of students and staff living in Carlisle and raise the overall economic footprint of UoC. The total direct investment into the University Campus will be £77.5 million and the granting of permission is a key milestone of delivery of this Borderlands project.

DPD DISTRIBUTION CENTRE

As part of the Kingmoor Park Enterprise Zone planning permission has now been given for a new Distribution Centre for DPD. The proposal will enable DPD to expand significantly compared with their existing local facility which means that the equivalent of a further 250 full time jobs will be created. The majority of these will be Carlisle jobs including those in the supply chain but also it will bring increased employment for the region.

The construction of the access road for this development brings with it the opening up of the site for additional employment opportunities.

ST CUTHBERT'S GARDEN VILAGE

Work on the St Cuthbert's Local Plan continues at pace with the evidential commissions due to report this Summer. Of note, Homes England have confirmed it will continue to fund the CSLR until the end September 2022. This will allow the County Council to procure the contractor to build the road. Utility providers have been on-site to carry out the necessary diversion works and the County Council continues to secure the land required for the alignment of the road. In November 2022, it will submit a new business case to Homes England to secure funding for the remaining phases.

HIGH STREET TASK FORCE

Carlisle was selected as part of the government's [announcement](#) of High Streets Task Force support for 68 locations across England. The aim is to help communities and local government transform high streets through advice on local plans, enabling development of best strategies for transformation and investment, and providing a range of local leadership and stakeholder sessions, training, data, and resources, tailored to the area.

As part of that High Streets Task Force programme of support, an 'Unlocking Your Place Potential' meeting was held on Thursday 28th July. The purpose was to determine what further technical and professional expertise could be provided to support strategic transformation plans by understanding the issues Carlisle is facing. Following the meeting a report has been produced which outlines the recommendations provided from the High Street Taskforce expert and suggested support services that they can offer- this includes further support from an expert specialising in place activation, alongside facilitating a Place Making Programme Workshop for local stakeholders and a number of online resources. The Regeneration Team are reviewing these recommendations and engaging with the High Street Taskforce to ensure Carlisle gets the most from the support offered through the High Streets Taskforce.

HOUSING ENFORCEMENT NOTICES

I am pleased to report that the First Tier Tribunal, who consider appeals against Housing Enforcement Notices, have upheld a decision by Carlisle City Council to serve a Fixed Penalty Notice against a Landlord for not having a required electrical safety certificate for a rental property. The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020 are intended to ensure that electrical safety standards are met in the

private rented sector; to prescribe how, when and by whom checks of electrical installations are carried out, and to ensure that certificates are provided confirming that standards are met.

RURAL ENGLAND PROSPERITY FUND

The Rural England Prosperity Fund was launched on 3rd September and builds on, and is complementary to, the UK Shared Prosperity Fund (UKSPF). The Rural Fund objectives sit within the UKSPF investment priorities for:

- Supporting Local Business
- Community and Place

The Rural Fund provides capital funding from April 2023 to March 2025 to:

- support new and existing rural businesses to develop new products and facilities that will be of wider benefit to the local economy
- support new and improved community infrastructure, providing essential community services and assets for local people and businesses to benefit the local economy

The Rural Fund must be used on capital projects, i.e. on 'assets' such as a building or equipment. The Fund cannot be used on revenue costs such as running costs or promotional activities.

Carlisle will receive an allocation of £474,841 that will be spread over the next two financial years, 2023 - 24 and 2024 - 25.

The timescales are:-

- 3rd October 2022 to 30th November 2022 - Rural Fund submissions
- November 2022 to January 2023 - Rural Fund assessment period
- January 2023 - anticipated date for approval of Rural Fund proposals

Meeting Date: 11 October 2022

Public/Private*: Public

Title: **Finance, Governance & Resources Portfolio Holder's Report –
Councillor Gareth Ellis**

FINANCIAL SERVICES

The draft Statement of Accounts for 2021/22 have been prepared and were published before the revised statutory deadline of 31st July 2022. The external audit process on these Statements is in under way.

ICT UPDATE

- Windows 10 upgrade to 21H2 – rollout to Windows 21H2 completed

ORGANISATIONAL DEVELOPMENT

Organisational Development are checking employee learning and development records in time for the transfer of data with regard to LGR. A number of varied apprenticeship programmes have commenced and OD continue supporting colleagues with further development.

INFORMATION MANAGEMENT – LEGAL SERVICES

Recent counts for information requests (From 27/06/2022 – 19/08/2022):

- Environmental Information Regulations requests received - 9
- Environmental Information Regulations requests responded to - 10
- Freedom of Information Act requests received – 97
- Freedom of Information Act requests responded to - 93
- Data Protection Act requests received – 12
- Data Protection Act requests responded to – 10

ELECTORAL REGISTRATION

The Elections Team are currently working on the Annual Canvass and have 7,210 outstanding properties out of just over 54,000. The reminder of Canvass Forms will be sent to these properties by Monday, 22nd August. Any properties who fail to respond to

these, will be personally canvassed from September, in time for the publication of the new Electoral Register on 1st December 2022.

HR & PAYROLL

- **TUPE** - The HR and Payroll service is busy preparing for the TUPE of Carlisle City Council staff to the new Cumberland Authority on 1st April 2023. The preparation involves a significant amount of information checking and preparation of records for handover, which will utilise any spare time the team may have from now until the process is complete early next year

Meeting Date: 11 October 2022

Public/Private*: Public

Title: **Leader's Portfolio Holder Report –
Councillor John Mallinson**

EMERGENCY PLANNING

A multi-agency Teams meeting was held for the Major Heat Event - High Temperatures Expected 17th - 19th July 2022. The meetings took place between 15th and 19th July to assess the risks, share intelligence and public messages. Record high temperatures were recorded across England, Carlisle reached 34.5° C.

LONGTOWN PLACE PLAN

- The Borderlands Place Programme will target investment in places that will help boost economic activity across the region. Recognising the importance of our smaller rural market and coastal towns to the local economy, this programme will provide £50 million of funding across the Borderlands
- A series of Place Plans will be developed for the region's priority towns and town centres. Towns will only enter the Place Programme should their Place Plan contain projects eligible for Borderlands investment. Up to £3m is available for each place
- To draw down funding from the Borderlands Inclusive Growth Deal, each prioritised town is subject to a comprehensive process of planning, programme and project development, assessment and project selection to ensure that Borderlands resources are targeted on eligible economic interventions which will deliver the greatest benefits, in towns demonstrating the greatest level of need or opportunity
- In Cumbria one service centre was selected in each district through a process based on socio-economic evidence and knowledge of the local challenges and opportunities of the area, Longtown was selected from within Carlisle District with Executive approval
- Working with the Prosocial Place, the development of a Longtown Place Plan is underway through an evidence based, community-led approach. All Longtown

residents and businesses and representatives from the surrounding area have been invited to contribute to the co-production of a Place Plan

- A series of five community workshops have been held with local people. Now halfway through the engagement process, with other events planned for the early Autumn including: school workshops; Longtown Stakeholder Summit; and exhibition of the Draft Place Plan.

SHARED PROSPERITY FUND

- The UK Shared Prosperity Fund (UKSPF) replaces the European Regional Development Fund (ERDF) and European Social Fund (ESF). UKSPF provides £2.6bn of new funding to be spent by March 2025 with all areas of the UK receiving a core allocation via a funding formula rather than a competitive process
- Core UKSPF funding is a mix of mainly revenue funding, but with an increasing proportion of capital spend across the three-year programme. Conditional allocations for the Cumberland districts for the period 1st April 2022 - 31st March 2025:
 - Allerdale £ 3,842,852
 - Carlisle £ 4,104,659
 - Copeland £ 2,638,112
 - **Cumberland £10,585,623**
- The types of eligible interventions / projects that can be supported by SPF fall within three Pillars that are aligned with the Levelling Up White Paper which are: Community and Place; Supporting Local Businesses; and People and Skills
- To access the Core SPF allocation for this area, the District Councils within the Cumberland footprint are each working towards completion of an Investment Plan. In Year 1, actions will be delivered by each District Council, in years 2 and 3, the Plan will have joint delivery arrangements along the unitary footprint. Initially, each Investment Plan will be approved by their respective District Council and endorsed by the Cumberland Shadow Authority.
- Councils have worked closely in conjunction to engage local stakeholders. One cross district stakeholder workshop was held jointly in mid-July. A total of 49 organisations were represented and a feedback meeting to discuss plans and next steps will be held in September 2022
- All interested stakeholders were given the opportunity to share details of potential UKSPF projects by sharing potential projects in the form of Expression of Interests (EOIs). More than 80 EOIs across the Cumberland area were received. Analysis of information shared provided a view of the scope of potential projects to be delivered locally through UKSPF funding

- Investment Plans will be submitted for approval by the UK Government with an extended submission date of 1st September 2022.

CARLISLE AMBASSADORS

The next meeting is scheduled for Thursday 15th September and the focus is skills.

Meeting Date: 11 October 2022

Public/Private*: Public

Title: **People Panel Chair's Report – Councillor Colin Glover**

The July meeting of the People Scrutiny Panel focused on the growing impact of the cost-of-living crisis and received evidence from organisations who are at the forefront of providing support. In addition to the financial impact, it is clear that the mental health impact is causing significant concern. The Panel agreed to establish a task and finish group to carry out more detailed investigation into the impact of the cost-of-living crisis with the aim of providing evidence-based recommendations for consideration by the Council's Executive and Cumberland Council. The group is in the process of being established.

Food Security

We received a comprehensive update from the Chair of Carlisle Foodbank. Since it was set up twelve years ago, the need for support has continued to grow and current demand has almost doubled since January 2022. The pressures have been compounded by reductions in donated food and the Foodbank has needed to utilise limited financial resources to purchase food to meet the current level of demand. There is concern that this isn't sustainable in the longer term.

The impact of the covid pandemic and lockdown led to new foodbank and affordable food outlets being established and the establishment of a Food Security Network to try to better coordinate the response and bring organisations together, rather than competing for the limited resources. Council Officers will provide further support to the Food Security Network to ensure appropriate referral systems and make best use of resources.

Citizens Advice Carlisle & Eden

Citizens Advice services are under increasing pressure, particularly with regard to increased demand for debt advice and significant increases in energy costs which it is anticipated will rise further in October and again early in 2023 to unmanageable levels. The CAB Carlisle & Eden CEO outlined that existing debt advice aims to maximise income, assist with budgeting and agree creditor payment arrangements utilising any

remaining funds in the family budget. However, increasingly even clients' basic expenditure exceeds income and there is nothing left to deal with debts. There are also increasing numbers of younger people seeking assistance and families with household income of up to £30,000 are experiencing financial difficulty and seeking CAB help. There has been an increase in the numbers of people presenting with mental health difficulties and the CAB is working with MIND and other partners to provide a holistic approach.

The Council has provided financial support to CAB for many years, and it is hoped that Cumberland Council will continue this valuable support. It was noted that the grant has not received an uplift for a number of years and given the unprecedented increase in demand for assistance at the current time, the Panel agreed to ask the Council's Executive to consider providing CAB Carlisle & Eden with additional financial support to meet the urgent needs of local people.

Cumbria County Council Cost of Living Programme

The Cumbria County Council Strategic Policy & Scrutiny Advisor provided members with a helpful update on work being done by Cumbria County Council to support residents facing cost of living issues. There is evidence of increased poverty with the numbers of people claiming Universal Credit for over a year, rising significantly from 2,800 in May 2020 to 9,211 in February 2022. The increase in food prices and utility bills is disproportionately impacting on lower income households as food and energy costs make up a higher proportion of their total household expenditure. Similarly lower income households in rural areas are being particularly hit by the costs of vehicle fuel and oil for home heating. Cumbria County Council provides signposting to cost of living support and this can be found at <https://www.cumbria.gov.uk/costofliving/default.asp>

Thriving Communities

The panel received an excellent presentation on the success of the first phase of the Thriving Communities programme. Thriving Communities Carlisle aims to deliver Healthy City outcomes with an emphasis on people impacted by loneliness and isolation. The programme has developed a network of social prescribing partnerships and activities and it has made a positive difference to the lives of participants. The programme has delivered excellent outcomes for people and the Panel welcomed the provision of funding to extend the work through 2022/23. It is hoped that the evidence and positive outcomes of Thriving Communities can be used to inform and extend the work under the Cumberland Council.

Overview Report

Discussions have taken place with the Chair of the Place Panel with regard to transferring some operational elements of housing to the People Panel for scrutiny purposes. This could include homelessness, housing advice and support and empty properties, standards and improvements, to be agreed in due course by both the People and Place Scrutiny Panels.

Meeting Date: 11 October 2022

Public/Private*: Public

Title: **Place Panel Chairman's Report – Councillor James Bainbridge**

Place Panel 21st July 2022

Talkin Tarn Visit

Prior to the regular meeting, the Panel held an informal tour and briefing of Talkin Tarn on the present status and the future opportunities at the Tarn and its facilities. As a consequence of remodelling the catering operation, there is at present a space within the Boathouse which is not utilised to its potential. Add to this the potential to grow areas such as the 'Dark Skies', a settled and growing operator at the site undertaking tarn-based leisure activities and an increasing opportunity for funding through various grant schemes, there is a discussion to be had on the future options open to secure sustainable growth at the Tarn. The Panel will in future be considering a future options report.

St Cuthbert's Garden Village – Delivery Vehicle Progress Report

The update was received with Summer 2023 being the submission date for the proposed structure and organisation for the Garden Village project.

Real Estate Investment and Infrastructure Forum (UKREiif)

We received a positive update on the involvement of Carlisle City Council in the recent UKREiif conference at Leeds. Expressions of interest are being followed up with attendees and Carlisle, it would seem, has made a positive impact on the event. Attendance at the next event (2023) has been arranged.

Local Environment (Climate Change) Update

This was the first update received by the Panel following the changes in the Scrutiny structure. Members who were in the main receiving these updates for the first time had a number of questions and engaged with the Report. The broad extent of the questions raised can be better seen in the Minutes,

Full details of the discussions are to be found within the Minute Book

Cllr James Bainbridge
Chairman

Meeting Date: 11 October 2022

Public/Private*: Public

Title: **Resources Scrutiny Panel Chairman's Report – Councillor Christine Finlayson**

Resources Panel

Resources Panel did not meet during the summer period as the work that would have fallen within their remit, scrutiny of a Medium-Term Financial Plan (MTFP) was not required for Carlisle City Council due to Local Government Reorganisation (LGR). This work will need to be undertaken for the new Cumberland Unitary by the Shadow Council, and scrutinised by Shadow Scrutiny.

Resources Panel have meetings scheduled for 3rd November 2022 and 5th January 2023, in case they are required. But the City Council will not undertake budget setting activity for 2023/24 due to LGR. Budget setting activity will be undertaken by Cumberland Shadow Council.

My report contains information on issues that I feel are of particular importance for the City Council.

The Citadels Carlisle, University of Cumbria

It's a delight to reflect on good news that plans for Carlisle's Citadel Grade 1 Listed Buildings have been approved for development to the new University of Cumbria. These iconic buildings will be completely refurbished bringing them back to life, and not just the buildings themselves but the whole City will benefit from the project, putting Carlisle firmly on the map as a place to come to for higher education and learning.

The Campus development for the University of Cumbria will be high quality, accessible, and have a very modern approach to learning, benefiting all those desiring to go into higher education. This project will also enhance and keep this conservation area alive with all its historic value being protected.

Play Parks and Open Spaces

Some play parks and open spaces are soon to have work commence to upgrade equipment and surfacing. There has been significant investment made available to

enable this work to be done, which I'm sure will be very welcome to the children and families who use these play areas with nice new fun equipment, safe surfacing and even new benches .

This kind of investment and commitment to residents I'm sure is highly valued, as it has long reaching health and social benefits.

Finance

On 27th July 2022 the Audit Committee received a draft Statement of Accounts.

- I. It was noted that the 2021/2022 Statement of Accounts have been certified as giving a true and fair view by the Corporate Director of Finance & Resources and they will now be subject to audit
- II. It was noted that the internal quality review of the accounts is still ongoing and the accounts may be re-authorised for issue prior to the statutory deadline if required
- III. To confirm that the committee has been appropriately briefed on how the accounting estimates are used

Council Priorities

This is just one of the key priorities of Carlisle City Council's Statements amongst many vitally important priorities.

Economic Growth

We will continue to prioritise the current response to and rapid recovery from the economic impacts of the Covid 19 Pandemic on the local economy:

- Key Economic and Growth Programmes and Projects
- Delivering the Borderlands Inclusive Growth Deal
- Delivering St Cuthbert's Garden Village
- Delivering the Future High Street Fund, Towns Fund, Towns Deal Accelerated Fund and related regeneration Projects
- Building on success through new economic opportunities

Food Bank

On 14th July the People Panel had an update from the Chair of the Foodbank.

The Food Bank project started as a temporary response to the needs at the time of local people in need of essential food items.

Due to lockdown, during that very difficult time, the Food Bank model changed. There were a variety of reasons at that time, the need was also greater. We have since seen the establishment of affordable food hubs where people can access food without a referral

for a small fee. This has been very successful, giving people a bit more choice of food and accessibility to affordable food. They pay a small fee and become a member of the particular food hub or pantry, the difficulty is there is only enough food allocated to each hub for a certain number of people - this leads to waiting lists, not everyone all the time can join as it is dependent on the amount of food allocated to each agency.

It would seem attitudes are changing towards food banks in their original model, which it seems to have outgrown. Limitations are being felt, i.e. Foodbanks only open on certain days, people in rural areas having difficulty accessing them. Food was not always available in an emergency situation.

There is a lot of thought going into it to better meet the continuous need for those who need basic food.

The issue was well discussed at People Panel and it has become apparent a broader approach is becoming a necessity for a lot of different reasons.

Cllr Christine Finlayson
Chairman

Carlisle City Council Report to Council

Item
15.(i)

Report details

Meeting Date:	11 October 2022
Portfolio:	Economic, Enterprise and Housing
Key Decision:	Yes
Policy and Budget Framework	No
Public / Private	Public
Title:	Carlisle Town Deal
Report of:	Corporate Director of Economic Development
Report Number:	ED24/22

Purpose / Summary:

Six of the seven projects in the Carlisle Town Deal programme have been approved by the Department for Levelling Up, Housing and Communities. This means that the projects can now proceed to the delivery stage.

The purpose of this report is to seek approval from the Council for the projects to be added to the Capital Programme and Revenue Budget to enable delivery to commence and allow grant funding agreements to be drawn up for the projects to be delivered by external third parties.

Recommendations:

The Council is asked to:

1. Approve a budget of £15,888,000 be added to the Council's Capital Programme, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report
2. Approve a budget of £797,000 be added to the Council's Revenue Budget, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report
3. Approve a budget of £3,015,000 be added to the Council's Capital Programme, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-

26 as set out in Table 2 of this report subject to final approval of the business case the DLUHC.

Tracking

Executive:	25 July 2022
Scrutiny:	
Council:	13 September 2022

1. BACKGROUND

1.1 In March 2021 Carlisle received a Heads of Terms agreement of £19.7 million from the government for its Town Deal, following submission of the Town Investment Plan in October 2020. In May 2021 the Town Deal Board agreed a £19.7 million programme based on seven projects, which was confirmed by in July 2021. An overview of each project and the allocated Town Deal funding is detailed in Table 1 below:

Project name	Delivery Organisation	Project outline	Town Deal Funding
Start with the Park	Carlisle City Council	The project will deliver the 'Greenway' a connective, multi-modal green travel route connecting the key settlements of SCGV with Carlisle City Centre and providing a high-quality leisure and recreation facilities.	£2,000,000
Southern Gateway	Cumbria County Council	The project will deliver investments in active and sustainable travel and public realm to better connect key developments in the Southern Gateway area of the city centre (including the Railway Station and the Citadels) and to connect St. Cuthbert's Garden Village with the City Centre.	£6,600,000
Tullie House Welcome & Entrance	Tullie House Trust	Part of a wider programme of investment at Tullie House Museum, the project will connect the Museum to the surrounding streetscape, increasing its visibility by providing a clear and contemporary point of arrival for visitors.	£918,000
Lighting Up Carlisle	Carlisle City Council	The project will deliver investment in digital lighting equipment to activate key heritage buildings in the city centre support an expanded and transformed events programme.	£620,000
Digital and Community Learning Hub	Cumbria County Council	The project will deliver a refurbished City Centre Library to create an accessible digital skills and community learning hub, and installation of digital equipment and training materials in 13 community venues.	£2,350,000
Carlisle Business Exchange Centre	(University of Cumbria)	Part of a wider development scheme to bring a new University campus on the grade I listed Citadels site, this project will create a purpose built hyper fast digitally enabled business interaction and accommodation space, linked to the University of Cumbria's flagship campus development.	£4,000,000
Carlisle Market Hall	Carlisle City Council	The project will deliver improvements to the infrastructure and internal structure of the Market Hall to improve the experience for	£3,015,000

		shoppers and visitors and exploring options to create a food court and events space.	
Programme Management	Carlisle City Council	Programme management to support the delivery of the Town Deal in terms of project assurance, contracting, monitoring and evaluation.	£197,000
			£19,700,000

Table 1: Town deal projects and funding envelope

1.2 The Heads of Terms document set out a period of twelve months for the development and submission of the business cases to Government. Following Executive approval on 21 March 2022 [ED05/22], six of the seven project business cases were submitted to the Department for Levelling Up, Housing and Communities (DLUHC) for approval on 24 March 2022. These projects were

- Start with the Park
- Carlisle Southern Gateway
- Tullie House Welcome and Entrance
- Lighting up Carlisle
- Digital and Community Learning Hub
- Carlisle Business Exchange Centre

1.3 The Council has agreed a further extension of time with the DLUHC for the seventh and final project, Carlisle Market Hall, until 31 December 2022 to enable additional project development work to be undertaken and the business case completed. The project will be added to the capital programme once approval of the business case has been granted by the DLUHC.

2. PROPOSALS

2.1 On 6 June 2022, the DLUHC confirmed that the six business cases had passed through their review process and were now approved. The allocation for Year 1 of the project funding has been released to the Council to allow the implementation of the Town Deal projects to proceed. The DLUHC have advised that each following year's funding will be delivered based on progress.

2.2 This decision formally triggers the Council's Town Deal programme management / accountable body function – in terms of releasing the allocated funding to allow project delivery and managing the active programme.

2.3 The funding profile for the Town Deal programme is outlined in Table 2 below:

Projects Approved		22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
Carlisle Business Exchange Centre	Revenue	0	0	0	0	0
	Capital	56,568	493,830	1,498,242	1,951,360	4,000,000
	Total	56,568	493,830	1,498,242	1,951,360	4,000,000
Digital and Community Learning Hub	Revenue	0	400,000	200,000	0	600,000
	Capital	1,000,000	750,000	0	0	1,750,000
	Total	1,000,000	1,150,000	200,000	0	2,350,000
Lighting-Up Carlisle	Revenue	0	0	0	0	0
	Capital	180,000	270,000	105,000	65,000	620,000
	Total	180,000	270,000	105,000	65,000	620,000
Southern Gateway	Revenue	0	0	0	0	0
	Capital	259,721	281,608	3,864,673	2,193,998	6,600,000
	Total	259,721	281,608	3,864,673	2,193,998	6,600,000
Start with the Park (SCGV)	Revenue	0	0	0	0	0
	Capital	500,000	500,000	500,000	500,000	2,000,000
	Total	500,000	500,000	500,000	500,000	2,000,000
Project Tullie	Revenue	0	0	0	0	0
	Capital	265,246	564,007	88,747	0	918,000
	Total	265,246	564,007	88,747	0	918,000
Programme Management	Revenue	49,250	49,250	49,250	49,250	197,000
	Capital	0	0	0	0	0
	Total	49,250	49,250	49,250	49,250	197,000
Capital and Revenue Budgets for the 6 approved projects	REV total	49,250	449,250	249,250	49,250	797,000
	CAP total	2,261,535	2,859,445	6,056,662	4,710,358	15,888,000
	Total	2,310,785	3,308,695	6,305,912	4,759,608	16,685,000
Projects To Be Approved		22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
Carlisle Market Hall	Revenue	0	0	0	0	0
	Capital	515,000	1,500,000	1,000,000	0	3,015,000
	Total	515,000	1,500,000	1,000,000	0	3,015,000
Capital and Revenue Budgets	REV total	49,250	449,250	249,250	49,250	797,000

for the Town Deal programme (all 7 projects)	CAP total	2,776,535	4,359,445	7,056,662	4,710,358	18,903,000
	Total	2,825,785	4,808,695	7,305,912	4,759,608	19,700,000

Table 2: Town Deal funding profile (as of 30/06/2022)

- 2.4 The next stage in the process is for the six approved projects and their associated budgets to be added to the Council's capital programme. This will allow the allocated funding to be released and consequently, enable contracting and grant funding agreements to be drawn up for the projects to be delivered by external third parties.
- 2.5 Grant Funding Agreements are required for the following projects:
- Carlisle Southern Gateway – Cumbria County Council will manage and deliver the project as outlined in the approved business case for this project
 - Project Tullie – the Tullie House Trust will manage and deliver the project as outlined in the approved business case for this project
 - Digital and Community Learning Hub – Cumbria County Council will manage and deliver the project as outlined in the approved business case for this project
 - Carlisle Business Exchange Centre – the University of Cumbria will manage and deliver the project as outlined in the approved business case for this project
- 2.6 The Council will be required to sign a Memorandum of Understanding, which sets out the terms, principles and practices that will apply to the working relationship between the DLUHC and the Council regarding the administration and delivery of the Town Deal programme and the approved projects.
- 2.7 A condition of receiving Towns Fund funding will be providing regular feedback on progress, to allow for monitoring and evaluation of projects. At least every six months the Council will be required to provide government with a comprehensive set of data relating to each Town Deal project, including both total and forecast spend and output metrics. These returns will need to be signed off by the Council's Section 151 Officer.

3. RISKS

- 3.1 The capacity to manage the programme of projects as Lead Authority and Accountable Body and ensure that sufficient resources are in place to support and deliver the key corporate economic development / regeneration priorities has been identified as a corporate risk. The establishment of the Programme Management Office (PMO) is the control and mitigative action to manage this risk.
- 3.2 Through the appraisal of the business cases and independent assurance reports, the risks associated with the management and delivery of the Town

Deal at the programme level have been considered by the PMO and the Council as Accountable Body. These risks can be mitigated through the imposition of conditions that could be included in any future Grant Funding Agreements.

- 3.3 The project level risks are set out in the business cases and the management and mitigation of these are the responsibility of the individual project sponsors / delivery bodies. The PMO will keep oversight of risk management through the ongoing monitoring and evaluation process.

4 CONCLUSIONS AND RECOMMENDATIONS

- 4.1 Six Town Deal business cases have been approved by the DLUHC and the funding released to the Council. The projects can now move into the implementation stage and commence delivery.

- 4.2 To enable this, the Council must formally engage its accountable body function in terms of releasing the allocated funding to allow project delivery and managing the active programme. The six approved projects must now be added to the Council's capital programme to allow funding to be released and enable grant funding agreements to be drawn up for the projects to be delivered by external third parties.

- 4.3 On this basis the Council is asked to:

1. Approve a budget of £15,888,000 be added to the Council's Capital Programme, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report.
2. Approve a budget of £797,000 be added to the Council's Revenue Budget, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report.
3. Approve a budget of £3,015,000 be added to the Council's Capital Programme, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report subject to final approval of the business case the DLUHC.

5 CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

- 5.1 The successful implementation of the Town Deal programme will support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region.

- 5.2 The projects to be delivered through the Town Deal programme will contribute directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment.

Contact details:

Contact Officer: Steven Robinson Ext: 7535

Appendices attached to report:

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

Corporate Implications:

Legal	<p><u>Subsidy Control Regime</u></p> <p>The Council will need to be sure that any onward transmission of the funding would be compliant with the subsidy control rules set out in the Trade and Co-operation Agreement between the United Kingdom and the European Union, the Subsidy Control Act 2022, as when the legislation comes into force and any supporting guidance.</p> <p>The assessment should be carried out as part of each project before the funds are released.</p> <p><u>Governance</u></p> <p>A Section 24 Direction was issued by the Secretary of State. It applies to contracts, including grants entered into on or after 30 June 2022. It requires the County Council and the District Councils to get consent from Cumberland Council before it enters into contracts (including grants) which relate to Cumberland and from Westmorland and Furness Council before it enters in contracts which relate to the Westmorland and Furness area.</p> <p>Cumberland Shadow Authority issued a general consent to allow the Councils (including Carlisle City Council) for matters meeting the criteria set out in the general consent and the officer responsible for the delivery of the grants should apply the general consent order</p>
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	and determine whether further specific consent of the Shadow Authority of Cumberland Council is required.
Property Services	A number of the projects have property implications that will be considered as the projects develop and, where necessary, referred back to Members for approval.
Finance	<p>The report outlines the key projects being progressed as part of the Towns Deal funding bid to government.</p> <p>The report requests that the confirmed allocation of Town Deal Funding of (£15.888million) be added to the Council's capital programme so that project delivery can be progressed. The report requests that £797,000 of the funding is added to the Council's revenue budget. A further £3,015,000 is requested to be added to the capital programme once the final project (Market Hall) is approved by DLUHC.</p> <p>The Council have had grant determinations and payments totalling £3,317,250 for 2022/23 in relation to the Town Deal Funding.</p> <p>The S.151 Office is required to sign off, at least every six months, a comprehensive set of data relating to each Town Deal project, including both total and forecast spend and output metrics.</p> <p>As the Council is acting as Accountable Body for the Town Deal, it will need to ensure that it has suitable arrangements in place with third parties who will deliver some of the projects, e.g. Cumbria County Council, Tullie House etc, so that it can be certain that grant conditions will be followed and adhered to. There will likely be a requirement for funding agreements with these third-party bodies for this.</p> <p>The Council will need to consider any VAT implications associated with the delivery of the schemes as the significant expenditure that will be flowing through its accounts will increase the amount of VAT reclaimed.</p>
Equality	None
Information Governance	None

EXCERPT FROM THE MINUTES OF THE EXECUTIVE HELD ON 25 JULY 2022

EX.95/22 CARLISLE TOWN DEAL

(Key Decision - KD.16/22)

Portfolio: Economic, Enterprise and Housing

Relevant Scrutiny Panel: Place

Subject Matter:

The Economic, Enterprise and Housing Portfolio Holder provided an update on the progress of the six Town Deal Business cases that had previously been submitted for approval for the submission to the Department for Levelling Up, Housing and Communities (DLUHC).

The DLUHC had confirmed, on 6 June 2022, that all six projects had passed through their summary document review process, the projects would proceed to the delivery stage. This formally triggered the Council's Accountable Body function which required approval for the projects to be added to the capital programme to enable grant funding agreements to be drawn up.

The Environment and Transport Portfolio Holder congratulated the team on the excellent work and highlighted the importance of the environmental aspect in the Garden Village, Station development and Carlisle Southern Gateway projects.

The Economic, Enterprise and Housing Portfolio Holder moved, and the Leader seconded, the recommendations.

Summary of options rejected: None

DECISION

That the Executive:

- (1) Gave approval for the Council to be the accountable body for the Town Deal Programme;
- (2) Approved, for recommendation to Council, a budget of £15,888,000 be added to the Council's Capital Programme, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of report ED.16/22;
- (3) Approved, for recommendation to Council, a budget of £797,000 be added to the Council's Revenue Budget, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of report ED.16/22;
- (4) Approved, for recommendation to Council, a budget of £3,015,000 be added to the Council's Capital Programme, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of report ED.16/22 subject to final approval of the business case by the DLUHC and gave approval to delegate authority to the Corporate Director of Finance and Resources and the Corporate Director of Economic Development;
- (5) Gave approval to enter into grant funding agreements with the following organisations to enable project delivery:

Carlisle Southern Gateway – Cumbria County Council would manage and deliver the project as outlined in the approved business case for this project

Project Tullie – the Tullie House Trust would manage and deliver the project as outlined in the approved business case for this project

Digital and Community Learning Hub – Cumbria County Council would manage and deliver the project as outlined in the approved business case for this project

Carlisle Business Exchange Centre – the University of Cumbria would manage and deliver the project as outlined in the approved business case for this project

The final terms of the grant funding agreements for the four projects to be agreed by the Corporate Director of Economic Development following consultation with the Corporate Director of Finance and Resources, Corporate Director of Governance and Regulatory Services, Portfolio Holder for Economic Development and the Leader of the Council and subject to the project being assured by the agreed governance structure;

(6) Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader, the Chief Executive, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to decisions relating to any Change Controls, reprofiling and redistribution of Town Deal funding;

(7) Delegated authority to the Deputy Chief Executive, following consultation with the Leader, the Corporate Director of Economic Development and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Lighting Up Carlisle project;

(8) Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader, and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Start with the Park project.

Reasons for Decision

The successful implementation of the Town Deal programme would support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region.

The projects to be delivered through the Town Deal programme would contribute directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment.

Carlisle City Council

Report to City Council

Item
16.

Report details

Meeting Date:	11 October 2022
Portfolio:	Leader's Portfolio
Key Decision:	No
Policy and Budget Framework	No
Public / Private	Public
Title:	Civic and Ceremonial Issues Arising from LGR
Report of:	Corporate Director of Governance and Regulatory Services
Report Number:	GD.55/22

Purpose / Summary:

To inform Members as to the impact of LGR on various civic and ceremonial issues, including the mayoralty and the crest, and to make recommendations for dealing with these issues.

Recommendations:

That City Council resolves as follows:

1. To transfer its Armorial Bearings and the registered trademark to the Charter Trustees for Carlisle, and to authorise officers to take the appropriate steps, including payment of the fee, to do so;
2. To transfer its ceremonial historic property and civic regalia, including but not necessarily limited to those items in the list at Appendix 1, to the Charter Trustees for Carlisle and to authorise officers to take all appropriate steps to do so;
3. That the tradition of admission to the Ancient Freeman Rolls every year on Ascension Day should be maintained by the Charter Trustees for Carlisle; and

Tracking

Executive:	
Scrutiny:	
Council:	

1. Members are aware that, after 31 March 2023, Carlisle City Council will be abolished and, on 1st April 2023, the new Cumberland Council will come into being.
2. This raises a number of Civic and Ceremonial issues which need to be dealt with. Most of these are in hand, however, there are some decisions which need to be taken by members of the City Council. This report sets out those issues, the relevant background and the decisions which are now required to be made.

Background

3. In July 2021, Central Government announced its intention to create two new Unitary Councils. Discussions immediately commenced between senior council officers and civil servants from the Department of Levelling Up, Housing and Communities (“DLUHC”) as to the content of the legislation which was needed to put this intention into effect.
4. As a result of those discussions, the Structural Changes (Cumbria) Order 2022 (“the SCO”) was made, which is the legal document establishing the single tier of local government in Cumberland. It was also agreed with DLUHC that a Consequential Matters Order (“the CMO”), also referred to as a ‘mopping up’ Order, would be prepared. The CMO will include provisions for dealing with matters which were not covered in the SCO, either because of lack of time or insufficient detail at that earlier stage. At the time of writing this report, a draft of the CMO is expected imminently.
5. Importantly for this report, the CMO is expected to include further provision for continuing Carlisle’s civic, ceremonial, historic and mayoral traditions.
6. Those traditions are currently at risk because, once Carlisle City Council is abolished, it has no town or parish council to which they may be transferred, part of the urban area of the City being unparished.
7. Members will recall that, in December 2021, the City Council resolved to undertake a Community Governance Review of the unparished area of Stanwix Urban, following a petition from local electors to establish a new parish council under the Local Government and Public Involvement in Health Act 2007. Members will receive, at the same meeting as this report, another report seeking a decision following the consultations carried out as part of that Review and setting out other options which include carrying out a further Community Governance Review of the remaining unparished urban area.
8. As an interim measure, however, in order to preserve the current mayoralty, together with Carlisle’s civic and ceremonial rights, privileges, property and insignia, pending the conclusion of the Community Governance Review, officers requested that DLUHC include in the CMO provisions to establish Charter Trustees.

Charter Trustees:

9. Charter Trustees are established under the Local Government Act 1972 and have been used in other reorganisation orders in towns and cities which have a Royal Charter but which would otherwise lose their status as local government entities following local government restructures. The Local Government and Public Involvement in Health Act 2007 provides that LGR implementation orders may provide for the establishment of Charter Trustees. As mentioned above, in the case of Carlisle, it has been agreed that the CMO will establish Charter Trustees, although the precise wording of the Order is not yet available.
10. Charter Trustees are a representative body comprising those members who are elected to represent those wards covered by the respective Trustee area where the ceremonial rights and privileges are to be preserved. There must be a minimum of five Trustees. The Mayor is elected annually from amongst the Trustee membership.
11. Charter Trustees have limited functions, including preserving historic property, privileges, rights and traditions presently enjoyed by a local authority which is set to be abolished. Trustees cannot administer mayoral charities and cannot fulfil a twinning role. These functions will be carried out by the Cumberland Council although, if a town or parish council is subsequently established, it may decide to operate these functions.
12. The creation of Charter Trustees will also remove any lingering doubt that Carlisle's City status is preserved.
13. As indicated above, the establishment of Charter Trustees is intended to be a short term arrangement and will cease once the privileges and rights are transferred to a parish or town council.

Armorial Bearings:

14. Carlisle City Council is authorised by the Local Authorities (Armorial Bearings) Order 1974 to hold armorial bearings, part of which is the City Crest. Carlisle is the only Cumberland Council named in the 1974 Order and is likely to lose its armorial bearings if no action is taken to preserve the same.
15. It is possible to transfer armorial bearings to another named authority upon submission of a petition and payment of a fee. Officers have been in discussions with the College of Arms to establish the procedure for doing so, and the fee.
16. Transfer will be by way of a Royal Licence through the College of Arms. The fee is presently £3,870, payable in advance.
17. It is recommended that the armorial bearings are transferred to the Charter Trustees for Carlisle and authority is sought from City Council for officers to take the appropriate steps to transfer the armorial bearings (and the registered trademark) to the Charter Trustees.

18. It would be possible to transfer the armorial bearings to the new Cumberland Council. This is not recommended given that its administrative area is much wider than the original geographical area covered by the arms, which is believed to be the original built up area of the city immediately before local government reorganisation in 1974.

Ceremonial Historic Property and Civic Regalia:

19. Civic and Ceremonial Regalia and property are those chattels and property which are not held for the purposes of any statutory function. This includes such items as robes, chains and badges of office, swords, maces, plate and books. It also includes royal charters.
20. A list of the property and regalia is attached at Appendix 1. This is a non-exhaustive list and such items as robes, which are used for ceremonial purposes, may also likely be included.
21. Such property may transfer to the new authority but, in order to preserve the current mayoralty, rights and privileges, it is recommended that it is transferred either to an existing town or parish council or to the Charter Trustees.
22. It is, therefore, recommended that all ceremonial historic property and civic regalia is transferred to the Charter Trustees with delegated authority being granted to the Corporate Director for Governance and Regulatory Services to determine the final list of items.

Freemen of the City:

23. Hereditary Freedom of the City is granted to descendants of freemen of a city or town who will benefit from certain privileges and rights, although most of those privileges and rights have now been ended. Medieval Carlisle was run like a business. In charge was the Mayor, who acted as a 'company director', assisted by a small council of self-appointing advisors. If the Council was a group of 'company directors', the 'company shareholders' were the City Freemen, who were mostly tradesmen or craftsmen belonging to one of the City's eight Trade Guilds. Today, four Guilds remain (butchers, merchants, shoemakers and skimmers and glovers) and the tradition of admission to the Ancient Freeman Rolls every year on Ascension Day is maintained.
24. It is proposed that this is continued by the Charter Trustees for Carlisle.
25. Honorary Freedom of the City is different from the status of freeman. It is purely honorary in nature and confers no rights on the person so recognised. All principal councils, parish and community councils, and Charter Trustees in England may confer the title on persons of distinction or who have rendered eminent service to the local area.

26. A list of those persons who have been conferred with the title by Carlisle City Council is attached at Appendix 2.

27. The Local Government (Structural Changes) (Transitional Arrangements) (No.2) Regulations 2003 provide that, after reorganisation, honorary freemen will continue to be freemen of an area corresponding to the area of which they were freemen prior to reorganisation. Further, the Regulations preserve the rights of honorary freemen and ensure that services rendered to an abolished council can be treated as services rendered to the new council.

28. The Charter Trustees for Carlisle will have the power to award honorary freedoms by virtue of s249 of the 1972 Act, and no further resolution is required by Members.

Risks

29. The risk of not taking the recommended actions is that the civic and ceremonial traditions and regalia may be lost.

Consultation

30. None required.

Conclusion and reasons for recommendations

31. For the reasons set out in this report it is recommended that City Council resolves as follows:

- a. To transfer its Armorial Bearings and the registered trademark to the Charter Trustees for Carlisle, and to authorise officers to take the appropriate steps, including payment of the fee, to do so;
- b. To transfer its ceremonial historic property and civic regalia, including but not necessarily limited to those items in the list at Appendix 1, to the Charter Trustees for Carlisle and to authorise officers to take all appropriate steps to do so;
- c. That the tradition of admission to the Ancient Freeman Rolls every year on Ascension Day should be maintained by the Charter Trustees for Carlisle; and
- d. That the ability to confer the honorary freedom of the City of Carlisle should be continued by the Charter Trustees for Carlisle.

Contact details:

Contact Officer: Clare Liddle

Ext: 7305

Appendices attached to report:

- Appendix 1: list of ceremonial property and regalia
- Appendix 2: list of honorary freemen and freewomen

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

Corporate Implications:

Legal – included within the report

Property Services - none

Finance – The Council's civic regalia are of significant value and importance and are insured by the City Council for a total sum of £568,820 for 2022/23. Any new body taking on responsibility for the items will need to ensure the regalia remains adequately insured. This will require adequate budgetary provision to be made. Any costs incurred in the transfer will need to be met from existing budgets.

Equality - none

Information Governance - none

Civic and Ceremonial Property and Regalia

Chains & Badges of Office for Mayor & Mayoress
Chains & Badges of Office for Deputy Mayor & Mayoress

Flensburg Salver (March 1964)
John Laing Bowl (March 1964)
Nalgo Salver (March 1964)
Cumberland County Council Salver (March 1964)
Carr & Company Ink Well (1964)
Metal Box Tray & Tea Set (April 1964)
Carlisle Municipal Airport Ink Well (March 1934)
Royal Observer Corps Decanter (1985)
Four Limited Edition Figurines (KORBR)
Royal Maundy Money & Purses (March 1978)
Carlisle United Salver (May 1997)
HMS Carlisle Silver Cup - SA National Lewis Gun Competition
(December 1935)
Commonwealth Games Baton (2002)
Edmund Lund Rose Bowl
Eboracum-Luguvalio Scroll (May 2004)
Silver Rose Bowl - Cumbria in Bloom 2012

The Corporation of Carlisle Cup (1727)
Border Regiment "Soote" Punch Bowl (September 1882)
Former Mayoral Chain & Badge of Office (October 1850)
Three Maces (1650)
Mace (1685)
Sword (1509)

John Laing Gold Sweet Dish (September 1960)

Appendix 2

City of Carlisle Freeman's Roll

*List of Honorary Freeman admitted since the passing of the Honorary Freedom of
Boroughs Act, 1885*

<u>Name</u>	<u>Admitted</u>
James Robert Creighton, Esq, J.P	13 August 1889
Richard S Ferguson, Esq, J.P, DL, F.S.A	11 February 1896
William Irwin Robert Crowder, Esq, J.P, DL	14 December 1897
The Right Hon. Viscount Selby of the City of Carlisle	13 June 1899
General H.R.H Prince Christian of Schleswig Holstein, K.G	7 July 1902
Sir Benjamin Scott J.P	11 September 1906
The Right Hon. Viscount Ullswater . P.C	9 June 1908
T. Woodrow Wilson Esq	27 December 1918
General Sir John Stevens Cowans	18 September 1919
Sir Frederick William Chance K.B.E, J.P, DL	4 May 1921
Alderman Francis Peter Dixon, J.P	4 May 1921
George White, Esq, J.P	4 May 1921
Alfred Henry Collingwood, Esq, O.B.E	4 March 1924
Ernest Page, Esq, K.C	7 April 1926
Joseph Pattinson Buck, Esq, J.P	21 June 1926
Miss Mary Ellen Creighton, J.P	22 September 1927
Alderman Thomas Ridley, J.P	21 February 1933
Archibald Creighton, Esq, J.P	28 February 1935
Field Marshall The Right Hon. The Viscount Montgomery of Alamein, K.G, G.C.B, D.S.O	17 May 1947
Alderman Herbert Atkinson, J.P	2 April 1951
Matthew Thompson, Esq, J.P	11 October 1951
William W Edel, Esq	5 March 1952
Sir Robert Chance, B.A, J.P	21 October 1952
Ritson Graham, Esq, J.P	24 June 1965
Councillor Captain Clement Norman M.B.E, J.P, DL	24 June 1965
Miss Elizabeth Welsh	24 June 1965
Frederick William Wadely, Esq, O.B.E, M.A	18 February 1966
The Right Reverend Thomas Bloomer M.A, D.D	21 October 1966
William Stanley Graham, Esq	14 March 1974
H.R.H The Prince of Wales	29 January 1986
Ronald Howard Lewis, Esq	28 November 1988
The Right Honourable William Whitelaw	28 November 1988
Hugh Little, Esq, O.B.E	26 October 1990

Ronald Wilson Esq	26 October 1990
James Frederick Long, Esq	9 July 1996
His Honour Judge Paul Batty QC	21 March 2016
Eric Martlew, MP	21 March 2016
Michael Mitchelson	21 March 2016
Revered Canon William Roan	21 March 2016
Ivor Broadis	8 October 2018
RAF, Spadeadam	2 June 2018

Carlisle City Council

Report to Council

Item
17.

Report details

Meeting Date:	11 October 2022
Portfolio:	Finance, Governance and Resources
Key Decision:	
Policy and Budget Framework	Yes
Public / Private	Public
Title:	Proposed Change to Scrutiny Panel Remits
Report of:	Monitoring Officer
Report Number:	GD.54/22

Purpose / Summary:

People Scrutiny Panel intend to run Cost of Living Task and Finish Group during Autumn 2022. In order for this Task and Finish Group to operate effectively, it is proposed that three housing related items are transferred from the remit of Place Panel into the remit of People Panel. Changes to Scrutiny Panel remits require a revision to the Council's Constitution. This report brings the matter before Council for a decision.

Recommendations:

That Council:

1. Endorse and approve the changes set out in the report

OR

2. Reject the changes set out in the Report

Tracking

Executive:	N/A
Scrutiny:	People 25/08/2022, Place 01/09/2022
Council:	11 October 2022

1. Background

- 1.1. People Scrutiny Panel have resolved to establish a “Cost of Living” Task and Finish (T&F) Group. In order to take a broad and effective view of the cost of living crisis, it was agreed that some housing issues would need to be considered by the T&F group. The Chairs of People and Place Scrutiny Panel discussed how it would be most effective for the People T&F group to consider housing issues, and for People Panel to make recommendations on the resulting report.
- 1.2. The Chairs agreed that three housing related items that currently fall within the Place Panel Remit would be moved into the People Panel Remit in order for the T&F group to be able to operate most effectively.
- 1.3. The proposal by the Chairs was discussed at the most recent scrutiny panel meetings and agreed by both People and Place Panels at their meetings of 25/08/22 and 01/09/22 respectively.
- 1.4. People Panel resolved (PEP.36/22):
 - That Panel agree the amendments to the Scrutiny Panel remits: removal the following items from the Place Panel remit and adding them to the People Panel remit:
 - Homelessness (strategy, hostels and prevention);
 - Housing - empty properties, standards and improvements; and,
 - Housing advice and support
- 1.5. Place Panel resolved (minute reference to follow):
 - That the Panel agree the amendment to the Scrutiny Panel remits: removal of the following items from the Place Panel remit and adding them to the People Panel remit:
 - Homelessness (strategy, hostels and prevention);
 - Housing - empty properties, standards and improvements; and,
 - Housing advice and support
- 1.6. Article 15.02 of the Constitution states that “[o]ther than changes made in accordance with paragraph (b), changes to the Constitution will only be approved by the full Council after consideration of the proposal by the monitoring officer and after receipt of a report from him/her on the proposal. The monitoring officer will also consider and report to the full Council on any proposals for changes to the Constitution received in writing from any Councillor.”
- 1.7. In this context the resolutions of People and Place Panels have been regarded as a proposal for change received in writing.

2. Proposals

2.1 It is proposed that the following items move from the remit of Place Panel to People Panel:

- Homelessness (strategy, hostels, prevention)
- Housing – empty properties, standards and improvements
- Housing advice and support

3. Comments from the Deputy Chief Executive

3.1 The Deputy Chief Executive has responsibility for the council's Overview and Scrutiny Function and his analysis of the proposal is as follows:

Housing is a cross cutting issue that can have relevance to many scrutiny workstreams. In view of the proposed Cost of Living Task and Finish Group, it is beneficial that People Scrutiny Panel can consider, comment and make recommendations on housing matters relating to homelessness, housing standards and improvements, and housing advice. This will allow the T&F group to take a holistic view of cost of living issues in Carlisle and make effective recommendations.

I am happy to advise that these proposals are suitable for meeting the scrutiny requirements of Carlisle City Council.

4. Risks

4.1 There is a risk that without the proposed change of panel remits, the People Panel will not be able to make recommendations on housing related matters based upon the findings of the Cost of Living T&F Group.

5. Consultation

5.1 Both People and Place Scrutiny Panels have been consulted on these proposals.

6. Conclusion and reasons for recommendations

6.1 The Council is able to endorse and approve the proposed changes of remit or it may reject the proposed changes.

7. Contribution to the Carlisle Plan Priorities

7.1 The Council is required to have appropriate overview and scrutiny arrangements to assist in the development of policy and hold the Executive to account. These important aspects ensure that the Council is best able to deliver its Carlisle plan priorities.

Contact details:

Contact Officer: Rowan Jones

Ext: 7257

Appendices attached to report:

- None

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

Corporate Implications:

Legal - The legal comments are incorporated within the body of the report

Property Services – N/A

Finance -

Equality - There are no equality implications arising from the proposal. Although, supporting an effective Cost of Living T&F group is likely to consider issues that disproportionately affect some protected characteristic groups.

Information Governance-

EXCERPT FROM THE MINUTES OF THE PEOPLE PANEL HELD ON 25 AUGUST 2022

PEP.36/22 OVERVIEW REPORT

The Policy and Scrutiny Officer submitted report OS.20/22 which gave an overview of matters relating to the People Panel. The Panel had agreed to conduct a Task and Finish Group into the 'Cost of Living Crisis', invitations for an initial meeting in September would be circulated in the coming week.

Paragraph 4 of the report set out potential changes to the Scrutiny Panel remits in relation to housing: Homelessness (strategy, hostels and prevention); Housing - empty properties, standards and improvements; and, Housing advice and support move from the Place Panel remit to the People Panel remit. The respective Chairs had met and agreed the changes. The Policy and Scrutiny Officer advised that the next step was to formally write to the Monitoring Officer with the request that the Constitution be updated with the changes. The Panel indicated its assent.

RESOLVED - 1) That the Overview Report be noted (OS.20/22)

2) That the Policy and Scrutiny Officer write to the Monitoring Officer requesting that the Council's Constitution be amended by removing the following items from the Place Panel remit and adding them to the People Panel remit:

- Homelessness (strategy, hostels and prevention);
- Housing - empty properties, standards and improvements; and,
- Housing advice and support

3) That the thanks be given to the Chair and members of the Place Panel for agreeing to the amended remits.

EXCERPT FROM THE MINUTES OF THE PLACE PANEL HELD ON 1 SEPTEMBER 2022

PLP.26/22 OVERVIEW REPORT

The Policy and Scrutiny Officer submitted report OS.21/22 which provided an overview of matters related to the work of the Place Panel.

In considering the Work Programme the Panel asked that the draft Cycling and Walking Infrastructure Plan be added to the Work Programme if the next meeting fell within the consultation period. the Panel also asked that the Market Square consultation be added to the work programme.

The Policy and Scrutiny Officer drew the Panel's attention to section 4 of the report. She reminded the Panel that they had recommended at their meeting in July that the Chair of both the Place Panel and People Panel meet to discuss potential changes to the Scrutiny Remits. The meeting took place and the Chairs agreed that the following items be moved from the Plane Panel remit to the People Panel remit:

- Homeless (strategy, hostels, prevention)
- Housing - empty properties, standards and improvements
- Housing advice and support

If the Panel agreed to the changes a report would be submitted to Council to make the necessary amendments to the Constitution.

RESOLVED - 1) That the Overview Report incorporating the Work Programme and Key Decision items relevant to the Place Panel be noted (OS.21/22);

2) That the following items be added to the Panel's work Programme if the consultation periods allowed it:

- Draft Cycling and Walking Infrastructure Plan Consultation
- Market Square Consultation

3) That the following items be moved from the Place Panel remit to the People Panel's remit:

- Homeless (strategy, hostels, prevention)
- Housing - empty properties, standards and improvements
- Housing advice and support