

## OFFICER DECISIONS

Below is a list of decisions taken by Officers which they have classed as significant:-

**REF:**            **OD.016/13**            **Insurance Renewal Tender**

**Decision of**            Director of Resources

**Portfolio:**            Finance, Governance and Resources

**Subject Matter:**

The Council's current long term agreement for provision of its insurance cover expired on 1 May 2013.

The Council currently uses Travelers insurance for its property, liability and motor cover and Zurich Municipal for its engineering cover.

A tender exercise was carried out to enter into a long term agreement of 3 years with the option to extend for a further 2 years and this notice gives details of the outcome of that process. The package of insurance cover was split into four lots. These were Property, Liability, Motor and engineering.

A separate procurement process was undertaken at the same time to procure a separate Fine Arts policy for the Tullie House collections that gives a more specialised and comprehensive cover for the museum collection.

**Summary of Options rejected:**

Not to attend

**DECISION:**

Following the tender exercise, tenders were received from four companies, one of which did not fully comply with the terms of tender so were disregarded.

Following evaluation by the Council's insurance brokers and officers, the lots were awarded as follows:

Lot 1 - Property - Zurich Municipal  
 Lot 2 - Liability - Travelers  
 Lot 3 - Motor - Travelers  
 Lot 4 - Engineering - Zurich Municipal

Fine Arts - Lloyds

The annual cost of the Council's insurance for 2013/14 will be £437,000 which can be met from within existing base budgets.

**Reasons for Decision:**

To make sure the Council has adequate insurance cover

**Date Decision Made :** 18-Apr-13

**REF:** OD.017/13 **Hadrian's Wall Trust Service Level Agreement**

**Decision of** Jane Meek, Director of Economic Development

**Portfolio:** Economy and Enterprise

**Subject Matter:**

Decision to sign the above Service Level Agreement in support of Hadrian's Wall Trust and agree the provision of funding (£10,000) on behalf of Carlisle City Council. Carlisle City Council is one of eight local authorities which have this world heritage site within their boundaries and are all co-signatories to this agreement which is to contribute funds to support HWT in:

Maintaining Hadrian's Wall's status as a World Heritage Site;

Continuing to implement the WHS Management Plan;

Ensuring the on-going conservation and protection of Hadrian's Wall WHS and;

Managing and monitoring the Hadrian's Wall Path National Trail.

The annual contribution from Carlisle City Council will be £10,000 and budget has been identified within Economic Development for this purpose.

**Summary of Options rejected:**

N/A

**DECISION:**

To sign the Service Level Agreement on behalf of Carlisle City Council and contribute £10,000 on an annual basis as per agreement.

**Reasons for Decision:**

To support the work of Hadrian's Wall Trust and ensure the future of the World Heritage Site. Without this Service Level Agreement each local authority would have the responsibility of preparing its own management plan for the WHS and the ongoing conservation and protection of this scheduled monument which falls within the remit of its own boundaries.

**Date Decision Made :** 30-Apr-13