Community Overview and Scrutiny Panel	**Agenda Item: A.2**

Meeting Date:	18 February 2016
Portfolio:	Cross Cutting
Key Decision:	No
Within Policy and Budget Framework	
Public / Private	Public

Title:	OVERVIEW REPORT AND WORK PROGRAMME
Report of:	Overview and Scrutiny Officer
Report Number:	OS 04/16

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme, in particular note the resolution of Scrutiny Chairs Group to include regular flood update items on issues falling within the remit of each Overview and Scrutiny Panel.

Contact Officer: **Sarah Mason** **Ext: 7053**

Appendices attached to report:

1. **Community O&S Panel Work Programme 2015/16**

1. **Notice of Key Executive Decisions**

   The most recent Notice of Key Executive Decisions was published on 14 December 2015. This was circulated to all Members. The following items fall into the remit of this Panel:

   KD.01/16 Updated Private Sector Housing Enforcement Policy

   The Executive, on 7 March, will be asked to confirm the changes to the updated policy.

   KD.02/16 Housing Repair Grant (repayable)

   The Executive, on 7 March, will be asked to approve the use of the Capital pot in Homelife's budget for a repayable grant product (secured on the property) to older and vulnerable householders who need essential repairs to their home but have difficulty in accessing commercial or other loan products.

2. **References from the Executive**

   There are no references from the Executive's meeting on 13 January. Any references from the Executive's meeting on 8 February will be circulated separately.

3. **Work Programme**

   The Panel's current work programme is attached. Members are asked to note and/or amend the Panel's work programme and in particular consider the framework for the next meeting.

   The following items are scheduled for the next meeting on 31 March 2016:

   - Scrutiny Annual Report
   - Customer Services
   - Youth Council

   Scrutiny Chairs Group, on 4 February, resolved that each Panel have a standing Flood Update report added to their agenda, to receive an update on issues within the remit of that Panel.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2015/16

CARLISLE CITY COUNCIL
www.carlisle.gov.uk

Issue Contact Officer	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		11 Jun 15	23 Jul 15	3 Sep 15	15 Oct 15	19 Nov 15	14 Jan 16	18 Feb 16	31 Mar 16
CURRENT MEETING 18 February 2016															
Performance Monitoring Reports Gary Oliver	✓						Reporting of performance relevant to remit of Panel	✓		✓		✓		✓	
Equality Policy Becky Tibbs			✓				Consultation on revised Equality Policy. Deferred to 18 Feb.							✓	
Response to Welfare Reform Darren Crossley				✓			Overview of partnership working in response to the Welfare Reform agenda.							✓	
TASK AND FINISH GROUPS															
Health Issues in Carlisle							Possible topic for Task and Finish group.								
FUTURE ITEMS															
Scrutiny Annual Report Sarah Mason			✓		✓		Draft report for comment before Chairs Group								✓
CSP Strategic Assessment Gavin Capstick				✓			Presentation of the Strategic Assessment that informs that Partnership Plan. This will be April 2016.						June 2016		

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2015/16

CARLISLE CITY COUNCIL
www.carlisle.gov.uk

Issue Contact Officer	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		11 Jun 15	23 Jul 15	3 Sep 15	15 Oct 15	19 Nov 15	14 Jan 16	18 Feb 16	31 Mar 16
Community Safety Partnership Gavin Capstick		✓					Scrutiny of the Partnership Plan. This will be June 2016.		✓			June 2016			
Customer Services Jill Gillespie	✓						Performance of the new web-site / coping with the flood / future of CRM and customer services (smarter services)								✓
New Homes bonus and Empty properties / Housing Quality Margaret Miller											Date to be confirmed				
Youth Council				✓			Role and programme of the Youth Council – what works well, what frustrates etc.								✓
Completed Items															
Low Cost Home Ownership Policy		✓					Scrutiny of Executive Report	✓							
Leisure Facilities Development							Private report on options for future delivery	✓							

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2015/16

CARLISLE CITY COUNCIL
www.carlisle.gov.uk

Issue Contact Officer	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		11 Jun 15	23 Jul 15	3 Sep 15	15 Oct 15	19 Nov 15	14 Jan 16	18 Feb 16	31 Mar 16
Carlisle Plan 2015-18		✓					Pre-decision consultation on the draft Carlisle Plan 2015-2018			✓					
Private Rented Sector			✓				Presentation on the Private Rented Sector in Carlisle / relationship with Private Landlords			✓					
Arts Centre Gavin Capstick	✓						Performance of the Arts Centre (in the first months after opening)				✓				
Sports and Leisure new contract Gavin Capstick							Results of market engagement for new contract				✓				
Budget setting 2016/17-2020/21 Steven Tickner		✓	✓				Consideration of service implications					✓			
Greenwich Leisure Ltd Gavin Capstick				✓			Annual Performance Report					✓			
Tullie House Business Plan Gavin Capstick				✓			Annual scrutiny of Tullie House Business Plan					✓			

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2015/16

CARLISLE CITY COUNCIL
www.carlisle.gov.uk

Issue Contact Officer	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		11 Jun 15	23 Jul 15	3 Sep 15	15 Oct 15	19 Nov 15	14 Jan 16	18 Feb 16	31 Mar 16
Riverside Annual Report Jeremy Hewitson							Monitoring progress and developments of joint working. To include Impact and Two Castles Housing Associations.						✓		

INFORMATION ONLY ITEMS	
Details	**Date Circulated**
Food Law Enforcement Service Plan	**1st June 2015**