



AGENDA

Executive

Monday, 25 July 2022 AT 16:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

APOLOGIES FOR ABSENCE

To receive apologies for absence.

DECLARATIONS OF INTEREST

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

PUBLIC AND PRESS

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

MINUTES OF PREVIOUS MEETINGS

To sign the Minutes of the meetings of the Executive held on 25 April 2022, 25 May 2022 and 27 June 2022.
[Minute Book Vol 49(1)]

PART A

To be considered when the Public and Press are present

- A.1 BUSINESS RATES OUTTURN 2021/22** **7 - 14**
- (Key Decision KD.11/22)
- The Corporate Director of Finance and Resources to submit the Business Rates Outturn 2021/22 report. The matter was considered by the People Panel at their meeting on 9 July 2022.
(Copy Report RD.26/22 herewith and Minute Excerpt to follow)
- A.2 CARLISLE TOWN DEAL** **15 - 26**
- (Key Decision KD.16/22)
- The Corporate Director of Economic Development to submit a report regarding the Carlisle Town Deal.
(Copy Report ED.16/22 herewith)
- A.3 SHARED PROSPERITY FUND INVESTMENT PLAN** **27 - 44**
- (Key Decision KD.17/22)
- The Corporate Director of Economic Development to submit a report regarding the submission of the Shared Prosperity Fund Investment Plan to the Department of Levelling Up Homes and Communities.
(Copy Report ED.17/22 herewith)
- A.4 NOTICE OF EXECUTIVE KEY DECISIONS** **45 - 54**
- (Non Key Decision)
- The Notice of Executive Key Decisions, published on 24 June 2022, is submitted for information.
(Copy Notice herewith)

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56

A Schedule detailing decisions taken by The Leader / Portfolio Holder under delegated powers is attached for information.
(Copy Schedule herewith)

**57 -
60**

A Schedule detailing decisions taken by Officers under delegated powers is attached for information.
(Copy Schedule herewith)

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62

The Minutes of the meeting of the Joint Management Team held on 27 June 2022 are submitted for information.
(Copy Minutes herewith)

PART B

To be considered when the Public and Press are excluded from the meeting

B.1 CARLISLE STATION GATEWAY

(Key Decision KD.12/22)

The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Corporate Director of Economic Development to submit a report requesting approval of land transactions associated with the Station Gateway project.

(Copy Report ED.18/22 herewith)

B.2 DISPOSAL OF ASSET

(Key Decision KD.15/22)

The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Corporate Director of Governance and Regulatory Services to submit a report requesting authorisation of the disposal of a property asset, as the property has been declared surplus to operational requirements.

(Copy Report GD.36/22 herewith)

Members of the Executive

Councillor J Mallinson (Leader's Portfolio)

Councillor G Ellis (Deputy Leader, and Finance, Governance and Resources Portfolio Holder)

Councillor Mrs Bowman (Economy, Enterprise and Housing Portfolio Holder)

Councillor N Christian (Environment and Transport Portfolio Holder)

Councillor S Higgs (Culture, Heritage and Leisure Portfolio Holder)

Councillor Mrs E Mallinson (Communities, Health and Wellbeing Portfolio Holder)

Councillor K Meller (Local Government Reorganisation Transition Portfolio Holder)

Notes to Members:

Decisions made at this meeting, if not subject to call-in, will normally become live on 4 August 2022.

Enquiries, requests for reports, background papers etc to:
democraticservices@carlisle.gov.uk

Carlisle City Council

Report to Executive

Item
A.1

Report details

Meeting Date:	25 July 2022
Portfolio:	Finance, Governance and Resources
Key Decision:	Yes: Recorded in the Notice Ref: KD.11/22
Policy and Budget Framework	Yes/No
Public / Private	Public
Title:	BUSINESS RATES OUTTURN 2021/22
Report of:	CORPORATE DIRECTOR OF FINANCE AND RESOURCES
Report Number	RD.26/22

Purpose / Summary:

This report summarises the 2021/22 provisional outturn and performance position for Business Rates and the impact it will have on the overall General Fund Balance.

Members should also note that these figures, as presented, may be subject to change pending the completion of all Cumbrian authorities NNDR3 returns and final confirmation of any business rates pooling gains for 2020/21.

Recommendations:

Members are asked:

- (i) to note the provisional outturn position for Business Rates at 31 March 2022;
- (ii) to note the additional transfer to General Fund Reserves of £425,000 subject to the agreement of, or other recommendations from, the Executive;
- (iii) to approve the transfer to the Business Rates S.31 Grant earmarked reserve as outlined in paragraph 4.3.

Tracking

Executive:	25 July 2022
Scrutiny:	14 July 2022 (People)
Council:	

1. Background

- 1.1 The aim of this report is to:
- a. Advise Members of the current position on the 2021/22 Business Rates Accounts i.e. the total value of accounts raised and how much has been collected in the 2021/22 financial year.
 - b. Highlight and explain any variances against the expected (or budgeted) position.
- 1.2 Members are reminded that the Council Tax outturn position was reported to its meeting on 25 May 2022.

2. Business Rates Provisional Outturn as at 31 March 2022

- 2.1 2021/22 is the ninth year of the Business Rate Retention Scheme (BRRS) and the Collection Fund Accounting Regulations and the sixth year the Council has participated in the Cumbria Pooling arrangement.
- 2.2 For 2021/22, the BRRS baseline for the Council of £3.335m was used as its budget estimate for income to be retained from Business Rates and an additional £2.700m was estimated to be generated from additional business rate income over the baseline level and from the effects of participating in the Cumbria Pool. A further £0.174m was expected for the Business Rate Multiplier Grant. A total of £6.209m was therefore expected to fund General Fund revenue activities. This was then reduced by the release of S.31 grant from the Business Rate S.31 Grant reserve to cover the estimated exceptional deficit that arose in 2020/21.
- 2.3 Under normal circumstances any additional income over and above the baseline level is shared 50/50 between the Council and Central Government in what is known as a 'levy'. However, local areas can form combined pools, where the net position of top ups and tariffs result in the pool being a net top-up authority. The benefit of forming the pool is that 100% of additional income is kept within that pool and not paid over to central government, meaning the local area benefits from growth in business rate income. However, there are also potential risks as the pool has to deal with any fall in business rates itself as the Government will not pay any safety net payments when income falls below 92.5% of the baseline.
- 2.4 The County Council are the administering body for the pool, with all Districts in Cumbria participating in the arrangement. Each district pays the 50% levy that would have gone to Central Government into the Pool. This is then distributed amongst the members on an agreed formula. The distribution is as follows:

Gross Retained Levies

Administration Costs by County Council
= Net Retained Levy

40% distributed on basis of spending baseline proportions

40% distributed on basis of gross levy proportions (i.e. how much each authority pays into the pool)

20% retained as a volatility reserve for any future decline in income

2.5 2021/22 Outturn

There are three elements to the 2021/22 outturn, firstly the performance of the City Council's Business Rate Retention, secondly the performance of the Pool and finally the performance of the Collection Fund.

- 2.6 It should be noted that due to the ongoing effects of responding to the COVID-19 pandemic, there have been significant changes and impacts on the Business Rates accounts for the year. These will have an ongoing impact into 2022/23 and will require some changes to the accounting of Collection Fund and General Fund balances.
- 2.7 In order to support businesses through the pandemic, Government announced that there would be additional expanded relief given to the retail, leisure and hospitality sector. This relief was 100% of business rates for those businesses in the qualifying groups between April and June 2021, and 50% for the rest of the year.
- 2.8 Therefore, as the Council would not collect Business Rates from these businesses, the Government provided compensation to local authorities in the form of a Section 31 grant. The Council received £8.177m in respect of expanded retail relief, nursery discount and local newspaper relief. However, this compensation has been paid gross, i.e. the 50% local share and the 50% central government share, so that the Council is not negatively impacted in cashflow terms by the loss of rates. As part of the year end closedown, the Council will only recognise its share of the grants due
- 2.9 Section 31 grants are credited to the General Fund and not the Collection Fund as is the case for any rating income collected. Therefore, the Collection Fund will be in deficit due to rating income not being collected as was expected at the start of the year. However, the General Fund will have excess income due to the crediting of the S.31 grants. The Collection Fund Deficit is recognised through the General Fund in 2022/23 in line with proper accounting practice and it will therefore be necessary to carry forward the General Fund surplus to offset the deficit into 2022/23 through an earmarked reserve.
- ## 3.0 Business Rate Retention & Pooling
- 3.1 The table below shows the outturn for the Council's Business Rate Retention Scheme.

Carlisle City Council	£000
Income due from Rates Retention	(14,054)
Tariff payable	12,569
	(1,485)
Discretionary Reliefs Funded by S.31 Grant	(4,548)
Total Net Retained Income	(6,033)
Baseline Funding	(3,335)
Total Additional Income	(2,698)
Levy Payable (to Pool)	(1,349)
Income Retained	(1,349)

3.2 Therefore, the Council retains an estimated £1,349,235 and pays £1,349,235 into the pool. The total performance of the pool for 2021/22 is not currently available as this requires information from all 6 district councils in Cumbria based upon their NNDR3 returns and at the time of writing these were not all completed. However, it is estimated that, based on the level of the Levy payable to the Pool and the monitoring information from throughout the year, that £700,000 could be redistributed as the Council's share of the pool performance. An element of this gain may be used to establish a Volatility Reserve as a separate earmarked reserve; however, all members of the Pool are free to decide what to do with the volatility element. Therefore, based upon the information available to us at this point in time, the estimated benefit of participating in the pool has effectively reduced the levy rate from 50% to 24% i.e., the Council gains £2,049,235 out of £2,698,469 growth, as opposed to £1,349,235 without pooling.

4.0 2021/22 Budget

4.1 The budget for funding from Business Rates was set at the baseline level which is set by Government and an additional amount to allow for growth and pooling benefits. However, actual income credited to the general fund is based on the 'NNDR1' estimate produced at the end of January 2021 and includes the estimate of Business Rate Income, the estimate for grant funding (Section 31 Grants) and the actual position on the Collection Fund. Therefore, the position **against the budget for retained income is as follows:**

Carlisle City Council	£000
Business Rate Baseline	(3,335)
Business Rate Multiplier Grant	(174)
Budgeted Growth/Pooling	(2,700)
Total Budgeted Funding	(6,209)
Adjustment for release of S.31 Business Rate Reserve	9,463
Total Budgeted Funding	3,254
Income due from Rates Retention per NNDR1	(17,416)
Deficit on Collection Fund Brought Forward	9,463
Tariff payable	12,569
Section 31 Grants for Funded reliefs ¹	(5,078)
Tax Income Guarantee Scheme repayment	23
Income due from Renewables Rate Growth	(374)
Enterprise Zone Reliefs	(418)
Levy Payable ¹	1,349
Pooling Redistribution ¹	(700)
Total Net Retained Income against Budget	(582)
Total Additional Income to be returned to Reserves	(3,836)

Note1: These figures are currently estimates and may be subject to change once final NNDR3 form is submitted and final pooling figures are known.

- 4.2 Therefore, £3,836,093 will be returned to reserves, however as mentioned in paragraph 2.9, this surplus is due to income credited to the general fund from section 31 grants and will be needed to counteract the deficit funding shown in general fund in 2022/23. This was estimated in January 2022 to be £3,155,170.
- 4.3 **Therefore, it is recommended that £3,155,170 of the additional income recorded in 2021/22 be transferred to the Business Rates S.31 Grant earmarked reserve at 31 March 2022 and released to General Fund in 2022/23.** Responsibility for this reserve rests with the Corporate Director of Finance and Resources and approval to release the reserve can be given by the Corporate Director of Finance and Resources via an Officer Decision Notice.
- 4.4 The remaining additional income balance is recommended to be returned to the General Fund Reserve balance.
- 5.0 Collection Fund
- 5.1 The final aspect of Business Rate Retention relates to the position on the Collection Fund. The Business Rates Collection Fund records all the entries in relation to income and expenditure in relation to Business Rates. In 2020/21 the final deficit on the

Business Rates Collection Fund was £23,827,269 of which the Council's share was £9,530,909.

5.2 The current position on the Business Rates Collection Fund is shown below:

Carlisle City Council	£000
Balance Brought Forward Deficit	23,827
Net Rates Payable	(35,070)
Transition payments	581
Cost of Collection	177
Shares to Major Preceptors	43,232
Shares of Estimated Deficit B/Fwd (NNDR1)	(23,657)
Renewables	377
Enterprise Zone	308
Appeals Settled Provided for in 2021/22	(1,240)
New Appeals to be provided for	(195)
Losses on Collection	234
In Year Deficit	(15,253)
Total Carried Forward Deficit	8,574
Carlisle City Council Share	3,430
Cumbria County Council Share	857
Central Government Share	4,287

5.3 The estimated deficit on the collection fund of £3,429,462 is carried forward on the Balance Sheet and will be paid as part of the redistribution in 2022/23.

6.0 Summary Business Rates

6.1 Based upon current estimated figures, Business Rates income has performed well in 2021/22 and has exceeded revised budgeted expectations by an estimated £3,836,093, although this is primarily due to the different accounting treatment for S.31 grants compared to business rates income. The Council has achieved estimated additional income from Retained Business Rates income of £2,698,469 in 2021/22 and by participating in the Cumbria Pool has managed to retain £2,049,235 of this. The Council's business rates collection performance for 2021/22 was 97.89% compared with 94.38% in 2020/21; the reduction being down to the impact of COVID.

7.0 Impact on General Fund Reserves

7.1 As well as the Business Rates outturn position shown above, there have been some changes as a result of the final business rates position that do alter the position of general fund reserves shown in the table below.

	31/03/2022 £'000s	31/03/2023 £'000s	31/03/2024 £'000s	31/03/2025 £'000s	31/03/2026 £'000s	31/03/2027 £'000s
Prudent Level of Reserves	(3,100)	(3,100)	(3,100)	(3,100)	(3,100)	(3,100)
Council Resolution General Fund Reserve	(4,091)	(4,258)	(3,354)	(2,699)	(2,844)	(3,228)
Revised Level of Reserves	(4,091)	(4,258)	(3,354)	(2,699)	(2,844)	(3,228)
Transfers to/from reserves as highlighted in provisional GFRevenue Outturn Report (RD03/22 - 25/05/22)	(1,985)	1,968				
Remove estimated additional funding from Business Rates (RD03/22 - 25/05/22)	256					
Additional Funding from Business Rates	(3,836)					
<u>Transfers to Earmarked Reserves¹:</u>						
S.31 Grants	3,155					
Revised Reserves Balance	(6,501)	(4,700)	(3,796)	(3,141)	(3,286)	(3,670)

Note 1: Transfers to/(from) earmarked reserves subject to approval

Note 2: The Final Reserves Balance will be dependent on additional transfer as part of the Statement of Accounts including the final position on Business Rates.

7.2 The above table shows that the revised reserve balance will increase by £425,000 from the provisional outturn report (RD03/22) as a result of the overall anticipated income from Business Rates Retention and Pooling subject to further consideration by the Executive.

8.0 Risks

8.1 With the implementation of Business Rate Retention, the Council relies on Business Rate income to support its service delivery. Any significant loss of income would have a significant impact on the Council's Medium-Term Financial Plan.

9.0 Consultation

9.1 People Scrutiny Panel considered the report on 14 July 2022.

10. Conclusions and Reasons for Recommendations

10.1 The provisional outturn position and comments on performance will feed into the overall Revenue accounts for 2021/22.

10.2 Members are asked:

- (i) to note the provisional outturn position for Business Rates at 31 March 2022;
- (ii) to note the additional transfer to General Fund Reserves of £425,000 subject to the agreement of, or other recommendations from, the Executive;
- (iii) to approve the transfer to the Business Rates S.31 Grant earmarked reserve as outlined in paragraph 4.3.

11.0 Contribution to the Carlisle plan priorities

11.1 The collection of Council Tax and NNDR directly affects all residents receiving services from Carlisle City Council.

Contact details:

Contact Officer: Steven Tickner

Ext: 7280

Appendices attached to report:

- **Appendices attached to report:**

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- **None**
-

CORPORATE IMPLICATIONS:

Legal – The Council has a statutory obligation to collect Council Tax (Local Government Finance Act 1992 and Council Tax (Administration and Enforcement) Regulations 1992 and NNDR (Local Government Finance Act 1988).

Property – No implications

Finance – Included within this report

Equality – This report raises no explicit issues relating to the public sector Equality Duty

Information Governance - No Implications

Carlisle City Council Report to Executive

Item
A.2

Report details

Meeting Date:	25 July 2022
Portfolio:	Economic, Enterprise and Housing
Key Decision:	Yes
Policy and Budget Framework	No
Public / Private	Public
Title:	Carlisle Town Deal
Report of:	Corporate Director of Economic Development
Report Number:	ED.16/22

Purpose / Summary:

The purpose of this report is to update the Executive on the progress of the six Town Deal business cases that were brought for approval (report ED05/22) in March 2022 for submission to the Department for Levelling Up, Housing and Communities.

On 6 June 2022, the Department confirmed that all six projects have passed through their summary document review process. This means that the projects can now proceed to the delivery stage. This formally triggers the Council's Accountable Body function, requiring approval for the projects to be added to the capital programme to enable grant funding agreements to be drawn up.

Recommendations:

The Executive is asked to:

1. Give approval for the Council to be the accountable body for the Town Deal programme.
2. Approve, for recommendation to Council, a budget of £15,888,000 be added to the Council's Capital Programme, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report
3. Approve, for recommendation to Council, a budget of £797,000 be added to the Council's Revenue Budget, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report
4. Approve, for recommendation to Council, a budget of £3,015,000 be added to the Council's Capital Programme, according the financial profile for the years 2022-23,

2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report subject to final approval of the business case the DLUHC and give approval to delegate authority to the Corporate Director of Finance and Resources and the Corporate Director of Economic Development.

5. Give approval to enter into grant funding agreements with the following organisations to enable project delivery:
 - Carlisle Southern Gateway – Cumbria County Council will manage and deliver the project as outlined in the approved business case for this project
 - Project Tullie – the Tullie House Trust will manage and deliver the project as outlined in the approved business case for this project
 - Digital and Community Learning Hub – Cumbria County Council will manage and deliver the project as outlined in the approved business case for this project
 - Carlisle Business Exchange Centre – the University of Cumbria will manage and deliver the project as outlined in the approved business case for this project

The final terms of the grant funding agreements for the four projects to be agreed by the Corporate Director of Economic Development following consultation with the Corporate Director of Finance and Resources, Corporate Director of Governance and Regulatory Services, Portfolio Holder for Economic Development and the Leader of the Council and subject to the project being assured by the agreed governance structure.
6. Delegate authority to the Corporate Director of Economic Development, following consultation with the Leader, the Chief Executive, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to decisions relating to any Change Controls, reprofiling and redistribution of Town Deal funding.
7. Delegate authority to the Deputy Chief Executive, following consultation with the Leader, the Corporate Director of Economic Development and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Lighting Up Carlisle project
8. Delegate authority to the Corporate Director of Economic Development, following consultation with the Leader, and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Start with the Park project

Tracking

Executive:	25 July 2022
Scrutiny:	
Council:	

1. BACKGROUND

1.1 In March 2021 Carlisle received a Heads of Terms agreement of £19.7 million from the government for its Town Deal, following submission of the Town Investment Plan in October 2020. In May 2021 the Town Deal Board agreed a £19.7 million programme based on seven projects, which was confirmed by in July 2021. An overview of each project and the allocated Town Deal funding is detailed in Table 1 below:

Project name	Delivery Organisation	Project outline	Town Deal Funding
Start with the Park	Carlisle City Council	The project will deliver the 'Greenway' a connective, multi-modal green travel route connecting the key settlements of SCGV with Carlisle City Centre and providing a high-quality leisure and recreation facilities.	£2,000,000
Southern Gateway	Cumbria County Council	The project will deliver investments in active and sustainable travel and public realm to better connect key developments in the Southern Gateway area of the city centre (including the Railway Station and the Citadels) and to connect St. Cuthbert's Garden Village with the City Centre.	£6,600,000
Tullie House Welcome & Entrance	Tullie House Trust	Part of a wider programme of investment at Tullie House Museum, the project will connect the Museum to the surrounding streetscape, increasing its visibility by providing a clear and contemporary point of arrival for visitors.	£918,000
Lighting Up Carlisle	Carlisle City Council	The project will deliver investment in digital lighting equipment to activate key heritage buildings in the city centre support an expanded and transformed events programme.	£620,000
Digital and Community Learning Hub	Cumbria County Council	The project will deliver a refurbished City Centre Library to create an accessible digital skills and community learning hub, and installation of digital equipment and training materials in 13 community venues.	£2,350,000
Carlisle Business Exchange Centre	(University of Cumbria)	Part of a wider development scheme to bring a new University campus on the grade I listed Citadels site, this project will create a purpose built hyper fast digitally enabled business interaction and accommodation space, linked to the University of Cumbria's flagship campus development.	£4,000,000
Carlisle Market Hall	Carlisle City Council	The project will deliver improvements to the infrastructure and internal structure of the Market Hall to improve the experience for	£3,015,000

		shoppers and visitors and exploring options to create a food court and events space.	
Programme Management	Carlisle City Council	Programme management to support the delivery of the Town Deal in terms of project assurance, contracting, monitoring and evaluation.	£197,000
			£19,700,000

Table 1: Town deal projects and funding envelope

1.2 The Heads of Terms document set out a period of twelve months for the development and submission of the business cases to Government. Following Executive approval on 21 March 2022 [ED05/22], six of the seven project business cases were submitted to the Department for Levelling Up, Housing and Communities (DLUHC) for approval on 24 March 2022. These projects were

- Start with the Park
- Carlisle Southern Gateway
- Tullie House Welcome and Entrance
- Lighting up Carlisle
- Digital and Community Learning Hub
- Carlisle Business Exchange Centre

1.3 The Council has agreed a further extension of time with the DLUHC for the seventh and final project, Carlisle Market Hall, until 31 December 2022 to enable additional project development work to be undertaken and the business case completed. The project will be added to the capital programme once approval of the business case has been granted by the DLUHC.

2. PROPOSALS

2.1 On 6 June 2022, the DLUHC confirmed that the six business cases had passed through their review process and were now approved. The allocation for Year 1 of the project funding has been released to the Council to allow the implementation of the Town Deal projects to proceed. The DLUHC have advised that each following year's funding will be delivered based on progress.

2.2 This decision formally triggers the Council's Town Deal programme management / accountable body function – in terms of releasing the allocated funding to allow project delivery and managing the active programme.

2.3 The funding profile for the Town Deal programme is outlined in Table 2 below:

Projects Approved		22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
Carlisle Business Exchange Centre	Revenue	0	0	0	0	0
	Capital	56,568	493,830	1,498,242	1,951,360	4,000,000
	Total	56,568	493,830	1,498,242	1,951,360	4,000,000
Digital and Community Learning Hub	Revenue	0	400,000	200,000	0	600,000
	Capital	1,000,000	750,000	0	0	1,750,000
	Total	1,000,000	1,150,000	200,000	0	2,350,000
Lighting-Up Carlisle	Revenue	0	0	0	0	0
	Capital	180,000	270,000	105,000	65,000	620,000
	Total	180,000	270,000	105,000	65,000	620,000
Southern Gateway	Revenue	0	0	0	0	0
	Capital	259,721	281,608	3,864,673	2,193,998	6,600,000
	Total	259,721	281,608	3,864,673	2,193,998	6,600,000
Start with the Park (SCGV)	Revenue	0	0	0	0	0
	Capital	500,000	500,000	500,000	500,000	2,000,000
	Total	500,000	500,000	500,000	500,000	2,000,000
Project Tullie	Revenue	0	0	0	0	0
	Capital	265,246	564,007	88,747	0	918,000
	Total	265,246	564,007	88,747	0	918,000
Programme Management	Revenue	49,250	49,250	49,250	49,250	197,000
	Capital	0	0	0	0	0
	Total	49,250	49,250	49,250	49,250	197,000
Capital and Revenue Budgets for the 6 approved projects	REV total	49,250	449,250	249,250	49,250	797,000
	CAP total	2,261,535	2,859,445	6,056,662	4,710,358	15,888,000
	Total	2,310,785	3,308,695	6,305,912	4,759,608	16,685,000
Projects To Be Approved		22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
Carlisle Market Hall	Revenue	0	0	0	0	0
	Capital	515,000	1,500,000	1,000,000	0	3,015,000
	Total	515,000	1,500,000	1,000,000	0	3,015,000
Capital and Revenue Budgets	REV total	49,250	449,250	249,250	49,250	797,000

for the Town Deal programme (all 7 projects)	CAP total	2,776,535	4,359,445	7,056,662	4,710,358	18,903,000
	Total	2,825,785	4,808,695	7,305,912	4,759,608	19,700,000

Table 2: Town Deal funding profile (as of 30/06/2022)

- 2.4 The next stage in the process is for the six approved projects and their associated budgets to be added to the Council's capital programme. This will allow the allocated funding to be released and consequently, enable contracting and grant funding agreements to be drawn up for the projects to be delivered by external third parties.
- 2.5 The Council will be required to sign a Memorandum of Understanding, which sets out the terms, principles and practices that will apply to the working relationship between the DLUHC and the Council regarding the administration and delivery of the Town Deal programme and the approved projects.
- 2.6 A condition of receiving Towns Fund funding will be providing regular feedback on progress, to allow for monitoring and evaluation of projects. At least every six months the Council will be required to provide government with a comprehensive set of data relating to each Town Deal project, including both total and forecast spend and output metrics. These returns will need to be signed off by the Council's Section 151 Officer.

3. RISKS

- 3.1 The capacity to manage the programme of projects as Lead Authority and Accountable Body and ensure that sufficient resources are in place to support and deliver the key corporate economic development / regeneration priorities has been identified as a corporate risk. The establishment of the Programme Management Office (PMO) is the control and mitigative action to manage this risk.
- 3.2 Through the appraisal of the business cases and independent assurance reports, the risks associated with the management and delivery of the Town Deal at the programme level have been considered by the PMO and the Council as Accountable Body. These risks can be mitigated through the imposition of conditions that could be included in any future Grant Funding Agreements.
- 3.3 The project level risks are set out in the business cases and the management and mitigation of these are the responsibility of the individual project sponsors / delivery bodies. The PMO will keep oversight of risk management through the ongoing monitoring and evaluation process.

4 CONCLUSIONS AND RECOMMENDATIONS

- 4.1 Six Town Deal business cases have been approved by the DLUHC and the funding released to the Council. The projects can now move into the implementation stage and commence delivery.

4.2 To enable this, the Council must formally engage its accountable body function in terms of releasing the allocated funding to allow project delivery and managing the active programme. The six approved projects must now be added to the Council's capital programme to allow funding to be released and enable grant funding agreements to be drawn up for the projects to be delivered by external third parties.

4.3 On this basis the Executive is asked to:

1. Give approval for the Council to be the accountable body for the Town Deal programme.
2. Approve, for recommendation to Council, a budget of £15,888,000 be added to the Council's Capital Programme, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report
3. Approve, for recommendation to Council, a budget of £797,000 be added to the Council's Revenue Budget, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report
4. Approve, for recommendation to Council, a budget of £3,015,000 be added to the Council's Capital Programme, according the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of this report subject to final approval of the business case the DLUHC and give approval to delegate authority to the Corporate Director of Finance and Resources and the Corporate Director of Economic Development.
5. Give approval to enter into grant funding agreements with the following organisations to enable project delivery:
 - Carlisle Southern Gateway – Cumbria County Council will manage and deliver the project as outlined in the approved business case for this project
 - Project Tullie – the Tullie House Trust will manage and deliver the project as outlined in the approved business case for this project
 - Digital and Community Learning Hub – Cumbria County Council will manage and deliver the project as outlined in the approved business case for this project
 - Carlisle Business Exchange Centre – the University of Cumbria will manage and deliver the project as outlined in the approved business case for this project

The final terms of the grant funding agreements for the four projects to be agreed by the Corporate Director of Economic Development following consultation with the Corporate Director of Finance and Resources, Corporate Director of Governance and Regulatory Services, Portfolio

Holder for Economic Development and the Leader of the Council and subject to the project being assured by the governance structure.

6. Delegate authority to the Corporate Director of Economic Development, following consultation with the Leader, the Chief Executive, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to decisions relating to any Change Controls, reprofiling and redistribution of Town Deal funding.
7. Delegate authority to the Deputy Chief Executive, following consultation with the Leader, the Corporate Director of Economic Development and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Lighting Up Carlisle project
8. Delegate authority to the Corporate Director of Economic Development, following consultation with the Leader, and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Start with the Park project

5 CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

- 5.1 The successful implementation of the Town Deal programme will support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region.
- 5.2 The projects to be delivered through the Town Deal programme will contribute directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment.

Contact details:

Contact Officer: Steven Robinson

Ext: 7535

Appendices attached to report:

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

Corporate Implications:

Legal – **Subsidy Control Regime**

The Council will need to be sure that any onward transmission of the funding would be compliant with the subsidy control rules set out in the Trade and Co-operation Agreement between the United Kingdom and the European Union, the Subsidy Control Act 2022, as when the legislation comes into force and any supporting guidance.

The assessment should be carried out as part of each project before the funds are released.

Governance

A Section 24 Direction was issued by the Secretary of State. It applies to contracts, including grants entered into on or after 30 June 2022. It requires the County Council and the District Councils to get consent from Cumberland Council before it enters into contracts (including grants) which relate to Cumberland and from Westmorland and Furness Council before it enters in contracts which relate to the Westmorland and Furness area.

Cumberland Shadow Authority issued a general consent to allow the Councils (including Carlisle City Council) for matters meeting the criteria set out in the general consent and the officer responsible for the delivery of the grants should apply the general consent order and determine whether further specific consent of the Shadow Authority of Cumberland Council is required.

Property Services –A number of the projects have property implications that will be considered as the projects develop and, where necessary, referred back to Members for approval.

Finance - The report outlines the key projects being progressed as part of the Towns Deal funding bid to government.

The report requests that the confirmed allocation of Town Deal Funding of (£15.888million) be added to the Council's capital programme so that project delivery can be progressed. The report requests that £797,000 of the funding is added to the Council's revenue budget. A further £3,015,000 is requested to be added to the capital programme once the final project (Market Hall) is approved by DLUHC.

The Council have had grant determinations and payments totalling £3,317,250 for 2022/23 in relation to the Town Deal Funding.

The S.151 Office is required to sign off, at least every six months, a comprehensive set of data relating to each Town Deal project, including both total and forecast spend and output metrics.

As the Council is acting as Accountable Body for the Town Deal, it will need to ensure that it has suitable arrangements in place with third parties who will deliver

some of the projects, e.g. Cumbria County Council, Tullie House etc, so that it can be certain that grant conditions will be followed and adhered to. There will likely be a requirement for funding agreements with these third-party bodies for this.

The Council will need to consider any VAT implications associated with the delivery of the schemes as the significant expenditure that will be flowing through its accounts will increase the amount of VAT reclaimed.

Equality – None

Information Governance -

Report details

Meeting Date:	25 July 2022
Portfolio:	Economy, Enterprise and Housing
Key Decision:	No
Policy and Budget Framework	No
Public / Private	Public
Title:	Shared Prosperity Fund Investment Plan
Report of:	Corporate Director of Economic Development
Report Number:	ED17/22

Purpose / Summary:

The Government has allocated £4.1 million for the Carlisle area from the UK Shared Prosperity Fund (UKSPF). To draw it down the Council must submit an investment plan to Government setting out how it intends to use and deliver the funding.

This report outlines the format and the required content of the investment plan, including the arrangements for its production. In this regard, the report also seeks approval from the Executive to delegate the submission of the investment plan to the Corporate Director of Economic Development in consultation with the Leader of the Council, the Chief Executive, the Monitoring Officer, and the Section 151 Officer.

Recommendations:

The Executive is asked to:

1. Note the format, content, and arrangements for the production of the investment plan of the investment plan outlined in Sections 2 and 3 of this report.
2. Delegate authority to the Corporate Director of Economic Development, following consultation with the Leader, the Chief Executive, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to finalise and submit the investment plan to the Department for Levelling Up, Housing and Communities.

Tracking

Executive:	25 July 2022
Scrutiny:	
Council:	

1. Background

- 1.1 The £2.6billion UK Shared Prosperity Fund (UKSPF) was launched on the 13 April 2022. The fund is a central pillar of the Government's Levelling Up agenda and will provide new funding for investment between 2022 and 2025.
- 1.2 The UKSPF replaces the European Regional Development Fund and European Social Fund and has been allocated via a funding formula rather than a competition. Carlisle City Council has been allocated £4,104,659
- 1.3 The overarching objective of the fund is to build pride in place and increase life chances. This objective aligns with missions set out in the Levelling Up White Paper and is underpinned by three investment priorities:
 - Community and place
 - Supporting local business
 - People and skills
- 1.4 In Cumbria the district local authorities are the lead local authorities for the UKSPF. The prospectus for the fund refers explicitly to local government reorganisation in the county and sets out an expectation of close collaboration between districts and the shadow unitary councils in the development of proposals.

2. Proposals

- 2.1 To access their UKSPF funding allocation, the Council must produce an investment plan, setting out how it intends to use and deliver the funding. The investment plan will be submitted to the UK government for approval via an online portal by the 1 August 2022.
- 2.2 Investment Plans must have approval from the Leader of the Council, Chief Executive, Monitoring Officer and Section 151 Officer.
- 2.3 The format of the investment plans includes of three key sections
 - 2.3.1 **Local context:** setting out local evidence of opportunities and challenges through the lens of the three investment priorities for UKSPF.
 - 2.3.2 **Outcomes and interventions:** identifying the outcomes and the interventions they wish to prioritise, which should be clearly linked to local opportunities and challenges.
 - 2.3.3 **Delivery:** setting out the approach to (a) delivery and governance (b) expenditure and deliverables, including a spend profile / outputs / outcomes for the three years of the fund and (c) capability and resource, outlining the resource to manage and work on UKSPF and capability / previous experience of delivering similar funds.

- 2.4 In terms of 2.2.2 and the interventions the Council wishes to deliver, there are 41 eligible interventions set out in the UKSPF prospectus (See appendix 1). The Council has the flexibility to select those that will best address the local issues and opportunities in the district.
- 2.5 In terms of 2.2.3 and the spend profile, the Council will be required to detail their intended budgets at priority and intervention level. The Council must set out a minimum amount of capital funding to invest each year in their investment plan.
- 2.6 In developing the Investment Plan the Council are encouraged to work with other authorities to agree and commission activity over a larger scale. The Government expects the Council to collaborate closely with the other authorities that will make up Cumberland Council. Consent is required from the Cumberland Shadow Authority before submission.
- 2.7 As part of the funding process the Council must work with local partners to develop the investment plan and to achieve the fund outcomes in their areas. As the lead local authority, the Council must convene a local partnership (comprising of diverse range of local stakeholders, civil society organisations, employer bodies responsible for identifying local skills plans and businesses or business representative groups) to provide advice on strategic fit and deliverability.

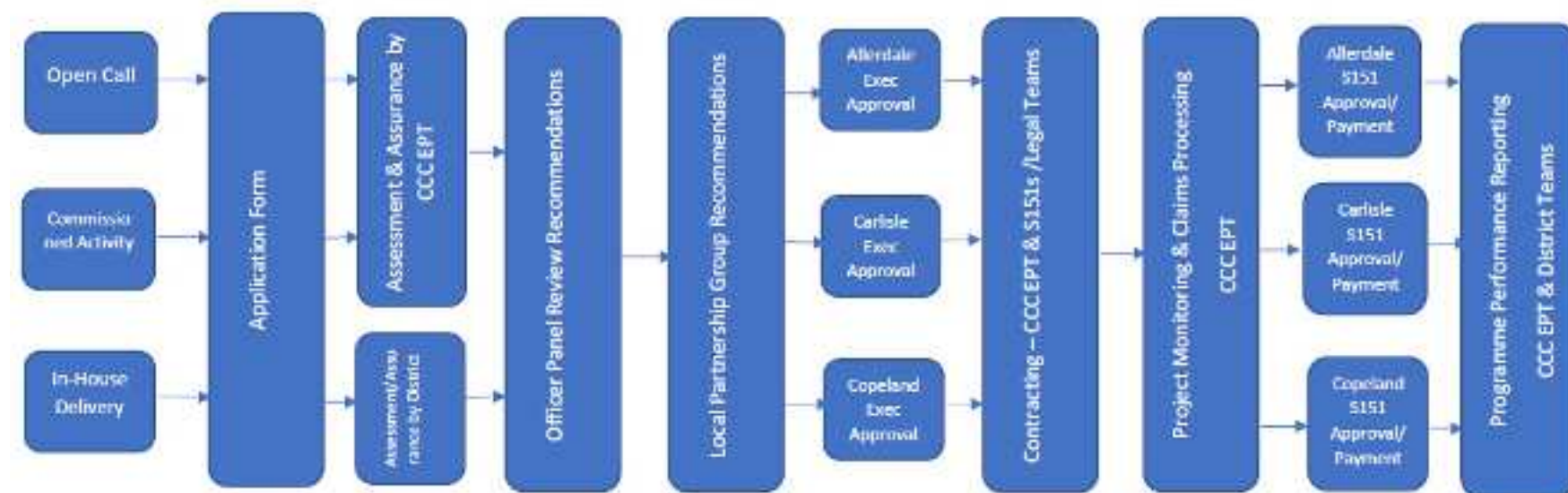
3. Delivery arrangements

3.1 Preparation of the investment plan

- 3.1.1 The investment plan for Carlisle will be developed utilising a mixture of in-house resources and external consultancy support. £20,000 capacity funding has been provided by Department of Levelling Up, Housing and Communities to support the development of the investment plan.
- 3.1.2 The three districts councils that make up the new Cumberland Council area have pooled their capacity funding and jointly commissioned Mott McDonald to support this work.

3.2 Delivery of the investment plan

- 3.2.1 The Council will have flexibility over the delivery of the fund. For example, it may wish to use a mix of competitions for grant funding, procurement commissioning or deliver some activity through in house teams.
- 3.2.2 In terms of programme management, the Council may utilise 4% of the total allocation for this purpose i.e., for assessing and approving applications, processing payments and monitoring / evaluation.
- 3.2.3 Cumbria County Council have offered to undertake the programme management function on behalf of the district councils and some process mapping has been undertaken to understand how this could work in practice (see Fig 1 below).



Open calls launched on pre-agreed timetable by District Councils.

Common application form for all funding routes to ensure capture of key information.

Assumes districts will want to assess in-house activity

Includes provision for district officers to review assessment findings.

District officers to draft recommendation/approval papers.

LPG provides strategic fit/deliverability views on each project.

Approval by District Exec or delegated group.

CCC/District Legal teams to draft grant funding agreements.

Regular project monitoring & claims processing undertaken by CCC EPT.

Claims reviewed and approved for payment by S151s.

Performance issues highlighted to Districts.

CCC/District Legal teams to draft variations.

Performance information collated by CCC EPT.

District officers to draft performance reports and secure necessary approvals for submission.

Fig 1. Draft UKSPF Process Map

3.2.4 The County Council has considerable experience in managing programmes and funds such as UKSPF. In the proposed approach the County Economic Programmes Team would, on behalf of the district councils,

- Manage the process of developing / launching calls for projects
- Assessment and assurance of applications received
- Make recommendations for funding offers for the district councils to review and approve
- Provide support with contracting and associated grant funding agreements
- Supporting the accountable body function and S151 officers within the district councils.

4. Risks

4.1 The following risks have been identified in relation to the successful development, submission, and approval of the investment plan.

Risk	Consequence	Mitigation
The Council does not submit the investment plan in accordance with the prescribed timescale and guidance	Delays in accessing the allocated UKSPF funding and the delivery of eligible projects / interventions	Additional levels of capacity provided to the development of the investment plan <ul style="list-style-type: none"> - PMO / Community services teams providing support - External consultancy support secured
Unable to gain consent of the shadow authority to submit the investment plan	Delays in accessing the allocated UKSPF funding and the delivery of eligible projects / interventions	Early and ongoing discussions with the shadow authority. Report on the shadow executive forward plan.
Local partnership does not endorse strategic fit and deliverability of the investment plan	Delays in accessing the allocated UKSPF funding and the delivery of eligible projects / interventions	Ensure that the outcomes and interventions set out in the plan are clearly linked to local opportunities and challenges. Development of a prioritisation framework that allows project / intervention to be assessed objectively and transparently.

The deliverability of the investment plan in terms of programme management is not set out appropriately	Delays in accessing the allocated UKSPF funding and the delivery of eligible projects / interventions	<p>Agree a robust programme management arrangement underpinned by a comprehensive local assurance framework that sets out how the fund is to be managed.</p> <p>Continue the dialogue with Cumbria County Council regarding their undertaking of the programme management function.</p>
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5. Consultation

- 5.1 With regards to consultation and as mentioned earlier in the report, the Council must (a) work with local partners to develop the investment plan and (b) convene a local partnership to provide advice on its strategic fit and deliverability.
- 5.2 With regards to (a), a workshop was held at the Civic Centre on 8 June 2022, conducted on a Cumberland-wide footprint facilitated by corporate officers from Carlisle, Allerdale and Copeland councils. The workshop was attended by stakeholders from across the Cumberland geography, representing the Carlisle, Allerdale and Copeland districts. An overview of the UKSPF programme was provided by the City Councils Corporate Director of Economic Development, followed by a session to establish local issues and priorities, and launch a call for projects / interventions to be considered for funding.
- 5.3 With regards to (b), the composition and membership of Cumberland-wide local partnership is being finalised with a view to convening an inaugural meeting for the group to advise on the strategic fit and deliverability on the investment plan towards the end of July 2022.

6. Conclusion and reasons for recommendations

- 6.1 The UKSPF programme represents a significant funding stream for Carlisle and constitutes the direct replacement for the EU funding streams that have now ended following Brexit.
- 6.2 The UK government have stipulated how this UKSPF funding is to be accessed, via the production of investment plans containing interventions linked to local opportunities and challenges, selected from eligible prescribed lists.

- 6.3 The timescales for submission are challenging, with investment plans to be submitted to UK government for approval via an online portal by the 1 August 2022. This timeframe includes the development / finalisation of the plan and the securing of the necessary approvals to submit.
- 6.4 On this basis the Executive is asked to:
1. Note the format, content, and arrangements for the production of the investment plan of the investment plan outlined in Sections 2 and 3 of this report.
 2. Delegate authority to the Corporate Director of Economic Development, following consultation with the Leader, the Chief Executive, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to finalise and submit the investment plan to the Department for Levelling Up, Housing and Communities.

7. Contribution to the Carlisle Plan Priorities

- 7.1 The successful development and delivery of the UKSPF programme will support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region.
- 7.2 The projects / interventions delivered through the UKSPF programme will contribute directly to the priority of delivering inclusive and sustainable economic growth, by improving the health and wellbeing of our local communities and making Carlisle a more attractive place for investment.

Contact details:

Contact Officer:	Steven Robinson	Ext:	7535
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Appendices attached to report:

- Appendix 1 – UKSPF List of Interventions

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

Corporate Implications:

Legal –

Subsidy Control Regime

The Council will need to be sure that any onward transmission of the funding would be compliant with the subsidy control rules set out in the Trade and Co-operation Agreement between the United Kingdom and the European Union, the Subsidy Control Act 2022, as when the legislation comes into force and any supporting guidance.

The assessment should be carried out as part of the bid once the Investment Plan is available and more information is understood on what the funding will be spent on.

Governance

Once the investment plan has been finalised and the projects agreed, a report should be brought back for Executive consideration to provide grant funding via a Grant Funding Agreement to third parties.

Property Services – Any property implications will be considered as the Investment Plan is developed and matters requiring Executive consent will be brought back to Members in due course.

Finance – The Council's allocation of £4,104,659 from the UK Shared Prosperity Fund is conditional on the successful submission of an investment plan. The funding allocated can support both capital and revenue projects and could be delivered directly by the Council or through a grant funding agreement with a third-party organisation. The Council will act as accountable body for the funding for the first year and so will have responsibility to ensure that it is utilised in line with the UKSPF programme and guidelines. There is no responsibility on the Council to provide any match funding alongside the grant award. The accountable body responsibility in future years will rest with the new Cumberland Council.

Once the final award is confirmed in line with the proposed investment plan, the Council will need to add the funding and deliverable projects to its budgets (either capital or revenue) and a further report will be required for the Executive to accept the funding, add it to the Council's budgets and allocate it to the relevant projects as well as accepting the responsibility of being accountable body.

Equality - The Intervention List includes interventions and objectives relating directly to protected characteristics.

Information Governance- None

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 5. [UK Shared Prosperity Fund: interventions, outputs and indicators \(https://www.gov.uk/government/publications/uk-shared-prosperity-fund-interventions-outputs-and-indicators\)](https://www.gov.uk/government/publications/uk-shared-prosperity-fund-interventions-outputs-and-indicators)
- [Department for Levelling Up, Housing & Communities \(https://www.gov.uk/government/organisations/department-for-levelling-up-housing-and-communities\)](https://www.gov.uk/government/organisations/department-for-levelling-up-housing-and-communities)

Guidance

Interventions list for England

Published 13 April 2022

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1. [Communities and place](#)
2. [Supporting local business](#)
3. [People and skills](#)



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Places are encouraged to review the interventions and identify activities that would support UKSPF objectives in their area, including any interventions that are best delivered at a larger scale in collaboration with other places, or more locally. When a larger geographic delivery is more appropriate, we strongly encourage delivery of interventions at this scale. Places should also consider how implementation of the interventions they chose can be adapted to suit local characteristics, reflecting the distinct opportunities and challenges that different communities face.

1. Communities and place

Objectives:

- Strengthening our social fabric and fostering a sense of local pride and belonging, through investment in activities that enhance physical, cultural and social ties and amenities, such as community infrastructure and local green space, and community-led projects.
- Building resilient, safe and healthy neighbourhoods, through investment in quality places that people want to live, work, play and learn in, through targeted improvements to the built environment and innovative approaches to crime prevention.

Interventions

- E1: Funding for improvements to town centres and high streets, including better accessibility for disabled people, including capital spend and running costs.
- E2: Funding for new, or improvements to existing, community and neighbourhood infrastructure projects including those that increase communities' resilience to natural hazards, such as flooding. This could cover capital spend and running costs.
- E3: Creation of and improvements to local green spaces, community gardens, watercourses and embankments, along with incorporating natural features into wider public spaces.
- E4: Enhanced support for existing cultural, historic and heritage institutions that make up the local cultural heritage offer.
- E5: Design and management of the built and landscaped environment to 'design out crime'.
- E6: Support for local arts, cultural, heritage and creative activities.
- E7: Support for active travel enhancements in the local area.
- E8: Funding for the development and promotion of wider campaigns which encourage people to visit and explore the local area.
- E9: Funding for impactful volunteering and/or social action projects to develop social and human capital in local places.
- E10: Funding for local sports facilities, tournaments, teams and leagues; to bring people together.
- E11: Investment in capacity building and infrastructure support for local civil society and community groups.
- E12: Investment in community engagement schemes to support community involvement in decision making in local regeneration.
- E13: Community measures to reduce the cost of living, including through measures to improve energy efficiency, and combat fuel poverty and climate change.
- E14: Funding to support relevant feasibility studies.

- E15: Investment and support for digital infrastructure for local community facilities.

2. Supporting local business

Lead Authorities should consider segmenting their business population, focusing on specific interventions that will best meet local business need. This can be informed by early engagement with local business representatives.

Objectives:

- Creating jobs and boosting community cohesion, through investments that build on existing industries and institutions, and range from support for starting businesses to visible improvements to local retail, hospitality and leisure sector facilities.
- Promoting networking and collaboration, through interventions that bring together businesses and partners within and across sectors to share knowledge, expertise and resources, and stimulate innovation and growth.
- Increasing private sector investment in growth-enhancing activities, through targeted support for small and medium-sized businesses to undertake new-to-firm innovation, adopt productivity-enhancing, energy efficient and low carbon technologies and techniques, and start or grow their exports.

Interventions

- E16: Investment in open markets and improvements to town centre retail and service sector infrastructure, with wrap around support for small businesses.
- E17: Funding for the development and promotion (both trade and consumer) of the visitor economy, such as local attractions, trails, tours and tourism products more generally.
- E18: Supporting Made Smarter Adoption: Providing tailored expert advice, matched grants and leadership training to enable manufacturing SMEs to adopt industrial digital technology solutions including artificial intelligence; robotics and autonomous systems; additive manufacturing; industrial internet of things; virtual reality; data analytics. The support is proven to leverage high levels of private investment into technologies that drive growth, productivity, efficiency and resilience in manufacturing.
- E19: Increasing investment in research and development at the local level. Investment to support the diffusion of innovation knowledge and activities. Support the commercialisation of ideas, encouraging collaboration and accelerating the path to market so that more ideas translate into industrial and commercial practices.
- E20: Research and development grants supporting the development of innovative products and services.
- E21: Funding for the development and support of appropriate innovation infrastructure at the local level.
- E22: Investing in enterprise infrastructure and employment/innovation site development projects. This can help to unlock site development projects which will support growth in places.
- E23: Strengthening local entrepreneurial ecosystems, and supporting businesses at all stages of their development to start, sustain, grow and innovate, including through local networks.

- E24: Funding for new and improvements to existing training hubs, business support offers, 'incubators' and 'accelerators' for local enterprise (including social enterprise) which can support entrepreneurs and start-ups through the early stages of development and growth by offering a combination of services including account management, advice, resources, training, coaching, mentorship and access to workspace.
- E25: Grants to help places bid for and host international business events and conferences that support wider local growth sectors.
- E26: Support for growing the local social economy, including community businesses, cooperatives and social enterprises.
- E27: Funding to develop angel investor networks nationwide.
- E28: Export Grants to support businesses to grow their overseas trading, supporting local employment.
- E29: Supporting decarbonisation and improving the natural environment whilst growing the local economy. Taking a whole systems approach to invest in infrastructure to deliver effective decarbonisation across energy, buildings and transport and beyond, in line with our legally binding climate target. Maximising existing or emerging local strengths in low carbon technologies, goods and services to take advantage of the growing global opportunity.
- E30: Business support measures to drive employment growth, particularly in areas of higher unemployment.
- E31: Funding to support relevant feasibility studies.
- E32: Investment in resilience infrastructure and nature based solutions that protect local businesses and community areas from natural hazards including flooding and coastal erosion.

3. People and skills

Lead local authorities and partners must note that the Fund will focus on communities and place and local business interventions in 2022-23 and 2023-24, alongside support for people through the Multiply adult numeracy programme. This complements residual employment and skills funding from the European Social Fund. UKSPF investment to support people and skills will follow from 2024-25, when the funding pot reaches its full extent.

This means that places will be able to select people and skills interventions from 2024-2025 onwards, unless they meet the voluntary sector considerations outlined below.

Alignment with current provision

UKSPF will be the main source of funding to support employment provision for economically inactive people.^{[\[footnote 1\]](#)} To reduce levels of economic inactivity, local areas should ensure investment in employment support is tailored to local needs. This should facilitate the join-up of mainstream provision and local services, through the use of keyworker support and community interventions to improve employment outcomes for economically inactive people, including engagement with integrated care systems where appropriate.

To maximise outcomes and avoid duplication local areas should collaborate with a range of local partners to consider the provision already available locally as well as through the Jobcentre Plus network and the Adult Education Budget.

Lead local authorities should consider current European Social Fund interventions for people and skills, emerging people and skills needs and proposed Multiply interventions, when developing a local investment plan. This will then inform proposed people and skills support from 2024-25 onwards.

Alignment with Multiply

Each place should also read the [Multiply prospectus for England](https://www.gov.uk/government/publications/multiply-funding-available-to-improve-numeracy-skills) (<https://www.gov.uk/government/publications/multiply-funding-available-to-improve-numeracy-skills>) which seeks proposals for adult numeracy interventions for 2022-23, 2023-24 and 2024-25, operating at upper-tier or Mayoral Combined Authority/London scale. They should take account of the aims, objective and priorities of Multiply when developing local plans for people and skills interventions.

Voluntary and community sector provision

Lead local authorities have the flexibility to fund targeted people and skills provision in 2022-23 and 2023-24 where this is a continuing priority for 2024-25 and may be at significant risk of ending due to the tail off of EU funds. This flexibility may only be used where provision is currently delivered by voluntary and community organisations, having regard for the focus of the Fund and available funding.

Objectives:

- Boosting core skills and support adults to progress in work, by targeting adults with no or low level qualifications and skills in maths, and upskill the working population, yielding personal and societal economic impact, and by encouraging innovative approaches to reducing adult learning barriers.
- Reducing levels of economic inactivity [\[footnote 1\]](#) through investment in bespoke intensive life and employment support tailored to local need. Investment should facilitate the join-up of mainstream provision and local services within an area for participants, through the use of one-to-one keyworker support, improving employment outcomes for specific cohorts who face labour market barriers.
 - Expected cohorts include, but are not limited to people aged over 50, people with a disability and health condition, women, people from an ethnic minority, young people not in education, employment or training and people with multiple complex needs (homeless, care leavers, ex/ offenders, people with substance abuse problems and victims of domestic violence).
- Supporting people furthest from the labour market to overcome barriers to work by providing cohesive, locally tailored support, including access to basic skills.
- Supporting local areas to fund gaps in local skills provision to support people to progress in work, and supplement local adult skills provision e.g. by providing additional volumes; delivering provision through wider range of routes or enabling more intensive/innovative provision, both qualification based and non-qualification based. This should be supplementary to provision available through national employment and skills programmes.

Interventions

Supporting economically inactive people to overcome barriers to work by providing cohesive, locally tailored support including access to basic skills

- E33: Employment support for economically inactive people: Intensive and wrap-around one-to-one support to move people closer towards mainstream provision and employment, supplemented by additional and/or specialist life and basic skills (digital, English, maths* and ESOL) support where there are local provision gaps.

This provision can include project promoting the importance of work to help people to live healthier and more independent lives, alongside building future financial resilience and wellbeing. Beyond that, this intervention will also contribute to building community cohesion and facilitate greater shared civil pride, leading to better integration for those benefitting from ESOL support.

Expected cohorts include, but are not limited to people aged over 50, people with a disability and health condition, women, people from an ethnic minority, young people not in education, employment or training and people with multiple complex needs (homeless, care leavers, ex/offenders, people with substance abuse problems and victims of domestic violence).

*via Multiply.

Supporting people furthest from the labour market through access to basic skills

- E34: Courses including basic skills (digital, English, maths (via Multiply) and ESOL), and life skills and career skills** provision for people who are unable to access training through the adult education budget or wrap around support detailed above. Supplemented by financial support for learners to enrol onto courses and complete qualifications.

Beyond that, this intervention will also contribute to building community cohesion and facilitate greater shared civil pride, leading to better integration for those benefitting from ESOL support.

**where not being met through Department for Work and Pensions provision.

- E35: Activities such as enrichment and volunteering to improve opportunities and promote wellbeing.
- E36: Intervention to increase levels of digital inclusion, with a focus on essential digital skills, communicating the benefits of getting (safely) online, and in-community support to provide users with the confidence and trust to stay online.

Skills to progress in work and to fund local skills needs

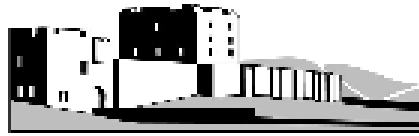
- E37: Tailored support to help people in employment, who are not supported by mainstream provision to address barriers to accessing education and training courses. This includes supporting the retention of groups who are likely to leave the labour market early.
- E38: Support for local areas to fund local skills needs. This includes technical and vocational qualifications and courses up to level 2 and training for vocational licences relevant to local area needs and high-value qualifications where there is a need for additional skills capacity that is not being met through other provision.
- E39: Green skills courses targeted around ensuring we have the skilled workforce to achieve the government's net zero and wider environmental ambitions.
- E40: Retraining support for those in high carbon sectors.
- E41: Funding to support local digital skills.

1. Economic inactivity refers to those without a job who have not sought work in the last four weeks and/or are not available to start work in the next two weeks although in practice many people who are inactive will have been so for a long time. For UKSPF, people and skills investments the term includes people not in work who are on and off benefits, with the exception of Universal Credit, Jobseekers Allowance or Employment and Support Allowance claimants who are in the all work related requirements legal conditionality groups (i.e. Light Touch and Intensive Work Search).
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OGI

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NOTICE OF EXECUTIVE KEY DECISIONS

24 June 2022

Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

Publication Dates

24 June 2022	21 October 2022
29 July 2022	18 November 2022
26 August 2022	12 December 2022
23 September 2022	

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website (www.carlisle.gov.uk). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

- Councillor J Mallinson (Leader / Chair)
- Councillor G Ellis (Deputy Leader, and Finance, Governance and Resources Portfolio Holder)
- Councillor N Christian (Environment and Transport Portfolio Holder)
- Councillor S Higgs (Culture, Heritage and Leisure Portfolio Holder)
- Councillor Mrs Mallinson (Communities, Health and Wellbeing Portfolio Holder)
- Councillor Mrs Bowman (Economy, Enterprise and Housing Portfolio Holder)
- Councillor Meller (Local Government Reorganisation Transition Portfolio Holder)

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Democratic Services on 01228 817039 or committeeservices@carlisle.gov.uk.

Index of Active Key Decisions

		Date Decision to be considered:	Date Decision to be taken:
KD.11/22	2021/22 Provisional Outturn Reports	25 May 2022	25 July 2022
KD.12/22	Station Gateway project	consultation period to include Overview and Scrutiny as appropriate	25 July 2022
KD.15/22	Disposal of Property Asset, 15 Manor Road, Upperby, Carlisle, CA2 4LH		25 July 2022
KD.16/22	Carlisle Town Deal		25 July 2022
KD.17/22	Approval of the submission of the Shared Prosperity Fund Investment Plan to the Department of Levelling Up Homes and Communities		25 July 2022

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.11/22
Type of Decision:	Executive
Decision Title:	2021/22 Provisional Outturn Reports
Decision to be taken:	<p>The Executive will be asked to consider and approve the 2021/22 Provisional Outturn reports and make recommendations on any carry forward requests to Council on 19th July 2022</p> <ul style="list-style-type: none"> • Provisional Revenue Outturn • Provisional Capital Outturn • Elected Members Allowances – Provisional Outturn • Council Tax and National Non-Domestic Rates – Provisional Outturn <p>(Note A: additional dates also proposed for Business Rates Outturn due to deadline for NNDR3 (31st July))</p> <ul style="list-style-type: none"> • Treasury Management Provisional Outturn
Date Decision to be considered:	25 May 2022
Date Decision to be taken:	25 July 2022
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Finance and Resources will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Finance and Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Ellis)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.12/22
Type of Decision:	Executive
Decision Title:	Station Gateway project
Decision to be taken:	The Executive will be asked to approve land transactions associated with the Station Gateway project
Date Decision to be considered:	consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	25 July 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	
Relevant or Lead Overview and Scrutiny Panel:	

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.15/22
Type of Decision:	Executive
Decision Title:	Disposal of Property Asset, 15 Manor Road, Upperby, Carlisle, CA2 4LH
Decision to be taken:	The Executive will be asked to authorise the disposal of a property asset, 15 Manor Road, Upperby as the property has been declared surplus to operational requirements
Date Decision to be considered:	
Date Decision to be taken:	25 July 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Ellis)
Relevant or Lead Overview and Scrutiny Panel:	Place Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.16/22
Type of Decision:	Executive
Decision Title:	Carlisle Town Deal
Decision to be taken:	The Executive will be asked to note the approval from the Department for Levelling Up, Housing and Communities for six of the seven business cases for projects included in the Carlisle Town Deal. The Executive will also be asked give approval for the Council to be the accountable body for the Carlisle Town Deal programme and approve, for recommendation to Council, a budget of £16,488,000 be added to the Council's Capital Programme.
Date Decision to be considered:	
Date Decision to be taken:	25 July 2022
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Leader / Economy, Enterprise and Housing.
Relevant or Lead Overview and Scrutiny Panel:	Place Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.17/22
Type of Decision:	Executive
Decision Title:	Approval of the submission of the Shared Prosperity Fund Investment Plan to the Department of Levelling Up Homes and Communities
Decision to be taken:	The Executive will be asked to delegate authority for final submission of the UKSPF Investment Plan to the Corporate Director of Economic Development following consultation with the Leader of the Council, Portfolio Holder for Economy Enterprise and Housing, Portfolio Holder of Health and Well Being, Corporate Director of Community Services, Corporate Director of Finance & Resources and Corporate Director of Governance & Regulatory Services.
Date Decision to be considered:	
Date Decision to be taken:	25 July 2022
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Leader / Economy, Enterprise and Housing / Communities, Health and Wellbeing
Relevant or Lead Overview and Scrutiny Panel:	Place Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice prepared by Councillor John Mallinson,
Leader of Carlisle City Council

Date: 24 June 2022

INDIVIDUAL PORTFOLIO HOLDER DECISIONS

Below is a list of decisions taken by Individual Portfolio Holders acting under delegated powers, full details can be viewed on the Council's website www.carlisle.gov.uk:

Item
A.5

PF.2/22

Business Rates Outturn 2021/22

Portfolio Holder who made the Decision:

Councillor Gareth Michael Ellis

Portfolio Area:

Subject Matter:

To allow the Business Rates Outturn Report 2021/22 to be submitted to People Panel for scrutiny and comment prior to being considered by Executive.

Summary of Options rejected:

For Executive to consider the Business Rates Outturn Report, refer it to Scrutiny for comment.

DECISION

To allow the Business Rates Outturn Report 2021/22 to be scrutinised by People Panel on 14 July 2022 prior to being considered and approved by Executive on 25 July 2022.

Reasons for Decision

To allow People Panel to scrutinise and make comments on the Business Rates Outturn Report prior to it being considered and approved by Executive

Background Papers considered:

Business Rates Outturn Report 2021/22

Date Decision Made:

29 June 2022

Implementation Date:

Officer Decisions

Item A.6

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.72/22	The Lanes Shopping Centre, Carlisle Three retail units in The Lanes Shopping Centre, Carlisle - Decision to grant consent to head-lessee to agree two lease renewals and one new lease.	None	17 June 2022	Corporate Director of Governance & Regulatory Services
OD.76/22	Civic Centre redevelopment: consultants claim for additional activity The Council has received a claim for further costs associated with Tetra Tech consultancy works on the Civic Centre redevelopment. These costs have been assessed by the Council's Client Project Team and a negotiated final figure has been agreed and paid to Tetra Tech. Council will meet this cost from within the final project fund as agreed as a part of the 2021/22 outturn.	Private and not for publication: Appendix A: Tetra Tech - A095945-3 Variation Appendix B: CCC Final account Certificate (Claim Only) Appendix C: Tetra Tech final account (claim only) invoice It is considered that the financial details of this ODN be exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the submitted appendix relates to the financial or business affairs of a Council contractor.	04 July 2022	Deputy Chief Executive

OD.77/22	Land at Castle Car Park and Bitts Park Carlisle Decision to grant temporary licence for storage, works compound and access on a section of Castle car park and within Bitts park adjacent to Caldew Viaduct	None	29 June 2022	Head of Property Services
OD.78/22	Landlord's consent to a lease renewal of unit 72 at The Lanes Shopping Centre, Carlisle. To grant Landlord's consent to a lease renewal of unit 72 at The Lanes Shopping Centre, Carlisle.	None	29 June 2022	Head of Property Services
OD.79/22	Carlisle City Centre Pavement Café Licence issued: - Stanley's Bar (6A Lowther Street). Franco's Restaurant. Nando's Carlisle. Charitable Street Collection Permits issued: - Cumbria Blood Bikes – 18 June 2022. Eden Valley Hospice – 20 June 2022. Hidden Hearing – 23 June 2022. Hospice at Home – 24 June 2022	Applications received – Private Not for Publication by Virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.	04 July 2022	City Centre Officer
OD.80/22	Elected Member Training Councillor Glover to attend Inclusive Learning Partnership on 5 th July at Prism Arts Carlisle at a cost of £25.00.	None.	24 June 2022	Deputy Chief Executive
OD.81/22	Briar Bank Play Area The existing play area at Briar Bank, Belah, is approximately 20 years old and has reached the end of its life. This project will deliver a complete replacement of all equipment and surfacing at the site,	None	04 July 2022	Deputy Chief Executive

	<p>upgrading play value and accessibility for users of all ages and abilities.</p> <p>A Section 106 agreement between Gleeson Regeneration Ltd (developers of the nearby Deer Park estate) and the City Council, with a total of £16,454.23 available for the improvement of play facilities at Briar Bank, will be utilised to fund this project, alongside 2022/23 play areas capital funding.</p> <p>An online and hard-copy consultation questionnaire for play area improvements was produced and widely advertised, with approximately 50 responses received over four weeks.</p> <p>The feedback received was used to draw up specification documents for a fixed budget project to deliver upgrades to the play area. This was tendered to suppliers via the City Council's Play Areas Framework Agreement in April 2022.</p> <p>Designs and quotations were received from three play equipment suppliers and, following tender scoring, the decision was made to award the contract to Playdale Playgrounds Ltd for a total value of £64,043.59</p>			
OD.82/22	<p>Esk Road Play Area</p> <p>The existing play area at Esk Road, Lowry Hill, has reached the end of its life, some of the equipment is over 30 years of age and is deteriorating. This project will deliver a complete replacement of all equipment and surfacing at the site, targeted at toddlers and younger children.</p> <p>This project will be financed from the 2022/23 play areas capital funding allocation.</p> <p>An online and hard-copy consultation questionnaire for play area improvements was produced and advertised, with over 30 responses received.</p>	None	04 July 2022	Deputy Chief Executive

	<p>The feedback received was used to produce a specification for a fixed budget project to deliver upgrades to the play area equipment and surfacing. This was tendered to suppliers via the City Council's Play Areas Framework Agreement in April 2022.</p> <p>Designs and quotations were received from five play equipment suppliers and, following tender scoring, the decision was made to award the contract to Kompan Scotland Ltd for a total value of £21,914.69.</p>			
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JOINT MANAGEMENT TEAM

Item
A.7

MINUTES – 27th June 2022

Attendees	Leader; Deputy Leader; PH Culture, Heritage & Leisure; PH Environment & Transport; PH Economy, Enterprise & Housing; PH Communities, Health & Wellbeing; Chief Executive; Deputy Chief Executive; Corporate Director of Governance & Regulatory Services; Corporate Director of Finance & Resources; Corporate Director of Economic Development
Apologies	PH Local Government Reorganisation Transition

Agenda Item 1 – Minutes of Meeting 25th May 2022	Action
Noted and agreed	
Agenda Item 2 - Local Government Reorganisation	
The Chief Executive updated attendees with information available at this time	
Agenda Item 3 – Updates on Borderlands; The Sands; St Cuthbert's Garden Village; Central Plaza; Turkish Baths	
Members of SMT attending provided the Executive with their update on the current position regarding each area	

Agenda Item 4 – Future Items for Notice of Executive Key Decisions	
Noted, discussed and agreed	
Agenda Item 5 - JMT Forward Plan	
Noted	