
**EXCERPT FROM THE MINUTES OF
EXECUTIVE
HELD ON 2 SEPTEMBER 2002**

EX.247/02 CORPORATE PUBLICATIONS BUDGET REVIEW (Key Decision)

Portfolio Policy and Performance Management

Subject Matter

To consider a report from the Town Clerk and Chief Executive (TC.159/02) reviewing the budget for 2003/04 in respect of Corporate Publications. It was proposed to reduce the current budget of £26,340 by £10,000. This would require less glossy publications with limited print runs. Individual services would be expected to contribute significantly to their publication needs although electronic publishing would help to reduce print costs whilst still maintaining some degree of accessibility and availability.

Summary of options rejected

None

DECISION

That as part of the Executive's Budget proposals for 2003/04, the budget for Corporate Publications be reduced by £10,000 to £16,340 in 2003/04.

Reasons for Decision

To achieve a reduction in the corporate publications budget commensurate with the current requirements for corporate publications.