



RESOURCES OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 14th June 2012

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 15/12

Summary:

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Leader's Forward Plan should be included in the Panel's Work Programme for consideration. (para 1 & Appendix 1)
- Note and/or amend the Panel's work programme (Appendix 2)

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1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st June – 30th September 2012 was published on 18th May 2012. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

KD.005/12 **Provisional Outturn Reports** – *to be considered at this meeting of the Panel*

KD.012/12 **Vehicle and Plant Replacement Provision 2012/13** – *this report will be considered by the Executive on 2nd July 2012 when the decision will be made. The decision involves releasing capital budget in accordance with the agreed Budget at Council and therefore there is little need for this panel to consider the report.*

KD.015/12 **The Medium Term Financial Plan & the Capital Strategy 2012/14-2018/19** – *available for the Panel to consider at its meeting on 30th August 2012.*

KD.016/12 **Asset Management Plan** – *available for the Panel to consider at its meeting on 30th August 2012.*

2. Work Programme

The Panel's current work programme is attached at **Appendix 2** for comment/amendment.

**Index of Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel**

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.005/12	2011/12 Provisional Outturn Reports	1 June 2012
KD.012/12	Vehicle and Plant Replacement Provision 2012/13	2 July 2012
KD.015/12	The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Strategy 2013/14 to 2018/19	6 August 2012 3 September 2012
KD.016/12	Asset Management Plan	6 August 2012 3 September 2012

FORWARD PLAN
Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel

Ref: KD.005/12 **Portfolio Area:** Governance and Resources

Subject 2011/12 Provisional Outturn Reports

Key Decisions: To consider and approve the 2011/12 Provisional Outturn reports and make recommendations on any carry forward requests to Council on 17th July 2012.

- Provisional Revenue Outturn
- Provisional Capital Outturn
- Elected Members Allowances – Provisional Outturn
- Council Tax and National Non-Domestic Rates – Provisional Outturn
- Treasury Management Provisional Outturn

To be considered initially by Executive:

Decision to be taken at Executive on: 1 June 2012

Consultees: Overview and Scrutiny

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Director of Resources' report will be available five working days before the meeting

Further Information From:

Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.012/12 **Portfolio Area:** Governance and Resources

Subject Vehicle and Plant Replacement Provision 2012/13

Key Decisions: Recommendation to release Capital budget provision for 2012/13 of £886,000 to provide vehicles and plant in accordance with five year plan

To be considered initially by Executive:

Decision to be taken at Executive on: 2 July 2012

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Director of Resource's report will be available five working days before the meeting

Further Information From:

Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.015/12

Portfolio Area: Governance and Resources

Subject The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Strategy 2013/14 to 2018/19

Key Decisions: To consider the Council's Medium Term Financial Plan and Corporate Charging Policy, and the Council's Capital Strategy and make recommendations to Council on 11 September 2012

To be considered initially by Executive: 6 August 2012

Decision to be taken at Executive on: 3 September 2012

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Director of Resource's report will be available five working days before the meeting

Further Information From:

Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.016/12

Portfolio Area: Governance and Resources

Subject Asset Management Plan

Key Decisions: To consider the Council's Asset Management Plan and make recommendations to Council on 11 September 2012

To be considered initially by Executive: 6 August 2012

Decision to be taken at Executive on: 3 September 2012

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Director of Resource's report will be available five working days before the meeting

Further Information From:

Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

APPENDIX 2

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 30 May 2012

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring									
								14 Jun 12	26 Jul 12	30 Aug 12	18 Oct 12	4 Dec 12	3 Jan 13	21 Feb 13	4 Apr 13
Current Meeting															
2011/12 Provisional Outturn Reports					✓		Outturn reports and recommendations on carry forward requests to Council	✓							
Performance Monitoring Reports (including Organisational Dev)	✓					✓	Monitoring of performance relevant to the remit of the Panel	✓		✓		✓		✓	
Sickness Absence						✓	Exception performance report on sickness absence	✓							
Task & Finish Groups															
Future Meetings															
Asset Management Business Plan			✓				To monitor implementation of plan		✓						
Transformation Board						✓	To receive six monthly updates			✓				✓	
Projects Assurance Group						✓	Quarterly monitoring of		✓		✓		✓		✓

Last Revised: 30/05/2012

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 30 May 2012

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		14 Jun 12	26 Jul 12	30 Aug 12	18 Oct 12	4 Dec 12	3 Jan 13	21 Feb 13	4 Apr 13
							significant projects								
Corporate Risk Register						✓	Quarterly Monitoring		✓		✓		✓		✓
Budget Monitoring 12-13					✓	✓	Monitoring of budget								
Scrutiny Annual Report							Draft report for comment before Chairs Group								✓
Budget					✓		Budget setting 2012/13-2016/17					✓	✓		
Significant Partnerships				✓		✓	Bi-Annual review of significant partnerships				✓				✓
Medium Term Financial Plan					✓					✓					
Asset Management Plan 2011-2016					✓					✓					
Employee Opinion Survey							To inform Members of feedback and action plan								?

Last Revised: 30/05/2012