

Resources Overview and Scrutiny Panel

**Agenda
Item:**

A.2

Meeting Date: 13th April 2017

Portfolio: Cross Cutting

Key Decision: No

Within Policy and
Budget Framework

Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME

Report of: Overview and Scrutiny Officer

Report Number: OS 09/17

Summary:

This report provides an overview of matters related to the Resources Overview and Scrutiny Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Note and/or amend the Panel's work programme

Contact Officer: Dave Taylor

Ext: 0781 785 8167

**Appendix attached to
report:**

1. Resources Overview and Scrutiny Panel Work Programme 2016/17

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 10th March 2017. This was circulated to all Members. The following items fall into the remit of this Panel:

Items which have not been included in the Panel's Work Programme:

KD.06/17 2016/17 Provisional Outturn Reports

KD.07/17 The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Strategy 2018/19 to 2022/23

KD.08/17 The Asset Management Plan 2017 to 2022

2. References from the Executive

None

3. Work Programme

The Panel's current work programme is attached at Appendix 1.

Today's is the last meeting of the Civic Year and Members are asked to begin thinking about the focus for the Panel's work in the next Civic Year.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

Appendix 1: Resources Overview and Scrutiny Panel Work Programme 2016/17

Issue Contact Officer	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Notice of Key Decision /Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 16	4 Aug 16	08 Sep 16	20 Oct 16	06 Dec 16	05 Jan 17	23 Feb 17	13 Apr 17
Current Meeting – 13 April 2017															
Carlisle Ambassadors Group Jason Gooding				✓			Report requested 6/12/16 on contributions made and how used								✓
Smarter Service Delivery project Ben Renucci							6 monthly monitoring								✓
Flood Update Report Darren Crossley		✓	✓			✓	Areas within remit of Panel	✓	✓						✓
Corporate Risk Register Tracey Crilley						✓	Bi-annual monitoring				✓				✓
Procurement Strategy Steven Tickner			✓				New strategy for 2017-19								✓

Issue Contact Officer	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Notice of Key Decision /Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 16	4 Aug 16	08 Sep 16	20 Oct 16	06 Dec 16	05 Jan 17	23 Feb 17	13 Apr 17
Task & Finish Groups															
Future Items															
Scrutiny Annual Report Dave Taylor							Draft report for comment before Chairs Group approval							Email circulation	
COMPLETED ITEMS															
Performance report options Steven O’Keeffe	✓						To consider changes to improve performance reporting to O&S Panels							✓	
Performance Monitoring Gary Oliver	✓					✓	Quarterly monitoring of performance within remit of Panel	✓		✓		✓		✓	

Issue Contact Officer	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Notice of Key Decision /Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 16	4 Aug 16	08 Sep 16	20 Oct 16	06 Dec 16	05 Jan 17	23 Feb 17	13 Apr 17
Budget Monitoring 16-17 Alison Taylor					✓	✓	Monitoring of budget – both revenue and capital				✓	✓		✓	
Sickness Absence Gary Oliver	✓						To consider reports relating to sickness absence levels.	✓		✓		✓		✓	
Digital Vision and Technology 5 year strategy Michael Scott						✓	Implementation of Digital (ICT) strategy – 6 monthly monitoring		✓					✓	
Market Hall – October Market Management Group and Managing Agent Relationship				✓								✓			

Issue Contact Officer	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Notice of Key Decision /Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 16	4 Aug 16	08 Sep 16	20 Oct 16	06 Dec 16	05 Jan 17	23 Feb 17	13 Apr 17
Budget setting 2017/18–2021/22 Alison Taylor					✓		Draft budget consultation						✓		
Proposed new O&S Panel remits (PART OF OVERVIEW REPORT) Steven O’Keeffe			✓				Consideration of proposed new O&S panel remits					✓			
Corporate Programme Board Tracey Crilley						✓	Bi-annual monitoring of significant projects	✓				✓			
Significant Partnerships Alison Taylor				✓			Bi-annual scrutiny Deferred due to flood work	✓				✓			
Budget setting 2017/18–2021/22 Alison Taylor					✓		1 st forecast of overall budget proposals					✓			

Issue Contact Officer	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Notice of Key Decision /Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 16	4 Aug 16	08 Sep 16	20 Oct 16	06 Dec 16	05 Jan 17	23 Feb 17	13 Apr 17
Carlisle 4 year Efficiency Plan Peter Mason / Alison Taylor					✓	✓	Efficiencies delivered for 2016/17 and plans set out in the 4 year efficiency statement				✓				
Market Hall – Capital Contribution to Roof Repair Works Mark Lambert		✓					Pre–decision scrutiny of Executive decision				✓				
Employee Opinion Survey 2016 Steven O’Keeffe						✓	To consider the results of the Employee Opinion Survey.				✓				
2015/16 Provisional Outturn Reports Peter Mason					✓		Outturn reports and requests to Council	✓							

Issue Contact Officer	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Notice of Key Decision /Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 16	4 Aug 16	08 Sep 16	20 Oct 16	06 Dec 16	05 Jan 17	23 Feb 17	13 Apr 17
Kingstown and Parkhouse Procurement Project Raymond Simmons		✓					To scrutinise options and proposals being considered. Postponed by 3–4 months due to flood.	✓							
Freedom of Information Requests Clare Furlong							Annual report on Freedom of Information requests <i>Future reports for information only</i>		✓						
Budget setting 2016/17– 2020/21 (MTFP) Peter Mason		✓			✓		Policy documents consultation		✓						
Corporate Complaints Policy Jill Gillespie			✓				Consideration of reviewed Corporate Complaints policy		✓						

Issue Contact Officer	Type of Scrutiny						Comments/Current Status	Meeting Dates							
	Performance Management	Notice of Key Decision / Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		16 Jun 16	4 Aug 16	08 Sep 16	20 Oct 16	06 Dec 16	05 Jan 17	23 Feb 17	13 Apr 17
Asset Management Plan Barbara Vernon		✓					2016 to 2021 Plan		✓						
FOR INFORMATION ONLY ITEMS															
Details								Date Circulated							