

Economic Growth Scrutiny Panel

Agenda
Item:

Meeting Date: 27th February 2020
 Portfolio: Cross-cutting
 Key Decision: No
 Within Policy and Budget Framework
 Public / Private Public

Title: Overview Report
 Report of: Overview and Scrutiny Officer
 Report Number: OS.04/20

Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Review the current work programme and resolutions and make recommendations for the future work programme

Tracking

Executive:	Not applicable
Scrutiny:	EGSP 27/02/2020
Council:	Not applicable

1. Notice of Key Decisions

1.1 The Notice of Key Executive Decisions was published on 7 February 2020 and was circulated to all Members. It is also available to the public on the Council's website: <http://cmis.carlisle.gov.uk/cmis/CouncilDecisions/KeyDecisionsoftheExecutive.aspx>

Items which are included in the Panel's Work Programme:

- KD 01/20 Local Environment (Climate Change) Strategy

Items which have not been included in the Panel's Work Programme:

- KD. 02/20 Grant Funding Agreement - Carlisle Southern Link Road, Housing Infrastructure Fund (HIF) Award

2. References from Executive

2.1 There are three references for EGSP from the Executive Meeting of 10th February:

- EX.18/20 – Local Environment (Climate Change) Strategy – **HWSP (20.2.20); EGSP (27.2.20)**
- EX.26/20 – Street Name and Numbering Policy – **to be made available to EGSP**
- EX.27/20 – Extension of Free After Three Trial – **EGSP (27.2.20)**

EX.18/20 Local Environment (Climate Change) Strategy and (EX.27/20) Extension of the Free After Three Trial were already part of the EGSP workplan and are on the agenda for 27/02/20.

EX.26/20 Street Name and Numbering Policy is not currently part of the EGSP workplan.

3. Progress on resolutions from previous meetings

3.1 The following table sets out the meeting date and resolution that requires following up. The status is presented as either "completed", "pending" (date expected), or "outstanding". An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting.

	Meeting date	Minute reference	Action	Status
1	05/09/19	EGSP 56/19	2) That further work be undertaken on the promotion and circulation of the Movers' Survey to encourage more people to complete and return it;	Pending
2	28/11/19	EGSP 77/19	2) That the Corporate Director of Economic Development liaise with the Overview and Scrutiny Officer regarding the timing for the submission of a further report on the St Cuthbert's Garden Village project.	Complete
3	16/01/20	EGSP 06/20	3) That the Corporate Director of Economic Development circulate the dates for the Environment Agency's next community engagement exercises to Members of the Panel.	Pending
4	16/01/20	EGSP 07/20	<p>i) That the Economic and Housing Strategy item earmarked for the 27 February meeting be removed and that a workshop on the draft strategy be arranged by the Overview and Scrutiny Officer in conjunction with the Corporate Director of Economic Development;</p> <p>ii) That the Borderlands Inclusive Growth Deal / Key Projects reports scheduled for the April meeting be removed from the Programme.</p> <p>iii) That the Overview and Scrutiny Officer invite the Chairman of the Local Enterprise Partnership to attend the April meeting of the Panel where a report on the Partnership was to be presented.</p> <p>iv) That the Overview and Scrutiny Officer make arrangements for a scoping meeting to be held with the Chairs of the Economic Growth and Health & Wellbeing Scrutiny prior to the Transport Joint Inquiry Day scheduled for Spring 2020.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>

4. Scrutiny Chairs Group Update

4.1 Scrutiny Chairs Group met on 23rd January (Appendix 2). Among the items discussed were arrangements for future Scrutiny Panel meetings, with particular regard to:

- how well the substitution system was working,

- the number of members on each panel
- times of meetings.

It was agreed that this discussion would be highlighted in the Overview Report to allow consideration of these issues by scrutiny panel members and to seek guidance on how they would like to progress this matter.

5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

5.1 The overview and scrutiny of the Carlisle Plan items that match the panel remit contribute to ongoing policy development.

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Appendices **Appendix 1 - Scrutiny Panel Work Programme 2019-20**
attached to report: **Appendix 2 - Scrutiny Chairs Group Notes**

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS:

LEGAL –

PROPERTY SERVICES -

FINANCE –

EQUALITY – This report raises no explicit issues relating to the public sector Equality Duty.

INFORMATION GOVERNANCE –

APPENDIX 1: Scrutiny Panel Work Programme 2019-20

Title	Lead Officer	Meeting Date
End Of Year Performance Report	Gary Oliver	13/06/2019
Borderlands Inclusive Growth Deal/key projects	Steven Robinson	18/07/2019
Housing Needs and Housing Strategy	Garry Legg	05/09/2019
St. Cuthbert's Garden Village	Garry Legg	05/09/2019
Performance Report	Gary Oliver	05/09/2019
Carlisle Ambassadors Update	Debbie Kavanagh	17/10/2019
Empty Property Grant Assistance	Scott Burns	17/10/2019
Economic Strategy Update	Garry Legg	17/10/2019
Performance Report	Gary Oliver	28/11/2019
Budget setting	Alison Taylor	28/11/2019
Flood risk management and community resilience	Steven O'Keeffe	16/01/2019
Performance Report	Gary Oliver	27/02/2020
Business support/High Street Fund	Steven Robinson	27/02/2020
Environment Strategy	Steven O'Keeffe	27/02/2020
Free After Three Car Parking	Colin Bowley	27/02/2020
Borderlands Inclusive Growth Deal/ key projects including update on expression of interest for Historic England's High Street Heritage Action Zone	Steven Robinson	27/02/2020
Economic Strategy Workshop	Garry Legg	19/03/2020
Local Enterprise partnership (LEP)	Garry Legg	09/04/2020
Enterprise Zone	Garry Legg	09/04/2020
Scrutiny Annual Report	Rowan Jones	09/04/2020
St Cuthberts Garden Village	Garry Legg	09/04/2020
Joint Inquiry Day with H&WSP to consider a range relevant Highways issues	Rowan Jones	Spring 2020

APPENDIX 2

SCRUTINY CHAIRS' GROUP MEETING

23 January 2020 at 10.00am

Attended: Councillor Bainbridge, Chair of the Business and Transformation Scrutiny Panel
Councillor Birks, Vice Chair of the Business and Transformation Scrutiny Panel
Councillor Brown, Chair of the Economic Growth Scrutiny Panel
Councillor Meller, Vice Chair of Economic Growth Scrutiny Panel
Councillor Mrs Finlayson, Vice Chair of the Health and Wellbeing Scrutiny Panel
Rowan Jones, Overview and Scrutiny Support Officer
Jacqui Issatt, Committee Clerk

01/20 APOLOGIES FOR ABSENCE

No apologies for absence were submitted.

02/20 LEAD MEMBER

AGREED – That Councillor Brown, Chairman of the Economic Growth Scrutiny Panel would lead the Group for the meeting.

03/20 NOTES OF LAST MEETING

Councillor Brown advised that the Labour Group was conducting its own Working Group on the Council's Committee's. Issues being considered by the Working Group included:

- The composition of Committee's – whether the number of Members required for Scrutiny Panels should be reduced;
- The use of substitute members. It was noted that the new substitution arrangements brought in at the beginning of the 2019 Municipal Year had meant an increase in the number of substitute Members attending Panel meetings, often at short notice. The Group discussed the impact of frequent use of substitutes in terms of continuity, knowledge accrual, and contribution at meetings;
- The starting time of meetings, as 4pm was difficult for those with children to attend.

AGREED – That the notes of the Scrutiny Chairs Group held on 8 November 2019 be approved.

04/20 CROSS CUTTING ITEMS

The Group discussed the management of cross cutting items such as flooding through the various Panels and how that process was managed. Members were reminded that the remits of individual Panels were set out in the Council's Constitution. The Group discussed previous instances of combined scrutiny, for example, The Sands Centre Redevelopment, and noted the challenges it had presented in terms of: ensuring that individual Panels were able to fully scrutinise the areas within their remit, and; ownership of resolutions for matters to be taken forward.

It was noted that previously, some reports were circulated to Panels as "For Information Only", but that practice was less frequent now.

In response comments that Members needed to be kept abreast of items being considered as part of the Committee process, the Group were reminded email notifications were sent to all Councillors advising when agenda documents had been published and providing a link to the appropriate pages on CMIS.

Furthermore, each political party was represented at each of the Panel's, therefore, should a Member not on a particular Panel wish for an issue to be raised or considered as part of the scrutiny of the matter, they were able to liaise with Councillors on the Panel with a view to getting the issue progressed. The Group recognised that Scrutiny Panels were public meetings that any Councillor was able to attend and observe the scrutiny of items. A Member noted that Members also had the opportunity to raise issues directly with Officers and at Council.

In response to a request from a Member, the Committee Clerk agreed that notifications be sent to all Members when the minutes of a meeting of a Scrutiny Panel had been published on the Council's website.

AGREED – 1) That the notes from this Group be added to the Overview Report in the next cycle of Scrutiny meetings to allow each Panel to discuss the potential of reducing the number of members on each Panel and how they would like to progress the matter.

2) That an email notification be sent to all Members when the minutes had of a Scrutiny Panel had been published online.

05/20 CONTENT OF THE SCRUTINY ANNUAL REPORT

The Group considered the content of the Annual Scrutiny report and felt that the following areas should be included: key items scrutinised by the Panel in the preceding year; potential items for the Panel's Work Programme for the coming year.

A Member noted that some Councillors did not feel it was appropriate for contributions from Executive Members to be included.

AGREED – That the dates and times for the three Scrutiny Panels and the Scrutiny Chairs Group as set out in the draft Civic Calendar 2019/20, as circulated, be agreed.

That the notes from this Group be added to the Overview Report in the next cycle of Scrutiny meetings to allow each Panel to discuss the potential of changing the start times of the Scrutiny Panels.

06/20 TRANSPORT INQUIRY DAY

The Chairman of the Economic Growth Scrutiny Panel noted that plans for an Inquiry Day had been ongoing for sometime, a scoping meeting with the Corporate Director of Economic Development and the appropriate Chairs had been scheduled. It was noted that the original intention for the Inquiry had been very broadly focussed and encompassed a wider range of issues than capital projects being undertaken, and that the scope of the Inquiry was a matter for Members to determine.

(The meeting ended at 10:48am)