



NOTICE OF EXECUTIVE KEY DECISIONS

30 APRIL 2019

Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

Publication Dates

30 April 2019	16 August 2019	17 December 2019
17 May 2019	13 September 2019	10 January 2020
21 June 2019	18 October 2019	7 February 2020
19 July 2019	15 November 2019	6 March 2020

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website (www.carlisle.gov.uk). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

Councillor Glover –Leader
Councillor Dr Tickner – Finance, Governance and Resources Portfolio Holder
Councillor Ms Quilter – Culture, Heritage and Leisure Portfolio Holder
Councillor Miss Sherriff – Communities, Health and Wellbeing Portfolio Holder
Councillor Southward – Environment and Transport Portfolio Holder
Councillor Glendinning – Economy, Enterprise and Housing Portfolio Holder

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Democratic Services on 01228 817039 or committeeservices@carlisle.gov.uk.

Index of Active Key Decisions

		Date Decision to be considered:	Date Decision to be taken:
KD.05/19	2018/19 Provisional Outturn Reports		29 May 2019
KD.08/19	The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Investment Strategy 2020/21 to 2024/25	22 July 2019 consultation period to include Overview and Scrutiny as appropriate	19 August 2019
KD.09/19	The Asset Management Plan 2019 to 2024	22 July 2019 consultation period to include Overview and Scrutiny as appropriate	19 August 2019
KD.10/19	Food Law Enforcement Service Plan 2019/2020	29 May 2019 consultation period to include Overview and Scrutiny as appropriate	17 June 2019
KD.12/19	Bitts Park Lodge Restoration		29 May 2019
KD.13/19	Capital Budget Transfer – Tennis Canopy to Bitts Park Lodge		29 May 2019
KD.14/19	Sands Centre Redevelopment	29 May 2019 consultation period to include Overview and Scrutiny as appropriate	10 June 2019

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.05/19
Type of Decision:	Executive
Decision Title:	2018/19 Provisional Outturn Reports
Decision to be taken:	<p>The Executive will be asked to consider and approve the 2018/19 Provisional Outturn reports and make recommendations on any carry forward requests to Council on 16th July 2019</p> <ul style="list-style-type: none">• Provisional Revenue Outturn• Provisional Capital Outturn• Elected Members Allowances – Provisional Outturn• Council Tax and National Non-Domestic Rates – Provisional Outturn• Treasury Management Provisional Outturn
Date Decision to be considered:	
Date Decision to be taken:	29 May 2019
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Finance and Resources will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Finance and Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.08/19
Type of Decision:	Executive
Decision Title:	The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Investment Strategy 2020/21 to 2024/25
Decision to be taken:	The Executive will be asked to consider the Council's Medium Term Financial Plan and Corporate Charging Policy, and the Council's Capital Investment Strategy and make recommendations to Council on 10th September 2018
Date Decision to be considered:	22 July 2019 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 August 2019
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Finance and Resources will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Finance and Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

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Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.09/19
Type of Decision:	Executive
Decision Title:	The Asset Management Plan 2019 to 2024
Decision to be taken:	The Executive will be asked to consider the Council's Asset Management Plan and make recommendations to Council on 10 September 2019
Date Decision to be considered:	22 July 2019 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 August 2019
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

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The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.10/19
Type of Decision:	Executive
Decision Title:	Food Law Enforcement Service Plan 2019/2020
Decision to be taken:	The Executive will be asked to decide the Regulatory Services' inspection and educational priorities for improving food safety in Carlisle during 2019/2020.
Date Decision to be considered:	29 May 2019 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	17 June 2019
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Southward)
Relevant or Lead Overview and Scrutiny Panel:	Health and Wellbeing Scrutiny Panel

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The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.12/19
Type of Decision:	Executive
Decision Title:	Bitts Park Lodge Restoration
Decision to be taken:	The Executive will be asked to consider an update on progress with the restoration of Bitts Park Lodge and its conversion into a catering outlet for visitors to the park and approve the outline proposals for this project.
Date Decision to be considered:	
Date Decision to be taken:	29 May 2019
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Deputy Chief Executive will be available five working days before the meeting
Contact Officer for this Decision:	Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Southward)
Relevant or Lead Overview and Scrutiny Panel:	Health and Wellbeing Scrutiny Panel

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The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.13/19
Type of Decision:	Executive
Decision Title:	Capital Budget Transfer – Tennis Canopy to Bitts Park Lodge
Decision to be taken:	The Executive will be asked to approve the transfer of residual funds in the capital budget which were originally earmarked for the Tennis Canopy project, which for technical reasons will not now proceed. The figure of £94,000 will be transferred to the budget for restoration and conversion of Bitts Park Lodge to provide refreshment facilities for visitors to Bitts Park.
Date Decision to be considered:	
Date Decision to be taken:	29 May 2019
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Deputy Chief Executive will be available five working days before the meeting
Contact Officer for this Decision:	Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Southward)
Relevant or Lead Overview and Scrutiny Panel:	Health and wellbeing Scrutiny Panel

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The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.14/19
Type of Decision:	Executive
Decision Title:	Sands Centre Redevelopment
Decision to be taken:	The Executive will be provided with a final design and full tender costs for redeveloping the Sands Centre in line with the City Councils Sports Facilities Strategy. Executive will be asked to review these proposals and refer the matter to Business and Transformation Scrutiny Panel (30th May 2019) and Health and Wellbeing Scrutiny Panel (6th June 2019) before reviewing any final recommendations and referring the matter to full Council for approval and any necessary adjustments to the Council's Budget Framework.
Date Decision to be considered:	29 May 2019 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	10 June 2019
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Deputy Chief Executive will be available five working days before the meeting
Contact Officer for this Decision:	Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Culture, Heritage and Leisure (Councillor Ms Quilter)
Relevant or Lead Overview and Scrutiny Panel:	Business & Transformation Scrutiny Panel and Health & Wellbeing Scrutiny Panel

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Notice prepared by Councillor Colin Glover,
Leader of Carlisle City Council

Date: 30 April 2019