



Report to

Council

Meeting Date: 13th September 2022

Public/Private*: Public

Title: **Finance, Governance & Resources Portfolio Holder's Report –
Councillor Gareth Ellis**

FINANCIAL SERVICES

The draft Statement of Accounts for 2021/22 have been prepared and were published before the revised statutory deadline of 31st July 2022. The external audit process on these Statements is underway.

ICT UPDATE

- Windows 10 upgrade to 21H2 – rollout to Windows 21H2 completed

ORGANISATIONAL DEVELOPMENT

Organisational Development are checking employee learning and development records in time for the transfer of data with regard to LGR. A number of varied apprenticeship programmes have commenced and OD continue supporting colleagues with further development.

INFORMATION MANAGEMENT – LEGAL SERVICES

Recent counts for information requests (From 27/06/2022 – 19/08/2022):

- Environmental Information Regulations requests received - 9
- Environmental Information Regulations requests responded to - 10
- Freedom of Information Act requests received – 97
- Freedom of Information Act requests responded to - 93
- Data Protection Act requests received – 12
- Data Protection Act requests responded to – 10

ELECTORAL REGISTRATION

The Elections Team are currently working on the Annual Canvass and have 7,210 outstanding properties out of just over 54,000. The reminder of Canvass Forms will be sent to these properties by Monday, 22nd August. Any properties who fail to respond to

these, will be personally canvassed from September, in time for the publication of the new Electoral Register on 1st December 2022.

HR & PAYROLL

- **TUPE** - The HR and Payroll service is busy preparing for the TUPE of Carlisle City Council staff to the new Cumberland Authority on 1st April 2023. The preparation involves a significant amount of information checking and preparation of records for handover, which will utilise any spare time the team may have from now until the process is complete early next year