

# Governance Directorate

**Assistant Director (Governance): M D Lambert LLB (Hons), MBA**  
Civic Centre Carlisle CA3 8QG Telephone (01228) 817000 Fax (01228) 817072  
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TO: THE MAYOR AND MEMBERS OF  
THE CITY COUNCIL

**Please ask for:**

**Direct Line:**

**E-mail:**

**Your ref:**

**Our ref:**

Mr Lambert

01228 817019

[MarkL@carlisle.gov.uk](mailto:MarkL@carlisle.gov.uk)

MDL/

21 January 2011

Dear Sir/Madam

## **RE: SPECIAL MEETING – CARLISLE CITY COUNCIL**

You are summoned to attend a Special Meeting of the Carlisle City Council which will be held at **6.45 pm on Tuesday 1 February 2011** in the Civic Centre, Carlisle.

### **AGENDA**

1. The Mayor will ask the Chaplain to open the meeting with prayers.

2. The Town Clerk and Chief Executive will call the roll.

#### **3. Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

#### **4. Declarations of Interest**

Members are invited to declare any personal or personal and prejudicial interests relating to any item on the Agenda at this stage.

**5. Announcements**

- (i) To receive any announcements from the Mayor.
- (ii) To receive any announcements from the Leader of the Council.
- (iii) To receive any announcements from Members of the Executive.
- (iv) To receive any announcements from the Town Clerk and Chief Executive.

**6. Questions from Members of the City Council**

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report that no questions have been submitted on Notice.

**7. Notice of Motion**

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report that no motions have been submitted on notice by Members of the Council.

**8. Treasury Management Strategy Statement, Investment Strategy and Minimum Revenue Provision Strategy 2011/12**

Pursuant to Minute EX.004/11 to consider a report of the Assistant Director (Resources) regarding the Council's Treasury Management Strategy Statement, Investment Strategy and Minimum Revenue Provision Strategy for 2011/12.

(Copy Report RD.71/10 herewith and Minute Extract to follow).

**9. City Council Budget 2011/12**

The Meeting to consider the City Council's General Fund Revenue Budget and its Capital Budget for 2011/12 and the recommendations of the Executive thereon and to pass appropriate resolutions thereon.

(1) Background Reports

A number of reports which have been considered as background reports to the preparation of the Budget have previously been circulated to all Members under cover of a letter from the Assistant Director (Governance) dated 12 November 2010. Members are requested to bring these to the meeting.

A copy of the following background reports were also considered by the meeting of the City Council on 14 September 2010. Members have previously had copies of these reports as part of the book of budget papers. However if you require a further copy please contact the Committee Services Section prior to the meeting.

- (i) Report RD.27/10 - Medium Term Financial Plan (Incorporating the Corporate Charging Policy) 2011/12 – 2015/16
- (ii) Report RD.26/10 - Capital Strategy 2011/12 – 2015/16
- (iii) Report DS.37/10 - Asset Management Plan

(2) Executive Reports

In addition, the following reports have been circulated to Members of the Executive with the Agenda for the meeting of the Executive on 19 January 2011 and copies are now enclosed for all Members of the City Council.

- (i) Revenue Estimates – Summary of Overall Budgetary Position 2011/12 - 2015/16.  
(Copy Report RD.70/10 herewith)
- (ii) Provisional Capital Programme 2011/12 to 2015/16  
(Copy Report RD.73/10 herewith)

(3) Budget Consultation Feedback

Copies of the Minutes of the following Consultation Meetings, detailing the feedback from the consultation on the Executive Draft Budget proposals, have been circulated to Members of the Executive with the Agenda for the Meeting of the Executive on 19 January 2011 and copies are now enclosed for all Members of the City Council.

- (i) Resources Overview & Scrutiny Panel – 6 January 2011.  
(Copy Minute Extract of Item relating to consideration of Executive Draft Budget proposals herewith)
- (ii) Consultation Meeting with Large Employers Affinity Group – 7 January 2011.

(Copy Minutes herewith)

- (iii) Consultation Meeting with Trade Union Representatives – 7 January 2011.

(Copy Minutes herewith).

- (iv) Staff / members of the public consultation feedback.

(Copy feedback herewith)

(4) Recommendations of the Executive

Copies of those Minutes of the Meeting of the Executive held on 19 January 2011 which relate to the Council's Budget for 2011/12 and which set out the recommendations of the Executive in respect of its budget proposals are submitted.

(Copy Executive Budget Proposals herewith and Minute Extracts EX.001/11, EX.002/11, EX.003/11 and EX.006/11 to follow)

(5) Procedure

The suggested procedure for dealing with the Executive's recommendations and the City Council's Budget is itemised in the Procedure Note attached as an Appendix for the convenience of Members.

(Copy Appendix herewith).

**10. Decisions taken as a Matter of Urgency**

Pursuant to Overview and Scrutiny Procedure Rule 15 (I), the Assistant Director (Governance) to report on decisions taken as urgent decisions and dealt with as a matter of urgency without the need for call-in.

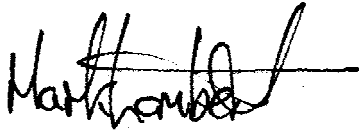
It is a requirement under the above Procedure Rule 15 (I) for decisions taken as a matter of urgency to be reported to the next available meeting of the City Council.

(Copy Report GD.10/11 herewith).

**11. Communications**

To receive and consider communications, if any, and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1 (xiv) to pass such Resolution or Resolutions thereon as may be considered expedient or desirable.

**PART B**



- NIL -

Yours faithfully

Assistant Director (Governance)