

**OVERVIEW AND SCRUTINY**

**Management**

Report of  
Chairman:

**COUNCILLOR  
B O EARP**

## REPORT OF THE MANAGEMENT

### O & S COMMITTEE

held on the 6<sup>th</sup> JULY 2006

Cllr B.O. Earp (Chairman)

This, the initial meeting of the new Committee, commenced by electing Cllr Mrs H. Bradley as Vice Chairman, unopposed.

The meeting's main topic was the O & S Improvement Plan which was formulated following Dr Stephanie Snape's review in 2005. We reviewed the 31 recommendations and the Committee anticipates that many will be actioned during the current Municipal Year. The following papers were discussed and approved: -

- i) Guidance to Chairmen and Committees on Managing Business and Prioritising for Scrutiny
- ii) Guidance to Chairmen and Committees on Working in Task & Finish Groups
- iii) Overview & Scrutiny Communications Plan

Nominations for the Task & Finish Group regarding protocol between the O & S Committees and the Executive are: -

Management O & S	:	Cllr Mrs H. Bradley Cllr B.O. Earp
Executive	:	Cllr M. Mitchelson Cllr R. Bloxham
First Meeting	:	21 <sup>st</sup> September 2006

It was agreed that the second and fourth meetings of the O & S Management Committee would be jointly held with the Executive. Thus the next meeting (i.e. the second) will be held on the 28<sup>th</sup> September 2006.

The part-time Overview & Scrutiny Officer Mrs Leslie Dixon gave a demonstration of the up-dated and improved O & S Web pages and although further progress and improvements need to be made, it is recommended that members make full use of these Web pages and advise usage to members of the general public.