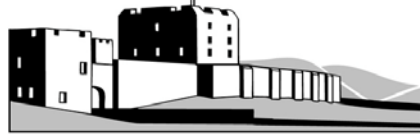


**CARLISLE
CITY COUNCIL**



www.carlisle.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

**1 October 2003
to
31 January 2004**

The Forward Plan contains the key decisions to be taken by the Executive over a four month period. The Forward Plan is updated and published monthly.

A key decision is one which will –

- (a) involve significant expenditure or savings to the Authority in excess of £30,000; or
- (b) have a significant effect on two or more Wards in the City; or
- (c) have a significant impact on communities.

FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.044/03	Medium Term Financial Plan and Budget Strategy 2004/05 to 2006/07 [EX.100/03 on 9 June 2003, EX.132/03, EX.133/03 on 7 July 2003, EX.165/03 on 4 August 2003]	(a) 27 October 2003 (b) November 2003 (c) 18 December 2003 (d) 18 December 2003 (e) 19 January 2004 (f) 2 February 2004
KD.088/03	Framework for Members' Development	27 October 2003
KD.091/03	Review of Reserves and Balances	27 October 2003
KD.093/03	Asset Investment Maintenance Capital Programme 2004/05	27 October 2003
KD.068/03	Solway Coast Area of Outstanding Natural Beauty (AONB) Management Plan	27 October 2003
KD.069/03	Review of Carlisle District Local Plan	27 October 2003
KD.076/03	Options for the Enhancement of the Concessionary Fares Scheme	27 October 2003
KD.080/03	Museum and Arts Service Management Option Arrangements	27 October 2003
KD.083/03	Home Improvement Agencies	27 October 2003
KD.097/03	Housing Strategy	27 October 2003
KD.102/03	Advice Agencies	27 October 2003
KD.065/03	Prioritisation Summary and Next Steps	November 2003

FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.073/03	Best Value Review of Risk Management and Health and Safety and Corporate Risk Register	November 2003
KD.084/03	Licensing Policy	November 2003
KD.101/03	Comprehensive Performance Assessment (CPA) Action Plan	December 2003
KD.072/03	Procurement Strategy	January 2004
KD.100/03	Hostel Review	19 January 2004

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.044/03

Active:

Yes

Subject:

Medium Term Financial Plan and Budget Strategy 2004/05 to 2006/07
[EX.100/03 on 9 June 2003, EX.132/03, EX.133/03 on 7 July 2003,
EX.165/03 on 4 August 2003]

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider strategic financial issues arising as part of the budget making process:-
(a) New Budget Bids, Savings and Charges;
(b) Detailed Service Department Estimates;
(c) Summary of the overall budget position and to issue the Executive's draft budget for consultation;
(d) To consider the draft Revenue Support Grant Settlement;
(e) To give initial consideration to Overview and Scrutiny Committees' feedback on the Executive's draft Budget proposals;
(f) To consider the final consultation feedback on the Executive's Budget proposals and recommend a Budget to Council.

Decision to be taken at Executive meeting on:

- (a) 27 October 2003
- (b) November 2003
- (c) 18 December 2003
- (d) 18 December 2003
- (e) 19 January 2004
- (f) 2 February 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

- (a) Corporate Resources Overview and Scrutiny Committee on 27 November 2003; Community Overview and Scrutiny Committee on 13 November 2003 and Infrastructure Overview and Scrutiny Committee on 12 November 2003.
- (b) Corporate Resources Overview and Scrutiny Committee have determined that they do not wish to see the detailed Service

Carlisle City Council Forward Plan of Executive Decisions

Department Estimates.

(c) and (d) Corporate Resources Overview and Scrutiny Committee on 12 January 2004.

(e) and (f) Consideration of feedback from consultees including Overview and Scrutiny, so not applicable for further scrutiny.

Consultees:

Overview and Scrutiny Committees and statutory consultees

Date for Consultees' comments:

Fourteen days before the Executive meetings

Relevant reports/background papers which are available:

The Head of Finance's reports will be available five working days before the meetings.

Report FS.11/03 - Medium Term Financial Plan and Corporate Charging Policy 2004/05 to 2006/07 (at Exec on 9 June 03)

FS.23/03 - Medium Term Financial Plan and Corporate Charging Policy 04/05 to 06/07, FS.08/03 - Three Year Budget 2004/05 to 2006/07 - First Forecast and Timetable (at Exec on 7 July 2003)

Corporate Resources O&S Committee - 24 July 2003

Further Information from:

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.088/03

Active: Yes

Subject:

Framework for Members' Development

Portfolio Area:

Corporate Resources

Key Decisions:

To consider and approve expenditure of over £30,000 on a framework for Members' development.

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 16 October 2003

Consultees:

Leaders, Portfolio holders and Members

Date for Consultees' comments:

16 October 2003

Relevant reports/background papers which are available:

Report ME.04/03 New Framework for the Development of Elected Members (at Executive on 9 June 2003)
Head of Member Support and Employee Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Member Support and Employee Services, Carlisle City Council,
Civic Centre, Carlisle CA3 8QG

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Reference:

Active:

Subject:

Portfolio Area:

Key Decisions:

Decision to be taken at Executive meeting on:

Responsible or Lead Overview and Scrutiny Committee:

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

Further Information from:

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Reference: KD.093/03

Active: Yes

Subject:

Asset Investment Maintenance Capital Programme 2004/05

Portfolio Area:

Cross cutting

Key Decisions:

To consider and approve the investment of capital funds in the Council's assets.

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee considered the Asset Management Plan on 12 June 2003 - the matter does not need to go back to the Committee

Consultees:

Heads of Business Units, Development Advisory Group, Medium Term Strategic Finance Group

Date for Consultees' comments:

20 October 2003

Relevant reports/background papers which are available:

PS.04/03 - Monitoring Report - Capital Strategy, Asset Management Plan, Property Services Best Value Review and Performance Indicators (at Corporate Resources O&S Committee - 12 June 2003)
The Head of Property Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Property Services, Carlisle City Council, Civic Centre, Carlisle

Carlisle City Council Forward Plan of Executive Decisions

CA3 8QG

Reference:

KD.068/03

Active:

Yes

Subject:

Solway Coast Area of Outstanding Natural Beauty (AONB) Management Plan

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To respond to the consultation on policies for management of the Solway Coast AONB.

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Infrastructure Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Infrastructure Overview and Scrutiny Committee on 23 October 2003

Consultees:

The City Council is a consultee in the process

Date for Consultees' comments:

Relevant reports/background papers which are available:

Solway Coast AONB Management Plan 1998
The Head of Planning Services' report will be available five working days before the Executive meeting

Further Information from:

Chief Local Plans Officer, Planning Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.069/03

Active:

Yes

Subject:

Review of Carlisle District Local Plan

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To consider draft policies for the revised Plan.

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Infrastructure Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Infrastructure Overview and Scrutiny Committee on 23 October 2003

Consultees:

General public, statutory consultees and local organisations

Date for Consultees' comments:

30 May 2003 for initial consultation with ongoing consultation as policies develop.

Relevant reports/background papers which are available:

Carlisle District Local Plan.
Review Issues Paper - Spring 2003
The Head of Planning Services' report will be available five working days before the meeting

Further Information from:

Chief Local Plans Officer, Planning Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.076/03

Active:

Yes

Subject:

Options for the Enhancement of the Concessionary Fares Scheme

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To consider options for the enhancement of the Concessionary Fares Scheme.

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Infrastructure Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Will be reported to the following Overview and Scrutiny Committees as part of the budgetary process:
Infrastructure Overview and Scrutiny Committee on 12 November 2003
Corporate Resources Overview and Scrutiny Committee on 27 November 2003 and 12 January 2004

Consultees:

Other Local Authorities
Concessionary pass holders
Infrastructure Overview and Scrutiny Committee

Date for Consultees' comments:

Mid August 2003

Relevant reports/background papers which are available:

Head of Revenues and Benefits Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Revenues and Benefits Services, Carlisle City Council, Civic

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Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.080/03

Active: Yes

Subject:

Museum and Arts Service Management Option Arrangements

Portfolio Area:

Health and Community Activities

Key Decisions:

To determine the future management arrangements for the Museum and Arts Service, including a possible Trust or continued direct service provision

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Community Overview and Scrutiny Committee on 13 November 2003

Consultees:

Community Overview and Scrutiny Committee, North West Museum Service, Friends of Tullie House, Staff

Date for Consultees' comments:

10 October 2003

Relevant reports/background papers which are available:

Report CLS.49/03 - The Museum and Arts Service - Options for Future Delivery of the Services (at Executive on 9 June 2003 and 4 August 2003 and at Community Overview and Scrutiny Committee on 17 July 2003).
TC.233/02 - Tullie House Savings Proposals (at Executive on 25 November 2002 and at Community Overview and Scrutiny Committee on 28 November and 3 December 2002)
Head of Culture, Leisure and Sports' report will be available five working days before the Executive meeting

Carlisle City Council Forward Plan of Executive Decisions

Further Information from:

Head of Culture Leisure and Sport Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:

KD.083/03

Active:

Yes

Subject:

Home Improvement Agencies

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To approve the future operation of Home Improvement Agency Services for Carlisle.

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Community Overview and Scrutiny Committee on 2 October 2003

Consultees:

Community Overview and Scrutiny Committee

Date for Consultees' comments:

Relevant reports/background papers which are available:

Head of Environmental Protection Services' report will be available five working days before the meeting

Further Information from:

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.097/03

Active:

Yes

Subject:

Housing Strategy

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To consider the observations of Government Office North West and the financial implications of the draft Housing Strategy and to address any issues subsequent to the CPA report on Balancing Housing Markets.

Decision to be taken at Executive meeting on:

27 October 2003

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

As this is an evolving matter, reports will be presented to the Community Overview and Scrutiny Committee on a regular basis

Consultees:

Government Office North West

Date for Consultees' comments:

August 2003

Relevant reports/background papers which are available:

Report EPS.31/03 - Housing Renewal Policy - Regulatory Reform Order and Report EPS.33/03 - Homelessness Strategy (at Exec on 9 June 2003, Community Overview and Scrutiny Committee on 5 June and 18 June 2003)
Report EPS.44/03 - Housing Strategy (at Executive on 7 July 2003)
The Head of Environmental Protection Services' report will be available five working days before the Executive meeting

Further Information from:

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Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG
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Carlisle City Council Forward Plan of Executive Decisions

Reference:

Active:

Subject:

Portfolio Area:

Key Decisions:

Decision to be taken at Executive meeting on:

Responsible or Lead Overview and Scrutiny Committee:

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

Further Information from:

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.065/03

Active: Yes

Subject:

Prioritisation Summary and Next Steps

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To agree the action necessary to achieve the required improvements as set out in the Audit Commission's Comprehensive Performance Assessment Action Plan.

Decision to be taken at Executive meeting on:

November 2003

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 27 November 2003

Consultees:

City Vision partners and others

Date for Consultees' comments:

October 2003

Relevant reports/background papers which are available:

CPA Self Assessment Document
CPA Inspector's Final Report and Action Plan
Head of Strategic and Performance Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.073/03

Active:

Yes

Subject:

Best Value Review of Risk Management and Health and Safety and Corporate Risk Register

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To receive the Best Value Review of Risk Management and the Corporate Risk Register, consider any comments from the Overview and Scrutiny Committee and recommend them to the City Council.

Decision to be taken at Executive meeting on:

November 2003

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources O&S Committee on 16 October 2003

Consultees:

Internal service users, authorities within the Council's benchmarking "family group", Overview and Scrutiny

Date for Consultees' comments:

Consultation has been undertaken as part of the Best Value Review

Relevant reports/background papers which are available:

CTS.002/02 - Risk Management Policy Statement and Strategy (Council 14 January 2003)

Further Information from:

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.084/03

Active:

Yes

Subject:

Licensing Policy

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To consider observations received from Community Overview and Scrutiny Committee and forward the Policy to the Council for approval.

Decision to be taken at Executive meeting on:

November 2003

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Community Overview and Scrutiny Committee on 13 November 2003

Consultees:

Licensed trade, enforcement agencies and general public. Community Overview and Scrutiny Committee

Date for Consultees' comments:

September 2003

Relevant reports/background papers which are available:

Head of Environmental Protection Services' report will be available five working days before the meeting

Further Information from:

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.101/03

Active: Yes

Subject:

Comprehensive Performance Assessment (CPA) Action Plan

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To approve a Comprehensive Performance Assessment (CPA) Action Plan

Decision to be taken at Executive meeting on:

December 2003

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 12 January 2004 (date dependant on when the CPA Action Plan is agreed with District Audit)

Consultees:

Corporate Resources Overview and Scrutiny Committee

Date for Consultees' comments:

N/A

Relevant reports/background papers which are available:

Head of Strategic and Performance Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.072/03

Active: Yes

Subject:

Procurement Strategy

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider comments of the Overview and Scrutiny Committee on the Procurement Strategy and recommend the Strategy to the City Council.

Decision to be taken at Executive meeting on:

January 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 27 November 2003 or 15 January 2004

Consultees:

No external consultees

Date for Consultees' comments:

N/A

Relevant reports/background papers which are available:

SP.11/03 - Procurement Strategy (at Executive on 9 June 2003)
Head of Strategic and Performance Services' report will be available five working days before the meeting

Further Information from:

Executive Director (J Gooding), Carlisle City Council, Civic Centre,
Carlisle, CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.100/03

Active: Yes

Subject:

Hostel Review

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To receive the Hostel Review and agree that it be forwarded to the City Council for approval

Decision to be taken at Executive meeting on:

19 January 2004

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Community Overview and Scrutiny Committee will be involved in the development of the Review prior to the report to the Executive

Consultees:

Community Overview and Scrutiny Committee; Homelessness Agencies; Hostel Employees and Unions

Date for Consultees' comments:

December 2003

Relevant reports/background papers which are available:

Report EPS.49/03 - Hostel Accommodation (at Executive on 4 August 2003 and Community O&S Committee on 28 August 2003)
Head of Environmental Protection Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

How to make comments on this Plan

Anyone wishing to make comments on anything in this Forward Plan should do so by the date set out in each Section entitled "Date for consultees' comments" by either:

Writing to the Head of Legal and Democratic Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG; or

Sending an email to CommitteeServices@Carlisle-city.gov.uk

Members of the Executive:	Areas of responsibility:
Councillor Michael Mitchelson (Leader of the Council)	Promoting Carlisle
Councillor Edward Firth (Deputy Leader)	Policy, Performance Management, Finance and Resources
Councillor Ray Knapton	Health and Community Activities
Councillor Mrs Jacquelyne Geddes	Corporate Resources
Councillor Marilyn Bowman	Economic Prosperity
Councillor Ray Bloxham	Environment, Infrastructure and Transport

Forward Plan prepared by Councillor Michael Mitchelson,
Leader of Carlisle City Council

Date: 17 September 2003