

AGENDA

Business & Transformation Scrutiny Panel

**Thursday, 03 June 2021 AT 16:00
In the Council Chamber, Civic Centre, Carlisle, CA3 8QG**

<p>** A pre meeting for Members to prepare for the Panel will take place 45 minutes before the meeting**</p>

The Press and Public are welcome to attend for the consideration of any items which are public.

Members of the Business & Transformation Scrutiny Panel

Councillor Bainbridge (Chair), Councillors Alcroft (Vice Chair), Allison, Mrs Bowman, Mitchel, Mitchelson, Paton, Sunter, Dr Tickner

Substitutes:

Councillors Atkinson, Mrs Birks, Mrs Brown, Collier, Ms Ellis-Williams, Mrs Finlayson, Mrs Glendinning, Glover, Lishman, Mrs McKerrell, Meller, Morton, Patrick, Robson, Miss Sherriff, Shepherd, Southward, Tarbitt, Miss Whalen.

PART A

To be considered when the Public and Press are present

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest (including declarations of “The Party Whip”)

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any item on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of Previous Meetings

7 - 14

To note that Council, at its meeting of 27 April 2021, received and adopted the minutes of the meeting held on 18 February 2021. The Minutes will be signed by the Chair.

[Copy minutes in Minute Book 46(6)].

The Chair will move the minutes of the meeting held on 1 April 2021 as a correct record. The only part of the minutes that may be discussed is their accuracy.

(Copy minutes herewith).

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 COVID 19 UPDATE

**15 -
28**

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and
Resources

Report: RD.09/21 herewith

Background:

The Corporate Director of Finance and Resources to submit a report updating the Panel on the impact Covid 19 has has on the Council's financial and governance arrangements.

Why is this item on the agenda?

The Panel requested an end of year update report at its meeting of 7 January 2021 (BTSP.09/21 refers).

What is the Panel being asked to do?

Note the content of the report.

A.3 PROVISIONAL OUTTURN REPORTS**29 -
54**

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and Resources

Report: RD.04/21, RD.05/32, RD.06/21, RD07/21, RD.08/21
herewith

Background:

The Corporate Director of Finance and Resources to submit the Provisional Outturn Reports for 2020/21:

(a) Provisional General Fund Revenue Outturn

(b) Provisional Capital Outturn 2020/21 and Revised Capital Programme**55 -
72****(c) Treasury Management Outturn 2020/21****73 -
90****(d) Council Tax Provisional Outturn****91 -
100****(e) Elected Members' Allowances - Provisional Outturn Report for 2020/21****101 -
106****Why is this item on the agenda?**

The matter was included on the Notice of Key Decisions and was considered by the Executive on 2 June 2021 (KD.09/21). The matter is part of the annual budget process.

What is the Panel being asked to do?

To scrutinise and provide feedback on the options available to the Council as set out in the reports.

A.4 THE SANDS CENTRE REDEVELOPMENT PROJECT

**107 -
124**

Portfolio: Leader / Cross Cutting
Directorate: Community Services
Officer: Darren Crossley, Deputy Chief Executive
Report: CS.25/21 herewith

Background:

The Deputy Chief Executive to submit a report which updates the Panel on the current progress of the redevelopment of the Sands Centre site, along with an update to manage or adapt the existing project proposals.

Why is this item on the agenda?

Monitoring report.

What is the Panel being asked to do?

Review the report, note the progress made and provide feedback.

A.5 SICKNESS ABSENCE REPORT 2020/21

**125 -
134**

Portfolio: Finance, Governance and Resources
Directorate: Community Services
Officer: Gary Oliver, Policy and Performance Officer
Report: CS.24/21 herewith

Background:

The Deputy Chief Executive to submit a report setting out the authority's sickness absence levels for the period April 2020 to March 2021 and other sickness absence information.

Why is this item on the agenda?

Annual monitoring of sickness absence within the authority.

What is the Panel being asked to do?

Scrutinise and comment on the report.

A.6 END OF YEAR PERFORMANCE REPORT 2020/21

**135 -
152**

Portfolio: Finance, Governance and Resources
Directorate: Community Services
Officer: Gary Oliver, Policy and Performance Officer

Report: PC.21/21 herewith

Background:

The Policy and Communications Manager to submit the end of year performance against the current Service Standards and a summary of the Carlisle Plan 2016-19 actions as defined in the 'plan on a page', along with performance against the Panel's 2020/21 Key Performance Indicators.

Why is this item on the agenda?

Annual monitoring of performance.

What is the Panel being asked to do?

Scrutinise the performance of the Council with a view to seeking continuous improvement in how the Council delivers its priorities.

A.7 OVERVIEW REPORT

**153 -
158**

Portfolio: Cross Cutting
Directorate: Cross Cutting
Officer: Rowan Jones, Overview and Scrutiny Officer
Report: OS.14/21 herewith

Background:

To consider a report providing an overview of matters related to the Business and Transformation Scrutiny Panel.

Why is this item on the agenda?

The Business and Transformation Scrutiny Panel operates within a Work Programme which has been set for the 2021/22 municipal year. The Programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

- Note the items (within Panel remit) on the most recent Notice of Executive Key Decisions:
- Review the content of the report.

PART B

To be considered when the Public and Press are excluded from the meeting

- NIL-

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer - rachel.plant@carlisle.gov.uk