



## City Solicitor and Secretary

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TO: THE CHAIRMAN AND MEMBERS  
OF THE COMMUNITY OVERVIEW  
AND SCRUTINY COMMITTEE

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MD

12 October 2001

Dear Member

**COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE – SPECIAL MEETING  
WEDNESDAY 17 OCTOBER 2001 AT 2.00 PM**

I refer further to the Agenda which was recently circulated in respect of the above special meeting of the Community Overview and Scrutiny Committee and now enclose the following report which was marked "to follow" thereon:

**A.1 LEISURETIME DRAFT REVISED IMPROVEMENT PLAN**

With regard to Agenda item A.2 (Shifting the Balance – NHS Reform), would Members please note that arrangements have now been made for Mr Robin Madeod, Chief Executive of North Cumbria Health Authority, to attend the special meeting to be held on 24 October and he will therefore not be present at the meeting on 17 October 2001.

Yours faithfully

*J. M. Egan*

*RM* City Solicitor and Secretary



INVESTOR IN PEOPLE