

# Economic Growth Scrutiny Panel

Agenda  
Item:

**A.2**

Meeting Date: 14 June 2018

Portfolio: Cross-cutting

Key Decision: No

Within Policy and  
Budget Framework

Private/Public Public

Title: Overview Report & Work Programme

Report of: Policy & Communications Manager

Report Number: OS.16/18

## Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work. It also includes suggestions for the work programme.

## Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Review the resolutions and suggested items for the draft work programme (Appendix)

## Tracking

Executive:	Not applicable
Scrutiny:	Economic Growth 14/6/18
Council:	Not applicable

## 1. Notice of Key Decisions

**1.1** The most recent Notice of Key Executive Decisions was published on 1 May 2018. This was circulated to all Members. The following items fall within the remit of this Panel:

*Items which have been included in the Panel's Work Programme:*

None

*Items which have not been included in the Panel's Work Programme:*

None

## 2. References from Executive

**2.1** None

## 3. Progress on resolutions from previous meetings

**3.1** The following table sets out the meeting date and resolution that requires following up. The status is presented as either 'completed', 'pending (date expected)' or 'outstanding'. An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting. [WP is work programme]

Number	Meeting Date	Action	Status
1	01/03/2018	That the emerging Housing Strategy be welcomed, and the Panel wished to receive further updates on the development of the Strategy.	Pending (18/19 WP)
2	01/03/2018	That the Borderlands Growth Deal be included in the Panel's Work Programme for the new Civic Year.	Pending (18/19 WP)
3	01/03/2018	That in the event of a Service Standard not achieving its agreed target, the relevant Scrutiny Chairman be notified by report to the Scrutiny Chairs Group.	Pending (18/19 WP)
4	01/03/2018	That the City Centre Public Realm Improvements – Phase 2 be added to the Panel's Work Programme.	Pending (18/19 WP)
5	08/02/2018	That the City Council give consideration to what further evidence it could bring to bear to strengthen the business case, particularly in respect of: - Input by the voluntary sector / -local expert review of the key assumptions / - The cumulative impact of a future flood event on the confidence of individuals and businesses in terms of the fear of flooding and their willingness to live and invest in the City	Pending (18/19 WP)

Number	Meeting Date	Action	Status
6	08/02/2018	That the Corporate Director of Economic Development be requested to work with partners, including Cumbria County Council to prepare an advisory note (or similar suitable document) to support the Development Control Committee in their decision-making process when considering planning applications for flood risk areas and report it to a future meeting of the Panel.	Pending (18/19 WP)
7	08/02/2018	That an update on the Future Flood Investment be submitted to the Panel in six months' time	Pending (18/19 WP)
8	08/02/2018	That officers of Carlisle City Council, in partnership with the Environment Agency, work to define the residual flood risk for Carlisle and report back to a future meeting of the Panel.	Pending (18/19 WP)
9	18/01/2018	That the following items be added to the Panel 's work programme: - 6 monthly update on occupancy rates within the city centre / - City centre vitality / - Tourism Strategy – April 2018	Pending (18/19 WP)
10	18/01/2018	That the Panel receive a copy of the Town Clerk and Chief Executive's 'Lessons Learned' report on the Flood 2015 for information.	Pending (18/19 WP)
11	19/10/2017	That an update on the Local List of Non-Designated Heritage Assets be submitted to the Panel for scrutiny in one year's time;	Pending (18/19 WP)
12	19/10/2017	That representatives of the University of Cumbria be invited to a future meeting of the Panel to give an overview of their position in and commitment to the City.	Pending (18/19 WP)

#### **4. Task and Finish Groups update or SCG update**

**4.1** The Scrutiny Chairs Group met on 9 April 2018 and discussed a 'draft special scrutiny panel protocol'. The group propose the following approach:

1. Following notification of a topic requiring scrutiny by more than one Panel, the Scrutiny Chairs Group will (either by meeting or email) decide which Panels should be included in the Special Meetings;
2. The Special Panels will be organised separately (by the Democratic Services team) to ensure that there is clarity on points raised, resolutions and minutes.
3. Ideally, the Special Panels will be held on the same day, (10:00am and 2:00pm) to accommodate attendees and presenters.
4. Presentations and reports will be tailored to meet the remits of each of the Panels. Once agreed, the resolutions will be added to each Panels' tracking table to monitor progress.

**4.2** The Scrutiny Chairs Group will meet on the following dates:

Thursday 2 August 2018 at 10.00am  
Thursday 8 November 2018 at 10.00am  
Thursday 24 January 2019 at 10.00am  
Thursday 11 April 2019 at 2.00pm

## **5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES**

**5.1** Overview and scrutiny of the Carlisle Plan items that match the remit, contributing to ongoing policy development

**Contact Officer: Steven O’Keeffe**

**Ext: 7258**

**Appendices**

**1. Scrutiny Panel Work Programme 2018/19**

**attached to report:**

**Note:** in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- **None**

### **CORPORATE IMPLICATIONS:**

**LEGAL - None**

**FINANCE – None**

**EQUALITY – None**

**INFORMATION GOVERNANCE –None**

## Appendix: Suggested items for work programme 2018/19

Date	Item	Lead Officer	Why?
14/06/2018	End of Year Performance Report	Gary Oliver/Steven O'Keeffe	Performance Management
19/07/2018	Borderlands Inclusive Growth Deal	Jane Meek	Scrutiny of Partnership/External Agency
	Regeneration Strategy	Steven Robinson	Policy Review/Development
	St. Cuthbert's Garden Village	Garry Legg	Policy Review/Development
30/08/2018	Performance Report	Gary Oliver/Steven O'Keeffe	Performance Management
	Section 106 Monitoring Report	Garry Legg	Monitoring
	Housing Strategy	Garry Legg/Jeremy Hewitson/Partners	Policy Review/Development
11/10/2018	City Centre vitality	Garry Legg	Monitoring
22/11/2018	Performance Report	Gary Oliver/Steven O'Keeffe	Performance Management
	Budget setting 2019/20	Steven Tickner/Alison Taylor	Budget
17/01/2019	Enterprise Zone	Garry Legg	Scrutiny of Partnership/External Agency
28/02/2019	Performance Report	Gary Oliver/Steven O'Keeffe	Performance Management
11/04/2019	Scrutiny Annual Report	Steven O'Keeffe	N/A
TBC	Riverside/Regional Liaison Group TOR	Garry Legg/Jeremy Hewitson/Partners	Scrutiny of Partnership/External Agency
TBC	Economic Strategy (Tourism Action Plan)	Garry Legg	Policy Review/Development
TBC	Flood Risk Management	Jane Meek/Partners	Scrutiny of Partnership/External Agency
TBC	Flood Recovery Lessons Learnt Report	Darren Crossley	Performance Management
TBC	Education and Skills	Jane Meek	Scrutiny of Partnership/External Agency
TBC	City Centre Public Realm (Phase 2)	Steven Robinson	Key Decision Item/Referred from