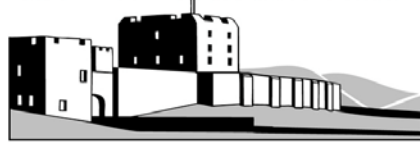


**CARLISLE
CITY COUNCIL**



www.carlisle.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

**1 May 2004
to
31 August 2004**

The Forward Plan contains the key decisions to be taken by the Executive over a four month period. The Forward Plan is updated and published monthly.

A key decision is one which will –

- (a) involve significant expenditure or savings to the Authority in excess of £60,000; or
- (b) have a significant effect on two or more Wards in the City; or
- (c) have a significant impact on communities.

FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.110/03	Benefits Advice Centre Management Review [EX.018/04 on 4 February 2004]	(a) 04 February 2004 (b) 17 May 2004
KD.014/04	Corporate / Performance Plan	(a) 29 March 2004 (b) 26 April 2004 (c) 24 May 2004
KD.107/03	Joint Carlisle and Eden Community Strategy	5 April 2004 (Special meeting) and 17 May 2004
KD.072/03	Procurement Strategy	26 April 2004 and July 2004
KD.008/04	People Strategy	17 May 2004
KD.013/04	Capital Strategy and Asset Management Plan 2005/06	(a) 17 May 2004 (b) 19 July 2004
KD.017/04	Medium Term Financial Plan and Corporate Charging Policy 2005/06	17 May 2004 (draft) 19 July 2004 (final)
KD.101/03	Comprehensive Performance Assessment (CPA) Action Plan/Prioritisation	24 May 2004
KD.114/03	Review of Carlisle District Local Plan	17 May 2004
KD.115/03	Street Lighting Improvements	17 May 2004
KD.020/04	Regional Government	Special meeting in June 2004
KD.073/03	Best Value Review of Risk Management and Health and Safety and Corporate Risk Register	July 2004
KD.007/04	Housing Strategy	19 July 2004

FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.011/04	Diversity Policy	(a) 19 July 2004 (b) 16 August 2004
KD.012/04	Partnership Policy	(a) 19 July 2004 (b) 16 August 2004
KD.016/04	Budget Strategy 2005/06	(a) 19 July 2004 (b) 8 November 2004 (or special to be arranged) (c) 6 December 2004 (d) 20 December 2004 (e) 20 December 2004 (f) 20 December 2004 (g) 24 January 2005 (h) 24 January 2005 (i) 24 January 2005
KD.018/04	2003/04 Statement of Accounts	19 July 2004
KD.019/04	2003/04 Provisional Outturn Reports	19 July 2004

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.110/03

Active:

Yes

Subject:

Benefits Advice Centre Management Review [EX.018/04 on 4 February 2004]

Portfolio Area:

Health and Community Activities

Key Decisions:

- (a) To note the progress of the Management Review of the Benefits Advice Centre and agree that the Community Overview and Scrutiny Committee be consulted.
- (b) To approve the recommendations of the Review

Decision to be taken at Executive meeting on:

- (a) 04 February 2004
- (b) 17 May 2004

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Community Overview and Scrutiny Committee on 12 February 2004, verbal update on 18 March 2004 and following approval of recommendations by Executive, update reports will be submitted to Community O&S Committee, starting June 2004.

Consultees:

A range of consultees have contributed to the Management Review, including: Benefits Advice Centre staff; other Advice Centres; other local authorities which provide similar advice services; Business Units, including Economic and Community Development, Customer Services, Executive Management, Member Support and Employee Services; Trade Unions; Carlisle Housing Association; Carlisle Primary Care Trust; Cumbria Community Legal Services Partnership; Cumbria County Council Social Services.

Date for Consultees' comments:

Consultation period has taken place from November 2003 and will end mid-March 2004

Carlisle City Council Forward Plan of Executive Decisions

Relevant reports/background papers which are available:

Minutes of meeting of Community Overview and Scrutiny Committee on 18 March 2004
All papers relating to previous reviews of Advice Agencies in Carlisle.
Notes from the consultation process.
Information from other local authorities.
Report CE.02/04 - Benefits Advice Centre Management Review - Initial Update (at Executive on 4 February 2004 and Community Overview and Scrutiny Committee on 12 February 2004).
Maggie Mooney, Executive Director's report will be available five working days before the Executive meeting

Further Information from:

Executive Director (M Mooney), Carlisle City Council, Civic Centre,
Carlisle, CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

Active:

Subject:

Portfolio Area:

Key Decisions:

- (a) To consider what information needs to be included in the Corporate/Performance Plan
- (b) To consider an initial draft Corporate/Performance Plan and agree to put it out for consultation
- (c) To consider a Corporate/Performance Plan for recommendation to the City Council

Decision to be taken at Executive meeting on:

- (a) 29 March 2004
- (b) 26 April 2004
- (c) 24 May 2004

Responsible or Lead Overview and Scrutiny Committee:

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

Carlisle City Council
Forward Plan of Executive Decisions

Committee on 30 March 2004, Corporate Resources O&S Committee on 1 April and Infrastructure O&S Committee on 15 April 2004)

Further Information from:

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.107/03

Active: Yes

Subject:

Joint Carlisle and Eden Community Strategy

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider the Joint Carlisle and Eden Community Strategy (Action Plan to follow at a later date) and recommend it to the City Council

Decision to be taken at Executive meeting on:

5 April 2004 (Special meeting) and 17 May 2004

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Has been considered by all three Overview and Scrutiny Committees:
Corporate Resources O&S - 27 November 2003
Infrastructure O&S - 23 October, 4 December 2003
Community O&S - 13 November 2003
and will go to Community Overview and Scrutiny Committee on 6 May 2004

Consultees:

Overview and Scrutiny Committees; City Vision partners; Environment Forum; Elected Members

Date for Consultees' comments:

Various dates

Relevant reports/background papers which are available:

Report CE.24/03 - Carlisle and Eden Draft Joint Community Strategy (at Community O&S on 13 November 2003)
Report SP.35/03 - Carlisle and Eden Joint Community Strategy (at Corporate Resources O&S Committee on 27 November 2003)
Report SP.28/03 - Partners' response to Joint Community Plan (at

Carlisle City Council Forward Plan of Executive Decisions

Infrastructure O&S Committee on 23 October 2003) Carlisle and Eden Joint Community Strategy (at Infrastructure O&S Committee on 4 December 2003) Minutes of Overview and Scrutiny Committees The Head of Strategic and Performance Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG
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Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.072/03

Active: Yes

Subject:

Procurement Strategy

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider comments of the Overview and Scrutiny Committee on the Procurement Strategy and recommend the Strategy to the City Council.

Decision to be taken at Executive meeting on:

26 April 2004 and July 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 27 November 2003 and 12 January 2004 (deferred at this meeting - now going to 11 February 2004) and to 13 May 2004

Consultees:

No external consultees

Date for Consultees' comments:

N/A

Relevant reports/background papers which are available:

SP.11/03 - Procurement Strategy (at Executive on 9 June 2003)
Head of Strategic and Performance Services' report will be available five working days before the meeting

Further Information from:

Executive Director (J Gooding), Carlisle City Council, Civic Centre,
Carlisle, CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.008/04

Active:

Yes

Subject:

People Strategy

Portfolio Area:

Corporate Resources

Key Decisions:

To approve a new People Strategy

Decision to be taken at Executive meeting on:

17 May 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 13 May 2004

Consultees:

Corporate Resources Portfolio holder; Corporate Joint Consultative on 14 April 2004; Corporate Management Team on 5 May 2004

Date for Consultees' comments:

2 May 2004

Relevant reports/background papers which are available:

The Head of Member Support and Employee Services' report will be available five working days before the meeting

Further Information from:

Head of Member Support and Employee Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.013/04

Active:

Yes

Subject:

Capital Strategy and Asset Management Plan 2005/06

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To decide on the Strategy and Plan for the forthcoming period:

- (a) Draft Strategy and Plan;
- (b) Final Strategy and Plan

Decision to be taken at Executive meeting on:

- (a) 17 May 2004
- (b) 19 July 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Special Corporate Resources Overview and Scrutiny Committee to be held on 25 May 2004

Consultees:

Strategic Financial Planning Group
Development Advisory Group
Overview and Scrutiny

Date for Consultees' comments:

May 2004

Relevant reports/background papers which are available:

Capital Strategy and Asset Management Plan 2003/04
Government feedback
Head of Finance and Head of Property Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Property Services, Carlisle City Council, Civic Centre, Carlisle

Carlisle City Council
Forward Plan of Executive Decisions

CA3 8QG

Reference:

KD.017/04

Active:

Yes

Subject:

Medium Term Financial Plan and Corporate Charging Policy 2005/06

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider the policy documents to guide the budget process for 2005/06

Decision to be taken at Executive meeting on:

17 May 2004 (draft)
19 July 2004 (final)

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Special Corporate Resources Overview and Scrutiny Committee to be held on 25 May 2004

Consultees:

Overview and Scrutiny

Date for Consultees' comments:

13 May 2004

Relevant reports/background papers which are available:

The Head of Finance's reports will be available five working days before the meetings

Further Information from:

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.101/03

Active: Yes

Subject:

Comprehensive Performance Assessment (CPA) Action
Plan/Prioritisation

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider feedback from Overview and Scrutiny Committees on the Executive's proposals for an Action Plan to address CPA recommendations and recommendations for revised corporate objectives/priorities.

Decision to be taken at Executive meeting on:

24 May 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 13 May 2004. Community Overview and Scrutiny Committee on 6 May 2004. Infrastructure Overview and Scrutiny Committee on 12 May 2004

Consultees:

All political groups; Corporate Management Team; Overview and Scrutiny ; City Vision partners

Date for Consultees' comments:

Various dates scheduled for consultation

Relevant reports/background papers which are available:

Head of Strategic and Performance Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

Active:

Subject:

Portfolio Area:

Key Decisions:

Decision to be taken at Executive meeting on:

Responsible or Lead Overview and Scrutiny Committee:

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

Further Information from:

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.115/03

Active:

Yes

Subject:

Street Lighting Improvements

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To decide the programme of work for lighting improvements, dependant on the outcome of the budget and whether the bid for lighting is succesful.

Decision to be taken at Executive meeting on:

17 May 2004

Responsible or Lead Overview and Scrutiny Committee:

Infrastructure Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Infrastructure Overview and Scrutiny Committee on 15 April 2004 - subject to the outcome of the budget

Consultees:

Carlisle Housing Association, Crime and Disorder Reduction Partnership

Date for Consultees' comments:

15 April 2004

Relevant reports/background papers which are available:

Head of Commercial and Technical Services' report will be available one week before the Executive meeting

Further Information from:

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

Active:

Subject:

Portfolio Area:

Key Decisions:

Decision to be taken at Executive meeting on:

Responsible or Lead Overview and Scrutiny Committee:

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

Further Information from:

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.073/03

Active: Yes

Subject:

Best Value Review of Risk Management and Health and Safety and Corporate Risk Register

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To receive the Best Value Review of Risk Management and the Corporate Risk Register, consider any comments from the Overview and Scrutiny Committee and recommend them to the City Council.

Decision to be taken at Executive meeting on:

July 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources O&S Committee on 13 May 2004

Consultees:

Internal service users, authorities within the Council's benchmarking "family group", Overview and Scrutiny

Date for Consultees' comments:

Consultation has been undertaken as part of the Best Value Review

Relevant reports/background papers which are available:

CTS.002/02 - Risk Management Policy Statement and Strategy (Council 14 January 2003)

Further Information from:

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.007/04

Active:

Yes

Subject:

Housing Strategy

Portfolio Area:

Environment, Infrastructure and Transport

Key Decisions:

To approve the Housing Strategy for submission to Government Office North West

Decision to be taken at Executive meeting on:

19 July 2004

Responsible or Lead Overview and Scrutiny Committee:

Community Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Community Overview and Scrutiny Committee have been involved in the development of the final Housing Strategy

Consultees:

Registered Social landlords, housing and health providers

Date for Consultees' comments:

June 2004

Relevant reports/background papers which are available:

The Head of Environmental Protection Services' report will be available five working days before the meeting

Further Information from:

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.011/04

Active:

Yes

Subject:

Diversity Policy

Portfolio Area:

Policy, Performance, Finance and Resources

Key Decisions:

- (a) To consider initial draft proposals for a Diversity Policy and agree to put them out for consultation
- (b) To consider consultation responses and recommend a Diversity Policy to the City Council.

Decision to be taken at Executive meeting on:

- (a) 19 July 2004
- (b) 16 August 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 22 July 2004

Consultees:

Corporate Management Team; Overview and Scrutiny; relevant partner organisations

Date for Consultees' comments:

Various dates for consultation

Relevant reports/background papers which are available:

Commission for Racial Equality's Standards
The Head of Strategic and Performance Services' report will be available five working days before the Executive meeting.

Further Information from:

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.012/04

Active:

Yes

Subject:

Partnership Policy

Portfolio Area:

Policy, Performance, Finance and Resources

Key Decisions:

- (a) To consider initial draft proposals for a Partnership Policy and agree to put them out for consultation
- (b) To consider consultation responses and recommend a Partnership Policy to the City Council.

Decision to be taken at Executive meeting on:

- (a) 19 July 2004
- (b) 16 August 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources Overview and Scrutiny Committee on 22 July 2004

Consultees:

Corporate Management Team; Overview and Scrutiny Committee; partner organisations

Date for Consultees' comments:

Various dates for consultation

Relevant reports/background papers which are available:

The Head of Strategic and Performance Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference: KD.016/04

Active: Yes

Subject:

Budget Strategy 2005/06

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider strategic financial issues arising as part of the budget making process:
(a) First Budget Forecast and Budget Timetable
(b) New Budget Bids, Savings and Charges
(c) Detailed Service Budgets
(d) Provisional Revenue Support Grant Settlement
(e) Summary Overall Budgetary position (Revenue, Capital and HRA)
(f) Executive Draft Budget Proposals for Consultation
(g) Consideration of Consultation feedback
(h) Final Revenue Support Grant and final budget summary
(i) Executive Final Budget Proposals

Decision to be taken at Executive meeting on:

(a) 19 July 2004
(b) 8 November 2004 (or special to be arranged)
(c) 6 December 2004
(d) 20 December 2004
(e) 20 December 2004
(f) 20 December 2004
(g) 24 January 2005
(h) 24 January 2005
(i) 24 January 2005

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny for all budget issues except the detailed service estimates
Community and Infrastructure Overview and Scrutiny Committees for Budget Bids, Savings and Charges pertaining to their individual areas of responsibility.

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

(a) Corporate Resources 22/7/04
(b) Community 15/11/04

Carlisle City Council Forward Plan of Executive Decisions

Infrastructure 16/11/04 Corporate resources 25/11/04 (d) to (f) Corporate Resources 13/1/05

Consultees:

Overview and Scrutiny, Business Community, Trade Unions, Citizens

Date for Consultees' comments:

Consultation period 21/12/04 to 18/01/05
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Relevant reports/background papers which are available:

The Head of Finance's reports will be available 5 working days before the Executive meetings
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Further Information from:

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG
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Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.018/04

Active:

Yes

Subject:

2003/04 Statement of Accounts

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider and approve the 2003/04 Statement of Accounts

Decision to be taken at Executive meeting on:

19 July 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

22 July 2004

Consultees:

Corporate Resources Overview and Scrutiny

Date for Consultees' comments:

July 2004

Relevant reports/background papers which are available:

The Head of Finance's report will be available five working days before the meeting

Further Information from:

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Carlisle City Council Forward Plan of Executive Decisions

Reference:

KD.019/04

Active:

Yes

Subject:

2003/04 Provisional Outturn Reports

Portfolio Area:

Policy, Performance Management, Finance and Resources

Key Decisions:

To consider and approve the 2003/04 Provisional Outturn reports

Decision to be taken at Executive meeting on:

19 July 2004

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

22 July 2004

Consultees:

Corporate Resources Overview and Scrutiny

Date for Consultees' comments:

July 2004

Relevant reports/background papers which are available:

Head of Finance's report will be available five working days before the meeting

Further Information from:

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

How to make comments on this Plan

Anyone wishing to make comments on anything in this Forward Plan should do so by the date set out in each Section entitled "Date for consultees' comments" by either:

Writing to the Head of Legal and Democratic Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG; or

Sending an email to CommitteeServices@Carlisle-city.gov.uk

Members of the Executive:	Areas of responsibility:
Councillor Michael Mitchelson (Leader of the Council)	Promoting Carlisle
Councillor Edward Firth (Deputy Leader)	Policy, Performance Management, Finance and Resources
Councillor Ray Knapton	Health and Community Activities
Councillor Mrs Jacquelyne Geddes	Corporate Resources
Councillor Marilyn Bowman	Economic Prosperity
Councillor Ray Bloxham	Environment, Infrastructure and Transport

Forward Plan prepared by Councillor Michael Mitchelson,
Leader of Carlisle City Council

Date: 16 April 2004