

# Report to Resources Overview and Scrutiny Panel

Agenda  
Item:  
**A.7**  
**(e)**

Meeting Date: 13 June 2017  
Portfolio: Finance, Governance and Resources  
Key Decision: Yes: Recorded in the Notice Ref: KD06/17  
Within Policy and Budget Framework: Yes  
Public / Private: Public

Title: ELECTED MEMBERS' ALLOWANCES - PROVISIONAL  
OUTTURN REPORT FOR 2016/17  
Report of: Chief Finance Officer  
Report Number: RD02/17

## Purpose / Summary:

This report sets out the amount of allowances paid to Members as part of the Elected Members' Allowances Scheme for 2016/17.

## Questions for / input required from Scrutiny:

Members are asked to scrutinise the outturn position for Members Allowances.

## Recommendations:

Members of the Resources Overview and Scrutiny Panel are asked to consider this report.

## Tracking

Executive:	<b>05 June 2017</b>
Overview and Scrutiny:	<b>13 June 2017</b>
Council:	<b>Not applicable</b>

# Report to Executive

Agenda  
Item:

Meeting Date: 5<sup>th</sup> June 2017  
 Portfolio: Finance, Governance and Resources  
 Key Decision: Yes: Recorded in the Notice Ref: KD.06/17  
 Within Policy and Budget Framework: Yes  
 Public / Private: Public

Title: ELECTED MEMBERS' ALLOWANCES - PROVISIONAL  
 OUTTURN REPORT FOR 2016/17  
 Report of: Chief Finance Officer  
 Report Number: RD02/17

## Purpose / Summary:

This report sets out the amount of allowances paid to Members as part of the Elected Members' Allowances Scheme for 2016/17.

## Recommendations:

The Executive is asked to receive the report and note the overall under-spend of £4,023 on allowances for 2016/17.

## Tracking

Executive:	<b>05/06/2017</b>
Overview and Scrutiny:	<b>13/06/2017</b>
Council:	<b>Not applicable</b>

## 1. DETAILS

- 1.1 Set out in the attached **Appendix 1** are the amounts paid directly to individual Members as part of the Elected Members' Allowances Scheme for 2016/17 as required under paragraph 15 of the Local Authority (Members Allowances) (England) regulations 2003.
- 1.2 The detail in respect of Travel and Subsistence for Members collectively is provided in 1.8 overleaf.
- 1.3 The overall position is summarised as follows:

	<b>Budget</b>	<b>Outturn</b>	<b>Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Basic Allowance	255,900	249,692	(6,208)
Special Responsibility allowance	89,300	87,530	(1,770)
Dependent Carers' Allowance	0	0	0
Travel – General	14,000	19,291	5,291
Travel – Relating to Members' training	2,300	117	(2,183)
Subsistence General	1,500	2,929	1,429
Subsistence – Relating to Members' training	600	18	(582)
<b>Total</b>	<b>363,600</b>	<b>359,577</b>	<b>(4,023)</b>

- 1.4 There is an under-spend overall of £4,023.
- 1.5 The Basic Allowance budget is under-spent because budgets are allocated for a full year from April and there were vacancies on the Council for part of the year.
- 1.6 The Special Responsibility Allowance budget is slightly under-spent. This is partly due to committees not sitting until later in the year and therefore allowances only being paid for part of the year only. In addition, Members are only entitled to receive one Special Responsibility Allowance and therefore if they hold two positions that attract an allowance only one will be paid.
- 1.7 There has been an over spend in respect to Travel and Subsistence largely due to a bill received from HM Revenues & Customs for tax and NI totalling £10,106 on

Member's home to Civic Centre travel for previous 6 years. The legislation in this matter has now changed so this should be viewed as a one-off payment.

## 1.8 Details of Travel and Subsistence:

	<b>Budget £</b>	<b>Outturn £</b>
<b>Public Transport</b>		
Public transport costs in respect of attendance at committee meetings and other approved duties	<b>900</b>	<b>1,762</b>
Planning Site visits and other approved duties	<b>1,100</b>	<b>975</b>
MLDP* – Public Transport	<b>2,300</b>	
Members' training - Executive group		<b>0</b>
Members' training - Labour group		<b>23</b>
Members' training - Conservative group		<b>77</b>
Members' training - Independent		<b>17</b>
	<b>4,300</b>	<b>2,854</b>
<b>Mileage Expenses</b>		
Mileage costs in respect of attendance at committee meetings and other approved duties	<b>12,000</b>	<b>6,448</b>
HMRC settlement agreement		<b>10,106</b>
MLDP – Mileage	<b>0</b>	<b>0</b>
	<b>12,000</b>	<b>16,554</b>
<b>Subsistence Expenses</b>		
Subsistence costs in respect of attendance at committee meetings and other approved duties	<b>1,500</b>	<b>2,929</b>
MLDP – Subsistence	<b>600</b>	
Members' training - Conservative group		<b>6</b>
Members' training - Independent group		<b>12</b>
	<b>2,100</b>	<b>2,947</b>

\* MLDP = Members' Learning & Development Programme

Please note that subsistence covers items such as

- Accommodation
- Car parking charges
- Out of pocket expenses
- Meals

## **2. CONCLUSION AND REASONS FOR RECOMMENDATIONS**

- 2.1 The Executive is asked to receive the report and note the overall under-spend of £4,023 with the Members' Allowances Scheme for 2016/17.

## **3. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES**

- 3.1 Members allowances form part of the Council's revenue budget and there is a requirement to report the outturn against the budget as part of the overall Council outturn position.

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**Appendices**                      **Appendix 1 – Members' Allowances Summary 2016/17**  
**attached to report:**

**Note:** in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

### **CORPORATE IMPLICATIONS/RISKS:**

**Community Services** – not applicable

**Corporate Support & Resources** – Contained within the report

**Economic Development** – not applicable

**Governance & Regulatory Services** – As stated within the body of the Report, the details herein are required to be reported by virtue of Regulation 15 of the Local Authorities (Members' Allowances) (England) Regulations 2003.

## MEMBERS' ALLOWANCES SUMMARY 2016/17

## APPENDIX 1

Init	Surname	Basic	Became or ceased to be a councillor	SRA	Travel	Accommodation & Subsistence	Notes
R	Alcroft	4,427.20	05/05/2016				
T	Allison	4,887.00					
K	Atkinson	472.94	05/05/2016				
J	Bainbridge	4,887.00					
J	Bell	4,887.00		1,128.00	29.10		
R	Betton	4,887.00					
R	Bloxham	4,887.00		1,131.03	933.34		
M	Boaden	472.94	05/05/2017				
J	Bomford	4,427.20	05/05/2016				
S	Bowditch	4,887.00					
C	Bowman	4,887.00			307.46		
M	Bowman	4,887.00			352.88		
H	Bradley	4,887.00		6,735.00	145.22	152.09	
R	Burns	4,887.00		4,497.00			
G	Caig	499.21	07/05/2016				
D	Cape	472.94	05/05/2016				
N	Christian	4,887.00					
J	Coleman	4,427.20	05/05/2016				
J	Collier	4,887.00		773.23			
T	Dodd	2,850.75	15/03/2017				received allowance up to 31/10/16
B	Earp	4,887.00		1,128.00	312.15		
G	Ellis	4,887.00					
J	Franklin	4,887.00					
A	Glendinning	2,660.70	15/09/2016				
C	Glover	4,887.00		17,967.00	1,176.08	1,528.16	
W	Graham	472.94	05/05/2016		68.90		
A	Harid	4,887.00					
S	Higgs	4,887.00					
J	Layden	4,887.00			1,043.43		
E	Mallinson	4,887.00					
J	Mallinson	4,887.00		4,497.00	157.49	552.32	
E	Martlew	472.94	05/05/2016	1,086.68	34.97		
H	McDevitt	4,887.00					
M	McDonald	4,427.20	05/05/2016				
A	McKerrell	4,887.00					
N	McNulty	4,427.20	05/05/2016				
M	Mitchelson	4,887.00					
D	Morton	4,887.00			16.60		
N	Nedved	4,887.00		4,497.00			
B	Osgood	2,402.78	27/09/2016				
D	Parsons	4,887.00			1,167.19		
J	Paton	4,887.00					
L	Patrick	4,887.00		4,497.00			
A	Quilter	4,887.00		6,735.00			
J	Riddle	4,887.00		959.56	44.89		
F	Robson	4,887.00			70.30	6.49	
D	Shepherd	4,887.00			935.95		
L	Sherriff	4,887.00		5,775.44	1,070.22	157.21	
S	Sidgwick	1,724.03	24/11/2016				
T	Sidgwick	4,427.20	05/05/2016		123.71		
C	Southward	4,887.00		5,775.44			
J	Southward	472.94	05/05/2016				
E	Stevenson	472.94	05/05/2016				
G	Stothard	4,887.00					
L	Tickner	4,887.00		10,588.73	325.62	552.32	
R	Tinnion	4,427.20	05/05/2016		253.59	12.00	
P	Vasey	4,887.00					
A	Warwick	4,887.00		4,497.00			
R	Watson	4,887.00		4,497.00			
J	Williams	4,887.00					
D	Wilson	4,887.00					
STANDARDS COMMITTEE				765.00			
PLANNING VISITS					975.00		
HMRC SETTLEMENT					10,106.00		
VAT					-242.00	-13.00	
Sum:		249,692.45		87,530.11	19,408.09	2,947.59	