



CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Committee Report

Public

Date of Meeting: 10 January 2008

Title: THE FORWARD PLAN - ITEMS RELEVANT TO CORPORATE
RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Report of: Director of Legal and Democratic Services

Report reference: LDS.02/08

Summary:

To inform Members of issues within the ambit of the Corporate Resources Overview and Scrutiny Committee.

Questions for / input required from Scrutiny:

To consider if any variations have impacted on effective scrutiny.

Recommendations:

To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 January 2008 to 30 April 2008.

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Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Forward Plan of Executive Decisions 1 January 2008 to 30 April 2008

1. BACKGROUND

- 1.1 An item highlighting Forward Plan issues relevant to each Overview and Scrutiny Committee is now being included on each agenda.

2. FORWARD PLAN ISSUES

- 2.1 The Forward Plan of the Executive, covering the period 1 January 2008 to 30 April 2008 was published on 14 December 2007.
- 2.2 The Appendix to this report sets out those issues which fall within the ambit of this Committee.

3. RECOMMENDATION

- 3.1 To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 January 2008 to 30 April 2008.

FORWARD PLAN

Index of Active Executive Key Decisions Relevant to :

Corporate Resources Overview & Scrutiny

Key Decision Ref Nos:	Subject:	Date of Executive Meeting:
KD.051/07	Budget Strategy 2008/09 [EX.304/07, EX.305/07, EX.306/07, EX.307/07, EX.308/07, EX.309/07, EX.310/07, EX.311/07, EX.312/07, EX.313/07, EX.314/07 on 28.11.07]	(a), (b), (c), (d), (e), (f), (g) and (h) on 28 November 2007 (i) on 10 December 2007 (j), (k), (l) and (m) on 17 December 2007. (m) to be tabled at meeting (n), (o), (p), (q) and (s) on 21 January 2008
KD.011/08	Safeguard Policy for the payment of Housing Benefit and Local Housing Allowance.	21 January 2008 and 17 March 2008
KD.054/07	Local Asset Vehicle	17 December 2007 and 21 January 2008
KD.073/07	Corporate Complaints and Customer Feedback Policy	17 December 2007 and 21 January 2008
KD.075/07	Counter Fraud and Corruption Policy	19 November (under General Exception) 21 January 2008
KD.003/08	Corporate Partnership Policy	21 January 2008
KD.006/08	Carlisle Renaissance Delivery Mechanism	21 January and 18 February 2008

KD.009/08

Electronic Documents and Records
Management System Business Case

17 March and 21
April 2008

Carlisle City Council

Forward Plan of Executive Decisions

Items Relevant to Corporate Resources Overview & Scrutiny

Reference: KD.051/07

Subject:

Budget Strategy 2008/09 [EX.304/07, EX.305/07, EX.306/07, EX.307/07, EX.308/07, EX.309/07, EX.310/07, EX.311/07, EX.312/07, EX.313/07, EX.314/07 on 28.11.07]

Portfolio Area: Finance and Performance Management

Key Decisions

To consider strategic financial issues arising as part of the budget making process:

- (a) Budget Update - General Fund Revenue Estimates
- (b) Individual Charges Reviews (Community Services, Legal & Democratic Services & Development Services)
- (c) New Revenue Spending Pressures
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Renewals Reserve
- (g) Repair and Maintenance
- (h) Treasury Management and Prudential Borrowing Implications
- (i) Consideration of Overview and Scrutiny Consultation feedback
- (j) Draft Revenue Support Grant Settlement (if available)
- (k) Summary Overall Revenue and Capital Budget Position
- (l) Draft Treasury Management and Investment Strategy
- (m) Executive Draft Budget Proposals for consultation
- (n) Final Revenue Support Grant and Final General Fund Revenue Budget Summary
- (o) Provisional Capital Programme
- (p) Treasury Management and Investment Strategy
- (q) Consideration of Final Budget Consultation
- (s) Executive's Final Budget Proposals

Decision taken at Executive meeting on:

- (a), (b), (c), (d), (e), (f), (g) and (h) on 28 November 2007
- (i) on 10 December 2007
- (j), (k), (l) and (m) on 17 December 2007. (m) to be tabled at meeting
- (n), (o), (p), (q) and (s) on 21 January 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee for all budget issues except the detailed service estimates.
Community and Infrastructure O&S Committees for Budget Bids, Savings and Charges pertaining to their individual areas of

responsibility.

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

(a), (b), (c), (d), (e), (f), (g) and (h) - Community O&S Committee on 3 December 2007, Infrastructure O&S Committee on 29 November 2007 and Corporate Resources O&S Committee on 6 December 2007

(j), (k), (l) - Corporate Resources O&S Committee on 10 January 2008

Consultees:

Overview and Scrutiny, Business Community, Trade Unions and Citizens

Date for Consultees' comments:

Consultation period - 17/12/07 to 21/01/08

Relevant reports/background papers which are available:

The Director of Corporate Services' reports will be available five working days before the Executive meetings.

Reports CORP.59/07, LDS.82/07, LDS.78.07, CS.80/07, DS.100/07, CORP.61/07, CORP.62/07, CORP.60/07, CORP.64/07, CS.84/07, CORP.63/07 at Executive on 28.11.07)

Further Information from:

Head of Financial Services, Carlisle City Council, Civic Centre, Carlisle CA3 8Q

Reference: KD.011/08

Subject:

Safeguard Policy for the payment of Housing Benefit and Local Housing Allowance.

Portfolio Area: Finance and Performance Management

Key Decisions

To agree Policy to enable Housing Benefit practitioners to resolve appeals under the Policy.

Decision taken at Executive meeting on:

21 January 2008 and 17 March 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Policy and Budget Framework matter which will be considered on 21 February 2008 by Corporate Resources Overview & Scrutiny Committee

Consultees:

Landlord Forum on 17 December 2007

Date for Consultees' comments:

7 January 2008

Relevant reports/background papers which are available:

The Director of Corporate Services' report will be available five working days before the Executive meeting.

Further Information from:

Head of Revenues and Benefits Services, Carlisle City Council, Civic Centre, C

Reference: KD.054/07

Subject:

Local Asset Vehicle

Portfolio Area: Economic Development & Enterprise and Finance & Resources

Key Decisions

To consider a report on the feasibility of whether a Local Asset Vehicle is appropriate for the management of some or all of the City Council's property assets.

To refer the report to Corporate Resources Overview and Scrutiny Committee.

Subject to the findings of the report and the views of the Executive and Overview and Scrutiny Committee, to refer any decision to proceed to full Council.

Decision taken at Executive meeting on:

17 December 2007 and 21 January 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Policy and Budget Framework matter which will be considered on 10 January 2007 by Corporate Resources O&S

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

Corporate Resources Overview & Scrutiny Minutes on 12 April 2007
Report DS.37/07 - Asset Review (Corporate Resources O&S on 12 April 2007)
Report CE.11/07 - Asset Review (Executive on 19 February 2007)
The Director of Development Services' reports will be available five working days before the Executive meetings.

Further Information from:

Director of Development Services, Carlisle City Council, Civic Centre, Carlisle,

Reference: KD.073/07

Subject:

Corporate Complaints and Customer Feedback Policy

Portfolio Area: Learning and Development

Key Decisions

To consider a new Corporate Feedback Policy for adoption by the Council

Decision taken at Executive meeting on:

17 December 2007 and 21 January 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Policy and Budget Framework matter which will be considered by Corporate Resources Overview & Scrutiny Committee on 10 January 2008.

Consultees:

Services Heads, SMT, Customer Services, Legal Services

Date for Consultees' comments:

September - November 2007

Relevant reports/background papers which are available:

Report PPP.34/07 - Unreasonable and unreasonably persistent complaints policy (at Executive on 23 April 2007)
The Director of People, Policy & Performance Services report will be available five working days before the Executive meeting

Further Information from:

Policy and Performance Manager, Carlisle City Council, Civic Centre, Carlisle

Reference: KD.075/07

Subject:

Counter Fraud and Corruption Policy

Portfolio Area: Finance and Performance Management

Key Decisions

To agree a formal Counter Fraud and Corruption Policy

Decision taken at Executive meeting on:

19 November (under General Exception) 21 January 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Policy and Budget Framework matter which will be considered on 6 December 2007 by Corporate Resources Overview & Scrutiny Committee

Consultees:

SMT and Service Heads

Date for Consultees' comments:

2 November 2007

Relevant reports/background papers which are available:

The Director of Corporate Services report will be available five working days before the Executive meeting

Further Information from:

Head of Revenues and Benefits Services, Carlisle City Council, Civic Centre, C

Reference: KD.003/08

Subject:

Corporate Partnership Policy

Portfolio Area: Finance and Performance Management

Key Decisions

The Executive is recommended to endorse the revised Partnership Policy for recommendation to Council.

Decision taken at Executive meeting on:

21 January 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Policy and Budget Framework matter which will be considered on 21 February 2008 by Corporate Resources Overview and Scrutiny Committee

Consultees:

Senior Management Team, Presentation to Management Briefing

Date for Consultees' comments:**Relevant reports/background papers which are available:**

CORP.52/07 - Management and Review of Partnerships (at Executive 19 November 2007)

The Director of Corporate Services' report will be available five working days before the Executive meeting

Further Information from:

Development and Support Manager, Carlisle City Council, Civic Centre, Carlisle

Reference: KD.006/08

Subject:

Carlisle Renaissance Delivery Mechanism

Portfolio Area: Promoting Carlisle

Key Decisions

To consider proposals to form a multi-agency Task and Finish Group on the establishment of a new delivery mechanism for Carlisle Renaissance.

Decision taken at Executive meeting on:

21 January and 18 February 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

At a special meeting of the Corporate Resources Overview & Scrutiny Committee on 4 February 2008.

Consultees:

Cumbria County Council, Cumbria Vision, Northwest Development Agency, English Partnerships

Date for Consultees' comments:

1 February 2008

Relevant reports/background papers which are available:

The Director of Carlisle Renaissance's report will be available five working days before the Executive meeting.

Further Information from:

Director of Carlisle Renaissance, Carlisle City Council, Civic Centre, Carlisle, C

Reference: KD.009/08

Subject:

Electronic Documents and Records Management System Business Case

Portfolio Area: Finance and Performance Management

Key Decisions

1. To consider the recommendations of the Consultatnt's report and business case.
2. To agree to the releasing of the budget already set aside, if applicable, to complete the work as recommended in the business case and reports.

Decision taken at Executive meeting on:

17 March and 21 April 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

Corporate Resources O&S on 3 April 2008

Consultees:

Service Heads and Senior Management Team

Date for Consultees' comments:

January 2008

Relevant reports/background papers which are available:

Information Management Policy and previous reports from the Information Audit 2005/06

The Head of Policy and Performance Services' report will be available five working days before the Executive meeting.

Further Information from:

Head of Policy and Performance Services, Carlisle City Council, Civic Centre,
