

## **LICENSING COMMITTEE**

**WEDNESDAY 24 FEBRUARY 2016 AT 2.35pm**

**PRESENT:** Councillor Ms Franklin (Vice Chairman), Bowman S, Collier (as substitute for Councillor Layden), Morton, Mrs Parsons, Shepherd, Cape, Ms Franklin, Mrs Stevenson and Wilson.

**OFFICERS:** Assistant Solicitor  
Licensing Manager  
Licensing Officer

### **LC.01/16 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Bell and Layden.

### **LC.02/16 DECLARATIONS OF INTEREST**

There were no declarations of interest affecting the business to be transacted at the meeting.

### **LC.03/16 MINUTES OF PREVIOUS MEETING**

RESOLVED - 1) That the minutes of the meeting held on 14 October 2015 be agreed as a correct record of the meetings and signed by the Chairman.

2) That the minutes of the meeting held on 16 December 2015 be noted

### **LC.04/16 UPDATE ON LICENSING ACT 2003**

The Licensing Manager presented report GD.11/16 giving Members an update on the applications under the Licensing Act 2003.

The Licensing Manager reported on the licence figures as 4 February 2016.

In 1 April 2015 new legislation came onto the statute book which removed the requirement to renew personal licences and therefore all current licences lasted indefinitely. License holders had been contacted regarding the change and notified should they wish for their licence to be updated to 'indefinite' rather than their expiry date at a cost of £10.50. Since April 2015 there had been 72 amended licences issued. Licences that were not updated would show an expiry date but would actually still be valid.

RESOLVED – That Report GD.11/16 be noted.

### **LC.05/16 GAMBLING ACT 2005 –UPDATE**

The Licensing Manager presented report GD.12/16 giving Members an update on applications made under the Gambling Act 2005.

The Licensing Manager highlighted the licence figures as at 4 February 2016.

She reported that officers were undertaking visits to all Club Premises to ensure compliance certificates and conditions were being adhered too. Gambling premises and licensed premises were also being visited to ensure any 'crane grab' machines were correctly licensed as category D machines as was recommended by the Gambling Commission.

In response to a Member's question the Licensing Manager explained that officers were checking Club Premises licences to make sure Club's understood and followed any conditions attached to their licence and operating schedule. The summary of a licence had to be displayed within the premises but the conditions attached to the licence did not.

RESOLVED – That Report GD.12/16 be noted.

#### **LC.06/16 APPOINTMENT OF LICENSING SUB COMMITTEES**

Consideration was given to the amendment of the appointment of Members to serve on the four Licensing Sub-Committees. A copy of the schedule showing the group amendments to those four sub-committees had been circulated. It was moved, seconded and

RESOLVED – That the schedules setting out the appointment of Members to serve on the four Licensing Sub-Committees for the remainder of Municipal Year 2015/16, as set out below, be approved.

	CONSERVATIVE GROUP	LABOUR GROUP	LIBERAL DEMOCRAT	INDEPENDENT GROUP
Licensing Sub-Committee 1 (3)	1 Morton  Sub: Layden	1 Bell 2 Wilson  Sub: Cape Sub: Warwick		
Licensing Sub-Committee 2 (3)	CONSERVATIVE GROUP 1 Layden 2 Shepherd  Sub: Morton Sub: Parsons	LABOUR GROUP 1 Franklin  Sub: Stothard	LIBERAL DEMOCRAT	INDEPENDENT GROUP
Licensing Sub-Committee 3 (3)	CONSERVATIVE GROUP 1 Parsons  Sub: Bowman S	LABOUR GROUP 1 Cape 2 Sherriff  Sub: Bell Sub: Wilson	LIBERAL DEMOCRAT	INDEPENDENT GROUP

	CONSERVATIVE GROUP	LABOUR GROUP	LIBERAL DEMOCRAT	INDEPENDENT GROUP
Licensing Sub-Committee 4 (3)	1 Bowman S  Sub: Shepherd	1 Stothard 2 Warwick  Sub: Franklin Sub: Sherriff		

(The meeting ended at 2.40pm)