

# AGENDA

## Executive

**Monday, 29 June 2015 AT 16:00**

**In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG**

### **Apologies for Absence**

To receive apologies for absence and notification of substitutions.

### **Declarations of Interest**

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

## **PART A**

**To be considered when the Public and Press are present**

### **A.1 LOW COST HOME OWNERSHIP POLICY**

**9 - 26**

(Key Decision - KD.11/15)

Pursuant to Minute EX.44/15, the Director of Economic Development to submit a report presenting the Low Cost Home

Ownership Policy. The Community Overview and Scrutiny Panel considered the matter on 11 June 2015.

(Copy Report ED.27/15 herewith / Minute Excerpt to follow)

**A.2    ASSET REVIEW BUSINESS PLAN - REFRESH OF DISPOSALS PROGRAMME 2015                      27 - 38**

(Key Decision - KD.12/15)

Pursuant to Minute EX.45/15, the Director of Governance to submit a report outlining the current position and progress regarding the Disposals Programme, and proposed changes. The Resources Overview and Scrutiny Panel considered the matter on 18 June 2015.

(Copy Report GD.40/15 herewith / Minute Excerpt to follow)

Background Papers - Private Report CE.39/10 (Draft Asset Review Business Plan). Reports RD.47A/13 (Asset Review Business Plan - Disposals Programme) and GD.30/14 (Refresh of Disposals Programme (2014)) are available on the Council's website - <http://cmis.carlisle.gov.uk/cmis/>

**A.3    FOOD LAW ENFORCEMENT SERVICE PLAN    39 - 80**

(Key Decision - KD.14/15)

Pursuant to Minute EX.47/15, the Director of Local Environment to submit a report concerning the Environmental Health Service's inspection and educational priorities for improving food safety in Carlisle during 2015/16. The Community Overview and Scrutiny Panel received the report for information on 11 June 2015.

(Copy Report LE.17/15 herewith / Minute Excerpt to follow)

**A.4    NOTICE OF EXECUTIVE KEY DECISIONS    81 - 96**

(Non Key Decision)

The Notice of Executive Key Decisions, published on 29 May 2015, is submitted for information.

KD.21/15 - Land and Property Transactions - the Director of Governance's report will be dealt with as a Non Key Decision item

during the public part of the meeting.  
(Copy Notice herewith)

**A.5    SCHEDULE OF DECISIONS TAKEN BY PORTFOLIO HOLDERS    97 - 98**

(Non Key Decision)

A Schedule detailing decisions taken by Portfolio Holders under delegated powers is attached for information.  
(Copy Schedule herewith)

Background Papers - Scheme for the Recovery of Building Regulation Charges (for implementation on 1 July 2015)

**A.6    SCHEDULE OF DECISIONS TAKEN BY OFFICERS    99 - 104**

(Non Key Decision)

A Schedule detailing decisions taken by Officers under delegated powers is attached for information.  
(Copy Schedule herewith)

Background Papers - as detailed within the Schedule

**A.7    JOINT MANAGEMENT TEAM    105 - 106**

(Non Key Decision)

The Minutes of the meeting of the Joint Management Team held on 13 April 2015 are submitted for information.  
(Copy Minutes herewith)

**A.8    MARKET MANAGEMENT GROUP    107 - 112**

(Non Key Decision)

The Minutes of the meeting of the Market Management Group held on 22 April 2015 are submitted for information.  
(Copy Minutes herewith)

**A.9    LAND AND PROPERTY TRANSACTIONS    113 - 120**

(Non Key Decision)

The Director of Governance to submit a report seeking approval for the release and sale of two small parcels of surplus land and property at Raffles Avenue and Sewell Place, Carlisle, in accordance with management policies set out in the Asset Management Plan.

(Copy Report GD.39/15 herewith)

Background Papers - Private Report GD.20/15 (Asset Review Business Plan - Refresh of Disposal Programme 2015)

## **PART B**

**To be considered when the Public and Press are excluded from the meeting**

### **B.1 ASSET REVIEW BUSINESS PLAN - REFRESH OF DISPOSALS PROGRAMME 2015**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

(Key Decision - KD.12/15)

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

Pursuant to Minute EX.58/15, the Director of Governance to submit a report outlining the current position and progress regarding the Disposals Programme, and proposed changes. The Resources Overview and Scrutiny Panel considered the matter on 18 June 2015.

(Copy Report GD.40/15 herewith / Minute Excerpt to follow)

Background Papers - Private Report CE.39/10 (Draft Asset Review Business Plan). Reports RD.47A/13 (Asset Review Business Plan - Disposals Programme) and GD.30/14 (Refresh of Disposals Programme (2014)) are available on the Council's website - <http://cmis.carlisle.gov.uk/cmis/>

## **B.2 ASSET REVIEW BUSINESS PLAN - ECONOMIC DEVELOPMENT PROPERTY ACQUISITION**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

(Key Decision - KD.18/15)

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Director of Governance to submit a report concerning a proposed property acquisition.  
(Copy Report GD.29/15 herewith)

Background Papers - Private Reports CE.36/10 and CE.39/10 (Draft Asset Business Plan)

## **B.3 CITY CENTRE ASSET INVESTMENT**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

(Key Decision - KD.19/15)

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Director of Governance to submit a report seeking Executive consideration and approval of funding for capital investment in the City Centre.

(Copy Report GD.27/15 herewith)

Background Papers - Private Reports CE.36/10 and CE.39/10  
(Draft Asset Business Plan)

#### **B.4 LEISURE FACILITIES DEVELOPMENT**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

(Key Decision - KD.20/15)

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Deputy Chief Executive to submit a report concerning Leisure Facilities Development. The Community Overview and Scrutiny Panel considered the matter on 11 June 2015.

(Copy Report SD.10/15 herewith / Minute Excerpt to follow)

#### **B.5 RETHINKING WASTE**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

(Key Decision - KD.22/15)

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Director of Local Environment to submit a report concerning the future of the recycling and waste collections in Carlisle.  
(Copy Report LE.18/15 herewith)

### **Members of the Executive**

Councillor C W Glover (Leader)

Councillor Mrs E B Martlew (Deputy Leader; and Environment and Transport Portfolio Holder)

Councillor Ms A Quilter (Culture, Leisure and Young People Portfolio Holder)

Councillor Mrs J Riddle (Communities, Health and Wellbeing Portfolio Holder)

Councillor Dr L Tickner (Finance, Governance and Resources Portfolio Holder)

Councillor Mrs H M Bradley (Economy, Enterprise and Housing Portfolio Holder)

### **Enquiries to:**

Morag Durham - Tel: 817036

### **Notes to Members:**

Decisions made at this meeting, if not subject to call-in, will become live on 9 July 2015