



OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Committee Report

Public

Date of Meeting: 13 March 2003

Title: MONITORING OF AND CHANGES TO THE FORWARD PLAN

Report of: Head of Legal and Democratic Services

Report reference: LDS.16/03

Summary: To inform Members of changes to the Executive's Forward Plan for 1 February to 31 May 2003 since its publication on 17 January 2003.

Recommendations: To note the modifications, deferrals and departures from the Forward Plan for 1 February to 31 May 2003.

Contact Officer: Elspeth MacKay

Ext: 7034

1.0 Background

- 1.1 The Overview and Scrutiny Management Committee on 22 November 2001 requested "That a standing item be included on future Agendas for this Committee identifying any deletions, modifications, deferrals and departures from the Forward Plan, together with the reasons".

2.0 Deletions, Modifications, Deferrals and Departures from the last Forward Plan

- 2.1 Details of departures from, modifications to and deferrals in respect of the Forward Plan covering the period 1 February to 31 May 2003 are outlined in Appendix A of the report.

3.0 Recommendation

- 3.1 That the modifications, deferrals and departures from the Forward Plans for 1 February to 31 May 2003 be noted.

Contact Officer: Elspeth MacKay

Ext.: 7034

1st February 2003 to 31st May 2003

Reference Number:	Subject:	Change:	Changed by:
	Relevant Overview and Scrutiny Committee		
	Appointment of Interim Executive Director <i>Corporate Resources Overview and Scrutiny</i> Reason: Would involved a virement within the staffing budget and authority is needed as soon as possible so that action can be taken.	Item was not included in the Forward Plan – considered by Executive on 6 February 2003 under General Exception Rules	Town Clerk and Chief Executive– with approval of Leader
KD.101/02	Information Systems Strategy <i>Corporate Resources Overview and Scrutiny</i> Reason: The opening of Phase 1 of the Customer Contact Centre takes priority over the Strategy	Deferred from 31 March to 30 June 2003	Head of Customer and Information Services
KD.073/02	Asset Management Plan – Review of Economic Assets <i>Corporate Resources Overview and Scrutiny</i> <i>Infrastructure Overview and Scrutiny</i> Reason: Report delayed due to sickness absence of Head of Property Services and staff shortages	Deferred from March or April 2003 to June 2003	Economic Development Manager

Reference Number:	Subject:	Change:	Changed by:
	<i>Relevant Overview and Scrutiny Committee</i>		
KD.070/02	Brampton Conservation Area Review <i>Infrastructure Overview and Scrutiny</i> Reason: In order to allow officers to go to the Parish with a proposal for further consultation	Deferred from 31 March to 28 April 2003	Conservation Officer
KD.002/03 and KD.004/03	Replacement of Refuse Collection Fleet and Purchase of Grounds Equipment <i>Infrastructure Overview and Scrutiny</i> Reason: To consider related matters in one report	Combined into one item KD.002/03	Corporate Management Team
KD.003/03	Service Delivery in Partnership with Eden District Council re CCTV <i>Infrastructure Overview and Scrutiny</i> <i>Community Overview and Scrutiny</i> Reason: Insufficient progress has been made on proposed partnership arrangement to deal with it in March	Deferred from 3 March to 3 April 2003	Corporate Management Team
KD.005/03	Purchase of Protective Clothing, Furniture and Photocopiers <i>Corporate Resources Overview and Scrutiny</i> Reason: The matter can be dealt with by officers in consultation with the portfolio holder	Taken OFF Forward Plan	Corporate Management Team

Reference Number:	Subject:	Change:	Changed by:
	Relevant Overview and Scrutiny Committee		
KD.072/02	Asset Management – Surplus Land Review and Operational Property Priorities	Deferred from 3 March to July 2003	Head of Property Services
	<i>Corporate Resources Overview and Scrutiny</i> Reason: Report delayed due to illness of Head of Property Services and recruitment difficulties within the Unit which have had an impact on a number of policy fronts		
KD.086/02	Strategic Development Agreements for 2003	Removed references to Parkhouse and Morton	Corporate Management Team
	<i>Corporate Resources Overview and Scrutiny</i> Reason : References to Parkhouse and Morton are premature and will be programmed into the Plan at a later date		
KD.048/02	Property Business Plan	Taken OFF Forward Plan	Corporate Management Team
	<i>Corporate Resources Overview and Scrutiny</i> Reason: Members are reviewing corporate priorities and the old Business Plan format is no longer relevant		
KD.098/02	Local Public Service Agreements	Deferred from March to May 2003	Head of Strategic and Performance Services
	<i>Corporate Resources Overview and Scrutiny</i> Reason: Discussions with Cumbria County Council have not formally commenced – there will be not be anything to report in April.		

Reference Number:	Subject: <i>Relevant Overview and Scrutiny Committee</i>	Change:	Changed by:
KD.001/02	Bereavement Services Best Value Fundamental Performance Review	Moved from 31 March to 3 April 2003	Corporate Management Team and Executive
KD.097/02	Crematorium Renovation		
KD.104/02	Commercial and Technical Services/Carlisle Housing Association Transfer Reason: The Executive meeting on 31 March 2003 has been cancelled, the meeting will now be held on 3 April 2003		
KD.105/02	Potential Partnerships with Private Sector for delivery of Customer Contact, Revenues and Benefits Services <i>Corporate Resources Overview and Scrutiny</i> Reason: On advice from the consultants to allow further work to be undertaken on customer throughput and capital and revenue costs	Deferred from 31 March 2003 to June 2003	Head of Revenues and Benefits Services