

# AGENDA

## Business & Transformation Scrutiny Panel

Thursday, 25 July 2019 AT 16:00  
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

**\*\*A pre meeting for Members to prepare for  
the Panel will be held at 3.30pm in the  
Flensburg Room\*\***

The Press and Public are welcome to attend for the  
consideration of any items which are public.

### **Members of the Business & Transformation Scrutiny Panel**

Councillor Bainbridge (Chairman) , Councillors Alcroft, Mrs Birks (Vice  
Chairman), McNulty, Mitchelson, Paton, Robson

Substitutes:

Councillors Mrs Atkinson, Mrs Bowman, Mrs Bradley, Mrs Brown, Collier, Mrs  
Ellis-Williams, Mrs Finlayson, Mrs Glendinning, Glover, Mrs McKerrell, Meller,  
Morton, Patrick, Robinson, Rodgeron, Shepherd, Miss Sherriff, Southward,  
Tarbitt, Dr Tickner

## **PART A**

**To be considered when the Public and Press are present**

### **Apologies for Absence**

To receive apologies for absence and notification of substitutions

### **Declarations of Interest**

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

### **Minutes of Previous Meetings**

To note that Council, on 16 July 2019, received and adopted the minutes of the meetings held on 28 March 2019, 30 May 2019 and 6 June 2019.

The Minutes will be signed by the Chairman.

Minute Book Volume 46(1)

## **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

## **A.2 OVERVIEW REPORT AND WORK PROGRAMME**

**7 - 10**

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officers: Rowan Jones, Overview and Scrutiny Officer  
Steven O'Keeffe, Policy and Communications Manager

Report: OS.19/19 herewith

**Background:**

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

**Why is this item on the agenda?**

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2019/20 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

**What is the Panel being asked to do?**

- Note the items (within the Panel remit) on the most recent Notice of Executive Key Decisions.
- Discuss the work programme and prioritise if necessary.

**A.3 DRAFT ASSET MANAGEMENT PLAN 2020 TO 2025**

**11 -  
28**

Portfolio: Finance, Governance and Resources

Directorate: Governance and Regulatory Services

Officer: Mark Walshe, Property Services Manager

Report: GD.41/19 herewith and Minute Excerpt to follow

**Background:**

The Corporate Director of Governance and Regulatory Services to submit a report setting out the revisions to the Asset Management Plan which has been updated to reflect key issues and changes affecting the management and use of the City's property resource. The Plan also reports on the current position and performance of the portfolio and the Asset Disposal Programme.

**Why is this item on the agenda?**

The matter was included in the Notice of Executive Key Decisions and was considered by the Executive on 22 July 2019.

**What is the Panel being asked to do?**

To note the report and make comments and provide feedback to the Executive in order to inform the way forward for the Council.

#### **A.4 DRAFT MEDIUM TERM FINANCIAL PLAN 2020/21 TO 2024/25**

**29 -  
70**

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and Resources

Report: RD.16/19 herewith and Minute Excerpt to follow

##### **Background:**

The Corporate Director of Finance and Resources to submit the Council's draft Medium Term Financial Plan for the period 2020/21 to 2024/25 which set out the framework for planning and managing the Council's financial resources.

##### **Why is this item on the agenda?**

The matter was included in the Notice of Executive Key decisions and was considered by the Executive on 22 July 2019.

##### **What is the Panel being asked to do?**

To consider the report and make recommendations back to the Executive for consideration at their meeting on 19 August 2019.

#### **A.5 DRAFT CAPITAL INVESTMENT STRATEGY 2020/21 to 2024/25**

**71 -  
100**

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and Resources

Report: RD.17/19 herewith and Minute Excerpt to follow

##### **Background:**

The Corporate Director of Finance and Resources to submit the draft Capital Strategy for the period 2020/21 to 2024/25.

##### **Why is the item on the agenda?**

The matter was included in the Notice of Executive Key decisions and was considered by the Executive on 22 July 2019.

**What is the Panel being asked to do?**

To consider the report and make recommendations back to the Executive for consideration at their meeting on 16 August 2019.

**A.6 CORPORATE PROJECTS STATUS REPORT****101 -  
112**

Portfolio: Cross Cutting

Directorate: Corporate Support

Officer: Jason Gooding, Town Clerk and Chief Executive

Report: CE.04/19 herewith

**Background:**

The Town Clerk and Chief Executive to submit an update of corporate projects currently being undertaken in the Council.

**Why is this item on the agenda?**

Monitoring report.

**What is the Panel being asked to do?**

Note and comment on the most recent summary of projects and governance arrangements in place as contained in appendix one, and the actions being taken to support projects issues. At appendix two is a summary of the stand alone IT projects and their current status.

**A.7 CORPORATE RISK REGISTER****113 -  
124**

Portfolio: Finance, Governance and Resources

Directorate: Community Services

Officer: Darren Crossley, Deputy Chief Executive

Report: CS.22/19 herewith

**Background:**

The Deputy Chief Executive to submit an update on the management of the Council's Corporate Risk Register.

**Why is the item on the agenda?**

Monitoring report

**What is the Panel being asked to do?**

Scrutinise and comment on the current Corporate Risk Register as set out in appendix one.

**PART B**

**To be considered when the Public and Press are excluded from the meeting**

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer, (01228) 817039 or  
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