

JOINT MANAGEMENT TEAM

Friday, 22 March 2013

MINUTES

Present:	Councillors C Glover (Chair), E Martlew, A Quilter, J Riddle and L Tickner
	K Gerrard, M Lambert, P Mason and J Meek
Apologies:	D Crossley, A Culleton, J Gooding and Cllr J Hendry

JMT 204/12 – JMT minutes of previous meeting
<p>198/12 – Broadband Quotes – DC not present.</p> <p>201/12 – Hydro Scheme – Cllr McDevitt had been briefed on the process of this scheme.</p> <p style="text-align: right;">ACTION: Hydro Scheme to be discussed further in future</p>
JMT 205 /12 – Highways Claimed Rights
<p>JMT received an update on Highways Claimed Rights – there have been positive meetings with the County and the transfer went smoothly.</p> <p>Maintenance of bus shelters was raised, including the lack of resources to carry out the maintenance, which is not a statutory responsibility of the City Council. Discussion needed with County.</p> <p style="text-align: right;">ACTION: AC</p> <p>The issue of verge maintenance was raised, which is the County’s responsibility. A reduction in funding will result in a reduction in service. Agreement has been sent to the County outlining this.</p> <p style="text-align: right;">ACTION: AC – further discussion needed</p>
JMT 206 /12 – Carlisle Tourism Event
<p>A Carlisle Tourism event is due to take place on 25 April at the Hallmark Hotel. James Berresford, Chief Executive, VisitEngland has been invited to do a speech. Breakout sessions are planned to encourage businesses to become involved in e-tourism.</p> <p style="text-align: right;">ACTION: JM to continue with arrangements for CT event</p>
JMT 207 /12 – Town Team Money
<p>Funding has been acquired to improve the look of empty shop units. One suggestion was to use Amazing Carlisle Facts’ artwork. A sample was passed round. A new City Centre Business Group has been set up and they will discuss this issue further.</p> <p style="text-align: right;">ACTION: JM to enquire if artwork is recyclable.</p> <p>Monies have been provided by Dulux for use on improvements to Hardwicke Circus. Update to follow in due course.</p> <p style="text-align: right;">ACTION: KG</p>
JMT 208 /12 – Carlisle Plan - OTH
<p>It was suggested photos be displayed of the progress to the Old Town Hall, for members of the public to see.</p> <p style="text-align: right;">ACTION: JM to organise photos/location</p>

JMT 209/12 – Forward Plan of Executive Decisions	
Agreed.	ACTION:-
JMT 210/12 – Forward Plan of JMT	
Items for 8 April – Sports Strategy and ICT Presentation - KG. Item for 7 May – Arts Centre – KG.	ACTION:-
JMT 211/12 – Any Other Business	
Following Tour Of Britain announcement, organisation needs to be looked at.	ACTION: SMT to discuss

JOINT MANAGEMENT TEAM

Monday, 8 April 2013

MINUTES

Present:	Councillors J Hendry (Chair), C Glover, E Martlew, A Quilter, J Riddle and L Tickner
	D Crossley, A Culleton, K Gerrard, J Gooding, M Lambert, P Mason and J Meek
Apologies:	

JMT 01/13 – JMT minutes of previous meeting
<p>Maintenance of bus shelters –To be discussed at a future Local Committee.</p> <p>Carlisle Tourism Event – date now 26 April.</p> <p style="text-align: right;">ACTION:- b</p>
JMT 02/13 – Sports Strategy
<p>Paul Frampton attended JMT to give a briefing on the draft Carlisle City Council Sport and Physical Activity Strategy. Sport England had reported that they are pleased with the work that has been done so far.</p> <p>It was suggested Healthy City be incorporated into the document.</p> <p>Paul was thanked for all his hard work.</p> <p style="text-align: right;">ACTION: Strategy to go to COSP then back to Executive</p>
JMT 03 /13 – City WiFi Project
<p>Regional Network Solutions have been chosen to carry out the works. Further stakeholder work needs to be carried out with Lanes then it is hoped work will commence beginning of May.</p> <p style="text-align: right;">ACTION: DC to report back in around two months' time.</p>
JMT 04/13 – ICT Presentation
<p>PM talked JMT through the ICT slides. Digital Information Services had been suggested as a replacement name for ICT. To be discussed further. Thanks were conveyed to PM and staff for their hard work.</p> <p style="text-align: right;">ACTION:-</p>
JMT 05/13 – Transformation Savings Update
<p>PM presented the 2013/14 Transformation savings paper and updated JMT on progress. PM was thanked for his hard work.</p> <p>Issue of private car parks/loss of revenue was raised. JM to provide a briefing note.</p> <p style="text-align: right;">ACTION: SMT to look at initiatives for further savings and bring back to JMT in May</p>
JMT 06/13 – OTH
<p>Works are well underway and still on budget. Information to be made available on the refurbishment.</p> <p style="text-align: right;">ACTION: JM</p>

JMT 07/13 – Forward Plan of Executive Decisions	
Agreed.	ACTION:-
JMT 08/13 – Forward Plan of JMT	
Local Plan special JMT to be re-scheduled. More time needed.	ACTION: All
JMT 09/13 – Any Other Business	
None.	ACTION:-

JOINT MANAGEMENT TEAM

Wednesday, 24 April 2013

MINUTES

Present:	Councillors Colin Glover (Chair), E Martlew and L Tickner
	D Crossley, A Culleton, K Gerrard, J Gooding, M Lambert, P Mason, J Meek and R Simmons (item 3)
Apologies:	Cllrs J Hendry, A Quilter and J Riddle

JMT 10/13 – JMT minutes of previous meeting
05/13. JM to provide info on car parks. ACTION: JM
JMT 11/13 – Bring Site Review
AC presented her slide show and answered questions from JMT. To go to 31/5 Executive. ACTION: AC
JMT 12 /13 – Future Asset Management - Kingstown, Parkhouse and Morton
Alan Harris, Montagu Evans, presented his slide show covering a period of five years' work, and made suggestions on how improving estates could be taken forward. ACTION: Paper to be prepared for 31 May Executive. PM/DC
JMT 13/13 – OTH
Completion date for works to Old Town Hall is 24 June. Although there is a two week delay, works are still within budget. Display panels have been worked up which will be displayed on the barriers. JM to look into the issue of the removal of scaffolding. ACTION: JM
JMT 14/13 – Transformation Savings Update
JMT were updated and made comments on the savings initiatives being progressed by SMT to meet the transformation savings target for 2013/14 of £760,000. ACTION: SMT to progress savings initiatives.
JMT 15/13 – Forward Plan of Executive Decisions
These had been circulated. ACTION: -
JMT 16/13 – Forward Plan of JMT
31 May JMT cancelled. Special JMT needed to discuss Sense of Place. Sports Strategy added to JMT forward plan for 15 May. ACTION: Date needed for special JMT to discuss Sense of Place. JM
JMT 17/13 – Any Other Business
None. ACTION: -

JOINT MANAGEMENT TEAM

Tuesday, 7 May 2013

MINUTES

Present:	Councillors Joe Hendry (Chair) Colin Glover, E Martlew, A Quilter, J Riddle and L Tickner
	D Crossley, A Culleton, K Gerrard, J Gooding, M Lambert, P Mason, J Meek and M Daley (item 2)
Apologies:	

JMT 18/13 – JMT minutes of previous meeting
Agreed. ACTION: -
JMT 19/13 – Draft end of year Performance Report
More detail and more issues need to be addressed. Remitted to SMT to discuss and report back to JMT. Agreed. ACTION:SMT
JMT 20 /13 – Arts Centre – introduction to report
Agreed to continue for special, one item agenda, of JMT on 15th May at 4pm. ACTION: Amend forward plan.
JMT 21/13 – Forward Plan of Executive Decisions
Agreed. More dates required. ACTION: -
JMT 22/13 – Forward Plan of JMT
<ul style="list-style-type: none">➤ Discussed LGA Peer Challenge. Agreed.➤ NHS Presence in Civic Centre. Agreed.➤ Concept of Civic Centre as a hub for public services. Agreed. ACTION:-
JMT 23/13 – Any Other Business
Need to clarify dates of further JMT meetings. ACTION: On Civic Calendar. List to be forwarded to JMT.