



ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 28th July 2011

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS.21/11

Summary:

This report provides an overview of matters related to the Environment and Economy O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note and/or comment on the content within the report.
- Note and/or amend the Panel's work programme (Appendix 2).

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1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st July – 31st October 2011 was published on 17th June 2011.

The following items fall within the remit of this Panel and full details were provided to the Panel on 23rd June 2011 with the Overview Report are therefore not duplicated on this occasion.

KD.013/11 Core Strategy

**KD.018/11 Cumbria Strategic Waste Partnerships
Enhanced Partnership Working Project –
Conclusions of Stage 1**

KD.020/11 Sustainable Energy Strategy

To be considered at this
meeting of the panel

KD.015/11 Parking Connect – This report is available to be considered on 8th September 2011

KD.019/11 Highways Claimed Rights – There will be a workshop at the rise of the meeting on 8 September 2011 to consider the item which will then be available for consideration at the meeting on 26 September 2011.

2. References from the Executive

The following references have been received from the Executive and full details can be found at Appendix 2.

EX.071/11 – Carlisle Tourism Partnership

EX.072/11 – Connect 2 Cycleway

3. Scrutiny Chairs Group

The Group met on 5th July 2011. Notes of the meeting are attached at Appendix 3 for information:

4. Development Session

The Panel held its annual development session on 23rd June 2011. The notes of the session are attached at Appendix 4 for information and the Work Programme has been amended accordingly.

5. Work Programme

The current work programme is reproduced in Appendix 4 for consideration and/or amendment.

EXCERPT FROM THE MINUTES OF THE EXECUTIVE

HELD ON 27 JUNE 2011

EX.072/11 REFERENCE FROM THE ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL – CONNECT 2 CYCLEWAY

(Non Key Decision)

Portfolio Economic Development

Subject Matter

Pursuant to Minute EEOSP.27/11, consideration was given to a reference from the Environment and Economy Overview and Scrutiny Panel following their consideration of a report of the Assistant Director (Local Environment) (LE.07/11) concerning the Connect 2 Cycleway. A copy of the Minute Extract had been circulated.

The Chairman of the Environment and Economy Overview and Scrutiny Panel was present at the meeting and outlined the background to the Panel's consideration of the matter. Panel Members were concerned that Sustrans had withdrawn funding and that no appeal process or established criteria regarding changed funding arrangements were in place.

The Chairman reported that the Panel was very happy with the responses provided by the Portfolio Holder and Assistant Director (Local Environment). She referred to negative Press coverage of the matter, adding that the Panel was supportive of the Executive's decision to write to the Big Lottery explaining the Council's position.

The Environment and Housing Portfolio Holder extended thanks to both the Chairman and Members of the Environment and Economy Overview and Scrutiny Panel for their concern and support, which had been of assistance to the Assistant Director and himself. He added that, with the exception of the new bridge over the River Eden, the remainder of the work would be done. It would, however, take longer to complete due to the withdrawal of Sustrans' support.

Summary of options rejected None

DECISION

That the reference from the Environment and Economy Overview and Scrutiny Panel be received.

Reasons for Decision

To respond to a reference from the Environment and Economy Overview and Scrutiny Panel.

EXCERPT FROM THE MINUTES OF THE EXECUTIVE

HELD ON 27 JUNE 2011

**EX.071/11 REFERENCE FROM THE ENVIRONMENT AND ECONOMY OVERVIEW
AND SCRUTINY PANEL – CARLISLE TOURISM PARTNERSHIP**
(Non Key Decision)

Portfolio Economic Development

Subject Matter

Pursuant to Minute EEOSP.26/11, consideration was given to a reference from the Environment and Economy Overview and Scrutiny Panel setting out the Panel's comments following their six monthly review of the Carlisle Tourism Partnership Action Plan. The Panel was concerned about funding for the Old Town Hall initiative and urged the Executive to give its full support when looking at capital projects and funding allocations.

A copy of the Minute Excerpt had been circulated.

The Chairman of the Environment and Economy Overview and Scrutiny Panel reported that the Panel was concerned that, following the departure of the Director of the Carlisle Tourism Partnership, a drop in momentum may occur. The Director had however reassured Panel Members that a sound Team had been established which would be able to progress the current initiatives. The Panel was further concerned at the withdrawal of funding in the area of tourism and hoped that if a new City Centre Partnership was created it may prove to be a source of funding in the future. She added that the Panel was impressed with the way the Tourism Partnership had progressed over the past year.

The Chairman referred to a recurring theme under the City Centre Partnership initiative, namely the issue of inadequate signage in the City Centre, including links to car parks. In addition, the lack of communication between the various partners meant that people were not aware of events taking place in the City Centre. Action needed to be taken to address that issue.

In response, the Economic Development Portfolio Holder thanked the Chairman for the Panel's continued support and interest in the Carlisle Tourism Partnership. She explained that whilst external funding had been withdrawn every effort would be made to pursue avenues for funding and the delivery of tourism in the area. The Portfolio Holder had confidence in the ability of the Council's Tourism Team. The issues of signage and funding for the Old Town Hall initiative would continue to be debated once the new Partnership was up and running.

The Performance and Development Portfolio Holder shared the concerns expressed with regard to signage, especially for visitors to the City. He suggested that the Environment and

Economy Overview and Scrutiny Panel may wish to give more detailed consideration to the matter.

Summary of options rejected None

DECISION

- (1) That the reference from the Environment and Economy Overview and Scrutiny Panel be received.
- (2) That, in the light of the concerns expressed, the Executive suggested that the Panel may wish to give more detailed consideration to the issue of signage in car parks and around the City Centre.

Reasons for Decision

To respond to a reference from the Environment and Economy Overview and Scrutiny Panel.

SCRUTINY CHAIRS GROUP MEETING**5 July 2011 at 10.00am**

Attended: Councillor Mrs Luckley, Chairman of the Community Overview and Scrutiny Panel
Councillor Mrs Rutherford, Chairman of the Environment and Economy Overview and Scrutiny Panel
Councillor Craig, Vice Chairman of the Environment and Economy Overview and Scrutiny Panel
Councillor Layden, Chairman of the Resources Overview and Scrutiny Panel
Councillor Allison, Vice Chairman of the Resources Overview and Scrutiny Panel
Nicola Edwards, Scrutiny Officer
Rachel Rooney, Lead Committee Clerk
Jason Gooding, Deputy Chief Executive
Darren Crossley, Strategic Director
Keith Gerrard, Assistant Director (Community Engagement)

09/11 APOLOGIES FOR ABSENCE

Apologies for absence were submitted from Councillor Glover, Vice Chairman of the Community Overview and Scrutiny Panel and Maggie Mooney, Town Clerk and Chief Executive.

10/11 SCRUTINY CHAIRS GROUP LEAD

AGREED – That Councillor Mrs Rutherford would Lead the meetings of the Scrutiny Chairs Group for 2011-12.

11/11 MINUTES OF PREVIOUS MEETINGS

AGREED – 1) That the minutes of the Joint meeting of the Scrutiny Chairs Group and the Executive held on 5 April 2011 be agreed as a correct record of the meeting.

2) That the minutes of the Scrutiny Chairs Group held on 11 April be agreed as a correct record of the meeting.

12/11 SCRUTINY CHAIRS GROUP – TERMS OF REFERENCE

AGREED – That the Terms of Reference for the Scrutiny Chairs Group as circulated be agreed.

13/11 ANNUAL REPORT 2010/11

The Scrutiny Officer submitted the recommendations from the Overview and Scrutiny Annual Report 2010/11 that were relevant to the Scrutiny Chairs Group.

The Scrutiny Officer circulated a copy of the Scrutiny Review Scoping Document which she had prepared, the document would allow Task and Finish Groups to clearly set out the scope of their work and who the relevant officers were and what was expected from them.

The Strategic Director asked that financial implications of the Task Group work be added to the Scoping Document and the Assistant Director asked that the reasons for the review column be moved underneath the title.

A Member asked if timelines for responses from the Executive to the Task and Finish Group recommendations could also be included in the Scoping Document. The Deputy Chief Executive reminded the Group that not all recommendations or findings from Task and Finish Groups had to go through the Executive. Recommendations from Task and Finish Group work would only be considered by the Executive if the matter fell within their remit, recommendations could also be implemented by officers or other organisations.

The Group agreed that substitute Members would be invited to join Task and Finish Group work and non Scrutiny Members would also be encouraged to participate in Panel and Task and Finish Group work.

The Group were concerned that the current level of support from designated officers and members of the SMT would alter when the Town Clerk and Chief Executive left in August 2011. Dr Gooding informed the Group that, for the interim period, the Assistant Director (Community Engagement) would become the designated SMT officer for the Community Overview and Scrutiny Panel.

AGREED –1) That Recommendation 1 be noted

2) That the Scrutiny Review Scoping Document be used at the start of each Task and Finish Group to provide structure to the Task and Finish Group work.

3) That financial implications, risks and timescales of the Task and Finish Group work be included in the Scrutiny Review Scoping Document.

4) That the Scrutiny Panels and Scrutiny Chairs Group continue to take Recommendation 3 forward and improve on the involvement of non Scrutiny Members, the public and service users in Scrutiny Panels and Task and Finish Groups.

5) That the Scrutiny Chairs Group continues to monitor the scrutiny support arrangements.

14/11 TRIPARTITE MEETINGS

A draft Terms of Reference for Tripartite Meetings had been developed by a small working group of Cllr Rutherford, Cllr Ellis, Darren Crossley and Nicola Edwards and was circulated to the Group

The Lead Member commented that the meetings would improve the working relationship between the Executive and Scrutiny and help both plan their work better.

AGREED – That the Terms of Reference for the Tripartite Meetings be agreed.

15/11 SCHEDULE 1 OF THE LEADER'S SCHEME OF DELEGATION

The Scrutiny Officer had previously circulated Schedule 1 of the Leader's Scheme of Delegation which outlined the policy areas and Executive functions included in Portfolios along with each of the Overview and Scrutiny Panels remits.

The Scrutiny Officer asked the Group to consider the remits and make any changes that they felt were necessary, she highlighted Food Standards, Carlisle Partnership and Town Twinning as areas that had been allocated to the incorrect Panel.

The Group discussed the document and clarified what the Carlisle Partnership covered.

AGREED – That the Assistant Director (Community Engagement) look at the Overview and Scrutiny remits in relation to Portfolio Holder remits in more detail and meet with the Chairmen of the Community and Environment and Economy Overview and Scrutiny Panels to discuss any suggested amendments. The Strategic Director would discuss the matter with the Environment and Housing Portfolio Holder and give his feedback to the Assistant Director for input into the amended document.

16/11 ANY OTHER BUSINESS

There was no other business

17/11 DATE OF NEXT MEETING

AGREED – That the next meeting of the Scrutiny Chairs Group take place on 3 November 2011 at 1.00pm.

(The meeting ended at 11.08am)

Environment & Economy Overview and Scrutiny Development Session

23rd June 2011

Present:

Cllr Mrs Rutherford

Cllr Craig

Cllr Bowditch

Cllr Nedved

Cllr Vasey

Cllr Hendry

Apologies:

Cllr N Farmer

Cllr Rutherford explained that this is the third year that each of the three scrutiny panels hold a Development Session. These sessions were introduced following the Review of Scrutiny as Members indicated that they did not agree that scrutiny controlled its own agendas which in turn became to large following Executive and Officers placing items on them.

The Forward Plan was being used differently and scrutiny was choosing which items they would consider giving consideration as to where value could be added. Due to recent changes with the Policy Framework, Scrutiny Members needed to be more alert to the work of the Executive as the onus was on scrutiny to pick up issues before decision were made. The Chair/Vice Chair would also need to work more closely with Portfolio Holders.

Cllr Rutherford explained to the Panel that there was different ways in which scrutiny could work in order to add value, eg. Task Groups, Lead Members, Panel Meetings and Workshops and Members should consider the best way of looking at particular topics.

The aim of the session was for Members to discuss areas of interest and priority that the panel could consider adding to its work programme. Members had been asked to give some thought to potential areas of interest.

Session with Portfolio Members and Officers

Councillor Mrs Bowman & Bloxham , Darren Crossley, Angela Culleton & Jane Meek attended the session.

The objective of this session was to inform Members of priorities, ongoing work and future developments of Policy over the next 12 months. Scrutiny Members would then be able to plan their work programme accordingly and may also identify areas of pre-policy work.

The following were discussed and agreed:

- **LDF** – Panel to scrutinise at formal meetings
- **Claimed Rights** – Workshop to be held on the rise of the Panel 8/9/11
- **Cumbria Waste Partnership** – report to Panel 28/7/11 plus possible workshop in December
- **Green Spaces Review** – report to Panel at appropriate time
- **Enterprise Centre** – following consideration Chair agreed that a Task Group be set up
- **Conservation Area Appraisals** – to be decided
- **Houses of Multiple Occupancy** – to be decided
- **Planning Fees** – possible work involving Development Control Committee when appropriate

Cllr Hendry suggested that consideration be given to the impact the University of Cumbria has on the **local economy**. Following discussion it was agreed that the panel would hold a special session in the autumn on the local economy and how the different agencies have influence and impact. Following consideration the Chair would like thought to be given to holding two sessions – one focussing on Employment/Training (University/College/Job Centre/Tom Bell) and the other to consider visitor and enterprise (Railway Station/County Council etc.). These need to be developed further.

The issue of Lead Members was discussed and it was agreed that rather than allocate Members to topics at this time appointments would be made on an ad-hoc basis.

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 18 July 2011

Issue Portfolio Holder & Lead officer	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring									
							23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
THIS MEETING 28th July 2011														
Core Strategy		✓				To consider issues and options paper as part of consultation		✓						
Cumbria Waste – Enhanced working		✓				To consider conclusions of Stage 1 of CSWP Project		✓						
Sustainable Energy Strategy		✓				To consider report to support the investment in sustainable energy projects		✓						
TASK AND FINISH GROUPS														
Enterprise Centre						To undertake review of Centre								
Area Working			✓			To monitor Task Group Recommendations	✓						✓	
Car Parking Cllr Bloxham			✓			Update on implementation of Task Group Recommendations				✓				

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

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	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring									
Portfolio Holder & Lead officer							23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
FUTURE MEETINGS														
Performance Monitoring Reports Cllr Ellis/Bloxham/Bowman Steven O'Keefe	✓				✓	Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	
City Centre Partnership Cllr Bowman Darren Crossley				✓		Provide the Panel with an update on the changes to the Partnership	✓		✓		✓			
Transformation Programme of Carlisle City Council Cllrs Bloxham/Bowman Angela Culleton/Jane Meek		✓				Monitoring of Transformation of Directorates under the remit of the Panel								
Economy of Carlisle Cllr Bowman Jane Meek				✓		Special session to be arranged to invite stakeholders			Special Sept/Oct					

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Parking Connect Cllr Bloxham Angela Culleton		✓				Update on response from County Council			✓					
Claimed Rights Cllr Bloxham Angela Culleton		✓				To hold workshop to consider options for future of Claimed Rights in Carlisle			W/Shop 8/9/11					
Control of Seagulls Cllr Bloxham Angela Culleton			✓			12 month update							✓	
Budget Cllrs Mallinson /Bloxham/Bowman Peter Mason/Darren Crossley		✓	✓			To consider budget proposals for 2011/12					✓			
Waste Services Cllr Bloxham Angela Culleton			✓	✓	✓	Annual update								✓
Scrutiny Annual Report			✓		✓	Draft report for comment before Chairs Group								✓

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAME 2011/12

Date last revised: 18 July 2011

Issue Portfolio Holder & Lead officer	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring		23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
Environmental Performance of the Council Cllr Bloxham Arup Majhi			✓		✓	Regular monitoring of performance, including progress updates on Climate Change Strategy, Carbon Trust and Green Travel Plan.					✓			
						Area Working recommendation re monitoring of complaints etc								✓

FORWARD PLAN
Index of Active Executive Key Decisions relevant to:
Environment and Economy Overview and Scrutiny Panel

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.013/11	Core Strategy - Issues and Options Paper	27 June 2011 30 August 2011
KD.015/11	Parking Connect - Options for Parking Enforcement in Carlisle and potentially Cumbria	26 September 2011
KD.018/11	Cumbria Strategic Waste Partnership's 'Enhanced Partnership, Working Project' conclusions of 'Stage 1'	25 July 2011
KD.019/11	Highways Claimed Rights	26 September 2011
KD.020/11	Sustainability Energy Strategy	25 July 2011

FORWARD PLAN

Active Executive Key Decisions relevant to: Environment and Economy Overview and Scrutiny Panel

Ref: KD.013/11 **Portfolio Area** Economic Development

Subject Core Strategy - Issues and Options Paper

Key Decisions:

To approve the Core Strategy Issues and Options Paper for consultation

To be considered initially by Executive: 27 June 2011

Decision to be taken at Executive on: 30 August 2011

Responsible or Lead Overview and Scrutiny Panel:

Environment and Economy Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available for consideration by Environment and Economy Overview and Scrutiny Panel on 28 July 2011

Consultees: Consultation will follow consideration of the report

Date for Consultees' comments: 19 July 2011

Relevant reports/background papers which are available:

Key issues paper

The Assistant Director (Economic Development) report will be available five working days before the meeting

Further Information From:

Assistant Director (Economic Development), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.015/11

Portfolio Area Environment and Housing

Subject Parking Connect - Options for Parking Enforcement in Carlisle and potentially Cumbria

Key Decisions:

To decide how parking should be carried out in Carlisle and potentially Cumbria

To be considered initially by Executive:

Decision to be taken at Executive on: 26 September 2011

Responsible or Lead Overview and Scrutiny Panel:

Environment and Economy Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by the Environment and Economy Overview and Scrutiny Panel on 20 October 2011

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Local Environment) report will be available five working days before the meeting

Further Information From:

Assistant Director (Local Environment), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.018/11

Portfolio Area Environment and Housing

Subject Cumbria Strategic Waste Partnership's 'Enhanced Partnership, Working Project' conclusions of 'Stage 1'

Key Decisions:

To receive the conclusions of the first stage of the Cumbria Strategic Waste Partnership's 'Enhanced Partnership Working Project'

To be considered initially by Executive:

Decision to be taken at Executive on: 25 July 2011

Responsible or Lead Overview and Scrutiny Panel:

Environment and Economy Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered by the Environment and Economy Overview and Scrutiny Panel on 28 July 2011

Consultees: Stage 1 of the 'Enhanced Partnership Project' will include consultation with key stakeholders

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Local Environment) report will be available five working days before the meeting

Further Information From:

Assistant Director (Local Environment), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.019/11

Portfolio Area Environment and Housing

Subject Highways Claimed Rights

Key Decisions:

To continue to claim the right to provide Highways Services or not

To be considered initially by Executive:

Decision to be taken at Executive on: 26 September 2011

Responsible or Lead Overview and Scrutiny Panel:

Environment and Economy Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available for consideration by the Environment and Economy Overview and Scrutiny Panel on 20 October 2011

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Local Environment) report will be available five working days before the meeting

Further Information From:

Assistant Director (Local Environment), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.020/11

Portfolio Area Environment and Housing

Subject Sustainability Energy Strategy

Key Decisions:

To support the investment in sustainable energy projects

To be considered initially by Executive:

Decision to be taken at Executive on: 25 July 2011

Responsible or Lead Overview and Scrutiny Panel:

Environment and Economy Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available for consideration by Environment and Economy Overview and Scrutiny Panel on 28 July 2011

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Local Environment) report will be available five working days before the meeting

Further Information From:

Assistant Director (Local Environment), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
