

COUNCIL

SUMMONS

To the Mayor and Members of Carlisle City Council

You are summoned to attend the Special Meeting of Carlisle City Council which will be held on **Thursday, 20 February 2014 at 18:45**, in the **Council Chamber, Civic Centre, Carlisle, CA3 8QG**



Director of Governance

AGENDA

1. The Mayor will invite the Chaplain to say prayers.
2. The Town Clerk and Chief Executive will open the meeting by calling the roll.

3. **Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.

4. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

5. Announcements

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

6. Questions from Members of the Council

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report that no questions have been submitted on Notice by Members of the City Council.

7. Notice of Motion

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report that no motions have been submitted on notice by Members of the City Council.

8. City Council Budget 2014/15

Further to the meeting of the City Council on 4 February 2014, and in accordance with the Council's Budget and Policy Framework Procedure Rules, the meeting requires to consider the Executive's response to the City Council's various objections to the Executive's original budget proposals and agree the City Council's General Fund Revenue Budget and its Capital Budget for 2014/15 and pass appropriate resolutions thereon.

(1) Background Reports

A number of reports which have been considered as background reports to the preparation of the Budget have previously been circulated to all Members under cover of letters from the Director of Governance dated 8 November and 6 December 2013, and the following Reports, Minutes and feedback were circulated to all Members of the City Council with the Summons for the Council Meeting on 4 February 2014:

(i) Revenue Estimates: Summary of Overall Budgetary Position 2014/15 to 2018/19
(ii) Provisional Capital Programme 2014/15 - 2018/19
(iii) Extract from the Minutes of the Resources Overview and Scrutiny Panel in relation to the Budget - 6 January 2014
(iv) Consultation Meeting with Large Employers Affinity Group - 8 January 2014
(v) Consultation Meeting with Trade Union Representatives - 8 January 2014
(vi) Consultation Feedback from members of the public; the Liberal Democrat Group; and Petition from The Socialist Party
[Members are requested to bring their copies of all of the above documentation with them to the meeting]

(2) Minutes of the Meeting of the City Council

To receive the Minutes of the meeting of the City Council held on 4 February 2014.
(Copy Minutes to follow)

(3) Recommendations of the Executive

The Leader, on behalf of the Executive, will give the Executive's response to the Council's proposed amendments to the Executive's budget proposals made on 4 February 2014 and will present the final recommendations of the Executive in respect of its budget proposals for 2014/15.
(Copy Minutes of the Executive of 17 February 2014 and recommended Budget Proposals to follow)

(4) Proposed Amendments

5 - 14

Copies of the three proposed amendments which were referred back to the Executive for consideration at the last Council meeting, together with a summary of the cumulative effect and supplementary report of the Director of Resources are also enclosed for Members' assistance.
(Copy herewith)

(5) Procedure

15 - 20

The suggested procedure for dealing with the Executive's final recommendations and the City Council's Budget is itemised in the Procedure Note attached for the convenience of Members.
(Copy Note herewith)

9. Communications

To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xiv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

PART 'B'

To be considered in private

LABOUR GROUP BUDGET AMENDMENTS 2014/15

The City Council is asked to consider the following amendments to the Executive's budget proposal contained in Minute EX006/14, Executive Response to the Budget Consultation and Recommendations for the 2014/15 Budget (Key Decision).

Labour Group Proposed Amendment No. 1

Council Tax:

The Government recently announced that additional funding for previous years Council Tax freezes (2011/12 and 2013/14) is now to be included in the Revenue Support Grant Settlement from 2015/16. This was an eleventh hour U turn by the Government and accordingly the Council did not previously budget for this as the grants were initially on a non-recurring basis. The grant funding previously included in the budget proposals has now been amended to reflect that the Council Tax Freeze Grant is recurring and will be subsumed within RSG. This change now allows the Council to absorb the additional cost of freezing Council Tax for 2014/15 and 2015/16 whilst maintaining adequate revenue reserves. The proposed budget has been revised and now includes the financial impact of a Council Tax Freeze for 2014/15 and 2015/16.

Proposed by: Cllr Dr L Tickner

Seconded by: Cllr C Glover

Director of Resources Comments and Impact on the Executive's budget proposals:

The consequences of accepting this amendment is that there will be a net reduction of £68,000 in the revenue expenditure budget for 2014/15 with a net reduction of £99,000 in 2015/16. Funding streams will reflect the recurring nature of the grant and there will be an increase of £199,000 in the level of overall Council reserves available.

The proposal will reduce the level of Council Tax increase proposed by the Executive from 1.99% to 0% for 2014/15 and provide an indicative 0% increase for 2015/16.

The proposal has no impact on the Capital Programme proposed by the Executive.

The main changes to the Executive's Revenue Budget proposals for 2014/15 as set out in Minute EX006/14, as a result of this amendment, are detailed in the (purple) document from the Director of Resources dated 24th January 2014.

CONSERVATIVE GROUP BUDGET AMENDMENTS 2014/15

The City Council is asked to consider the following amendments to the Executive's budget proposal contained in Minute EX006/14, Executive Response to the Budget Consultation and Recommendations for the 2014/15 Budget (Key Decision).

Conservative Group Proposed Amendment No. 1

Council Tax Freeze Grant:

To accept the Government's offer of the council tax freeze grant for 2014/15 and 2015/16 of 1% equating to £68,000 per annum as detailed in their letter of 15th January 2014, in conjunction with accepting the recurring nature of previous years council tax freeze grants. This will enable the Council to approve a 0% increase for the Council's share of Council Tax for 2014/15 and provide an indicative 0% increase for 2015/16. This proposal is to be funded by appropriation to and from Revenue Reserves.

Proposed by: Cllr J Mallinson

Seconded by: Cllr G Ellis

Director of Resources Comments and Impact on the Executive's budget proposals:

The consequences of accepting this amendment is that there will be a net reduction of £68,000 in the revenue expenditure budget for 2014/15 with a net reduction of £99,000 in 2015/16. Funding streams will reflect the recurring nature of the grant and there will be an increase of £199,000 in the level of overall Council reserves available.

The proposal will reduce the level of Council Tax increase proposed by the Executive from 1.99% to 0% for 2014/15 and provide an indicative 0% increase for 2015/16.

The proposal has no impact on the Capital Programme proposed by the Executive.

The amendment will result in the following main changes to the Executive's Revenue Budget proposals for 2014/15 as set out in Minute EX006/14:

Schedule 2 – Proposed Budget Reductions

- There would be an increase in non recurring budget reductions of £68,000 in 2014/15 and £99,000 in 2015/16.

Schedule 5 – Summary Net Budget Requirement

- Total Revenue Expenditure would reduce by £68,000 in 2014/15 and £99,000 in 2015/16.
- Contributions to reserves in respect of non-recurring commitments will increase by £68,000 and £99,000 in years 2014/15 and 2015/16 respectively.
- Contributions in respect of recurring commitments would change by £119,000 in 2014/15; £6,000 in 2015/16; £124,000 in 2016/17; £118,000 in 2017/18 and £113,000 in 2018/19.

Schedule 6 – Total Funding and Provisional Council Tax Projections

- The yield from Council Tax would reduce by £119,000 in 2014/15; by £241,000 in 2015/16; by £247,000 in 2016/17; by £253,000 in 2017/18 and by £258,000 in 2018/19.

- Revenue Support Grant would increase by £235,000 in 2015/16 and by £371,000 in 2016/17 onwards.

Schedule 10 – Useable Reserve Projections

- There would be an increase in the level of General Fund/Project Reserve projections of £199,000 by 2018/19.

LIBERAL DEMOCRAT GROUP BUDGET AMENDMENTS 2014/15

The City Council is asked to consider the following amendments to the Executive's budget proposal contained in Minute EX006/14, Executive Response to the Budget Consultation and Recommendations for the 2014/15 Budget (Key Decision).

Liberal Democrat Group Proposed Amendment No. 1

Members' Allowances:

Members' allowances are due to increase by 1% in line with the officers pay award for 2014/15. This proposal is to freeze the allowances paid to Members in 2014/15, equating to a total saving of approximately £3,000 per annum, with the saving being used to support staff well-being initiatives e.g. staff healthy living schemes.

Proposed by: Cllr O Luckley

Seconded by: Cllr M Gee

Director of Resources Comments and Impact on the Executive's budget proposals:

The proposal has no impact on the Council's total revenue budget with no changes to the level of Council Revenue Reserves.

The proposal has no impact on the level of Council Tax increase proposed by the Executive.

The proposal has no impact on the Capital Programme proposed by the Executive.

The amendment will result in the following main changes to the Executive's Revenue Budget proposals for 2014/15 as set out in Minute EX006/14:

Schedule 2 – Proposed Budget Reductions

- There would be an increase in recurring budget reductions of £3,000 in 2014/15 onwards.

Schedule 3 – Recurring Budget Increases

- There would be an increase in recurring budget pressures of £3,000 in 2014/15 onwards.

Schedule 5 – Summary Net Budget Requirement

- There would be no change to the total Recurring Revenue Expenditure; however budget reductions would increase by £3,000 in 2014/15 onwards, with a corresponding increase in new spending pressures.

BUDGET AMENDMENTS 2014/15 CARRIED AT COUNCIL 4TH FEBRUARY 2014

The City Council considered and carried the following amendments to the Executive's budget proposal contained in Minute EX006/14, Executive Response to the Budget Consultation and Recommendations for the 2014/15 Budget (Key Decision).

Labour Group Proposed Amendment No. 1

Council Tax:

The Government recently announced that additional funding for previous years Council Tax freezes (2011/12 and 2013/14) is now to be included in the Revenue Support Grant Settlement from 2015/16. This was an eleventh hour U turn by the Government and accordingly the Council did not previously budget for this as the grants were initially on a non-recurring basis. The grant funding previously included in the budget proposals has now been amended to reflect that the Council Tax Freeze Grant is recurring and will be subsumed within RSG. This change now allows the Council to absorb the additional cost of freezing Council Tax for 2014/15 and 2015/16 whilst maintaining adequate revenue reserves. The proposed budget has been revised and now includes the financial impact of a Council Tax Freeze for 2014/15 and 2015/16.

Conservative Group Proposed Amendment No. 1

Council Tax Freeze Grant:

To accept the Government's offer of the council tax freeze grant for 2014/15 and 2015/16 of 1% equating to £68,000 per annum as detailed in their letter of 15th January 2014, in conjunction with accepting the recurring nature of previous years council tax freeze grants. This will enable the Council to approve a 0% increase for the Council's share of Council Tax for 2014/15 and provide an indicative 0% increase for 2015/16. This proposal is to be funded by appropriation to and from Revenue Reserves.

Liberal Democrat Group Proposed Amendment No. 1

Members' Allowances:

Members' allowances are due to increase by 1% in line with the officers pay award for 2014/15. This proposal is to freeze the allowances paid to Members in 2014/15, equating to a total saving of approximately £3,000 per annum, with the saving being used to support staff well-being initiatives e.g. staff healthy living schemes.

Director of Resources Comments and Impact on the Executive's budget proposals:

The consequences of accepting this amendment is that there will be a net reduction of £68,000 in the revenue expenditure budget for 2014/15 with a net reduction of £99,000 in 2015/16. Funding streams will reflect the recurring nature of the grant and there will be an increase of £199,000 in the level of overall Council reserves available.

The proposal will reduce the level of Council Tax increase proposed by the Executive from 1.99% to 0% for 2014/15 and provide an indicative 0% increase for 2015/16.

The proposal has no impact on the Capital Programme proposed by the Executive.

The amendment will result in the following main changes to the Executive's Revenue Budget proposals for 2014/15 as set out in Minute EX006/14:

Schedule 2 – Proposed Budget Reductions

- There would be an increase in non recurring budget reductions of £68,000 in 2014/15 and £99,000 in 2015/16.
- There would be an increase in recurring budget reductions of £3,000 in 2014/15 onwards.

Schedule 3 – Recurring Budget Increases

- There would be an increase in recurring budget pressures of £3,000 in 2014/15 onwards.

Schedule 5 – Summary Net Budget Requirement

- Total Revenue Expenditure would reduce by £68,000 in 2014/15 and £99,000 in 2015/16.
- Recurring budget reductions would increase by £3,000 in 2014/15 onwards, with a corresponding increase in recurring new spending pressures.
- Contributions to reserves in respect of non-recurring commitments will increase by £68,000 and £99,000 in years 2014/15 and 2015/16 respectively.
- Contributions in respect of recurring commitments would change by £119,000 in 2014/15; £6,000 in 2015/16; £124,000 in 2016/17; £118,000 in 2017/18 and £113,000 in 2018/19.

Schedule 6 – Total Funding and Provisional Council Tax Projections

- The yield from Council Tax would reduce by £119,000 in 2014/15; by £241,000 in 2015/16; by £247,000 in 2016/17; by £253,000 in 2017/18 and by £258,000 in 2018/19.
- Revenue Support Grant would increase by £235,000 in 2015/16 and by £371,000 in 2016/17 onwards.

Schedule 10 – Usable Reserve Projections

- There would be an increase in the level of General Fund/Project Reserve projections of £199,000 by 2018/19.

Report to Executive

Agenda
Item:

A.1(B)(3)

Meeting Date: 17 February 2014
Portfolio: Finance, Governance and Resources
Key Decision: Yes: Considered under general exception
Within Policy and Budget Framework YES
Public / Private Public

Title: CONSIDERATION OF BUDGET AMENDMENTS 2014/15
Report of: DIRECTOR OF RESOURCES
Report Number: RD86/13

Purpose / Summary:

This report seeks to assist the Executive to respond to the proposed budget amendments carried by Council on 4 February 2014. Executive are asked to reconsider their budget proposals in light of these amendments and respond with their considerations at Council on 20 February 2014.

Recommendations:

The Executive is requested to consider the proposed budget amendments carried by Council on 4 February and make recommendation to Council on 20 February 2014 in regards to the following:

- (i) Acceptance of the Government's Council Tax Freeze Grant for 2014/15 and 2015/16, in conjunction with noting the recurring nature of previous years freeze grants, and to approve a zero increase to the City Council's share of Council Tax for 2014/15 (two proposed amendments);
- (ii) Provide funding to support staff well-being initiatives of £3,000 per annum funded from the freezing of Members' allowances in 2014/15.

Tracking

Executive:	17 February 2014
Council:	20 February 2014

1. INTRODUCTION

The Executive budget proposals for 2014/15 to 2018/19 were approved by the Executive at its meeting of 15 January for consideration at full Council at its meeting on 4 February.

At its meeting on 4 February, the Council debated several amendments to the budget proposals and carried budget amendments in respect of:

- Council Tax and Council tax Freeze Grant
- Members' Allowances

Although subsequently withdrawn, Members also noted that a proposal on the refurbishment of war memorials would be taken on board by the Executive and that a report be presented to a future meeting on how the proposal could be funded.

Members should also note that since the Council meeting, the Government has confirmed the final RSG figures with only a minimal change to the draft figures received in December. All other specific grants have been confirmed and the outstanding Parish Precepts have been received. There are no changes required to the figures as originally presented as a result of these notifications.

The Government has reviewed the capping level for Council Tax increases that would invoke a local referendum; this has been confirmed at 2%.

2. COUNCIL TAX AND COUNCIL TAX FREEZE GRANT (two proposed amendments)

The DCLG wrote to all Councils on 15 January outlining the Council Tax Freeze Scheme for 2014/15 and provided some clarification as to the grants awarded for freezing council tax in 2011/12 and 2013/14.

The DCLG confirmed that 'Funding for 2011/12 and 2013/14 freeze grants is now in the local government settlement total for future years' and this, therefore, confirms the recurring nature of the grants.

With regard to the 2014/15 council tax freeze, the government has again offered a grant to freeze council tax in 2014/15 equivalent to 1% which will be payable in 2014/15 and 2015/16. For the Council this equates to £68,000 per annum. However, in line with the announcement regarding the 2011/12 and 2013/14 freeze grants, indications are that after 2015/16, this funding will be added into the overall local government settlement figures (RSG) and will be recurring in nature. The letter states 'This gives as much certainty as possible at this stage that the extra funding for freezing council tax will remain available.'

The table below shows the implications of the DCLG's announcement on the revenue budget. A 0% increase in the City Council's share of Council Tax for 2014/15 is recommended.

	2014/15	2015/16	2016/17	2017/18	2018/19	TOTAL
	£000	£000	£000	£000	£000	£000
Additional Net Cost of Council Tax Freeze for 2014/15	51	54	57	59	62	283
Additional Net Cost of Council Tax Freeze for 2015/16	0	51	54	58	60	223
Additional Income from 2011/12 & 2013/14 Freeze grants	0	0	(235)	(235)	(235)	(705)
Net Additional Income	51	105	(124)	(118)	(113)	(199)

3. MEMBERS' ALLOWANCES

The saving of £3,000 per annum, generated from freezing Members' allowances in 2014/15, is to provide additional funding to support staff well-being initiatives for example, healthy living schemes. For 2014/15 the proposal is to top up existing Organisational Development budgets and utilise the funding to improve staff facilities within the Civic centre and the Bothy at Bousteads Grassing. **This amendment has no impact on the total revenue budget and no impact on the level of revenue reserves.**

4. CONSULTATION

The Executive's budget proposals were considered by Council on 4 February 2014 following consultation with Overview & Scrutiny Panels, and the public.

5. CONCLUSION AND REASONS FOR RECOMMENDATIONS

The Executive is requested to consider the proposed budget amendments carried by Council on 4 February and make recommendation to Council on 20 February 2014 in regards to the following:

- (i) Acceptance of the Government's Council Tax Freeze Grant for 2014/15 and 2015/16, in conjunction with noting the recurring nature of previous years freeze grants, and to approve a zero increase to the City Council's share of Council Tax for 2014/15 (two proposed amendments);
- (ii) Provide funding to support staff well-being initiatives of £3,000 per annum funded from the freezing of Members' allowances in 2014/15.

6. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

To ensure that a balanced budget is set.

Contact Officer: **Alison Taylor**

Ext: **7290**

**Appendices
attached to report:**

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- **None**

CORPORATE IMPLICATIONS/RISKS:

Chief Executive's – not applicable

Economic Development – not applicable

Governance – The Council has a fiduciary duty to manage its resources properly and for the benefit of its community. In doing so, it is required to take account of the advice it receives from its chief finance officer, the Director of Resources. The Council must have a balanced budget to deliver its services and also achieve and sustain an appropriate level of reserves.

Local Environment – not applicable

Resources – contained within the report.

APPENDIX

**SUGGESTED PROCEDURE FOR SETTING THE BUDGET AT SPECIAL COUNCIL
20 February 2014**

1. **Background**

- 1.1 This note is to advise Members of the procedure which will be adopted for setting the Council's budget at the Special Council Meeting fixed for 20 February next.
- 1.2 At the recent Meeting of the Council on 4 February 2014, amendments were proposed to the Budget proposed by the Executive. As the Executive presented their budget proposals to Council to consider prior to 8 February, the statutory dispute resolution procedure built into the Council's Budget Procedure Rules applies.
- 1.3 Put simply, the amendments (or "objections" as the Procedure Rules call them) to the Executive's proposals which the Council approved at its meeting on 4 February operated as a reference back to the Executive. The Executive was required to then reconsider its proposals in the light of the Council's objections and report back to the subsequent Council meeting, scheduled on 20 February 14. The Council will then consider the Executive's response and decide whether to agree with what the Executive are proposing or insist on its amendments being made to the budget. Either way, the Council has the final say on the budget resolution.

2. **What the Budget Procedure Rules say**

- 2.1 The Rules set out the following procedure for dealing with the matter where the Executive submit their budget to Council before 8 February:

- The Executive refer their budget proposals to the Council for consideration.
- If the Council accepts them and has no objections to the Executive proposals i.e. if no proposed amendments to the Executive's budget are agreed by Council, then the decision to accept the Executive's budget will have immediate effect on the night.
- If, however, the Council raises objections to the Executive's budget proposals i.e. if it approves proposed amendments which it wishes to make to those proposals, then it must proceed as set out below :
 - it must inform the Leader of its objections and proposed amendments and instruct him to require the Executive to reconsider its budget proposals in the light of the Council's objections and proposed amendments;
 - it must fix a date for a subsequent Council meeting at least 5 working days afterwards, at which the Executive may submit revised budget proposals to reflect the Council's requirements and explain the reasons for any amendments it may make. Alternatively, the Executive may at that subsequent meeting inform the Council that it disagrees with the Council's objections and proposed amendments and the reasons why.
 - When the matter comes back before the Council, it must take into account the Executive's response before reaching a decision. In practice, it can accept any revised proposals which come back from the Executive and which pick up the changes which the Council has said it wishes to see. Alternatively, if the Executive is not prepared to agree to any changes and the Council still wishes the amendments to be made, then it can vote through the budget but with amendments and so effectively force them on the Executive. Either way, a final decision on the format of the budget will be made at the reconvened Council meeting and the full Council will have the final say.

3. Proposed Procedure on 20 February 2014

- 3.1 The Leader will move the Executive's budget again, either with the amendments incorporated or without them. If the Executive have accepted the amendments and built them into their revised budget, then it should be that the Council are able to agree the budget as presented. If the Executive have not been able to accept them, then the amendments will need to be voted on in turn (if there is more than one) and dealt with in the usual way. If they are carried, they will be incorporated into the budget; if they are not carried, then they will fall. Either way, the budget must be approved at the reconvened Council meeting.
- 3.2 The Government has laid before Parliament The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and, in essence, these require that any vote taken at a Council's budget decision is a recorded vote. The Regulations do not come into force until 25 February 2014 but the Secretary of State and the Department for Communities and Local Government have written to all Councils asking that, if their budget meeting is before this date, they resolve to take a recorded vote as per the new regulations.
- 3.3 In the light of the above Rules, it is suggested that the meeting on the 20 February should proceed as follows.
- 3.4 The Executive's budget will be moved by the Leader and seconded in the usual way as follows:
- The Mayor will invite a motion that, in accordance with the provisions of Council Procedure Rule 25.1, Procedure Rule 14.4 be suspended insofar as it relates to the length of speeches by the proposers of any motions or amendments which are seconded for the duration of the budget debate, to enable such speeches to exceed 10 minutes.

- The Mayor will invite a motion that, in accordance with the provisions of Council Procedure Rule 17.4, all votes taken in relation to the budget be a recorded vote.
- The Leader will move the receipt of the Minutes of the Executive held on 17 February 2014 which relate to the setting of the City Council budget for 2014/15, and ask the Council to accept that those Minutes and the Reports etc as outlined on the Council Summons under the item City Council Budget be dealt with as one item of business as part of setting the General Fund Revenue Budget for 2014/15 and the Council's Capital Budget for 2014/15.
- The Leader will then propose a motion or motions moving the recommendations of the Executive in respect of the General Fund Revenue Budget and the Council's Capital Budget for 2014/15 i.e. the Executive's budget proposals.

3.5 If any Group wishes to raise "objections" i.e. to propose any amendments to the Executive's budget as moved by the Leader then they should be moved and tabled in the usual way as follows:

- The Mayor will invite each of the Group Leaders (and then any other Member) to identify whether their Group has any amendments and confirm that they have a seconder, as follows:
 1. The Leader of the Majority Group;
 2. The Leader of the Opposition
 3. The Leader of the next largest Group
 4. The Leader of the next largest Group
 5. Any other Member

- Amendments to the Leader's motion as identified above will then be circulated to all Members of the Council (without speaking thereto).
- 3.6 It would be advisable to have the usual short adjournment to consider the Groups' amendments (if any) and so:
- The Mayor will invite a motion under Procedure Rule 14.10(g) to allow the meeting to adjourn for a short period, to allow time for consideration of any motions and amendments before the Council.
- 3.7 Following the adjournment, the Mayor will ask if there are any further amendments to the motions already moved and, in accordance with Procedure Rule 14.2, the Mayor may require that any amendment is put in writing and handed to him.
- 3.8 The Mayor will then invite the Leader to speak in support of his motion, followed by the seconder of the motion, who may in accordance with Procedure Rule 14.3 reserve his/her speech until a later period of the debate.
- 3.9 The Mayor will then invite the proposer and seconder of each amendment relating to the motion of the Leader to speak. The seconder of any amendment may, in accordance with Procedure Rule 14.3, reserve his/her speech until a later period of that debate, and debate will continue on each amendment in turn until voting takes place on the amendment, following which any further amendments will be similarly dealt with.
- 3.10 The Leader, as mover of the original motion, has a right to reply at the close of the debate on each amendment, subject to not having previously spoken on the amendment. The mover of the amendment has no such right of reply.
- 3.11 Any amendments or "objections" should be put and voted on. If any are carried, then they will be binding on the night. If no amendments or "objections" are carried

then the Executive's proposals can, once all the amendments have been disposed of, be formally put to the vote and approved on the night as the Council's budget.

NOTE

Before any amendment is voted on, the Council will give the Director of Resources an opportunity to address the meeting to explain, if necessary, the affect of the proposed amendment before the vote is taken and may agree to an adjournment to enable Members to consider the Director of Resources' advice prior to the vote on any amendment.

Mark Lambert
Director of Governance

February 2014