



AGENDA

EXECUTIVE

MONDAY 11 MARCH 2002 AT 2.00PM

in the Flensburg Room, Civic Centre, Carlisle

Apologies for Absence

To receive apologies for absence.

Public and Press

- (a) To agree that items of business within Part A of the agenda should be dealt with in public;
- (b) To agree that items of business within Part B of the agenda should be dealt with when the public and press are excluded from the meeting.

Minutes

To receive the Minutes of the meetings held on 28 January and 18 February 2002.

Declarations of Interest

Members are invited to declare any pecuniary or non-pecuniary interests relating to any item on the agenda at this stage.

PART A

To be considered when the Public and Press are present

KEY DECISIONS

A.1 LSVT – HOUSING POLICY ISSUES

(a) TENANCY AGREEMENT FOR CARLISLE HOUSING ASSOCIATION

The Director of Housing to submit a report on the proposed Tenancy Agreement for Carlisle Housing Association.

(Copy Report to follow)

(b) CONSTITUTION OF THE RSL

The Director of Housing to submit a report on the Constitution of the RSL.

(Copy Report to follow)

(c) RSL POLICY DEVELOPMENT

The Director of Housing to submit a report summarising the seven key policy statements drafted by Carlisle HA which partially underpin the draft offer document to tenants.

(Copy Report to follow)

(d) LSVT – OFFER DOCUMENT

The Director of Housing to submit a report seeking approval to the pre-publication outline of the public offer document.

(Copy Report to follow)

A.2 VIADUCT ESTATE – DEVELOPMENT OPPORTUNITY

The Director of Environment and Development to submit a report updating Members on the above.

(Copy Report EN.32/02 herewith)

A.3 CARLISLE NORTHERN DEVELOPMENT ROUTE – IMPLICATIONS FOR THE CITY

The Director of Environment and Development to submit a report on various land and property related issues.

(Copy Report EN.30/02 herewith)

A.4 CORPORATE PROPERTY MANAGEMENT AND ASSET MANAGEMENT PLAN

The Director of Environment and Development to submit a report updating Members on further work required for the collection of information in relation to Corporate Property Management and the preparation of an Asset Management Plan.

(Copy Report EN.31/02 herewith)

A.5 WARDENING SERVICES

The Director of Leisure and Community Development to submit a report on revised arrangements to carry out a review of wardening and inspection services in the light of a performance review study undertaken by Internal Audit Services.

(Copy Report LCD.9/02 herewith)

A.6 LOCAL CULTURAL STRATEGY

The Director of Leisure and Community Development to submit a report explaining why the production of the Local Cultural Strategy has been delayed by approximately three months.

(Copy Report LCD.7/02 herewith)

NON KEY DECISIONS

A.7 REFERENCES FROM OVERVIEW AND SCRUTINY COMMITTEES

(a) STRATEGIC PLANNING FOR THE RAFFLES ESTATE

To consider a reference from the Community Overview and Scrutiny Committee recommending the Executive to agree the recommendations in the Director of Housing's report on the future strategic planning for the Raffles Estate.

(Copy Minute Excerpt and Report H.19/02 herewith)

(b) RENT ARREARS RECOVERY – POLICY STATEMENT

To consider a reference from the Community Overview and Scrutiny Committee recommending the Executive to formally approve the Current Tenant Rent Arrears Policy, as detailed in the Director of Housing's Report.

(Copy Minute Excerpt and Report H.9/02 herewith)

(c) DEVELOPING A LOCAL STRATEGIC PARTNERSHIP

To consider a reference from the Corporate Resources Overview and Scrutiny Committee of 28 February 2002 relating to the Local Strategic Partnership proposals.

(Copy Minute Excerpts herewith)

A.8 SCHEDULE OF DECISIONS TAKEN BY INDIVIDUAL PORTFOLIO HOLDERS

A Schedule of Decisions taken by individual Portfolio Holders under delegated powers is attached for information.

(Copy Schedule herewith)

A.9 SCHEDULE OF OFFICER DECISIONS

A Schedule of Officer Decisions taken under delegated powers classed as significant by Officers is attached for information.

(Copy Schedule herewith)

A.10 HOUSING CONSULTATIVE GROUP – MINUTES

The Minutes of the meeting of the Housing Consultative Group held on 4 March 2002 are submitted for consideration.

(Copy Minutes to follow)

A.11 ORGANISATIONAL ASSESSMENT BEST VALUE REVIEW

The Town Clerk and Chief Executive to submit a report informing Members of the work of the Sub-Committee set up to deal with this Best Value Review.

(Copy Report to follow)

A.12 CUMBRIA LEGAL SERVICES PARTNERSHIP

The Director of Leisure and Community Development to submit a report requesting that the funding protocol for the Cumbria Legal Services Partnership be signed.

(Copy Report LCD. /02 herewith)

A.13 BAD DEBT WRITE OFFS

The City Treasurer to submit a report seeking ratification and approval as appropriate with regard to the writing off of bad debts.

(Copy Financial Memo 2001/02 No.147 herewith)

A.14 BUILDING CONTROL – REVIEW OF CHARGES

The Director of Environment and Development and City Treasurer to submit a report on a review of Building Control fees.

(Copy Report EN. /02 herewith)

A.15 CORPORATE PLAN – TIMETABLE

The Town Clerk and Chief Executive to submit a report setting out a timetable for dealing with the various consultation stages of the Corporate Plan.

(Copy Report TC. /02 herewith)

A.16 ASPECTS OF “MANAGING RADIOACTIVE WASTE SAFELY”

The Town Clerk and Chief Executive to submit a report summarising the views of the Community Overview and Scrutiny Committee on the Government's consultation document “Managing Radioactive Waste Safely.”

(Copy Report TC.54/02 herewith)

PART B

To be considered in Private

KEY DECISIONS

- NIL -

NON-KEY DECISIONS

B.1 BITTS PARK TENNIS CO-ORDINATOR

The Director of Leisure and Community Development to submit a report seeking approval to appoint an independent tennis coach as contractor under Contracts Standing Order 4(2)(b).

(Copy Report LCD.6/02 herewith)

B.2 BAD DEBT WRITE OFFS

The City Treasurer to submit a report detailing individual bad debt cases in respect of Agenda Item A.13.

(Copy Financial Memo 2001/02 No.147 herewith)

B.3 APPLICATIONS FOR BUSINESS RATES RELIEF

The City Treasurer to submit a report on applications received for charitable and foot and mouth relief which do not meet the criteria for approval by the City Treasurer under delegated powers.

(Copy Financial Memo 2001/02 No.146 herewith)

Members of the Executive Committee:

Councillor Mitchelson	(Leader and Promoting Carlisle Portfolio)
Councillor Firth	(Deputy Leader and Economic Prosperity Portfolio)
Councillor Bloxham	(Health and Wellbeing Portfolio)
Councillor L Fisher	(Strategy and Performance Portfolio)
Councillor Geddes	(Corporate Resources Portfolio)
Councillor Pattinson	(Community Activities Portfolio)
Councillor G Prest	(Infrastructure, Environment and Transport Portfolio)
Councillor Stevenson	(Finance and Resources Portfolio)

**Enquiries, requests for reports, background papers etc to Committee Clerk:
Stephen Halstead – 817035**

Ian Dixon – 817033

e-mail – CommitteeServices@carlisle-city.gov.uk

Notes to Members:

Decisions made at this meeting, if not subject to call-in, will become live on 21 March 2002.