



# **Business & Transformation Scrutiny Panel**

## **Agenda**

**Thursday, 26 October 2017 AT 10:00**  
**In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG**

**\*\*A preparatory meeting for Members will be held at 9.15am in the Flensburg Room \*\***

The Press and Public are welcome to attend for the consideration of any items which are public.

### **Members of the Business & Transformation Overview and Scrutiny Panel**

Councillor Mrs Riddle (Chairman), Councillors Allison, Mrs Birks, Mrs Bowman (Vice Chairman), Mrs Glendinning, Mallinson J, Robson, Watson

Substitute Members:

Bainbridge, McDonald, Mrs McKerrell, McNulty, Shepherd, Sidgwick S

## **PART A**

### **To be considered when the Public and Press are present**

#### **Apologies for Absence**

To receive apologies for absence and notification of substitutions.

#### **Declarations of Interest (including declarations of “The Party Whip”)**

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any item on the agenda at this stage.

#### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

#### **Minutes of Previous Meeting**

**5 - 12**

To agree the minutes of the meeting held on 14 September 2017.  
(Copy Minutes attached)

### **A.2 OVERVIEW REPORT AND WORK PROGRAMME**

**13 - 18**

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officer: Steven O'Keeffe, Policy and Communications Manager

Report: OS.20/17 attached

#### **Background:**

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

#### **Why is this item on the agenda?**

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2017/18 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

#### **What is the Panel being asked to do?**

- Note the items (within the Panel remit) on the most recent Notice of Executive Key Decisions
- Discuss the work programme and prioritise if necessary

## **A.3 SMT SUB GROUPS**

### **(a) TRANSFORMATION**

**19 - 24**

Portfolio: Cross Cutting

Directorate: Corporate Support and Resources

Officer: Jason Gooding, Town Clerk and Chief Executive

Report: CE.14/17 attached

#### **Background:**

The Town Clerk and Chief Executive to submit an update on the work of the Transformation SMT Sub-group to aid work programme planning for the Panel.

#### **Why is this item on the agenda?**

The Panel requested the report at their meeting on 14 September 2017

#### **What is the Panel being asked to do?**

### **(b) BUSINESS MANAGEMENT & DEVELOPMENT**

**25 - 30**

Portfolio: Finance, Governance and Resources

Directorate: Governance and Regulatory Services

Officer: Mark Lambert, Corporate Director of Governance and Regulatory Services

Report: GD.70/17

#### **Background:**

The Corporate Director of Governance and Regulatory Services to submit an update on the work of the Business Management and Development SMT Sub-group to aid work programme planning for the Panel.

#### **Why is this item on the agenda?**

The Panel requested the report at their meeting on 14 September 2017.

#### **What is the Panel being asked to do?**

Comments or questions are welcome.

## **A.4 CORPORATE RISK REGISTER**

**31 - 42**

Portfolio: Cross Cutting

Directorate: Corporate Support and Resources

Officer: Tracey Crilley, Chief Executive's Office Manager

Report: CE.39/17 attached

### **Background:**

The Town Clerk and Chief Executive to update the Panel on the Corporate Risk Register.

### **Why is this item on the agenda?**

Bi annual monitoring report

### **What is the Panel beng asked to do?**

Scrutinise and comment on the Corporate Risk Register

## **PART B**

### **To be considered in Private**

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer, (01228) 817036 or  
[rachel.plant@carlisle.gov.uk](mailto:rachel.plant@carlisle.gov.uk)

A copy of the agenda and reports is available on the Council's website at [www.carlisle.gov.uk](http://www.carlisle.gov.uk) or at the Civic Centre, Carlisle.