
EXCERPT FROM THE MINUTES OF THE EXECUTIVE HELD ON 12 FEBRUARY 2018

**EX.14/18 REVENUE BUDGET OVERVIEW AND MONITORING REPORT – APRIL TO
DECEMBER 2017**
(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Deputy Leader, and Finance, Governance and Resources Portfolio Holder submitted the Revenue Budget Overview and Monitoring Report for the period April to December 2017 (RD.43/17). He outlined the overall budgetary position and the monitoring and control of expenditure against budget allocations, together with the exercise of virement. Details of the main variances in the Directorates' budgets; together with a subjective analysis of the summarised budgetary position as at December 2017 excluding flood related items were provided at tables 3.1 and 3.3 to the report.

In terms of the forecast outturn position 2017/18, the report recorded that the Council's financial position was affected by a number of external factors (including the general effect of local economic activity on the Council's income streams; fuel prices, energy costs and other inflationary issues; and the effects of the housing market and property prices, especially with regard to income from land charges, rents and building and development control).

The Council's financial position would continue to be closely monitored and would be reported fully at the outturn. A full review of the profiling of budgets continued to be undertaken to allow better year end forecasting to be incorporated into the budget monitoring process.

Also set out within the report were an explanation of balance sheet management issues and action taken to write off bad debts.

The Deputy Leader wished to place on record once again thanks to the Chief Finance Officer and her Team for their very detailed work in relation to the Budget.

In conclusion the Deputy Leader, and Finance, Governance and Resources Portfolio Holder formally moved the recommendations which were formally seconded by the Leader.

Summary of options rejected none

DECISION

That Executive:

1. Noted the budgetary performance position of the Council to December 2017;
2. Noted the potential year end commitments as detailed in paragraph 4;

3. Noted the action by the Chief Finance Officer to write-off bad debts as detailed in paragraph 6;
4. Noted the virements and release of reserves as set out in paragraph 2.1 and Appendix A.

Reasons for Decision

To show that the Executive had been informed of the Council's actual financial position compared with the budgeted position, and to bring to their attention any areas of concern

**EX.15/18 **CAPITAL BUDGET OVERVIEW AND MONITORING REPORT – APRIL TO
DECEMBER 2017
(Non Key Decision)**

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules,
The Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Deputy Leader, and Finance, Governance and Resources Portfolio Holder submitted report RD.44/17 providing an overview of the budgetary position of the City Council's capital programme for the period April to December 2017. He outlined for Members the overall budget position of the various Directorates and the financing of the 2017/18 Capital Programme, details of which were set out in the report.

As at the end of December, expenditure of £4,322,964 had been incurred on the Council's core capital programme excluding flood related expenditure. When considered against the profiled budget of £5,420,756 that equated to an underspend of £1,097,792.

The unspent balance remaining of the revised annual budget (excluding flood related expenditure) of £8,500,000 was £4,177,036. That would be closely monitored over the following months to identify accurate project profiles and any potential slippage into future years, and budgets for flood related expenditure would be increased in line with any agreed settlement figures.

Paragraph 3.3 recorded that an initial review of the 2017/18 capital programme had been undertaken and the Executive was asked to recommend to Council the re-profiling of £1,100,000 from 2017/18 to 2018/19, further details of which were set out at Appendix A. The unspent balance remaining of the revised annual budget of £7,400,000 (excluding flood related expenditure) was £3,077,036 as at December 2017.

The Deputy Leader further commented upon performance against the 2017/18 programme, reminding Members that the Senior Management Team would provide a strategic overview and monitor the effectiveness of the overall programme of work in delivering the Council's priorities and objectives. Technical project support and quality assurance of business cases and associated project management activities would be managed by a Transformation Sub-Group chaired by the Chief Executive. Decisions to proceed or otherwise with proposed projects would be made in the usual way in accordance with the Council's decision making framework.

In summary, the Deputy Leader said that a review of all capital expenditure incurred was ongoing to ensure that the expenditure had been correctly allocated between revenue and capital schemes. That work would facilitate the year end classification of assets.

The Deputy Leader, and Finance, Governance and Resources Portfolio Holder then formally moved the recommendations, which were formally seconded by the Leader.

Summary of options rejected none

DECISION

That the Executive:

1. Noted and had commented on the budgetary position and performance aspects of the capital programme for the period April to December 2017;
2. Noted adjustments to the 2017/18 capital programme as detailed in paragraph 2.1
3. Made recommendations to Council to approve reprofiling of £1,100,000 as detailed in paragraph 3.3 and Appendix A from 2017/18 into 2018/19.

Reasons for Decision

To inform the Executive of the Council's actual financial position opposite its Capital Programme