

# Business and Transformation Scrutiny Panel

Agenda  
Item:

**A.2**

Meeting Date: 25 July 2019

Portfolio: Cross-cutting

Key Decision: No

Within Policy and  
Budget Framework

Private/Public Public

Title: Overview Report

Report of: Overview and Scrutiny Officer

Report Number: OS.19/19

## Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work. It also includes the latest version of the work programme.

## Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Review the current work programme and resolutions and make recommendations for the future work programme

## Tracking

Executive:	Not applicable
Scrutiny:	25/07/19
Council:	Not applicable

## 1. Notice of Key Decisions

**1.1** The most recent Notice of Key Executive Decisions was published on 21<sup>st</sup> June 2019. This was circulated to all Members. The following items fall within the remit of this Panel:

*Items which have been included in the Panel's Work Programme:*

KD.08/19 - The Medium Term Financial Plan (including the Corporate Charging Policy) & the Capital Investment Strategy 2020/21 to 2024/25 (22/07/19)

KD.09/19 - The Asset Management Plan 2019 to 2024 (22/07/19)

*Items which have not been included in the Panel's Work Programme:*

None

## 2. References from Executive

**2.1** None

## 3. Progress on resolutions from previous meetings

**3.1** The following table sets out the meeting date and resolution that requires following up. The status is presented as either "completed", "pending" (date expected), or "outstanding". An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting.

	Meeting date	Minute reference	Action	Status
1	14/02/19	BTSP.16/19 3	That the Finance, Governance and Resources Portfolio Holder provide the Panel with a written update on the progress with the rent reviews.	Completed
2	14/02/19	BTSP.17/19	That the Finance, Governance and Resources Portfolio Holder provide the Panel with a written response explaining why Kingstown Industrial Estate and Open Space Improvements were still included in the Capital Programme.	Outstanding
3	30/05/19	BTSP 43/19 a)	2) That the Corporate Director of Finance and Resources provide Members with a briefing note on the repayment of the grant to Ministry of Housing, Communities and Local	Pending

			Government and the impact on the authority.	
4	30/05/19	BTSP 43/19 a)	4) That further details on each of the carry forward requests be circulated to Members prior to the full Council meeting.	Completed
5	30/05/19	BTSP 43/19 b)	2) That the Finance, Governance and Resources Portfolio Holder provide the Panel with a written response regarding the waste receptacle overspend.	Pending
6	30/05/19	BTSP 43/19 c)	2) That the Corporate Director of Finance and Resources provide the Panel with written information on the terms for the CCLA Property Fund and how it was reconciled on the Council's balance sheet.	Pending
7	30/05/19	BTSP 43/19 d)	2) That the Revenues & Benefits Operations Manager provide the Panel with details of the increase in Council Tax discounts.	Pending
8	30/05/19	BTSP 43/19 d)	3) That the Corporate Director of Finance and Resources provide the Panel with written information regarding CVAs.	Pending
9	06/06/19	BTSP 49/19	That a monitoring report which included a range of Key Performance Indicators on the redevelopment project be submitted to the Panel on a quarterly basis should the project be approved on 25 June 2019;	Pending 22/8/19
10	06/06/19	BTSP 49/19	That the Deputy Chief Executive provide the Panel with written details of the liability should the site flood during construction;	Pending
11	06/06/19	BTSP 49/19	That further information on GLL's outreach programme to be circulated to Members.	Pending

#### **4. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES**

**4.1** The overview and scrutiny of the Carlisle Plan items that match the panel remit contribute to ongoing policy development.

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**Appendices  
attached to report:**

**1. Scrutiny Panel Work Programme 2019-20**

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:**

- None

## **CORPORATE IMPLICATIONS:**

**LEGAL -**

**FINANCE –**

**EQUALITY –** This report raises no explicit issues relating to the public sector Equality Duty.

**INFORMATION GOVERNANCE –**

## **APPENDIX: Scrutiny Panel Work Programme 2019-20**

<b>Title</b>	<b>Lead Officer</b>	<b>Meeting Date</b>
End Of Year Performance Report	Gary Oliver	30/05/2019
Outturn Reports	Steven Tickner	30/05/2019
Sickness Absence	Sue Kaveney	30/05/2019
Medium Term Financial Plan and Capital Strategy	Alison Taylor	25/07/2019
Asset Management Plan	Mark Walshe	25/07/2019
Corporate Risk Register	Darren Crossley	25/07/2019
Corporate projects	Jason Gooding	25/07/2019
Budget monitoring	Steven Tickner	22/08/2019
Performance Report	Gary Oliver	22/08/2019
Performance Report	Gary Oliver	03/12/2019
Sickness Absence	Sue Kaveney	03/12/2019
Budget monitoring	Steven Tickner	03/12/2019
Budget setting	Alison Taylor	03/12/2019
Budget setting	Alison Taylor	02/01/2020
Performance Report	Gary Oliver	13/02/2020
Budget monitoring	Steven Tickner	26/03/2020
Corporate Risk Register	Darren Crossley	26/03/2020
Corporate projects	Jason Gooding	26/03/2020
Scrutiny Annual Report	Rowan Jones	26/03/2020