



REPORT TO COUNCIL

Date of Meeting: 4 MARCH 2003

Public

Key Decision: No

Recorded in Forward Plan: No

Inside/Outside Policy Framework

Decision to be taken on or after:

Title: DATES AND TIMES OF MEETINGS 2003/04
Report of: HEAD OF LEGAL AND DEMOCRATIC SERVICES
Report reference: LDS.15/03

Summary:

At the meeting of the City Council on 14 January the Council agreed the schedule of dates and times of meetings of the Council, the Executive and Regulatory Committees for the municipal year 2003/04. The Council further agreed that the dates and times of meetings of the Overview and Scrutiny Committees would be subject to further discussions at the Overview and Scrutiny Workshop with a proposed schedule of dates being reported back to a future meeting of the Council for approval.

The Overview and Scrutiny Workshop agreed that a review of the composition of the Overview and Scrutiny Committees should be undertaken by the Overview and Scrutiny Management Committee and noted that this could include the options of more Committees or increasing the number of Members on Committees but in the meantime the timetable of Overview and Scrutiny meetings for 2003/04 as previously circulated should be endorsed.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

A copy of the schedule of dates and times for meetings of the City Council, the Executive, and Overview and Scrutiny Committees and Regulatory Committees for 2003/04 is therefore attached.

Recommendations:

1. The City Council is recommended to agree the schedule of dates and times for meetings of the Overview and Scrutiny Committees in the 2003/04 municipal year as set out in the attached schedule.
2. It be noted that the meeting of the City Council on 14 January has already agreed the schedule of dates and times of meetings of the City Council, the Executive and Regulatory Committees for the 2003/04 municipal year.

Contact Officer: John Egan
Head of Legal and Democratic
Services

Ext: 7004

May 2003

April 2003

	M	T	W	T	F	S	S
14		1	2	3	4	5	6
15	7	8	9	10	11	12	13
16	14	15	16	17	18	19	20
17	21	22	23	24	25	26	27
18	28	29	30				

May 2003

	M	T	W	T	F	S	S
18				1	2	3	4
19	5	6	7	8	9	10	11
20	12	13	14	15	16	17	18
21	19	20	21	22	23	24	25
22	26	27	28	29	30	31	

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
28 April	29	30	1 May	2	3
13:00 EXECUTIVE	18:45 COUNCIL	14:00 LICENSING AND REG	11:30 JMT (To be confirme		
5	6	7	8	9	10
12	13	14	15	16	17
			11:30 JMT		
19	20	21	22	23	24
11:00 11:30 ANNUAL COUNCIL					
26	27	28	29	30	31
SPRING BANK HOLIDAY		14:00 LICENSING PANEL	11:30 JMT 14:00 O+S MANAGEMENT		
					1 June

June 2003

June 2003							July 2003						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
22	2	3	4	5	6	7	27	1	2	3	4	5	6
23							28	7	8	9	10	11	12
24	9	10	11	12	13	14	29	14	15	16	17	18	19
25	16	17	18	19	20	21	30	21	22	23	24	25	26
26	23	24	25	26	27	28	31	28	29	30	31		
27	30												

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
2 June	3	4	5	6	7
		10:00 DEVELOPMENT CON	14:00 COMMUNITY O+S	10:30 DEVELOPMENT CON	
					8
9	10	11	12	13	14
13:00 EXECUTIVE			11:30 JMT 14:00 CORPORATE RESOU		
					15
16	17	18	19	20	21
			10:00 INFRASTRUCTURE O		
					22
23	24	25	26	27	28
			11:30 JMT		
					29
30	1 July	2	3	4	5
		14:00 LICENSING PANEL	14:00 O+S MANAGEMENT		
					6

July 2003 - August 2003

July 2003							August 2003						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
27		1	2	3	4	5	31				1	2	3
28	7	8	9	10	11	12	32	4	5	6	7	8	9
29	14	15	16	17	18	19	33	11	12	13	14	15	16
30	21	22	23	24	25	26	34	18	19	20	21	22	23
31	28	29	30	31			35	25	26	27	28	29	30

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
7 July	8	9	10	11	12
13:00 EXECUTIVE			11:30 JMT		
					13
14	15	16	17	18	19
	18:45 COUNCIL	10:00 DEVELOPMENT CON	14:00 COMMUNITY O+S	10:30 DEVELOPMENT CON	
					20
21	22	23	24	25	26
			11:30 JMT 14:00 CORPORATE RESOU		
					27
28	29	30	31	1 August	2
			10:00 INFRASTRUCTURE O		
					3
4	5	6	7	8	9
13:00 EXECUTIVE		14:00 LICENSING PANEL	11:30 JMT		
					10

August 2003 - September 2003

August 2003							September 2003						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
31	4	5	6	7	8	9	36	1	2	3	4	5	6
32	11	12	13	14	15	16	37	8	9	10	11	12	13
33	18	19	20	21	22	23	38	15	16	17	18	19	20
34	25	26	27	28	29	30	39	22	23	24	25	26	27
35							40	29	30				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
11 August	12	13	14	15	16
			14:00 O+S MANAGEMENT		17
18	19	20	21	22	23
					24
25	26	27	28	29	30
BANK HOLIDAY		10:00 DEVELOPMENT CON	14:00 COMMUNITY O+S	10:30 DEVELOPMENT CON	31
1 September	2	3	4	5	6
13:00 EXECUTIVE			11:30 JMT 14:00 CORPORATE RESOU		7
8	9	10	11	12	13
	18:45 COUNCIL	14:00 LICENSING PANEL	10:00 INFRASTRUCTURE O		14

September 2003 - October 2003

September 2003

	M	T	W	T	F	S	S
36	1	2	3	4	5	6	7
37	8	9	10	11	12	13	14
38	15	16	17	18	19	20	21
39	22	23	24	25	26	27	28
40	29	30					

October 2003

	M	T	W	T	F	S	S
40			1	2	3	4	5
41	6	7	8	9	10	11	12
42	13	14	15	16	17	18	19
43	20	21	22	23	24	25	26
44	27	28	29	30	31		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
15 September	16	17	18	19	20
			11:30 JMT		21
22	23	24	25	26	27
			14:00 O+S MANAGEMENT		28
29	30	1 October	2	3	4
13:00 EXECUTIVE			11:30 JMT		5
6	7	8	9	10	11
		10:00 DEVELOPMENT CON	14:00 COMMUNITY O+S	10:30 DEVELOPMENT CON	12
13	14	15	16	17	18
		14:00 LICENSING PANEL	11:30 JMT 14:00 CORPORATE RESOU		19

October 2003 - November 2003

October 2003							November 2003						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
20 October	21	22	23	24	25
			10:00 INFRASTRUCTURE O		26
27	28	29	30	31	1 November
13:00 EXECUTIVE			11:30 JMT		2
3	4	5	6	7	8
18:45 COUNCIL			14:00 O+S MANAGEMENT		9
10	11	12	13	14	15
			11:30 JMT		16
17	18	19	20	21	22
		10:30 DEVELOPMENT CON 14:00 LICENSING PANEL	14:00 COMMUNITY O+S	10:30 DEVELOPMENT CON	23

November 2003 - December 2003

November 2003							December 2003						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
24 November	25	26	27	28	29
13:00 EXECUTIVE			11:30 JMT 14:00 CORPORATE RESOU		30
1 December	2	3	4	5	6
			10:00 INFRASTRUCTURE O		7
8	9	10	11	12	13
11:30 JMT					14
15	16	17	18	19	20
		14:00 LICENSING PANEL	13:00 EXECUTIVE 14:00 O+S MANAGEMENT		21
22	23	24	25	26	27
			CHRISTMAS DAY	BOXING DAY	28

January 2004

December 2003							January 2004						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7	1	5	6	7	8	9	10
8	9	10	11	12	13	14	2	12	13	14	15	16	17
15	16	17	18	19	20	21	3	19	20	21	22	23	24
22	23	24	25	26	27	28	4	26	27	28	29	30	31
29	30	31					5						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
29 December	30	31	1 January 04	2	3
			NEW YEARS DAY		4
5	6	7	8	9	10
		10:00 DEVELOPMENT CON	11:30 JMT 14:00 COMMUNITY O+S	10:30 DEVELOPMENT CON	11
12	13	14	15	16	17
18:45 COUNCIL		14:00 CORPORATE RESOU			18
19	20	21	22	23	24
13:00 EXECUTIVE		14:00 LICENSING PANEL	10:00 INFRASTRUCTURE O 11:30 JMT		25
26	27	28	29	30	31
			14:00 O+S MANAGEMENT		1 February

February 2004

February 2004

	M	T	W	T	F	S	S
5							1
6	2	3	4	5	6	7	8
7	9	10	11	12	13	14	15
8	16	17	18	19	20	21	22
9	23	24	25	26	27	28	29

March 2004

	M	T	W	T	F	S	S
10	1	2	3	4	5	6	7
11	8	9	10	11	12	13	14
12	15	16	17	18	19	20	21
13	22	23	24	25	26	27	28
14	29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
2 February 13:00 EXECUTIVE (Provisio	3	4	5 11:30 JMT	6	7
9	10	11 10:00 DEVELOPMENT CON	12 14:00 COMMUNITY O+S 18:45 COUNCIL (SPECIAL)	13 10:30 DEVELOPMENT CON	14
16	17	18	19 11:30 JMT 14:00 CORPORATE RESOU	20	21
23	24 14:00 LICENSING PANEL	25	26	27	28
1 March 13:00 EXECUTIVE	2 18:45 COUNCIL	3	4 10:00 INFRASTRUCTURE O 11:30 JMT	5	6
					7

March 2004 - April 2004

March 2004							April 2004								
	M	T	W	T	F	S	S		M	T	W	T	F	S	S
10	1	2	3	4	5	6	7	14							
11	8	9	10	11	12	13	14	15	5	6	7	8	9	10	11
12	15	16	17	18	19	20	21	16	12	13	14	15	16	17	18
13	22	23	24	25	26	27	28	17	19	20	21	22	23	24	25
14	29	30	31					18	26	27	28	29	30		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
8 March	9	10	11	12	13
			14:00 O+S MANAGEMENT		14
15	16	17	18	19	20
			11:30 JMT		21
22	23	24	25	26	27
		10:00 DEVELOPMENT CON	14:00 COMMUNITY O+S	10:30 DEVELOPMENT CON	28
29	30	31	1 April	2	3
13:00 EXECUTIVE		14:00 LICENSING PANEL	11:30 JMT 14:00 CORPORATE RESOU		4
5	6	7	8	9	10
				GOOD FRIDAY	11

April 2004 - May 2004

April 2004							May 2004								
	M	T	W	T	F	S	S		M	T	W	T	F	S	S
14				1	2	3	4	18						1	2
15	5	6	7	8	9	10	11	19	3	4	5	6	7	8	9
16	12	13	14	15	16	17	18	20	10	11	12	13	14	15	16
17	19	20	21	22	23	24	25	21	17	18	19	20	21	22	23
18	26	27	28	29	30			22	24	25	26	27	28	29	30
								23	31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
12 April	13	14	15	16	17
EASTER MONDAY			10:00 INFRASTRUCTURE O 11:30 JMT		18
19	20	21	22	23	24
			10:00 O+S MANAGEMENT		25
26	27	28	29	30	1 May
13:00 EXECUTIVE	18:45 COUNCIL	10:00 DEVELOPMENT CON 14:00 LICENSING PANEL	11:30 JMT	10:30 DEVELOPMENT CON	2
3	4	5	6	7	8
MAY DAY BANK HOLIDAY			CITY COUNCIL ELECTIONS		9
10	11	12	13	14	15
					16

May 2004 - June 2004

May 2004

	M	T	W	T	F	S	S
18						1	2
19	3	4	5	6	7	8	9
20	10	11	12	13	14	15	16
21	17	18	19	20	21	22	23
22	24	25	26	27	28	29	30
23	31						

June 2004

	M	T	W	T	F	S	S
23		1	2	3	4	5	6
24	7	8	9	10	11	12	13
25	14	15	16	17	18	19	20
26	21	22	23	24	25	26	27
27	28	29	30				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
17 May	18	19	20	21	22
					23
24	25	26	27	28	29
					30
31	1 June	2	3	4	5
					6
7	8	9	10	11	12
					13
14	15	16	17	18	19
					20