

Community Overview and Scrutiny Panel

Agenda
Item:

A.2

Meeting Date: 30th May 2013

Portfolio: Cross Cutting

Key Decision: No

Within Policy and
Budget Framework

Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME

Report of: Overview and Scrutiny Officer

Report Number: OS 13/13

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme

Tracking

Executive:	-
Overview and Scrutiny:	30th May 2013
Council:	-

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 1st May 2013. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

KD.04/13 Food Law Enforcement Service Plan – *Members of the Panel resolved at their meeting on 28th March 2013 to receive this report for information only.*

KD06/13 CDRP Partnership Plan – *Panel scrutinised the Partnership Plan at their meeting on 28th March 2013.*

KD.08/13 Scheme of Housing Assistance (Empty Properties and Disabled Facilities Grants) – *to be considered at this meeting of the Panel.*

2. References from the Executive

The following references from the Executive from their meetings held on 8th April and 7th May 2013 are attached at **Appendix 2**.

EX.33/13	Draft Carlisle Plan 2013 – 2016
EX.35/13	CSP Partnership Plan
EX.34/13	Parish Charter

3. Work Programme

The Panel's current work programme is attached at Appendix 3 for comment/amendment. A short session will be held on the rise of the Panel to discuss and develop the work programme for 2012/13. Members of the Panel, Portfolio Holders and Senior Officers are asked to give some thought to issues which scrutiny could add value to during the current Civic Year and should consider adding to their Work Programme.

Contact Officer: Nicola Edwards **Ext:** 7122

Appendices attached to report:	1. Notice of Key Decision
	2. References from the Executive
	3. Community O&S Work Programme 2013/14

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS: None

Items relevant to the Community Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.04/13
Decision Title:	Food Law Enforcement Service Plan
Decision to be taken:	The Executive will be asked to decide the Environmental Health Section's inspection and educational priorities for improving food safety in Carlisle during 2013/14
Date Decision to be considered:	7 May 2013 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	1 July 2013
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Local Environment will be available five working days before the meeting
Contact Officer for this Decision:	Director of Local Environment, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Mrs Martlew)
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 8 APRIL 2013**

EX.33/13 **DRAFT CARLISLE PLAN 2013 - 2016

(Key Decision – KD.037/12)

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, the Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Finance, Governance and Resources

Relevant Overview and Scrutiny Panel Community; Environment and
Economy; and Resources

Subject Matter

Pursuant to Minute EX.10/13, the Leader submitted report PC.08/13 concerning the draft Carlisle Plan 2013/16 which set out the City Council's vision for Carlisle and the six priorities for action over the medium term. The draft Plan had been referred to the Council's Overview and Scrutiny Panels; partners (including community and voluntary groups); and the public for consultation.

The matter had been considered by the Community; Resources; and Environment and Economy Overview and Scrutiny Panels on 14, 21 and 28 February 2013. Copy excerpts (COSP.16/13, ROSP.15/13 and EEOSP.18/13) from the Minutes of those meetings had been circulated.

The final draft of the Carlisle Plan 2013/16 and the draft Action Plan for delivering the priorities were attached at Appendices 1 and 2 to the report.

Details of the feedback received, and the proposed amendments to the Plan following the consultation period were also provided at Appendix 3.

The Economy and Enterprise Portfolio Holder referred Members to the Action Plan (Appendix 2). He clarified that the implementation dates for the following actions should in fact read "April to December 2013":

Page 7 – Action 3: Improving Industrial Estate / Employment land performance; and
Page 9 – Action 2: Develop a collaborative approach to stimulating new business and growing small businesses

Members of the Executive indicated their agreement with the above amendments.

The Leader noted that the Chairmen of the Community; and the Environment and Economy Overview and Scrutiny Panels were in attendance. He invited them to speak on the matter.

The Chairman of the Community Overview and Scrutiny Panel stated that the Executive would see from the Minutes that concerns were expressed with regard to the omission of Health and Wellbeing as a priority within the proposed Plan. The Resources Overview and Scrutiny Panel had expressed similar concerns.

Health and Wellbeing had been a priority for a number of years. In 2004 the Department of Health issued a list of 70 local authority areas which were classed as Spearhead Authorities, meaning that they fell into the bottom 25% of local authority areas in relation to good public health. Carlisle was included in that list.

During the years which followed, the City Council, the Primary Care Trust and the Carlisle Partnership had worked hard together to change things and, in 2010, Carlisle was removed from that list.

However, there remained 4 Urban Wards (Currock, Denton Holme, Castle and Belle Vue) whose health deprivations meant that they would still be classed as Spearhead areas if the list was divided into political wards. Those Wards made up more than a third of the urban population.

In conclusion, the Chairman expressed the hope that, even if public health was not identified as a specific priority, the good work done would continue to make a substantial contribution towards health improvements in Carlisle.

The Chairman of the Environment and Economy Overview and Scrutiny Panel said that the Panel was concerned to ensure that the needs of health and youth were being met. He acknowledged that the Leader had given an acceptable response to those concerns. He further highlighted rural issues and looked forward to seeing how those would evolve in detail.

The Chairman added that a very valuable meeting had taken place at the start of the year when the Botchergate Conservation Area was discussed. Accordingly, he was very keen to recommend, on behalf of the Panel, that the Botchergate Working Group be reinstated to monitor the area.

The Leader thanked the Overview and Scrutiny Chairmen for their input.

In response to the concerns raised, the Leader referred to the responses detailed in Appendix 3 (Page 15) which philosophy underpinned the whole of the Carlisle Plan. He gave an assurance that Health and Wellbeing would not be neglected in any way.

The Culture, Health, Leisure and Young People Portfolio Holder indicated that she too was well aware of the importance of health. A number of meetings had taken place with partners in the City and the Executive was fully committed to such working through the Carlisle Partnership.

Speaking in her capacity as a member of the Carlisle Partnership, the Chairman of the Community Overview and Scrutiny Panel stated that a prominent part of their work was to address health related need within Carlisle.

In conclusion, the Leader moved that the Executive consider the proposed amendments to the Carlisle Plan and Action Plan, and agree to refer the draft Plan to full Council for approval.

The Environment and Transport Portfolio Holder seconded the recommendation.

Summary of options rejected None

DECISION

That the Executive:

1. had considered the proposed amendments to the draft Carlisle Plan 2013/16 and Action Plan.
2. agreed to refer the draft Carlisle Plan (subject to the additional amendments highlighted above) to full Council for approval on 30 April 2013.

Reasons for Decision

The recommendations asked the Executive to approve the final draft of the Carlisle Plan following the consultation period. The Carlisle Plan 2013/16 should be referred to full Council for approval and adoption to the Policy Framework

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 8 APRIL 2013**

EX.35/13 CSP PARTNERSHIP PLAN
(Key Decision)

(With the consent of the Chairman, and in accordance with Rule 15 of the Access to Information Procedure Rules; and Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 this item was included on the Agenda as a Key Decision, although not in the Notice of Executive Key Decisions)

Portfolio Communities and Housing

Relevant Overview and Scrutiny Panel Community

Subject Matter

The Communities and Housing Portfolio Holder reported (CD.28/13) that the Carlisle and Eden Community Safety Partnership (CSP) (formerly the CDRP) had developed their draft Partnership Plan for 2013/14, a copy of which was attached at Appendix 1 to the report.

The Plan, which formed part of the City Council's Policy Framework and refreshed the existing Plan had been developed by the CSP's Leadership Group, with input from the Director of Community Engagement and herself.

Referring to the Key Priorities 2013, the Communities and Housing Portfolio Holder advised that greater emphasis had been placed on reducing the harm caused by drugs, in addition to which sexual violence had been added to the domestic abuse priority.

Whilst the Partnership Plan was presented as a developed document, it represented a 'live' work programme which would develop throughout the year and could be influenced and shaped via the City Council's representation on the CSP's Leadership Group.

In conclusion, the Communities and Housing Portfolio Holder moved that the Executive consider and note the report, prior to recommending it for wider consultation.

The Leader seconded the recommendation.

Summary of options rejected None

DECISION

That the Executive had considered and noted the content of Report CD.28/13; and recommended the CSP Partnership Plan for wider consultation.

Reasons for Decision

To enable the report to be considered and recommended for wider consultation

**EXCERPT FROM THE MINUTES OF THE
EXECUTIVE
HELD ON 8 APRIL 2013**

EX.34/13 PARISH CHARTER
(Key Decision – KD.045/12)

Portfolio Communities and Housing

Relevant Overview and Scrutiny Panel Community

Subject Matter

Pursuant to Minute EX.23/13, the Leader submitted report CD.25/13 presenting the Parish Charter for Carlisle and District, and its Formal Agreements, copies of which were attached at Appendix 1 to the report.

He reminded Members that the City Council and the Parishes had, in 2012, agreed a draft Charter which was consulted on. However, that document could not be formally agreed and was consequently revised to reflect both the comments from the Parishes and the need for further changes reflecting reorganisation within the City Council.

The revised Charter and its Formal Agreements had been agreed at the Joint City Council and Parish meeting on 5 December 2012. They were then sent out for formal consultation which concluded on 20 February 2013.

The Leader informed the meeting that the Parishes had responded positively and there had been no revisions made to the original agreed draft.

It had further been agreed that the Planning Agreement would remain in its current form, but would be subject to an ongoing review process due to the large number of significant changes in legislation and also locally (such as the agreement of a Local Plan), which would shortly be going out to consultation.

The Community Overview and Scrutiny Panel had, on 28 March 2013, considered the matter and resolved that:

“The Community Overview and Scrutiny Panel feel that they cannot fully support the Parish Charter until the Planning Agreement had been included and scrutinised.

The Panel urge the Executive to take into consideration the comments of the Overview and Scrutiny Panel when making their decision.”

Copies of Minute Excerpt COSP.27/13 had been circulated.

The Chairman of the Community Overview and Scrutiny Panel gave an overview of discussions at the Panel, commenting that the Panel had received a good presentation on the matter from the Chairman of the Carlisle Parish Councils Association.

She explained that the Panel had agreed that the Planning Agreement was a vital component in the Charter, and Members would prefer to see the Agreement drawn up prior to approval of the Charter.

In response the Leader said that, in his view, it had taken a considerable amount of time to reach the point whereby the Executive and Parish Councils could agree the Parish Charter. Although the Executive wished to approve the Charter now, they did recognise that the Charter was “work in progress”. When the Local Plan became available for consultation it would feed into the process.

In conclusion, the Leader recommended that the Executive approve the Parish Charter, together with the formal launch thereof following this meeting.

Summary of options rejected None

DECISION

That the Executive:

1. had considered the content of Report CD.25/13, including the comments of the Community Overview and Scrutiny Panel as detailed within Minute COSP.27/13.
4. Approved the Parish Charter and the formal press launch thereof following this meeting.

Reasons for Decision

To make the Executive aware of progress with the Parish Charter and the consultation process; and gain approval of the Parish Charter and for the formal press launch of the Parish Charter following the Executive on 8 April 2013

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 16 May 2013



Date last revised: 16 May 2016

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		30 May 13	11 Jul 13	22 Aug 13	3 Oct 13	14 Nov 13	9 Jan 14	13 Feb 14	27 Mar 14
CURRENT MEETING															
Shaddongate Resource Centre					✓		Update on provision, services and financial plan	✓							
Regulatory Reform Order – Empty Property Policy Amendments		✓					Consideration of Executive Report	✓							
Performance Monitoring Reports	✓						Reporting of performance relevant to remit of Panel	✓		✓		✓		✓	
TASK AND FINISH GROUPS															
Community Centres				✓			To monitor the support to Community Centres								
FUTURE MEETINGS															
Sports provision in the District							Panel to be involved in study and to consider final report		✓						
Tullie House Trust							Business Plan 2013/14 – 2016/17					✓			

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Budget 14/15 – 18/19		✓	✓				Consideration of service implications					✓			
CCTV		✓				✓	To monitor any effects of the reduction of CCTV provision								
Transformation					✓	✓	Update of savings proposals and Directorate Restructure				✓				
Riverside Carlisle				✓			Monitoring progress and developments of joint working		✓					✓	
Performance Monitoring Reports	✓						Reporting of performance relevant to remit of Panel								
Crime and Disorder Reduction Partnership	✓		✓				To consider Partnership Plan 2014/15								
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓

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								30 May 13	11 Jul 13	22 Aug 13	3 Oct 13	14 Nov 13	9 Jan 14	13 Feb 14	27 Mar 14
COMPLETED ITEMS															
INFORMATION ONLY ITEMS															
Details								Date Circulated							
Food Law Enforcement Plan								20 th May 2013							