

# FORWARD PLAN OF EXECUTIVE DECISIONS

# 1 February 2005 to 31 May 2005

The Forward Plan contains the key decisions to be taken by the Executive over a four month period. The Forward Plan is updated and published monthly.

A key decision is one which will -

- (a) involve significant expenditure or savings to the Authority in excess of £60,000; or
- (b) have a significant effect on two or more Wards in the City; or
- (c) have a significant impact on communities.

### FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.016/04	Budget Strategy 2005/06 (EX.129/04 on 19 July 04, EX.207/04, EX.208/04 on 9 November 04, EX.231/04, EX.232/04, EX.233/04, EX.234/04, EX.235/04, EX.236/04, EX.237/04, EX.238/04, EX.239/04, EX.240/04, EX.241/04, EX.242/04, EX.243/04 on 15 November 2004, EX.248/04 on 6 December 2004, EX.260/04, EX.261/04, EX.262/04, EX.263/04, EX.264/04, EX.265/04, EX.266/04 on 20 December 2004)	(a) 19 July 2004 (b) 15 November 2004 (c) 6 December 2004 (d) 20 December 2004 (e) 20 December 2004 (f) 20 December 2004 (g) 1 February 2005 (h) 1 February 2005 (i) 1 February 2005
KD.007/04	Housing Strategy [EX.162/04 on 17 August 2004]	17 August 2004 and 1 February 2005
KD.030/04	Development Plan for Carlisle Museums and Gallery Service (EX.214/04 on 8 November 2004)	8 November and 21 March 2005
KD.001/05	Information Management Policy	1 February and 21 February 2005
KD.043/04	The Carlisle City Council Local Air Quality Detailed Assessment Report	1 February 2005
KD.002/05	Risk Management Policy	21 March 2005 and 18 April 2005
KD.003/05	Waste Minimisation Strategy	21 February 2005
KD.004/05	Cumbria Strategic Partnership - Sub Regional Strategy	21 February 2005
KD.036/04	Contract with Carlisle Housing Association	21 March 2005 and 18 April 2005
KD.044/04	Three Rivers Strategy	21 March 2005
KD.045/04	Sheepmount Bridge Strengthening	21 February 2005

### FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.005/05	Local Transport Plan II	21 March 2005
KD.038/04	Review of the Carlisle District Local Plan	18 April 2005
KD.039/04	Back Lanes [EX.178/04 on 13 September 2004, EX.195/04 on 11 October 2004, EX.212/04 on 8 November 2004]	13 September 2004 11 October 2004 8 November 2004 21 February 2005

Reference:	KD.016/04	Active:	Yes

### Subject:

Budget Strategy 2005/06 (EX.129/04 on 19 July 04, EX.207/04, EX.208/04 on 9 November 04, EX.231/04, EX.232/04, EX.233/04, EX.234/04, EX.235/04, EX.236/04, EX.237/04, EX.238/04, EX.239/04, EX.240/04, EX.241/04, EX.242/04, EX.243/04 on 15 November 2004, EX.248/04 on 6 December 2004, EX.260/04, EX.261/04, EX.262/04, EX.263/04, EX.264/04, EX.265/04, EX.266/04 on 20 December 2004)

### Portfolio Area:

Policy, Performance Management, Finance and Resources

### **Key Decisions:**

To consider strategic financial issues arising as part of the budget making process:

- (a) First Budget Forecast and Budget Timetable
- (b) New Budget Bids, Savings and Charges
- (c) Detailed Service Budgets
- (d) Provisional Revenue Support Grant Settlement
- (e) Summary Overall Budgetary position (Revenue, Capital and HRA)
- (f) Executive Draft Budget Proposals for Consultation
- (g) Consideration of Consultation feedback
- (h) Final Revenue Support Grant and final budget summary
- (i) Executive Final Budget Proposals

### Decision to be taken at Executive meeting on:

- (a) 19 July 2004
- (b) 15 November 2004
- (c) 6 December 2004
- (d) 20 December 2004
- (e) 20 December 2004
- (f) 20 December 2004
- (g) 1 February 2005
- (h) 1 February 2005
- (i) 1 February 2005

### **Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny for all budget issues except the detailed service estimates

Community and Infrastructure Overview and Scrutiny Committees for Budget Bids, Savings and Charges pertaining to their individual areas of responsibility.

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

- (a) Corporate Resources 22/7/04
- (b) Community 29/11/04

Infrastructure 2/12/04

Corporate Resources 22/11/04

(d) to (f) Corporate Resources 13/1/05

#### Consultees:

Overview and Scrutiny, Business Community, Trade Unions, Citizens

#### **Date for Consultees' comments:**

Consultation period 21/12/04 to 19/01/05

### Relevant reports/background papers which are available:

The Head of Finance's reports will be available 5 working days before the Executive meetings

PS.22/04 - Progress on 2004/05 Capital Programme Property Assets on 8 Nov 04

RB.08/04 - Concessionary Fares Scheme on 8 Nov 04

FS.31/04 - General Fund Revenue Budget 2005/06 to 2007/08 (Exec on 15/11/04)

FS.30/04 - Summary of New Revenue Spending Proposals (Exec on 15/11/04)

FS.33/04 - Budget 2005/06 - Summary of Savings and Additional Income Proposals (Exec on 15/11/04)

EP.73/04 - Charges Review - Licensing (Exec on 15/11/04)

LDS.47/04 - Charges Review - Legal and Democratic Services (Exec on 15/11/04)

ECD.19/04 - Charges Review - E&CD Services (Exec on 15/11/04)

CTS.15/04 - Car Park Cahrgse Review 2005/06 (Exec on 15/11/04)

EPS.70/04 - Charges Review - Environmental Protection Services (Exec on 15/11/04)

CLS.14/04 - Charges Review - Culture, Leisure and Sport Services (Exec on 15/11/04)

P.50/04 - Charges Review - Planning Services (Exec on 15/11/04)

FS.34/04 - Provisional Capital Programme 2004/05 to 2007/08 (Exec on 15/11/04)

FS.38/04 - Housing Revenue Account Estimate 2004/05 (Exec on 15/11/04)

FS.32/04 - Renewals reserve - Progress Report (Exec on 15/11/04) Minutes of Overview and Scrutiny Committees - Corporate Resources

O&S Committee - 22/11/04, Community O&S Committee - 29/11/04,

Infrastructure O&S Committee - 1 and 2/12/04

Report FS.41/04 - Revenue Support Grant Settlement (at Executive on

20/12/04)

Report FS.42/04 - General Fund Revenue Budget Considerations (at Executive on 20/12/04)

Report FS.43/04 - Provisional Capital Programme 2005/06 to 2007/08 (at Executive on 20/12/04)

Report FS.45/04 - Draft Treasury Management Statement (at Executive on 20/12/04)

Report FS.46/04 - Houisng Revenue Account Estimate 2004/05 (at Executive on 20/12/04)

Report RB.10/04 - Collection Fund 2005/06 Precept Payment Dates (at Executive on 20/12/04)

Executive response on the Budget (at Executive on 20/12/04)

### **Further Information from:**

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.007/04	Active:	Yes
Subject:			
Housing St	rategy [EX.162/04 on 17 Au	gust 2004]	
Portfolio Area	:		
Environme	nt, Infrastructure and Transp	ort	
Key Decisions	S:		
To approve North Wes	e the Housing Strategy for su t	bmission to Governmer	nt Office
Decision to be	e taken at Executive meetir	ng on:	
17 August	2004 and 1 February 2005		
Responsible of	or Lead Overview and Scru	tiny Committee:	
Community	Overview and Scrutiny Con	nmittee	
	e matter will be considered R reason why the matter d :	_	•
developme Scrutiny Co There was Committee	Overview and Scrutiny Conent of the final Housing Strate ommittee on 26 August 2004 an informal Workshop for all s on 8 July 2004 Overview and Scrutiny Cone	egy. Community Overvi	ew and
and 6 Janu			
Consultees:			
Registered	Social landlords, housing ar	nd health providers	
Date for Cons	ultees' comments:		
November	2004		

### Relevant reports/background papers which are available:

Report SP.41/04 - Housing Strategy (at Community O&S Committee on 18 November 2004)

Report EPS.44/04 - Housing Strategy (at Executive on 17 August 2004 and Community O&S Committee on 26 August 2004)

Report EPS.14/04 - Housing Strategy update (at Executive on 29 March

2004 and Community Overview and Scrutiny Committee on 6 May 2004) The Head of Environmental Protection Services' report will be available five working days before the meeting

### **Further Information from:**

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.030/04	Active:	Yes		
Subject:					
Developme on 8 Novem		ums and Gallery Service (E	X.214/04		
Portfolio Area:					
Health and	Community Activities				
<b>Key Decisions</b>	:				
Gallery Dev Community	elopment Plan. The Exe	e Tullie House Museum and ecutive referred the report to Committee for comment price ecutive.			
Decision to be	taken at Executive me	eting on:			
8 Novembe	r and 21 March 2005				
Responsible o	r Lead Overview and S	crutiny Committee:			
Community	Overview and Scrutiny (	Committee			
	R reason why the matte	ered by that Overview and er does not need to go to (	_		
Community	Oveview and Scrutiny C	committee on 29 November	2004		
Consultees:					
Internal and external consultees - including Chief Executive, Executive Director - Maggie Mooney, Head of Finance, Head of Culture, Leisure and Sport, Chief Executive of English Heritage - North West, Heritage Lottery Fund, North West Museums, Libraries and Archives, Arts Council - North West					
Date for Consu	Itees' comments:				
1 March 200	1 March 2005				
Relevant repor	ts/background papers	which are available:			

The Head of Culture, Leisure and Sport's report will be available five working days before the Executive meeting.

on 8 November 2004)

CLS.18/04 - Museum and Arts Service Development Plan (at Executive

CLS.20/04 - Museum and Art Service Development Plan (at Community O&S Committee on 29 November 2004)

### **Further Information from:**

Head of Culture Leisure and Sport Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.001/05	Active:	Yes
Subject:			
Informatio	n Management Policy		
Portfolio Area	1:		
Corporate	Resources		
Key Decision	s:		
To recomr full Counc	•	rmation Management Polic	y by the
Decision to b	e taken at Executive me	eting on:	
1 February	y and 21 February 2005		
Responsible	or Lead Overview and S	Scrutiny Committee:	_
Corporate	Resources Overview and	Scrutiny Committee	
	R reason why the matte	ered by that Overview an er does not need to go to	•
Corporate 2005	Resources Overview and	d Scrutiny Committee on 17	<sup>7</sup> February
Consultees:			
Corporate Scrutiny C	•	Corporate Resources Over	view and
Date for Cons	sultees' comments:		
17 Februa	ry 2005		
Relevant repo	orts/background papers	which are available:	
The Inforn	nation Officer's report will	be available five working d	avs before

### **Further Information from:**

the Executive meeting

Information Officer, Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Reference:	KD.043/04	Active:	Yes
Subject:			
The Carlisl	e City Council Local Air	Quality Detailed Assessmen	nt Report
ortfolio Area	:		
Environme	nt, Infrastructure and Tr	ansport	
Key Decision	s:		
To conside	er the Local Air Quality D	etailed Assessment Report	
Decision to be	e taken at Executive m	eeting on:	
1 February	2005		
Responsible (	or Lead Overview and	Scrutiny Committee:	
Community	y Overview and Scrutiny	Committee	
and Scrutiny	<i>y</i> :	ter does not need to go to  Committee on 6 January 2	
Consultees:			
None			
	ultees' comments:		
N/A	unces comments.		
elevant repo	rts/background papers	s which are available:	
	nmental Quality Manag	er's report will be available meeting	five
urther Inforn	mation from:		
Environme Carlisle, Carlisle, Carlis		arlisle City Council, Civic Co	entre,

Reference:	KD.002/05	Active:	Yes		
Subject:					
Risk Manaç	gement Policy				
Portfolio Area:					
Policy, Perf	ormance Management,	Finance and Resources			
Key Decisions	:				
To recomm	end to Council the adopt	ion of a Risk Management	Policy		
Decision to be	taken at Executive me	eting on:			
21 March 2	005 and 18 April 2005				
Responsible o	r Lead Overview and S	crutiny Committee:			
Corporate F	Resources Overview and	Scrutiny Committee			
	R reason why the matte	ered by that Overview and er does not need to go to	•		
Corporate F 2005	Resources Overview and	Scrutiny Committee on 31	March		
Consultees:					
·	Corporate Management Team, Corporate Resources Overview and Scrutiny Committee				
Date for Consu	ıltees' comments:				
N/A					
Relevant repor	ts/background papers	which are available:			
The Execut		oe available five working da	ys before		

### **Further Information from:**

Executive Director (J Gooding), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Reference:	KD.003/05	Active:	Yes
Subject:			
Waste Min	imisation Strategy		
Portfolio Area	1:		
Environme	ent, Infrastructure and T	ransport	
Key Decision	s:		
To comme	ent on the County wide	Waste Minimisation Strategy	
Decision to b	e taken at Executive r	neeting on:	
21 Februa	ry 2005		
Responsible	or Lead Overview and	Scrutiny Committee:	
Infrastructi	ure Overview and Scrut	tiny Committee on 9 Februar	y 2005
	R reason why the ma	idered by that Overview an tter does not need to go to	•
Infrastructi meeting	ure O&S Committee to	arranged following cancellati	on of
Consultees:			
County Co	ouncil and other District	Councils	
Date for Cons	ultees' comments:		
End Janua	ry 2005		
Relevant repo	rts/background paper	rs which are available:	
The Head	of Commercial and Ted	chnical Services' report will be	e available

### **Further Information from:**

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

five working days before the Executive meeting

Reference:	KD.004/05	Active:	Yes
Subject:			
Cumbria S	Strategic Partnership - Sub	Regional Strategy	
Portfolio Area	1:		
Policy, Per	rformance, Finance and R	Resources	
Key Decision	s:		
Commend approval.	the Strategy and associa	ited action plan to the Cour	ncil for
Decision to b	e taken at Executive me	eting on:	
21 Februa	ry 2005		
Responsible	or Lead Overview and S	crutiny Committee:	
Corporate	Resources Overview and	Scrutiny Committee	
	R reason why the matte	ered by that Overview and er does not need to go to	-
	Resources Overview and on strategy - this will be to	Scrutiny 31 March 2005 - present action plan.	already
Consultees:			
Many publ	ic agencies across Cumb	ria	
Date for Cons	sultees' comments:		
Already inc	corporated		
Relevant repo	orts/background papers	which are available:	
Head of St	trategic & Performance Se	ervices' report will be availa	able five

### **Further Information from:**

working days before the meeting

Head of Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.036/04	Active:	Yes		
Subject:					
Contract w	rith Carlisle Housing Asso	ciation			
Portfolio Area	:				
Environme	ent, Infrastructure and Tra	nsport			
Key Decisions	s:				
modify the	contract with the Council	from Carlisle Housing Asso , taking into consideration Overview and Scrutiny Comr			
Decision to be	e taken at Executive me	eting on:			
21 March 2	2005 and 18 April 2005				
Responsible of	or Lead Overview and S	crutiny Committee:			
Community	y Overview and Scrutiny (	Committee			
	R reason why the matte	ered by that Overview and er does not need to go to (	•		
Community	y Overview and Scrutiny (	Committee on 24 March 200	)5		
Consultees:					
Tenants and residents of Carlisle Housing Association					
Date for Cons	ultees' comments:				
March 200	5				
Relevant repo	rts/background papers	which are available:			
	nvironmental Protection S ays before the meeting	Services' report will be availa	able five		

### **Further Information from:**

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.044/04	Active:	Yes
Subject:			
_	rs Strategy		
Portfolio Area	:		
Environme	nt, Infrastructure and Transpor	rt	
Key Decisions	<b>S</b> :	_	
To agree th	ne proposed Three Rivers Stra	itegy	
Decision to be	e taken at Executive meeting	j on:	
21 March 2	2005		
Responsible of	or Lead Overview and Scruti	ny Committee:	
Infrastructu	re Overview and Scrutiny Cor	nmittee	
	e matter will be considered l R reason why the matter doo :		•
Infrastructu	re Overview and Scrutiny Cor	nmittee on 24 Februa	ary 2005
Consultees:			
Overview a	and Scrutiny Committee		
Date for Consi	ultees' comments:		
End Februa	ary 2005		
Relevant repo	rts/background papers whic	h are available:	
	of Culture, Leisure and Sport's ys before the Executive meeti	•	ole five
Further Inforn	nation from:		
	ılture Leisure and Sport Servic rlisle CA3 8QG	es, Carlisle City Cou	ncil, Civic

Reference:	KD.045/04	Active:	Yes
Subject:			
Sheepmou	unt Bridge Strengthening		
Portfolio Area	1:		
Environme	ent, Infrastructure and Transpor	t	
Key Decision	s:		
To approve Bridge stre	e the proposals and associated engthening	funding for the Shee	pmount
Decision to b	e taken at Executive meeting	on:	
21 Februa	ry 2005		
Responsible	or Lead Overview and Scruti	ny Committee:	
Communit	y O&S Committee		
	ne matter will be considered book to the matter will be considered book to the matter doesn't.	_	-
Communit	y O&S Committee on 10 Febru	ary 2005	
Consultees:			
	United Utilities, Environment Agency, Sheepmount Users Group, current contractor at Sheepmount		
Date for Cons	ultees' comments:		
Mid January 2005			
Relevant repo	rts/background papers whicl	h are available:	
	REPORT CTS.12/04 - Sheepn mittee on 15 July 2004, Executi st 2004)	• •	•

### **Further Information from:**

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Minutes of Community O&S Committee on 26 August 2004 (COS.125/04)

Reference:	KD.005/05	Active:	Yes
Subject:			
Local Trans	sport Plan II		
Portfolio Area	:		
Infrastructu	ire, Environment and Transp	ort	
Key Decisions	S:		
To conside	r consultation reponses to th	e draft Local Transpor	t Plan II
Decision to be	e taken at Executive meetin	g on:	
21 March 2	005		
Responsible of	or Lead Overview and Scru	tiny Committee:	
-	re Overview & Scrutiny Com		
Committee O and Scrutiny		pes not need to go to	Overview
IIIIIastiucto	re Overview and Scrutiny Co	minilee on 9 rebidal	y 2005
Consultees:			
Not applicable			
Date for Consi	ultees' comments:		
Not applica	ble		
Relevant repo	rts/background papers whi	ch are available:	
Head of Commercial and Technical Services' report will be available five working days before the meeting Draft consultation issued by County Council		ailable five	
Further Inforn	nation from:		

Head of Commercial and Technical Services, Carlisle City Council, Civic

Centre, Carlisle CA3 8QG

Reference:	KD.038/04	Active:	Yes
Subject:			
Review of	the Carlisle District Local Plan		
Portfolio Area	1:		
Environme	ent, Infrastructure and Transpor	rt	
Key Decision	s:		
amendme	er comments received from the nts to policies for inclusion in th stirct Local Plan.		
Decision to b	e taken at Executive meeting	j on:	·
18 April 2	005		
Responsible	or Lead Overview and Scruti	ny Committee:	
Infrastruct	ure Overview and Scrutiny Con	nmittee	
Committee Cand Scruting	ne matter will be considered to DR reason why the matter doesy: ure O&S Committee on 7 April	es not need to go to	•
IIIIIastiuci	ure Oxo Committee on 7 April	2003	
Consultees:			
Public, sta	tutory consultees and local org	anisations	
Date for Cons	sultees' comments:		
Consultation 2004. Fur	d of consultation has been com on on the 1st Deposit Draft tool ther consultation will take place version has been approved.	k place during July/A	August
Relevant repo	orts/background papers whic	h are available:	
Head of P	lanning Services report will be a	available five workin	g days

### **Further Information from:**

before the Executive meeting.
Carlisle District Local Plan

Review Issues Paper - Spring 2003 1st Deposit Draft July/August 2004

Local Plans and Conservation Manager, Planning Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Reference:	KD.039/04	Active:	Yes
Subject:			
	s [EX.178/04 on 13 Septe 04, EX.212/04 on 8 Nove	ember 2004, EX.195/04 on ember 2004]	11
Portfolio Area:			
Environmer	nt, Infrastructure and Tra	nsport	
Key Decisions	:		
	• • • • • • • • • • • • • • • • • • •	s for addressing the condition of the condition of the council.	n of Back
Decision to be	taken at Executive me	eting on:	
13 Septemb 11 October 8 Novembe 21 February	2004 r 2004		
Responsible o	r Lead Overview and S	crutiny Committee:	
Infrastructu	re Overview and Scruting	y Committee	
	R reason why the matte	ered by that Overview and er does not need to go to (	•
	Infrastructure Overview and Scrutiny Committee on 9 September 2004 Infrastructure Overview and Scrutiny Committee on 9 February 2005		
Consultees:			
Cumbria Co	ounty Council, statutory (	undertakers, residents	
Date for Consu	ıltees' comments:		
10 February	y 2005		

### Relevant reports/background papers which are available:

Report CTS.17/04 - Repairs to Adopted and Unadopted Back Lanes (at Executive on 11 October 2004)

Report CTS.13/04 - Repairs to Adopted and Unadopted Back Lanes (at Executive on 13

September 2004)

CTS.22/04 Repairs to adopted and unadopted back lanes (to Executive 8 November 2004)

The Head of Commercial and Technical Services' report will be available

five working days before the Executive meeting.

### **Further Information from:**

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

#### How to make comments on this Plan

Anyone wishing to make comments on anything in this Forward Plan should do so by the date set out in each Section entitled "Date for consultees' comments" by either:

Writing to the Head of Legal and Democratic Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG; or

Sending an email to <a href="mailto:CommitteeServices@Carlisle-city.gov.uk">CommitteeServices@Carlisle-city.gov.uk</a>

Members of the Executive:	Areas of responsibility:
Councillor Michael Mitchelson (Leader of the Council)	Promoting Carlisle
Councillor Edward Firth (Deputy Leader)	Policy, Performance Management, Finance and Resources
Councillor Ray Knapton	Health and Community Activities
Councillor Mrs Jacquelyne Geddes	Corporate Resources
Councillor Marilyn Bowman	Economic Prosperity
Councillor Ray Bloxham	Environment, Infrastructure and Transport

Forward Plan prepared by Councillor Michael Mitchelson, Leader of Carlisle City Council

Date: 24 January 2005