

**Written response to:** Health and Wellbeing Scrutiny Panel

**Resolution:** 3) That the Regulatory Services Manager circulate details of the criteria used to assess applications under the scheme to the Panel.

**Written response from:** The Regulatory Services Manager.

**Response:**

## **EMPTY PROPERTY GRANT ASSISTANCE - APPLICANT SELECTION CRITERIA AND SCORING MATRIX**

The proposed selection criteria for successful Empty Property Grant Assistance applications will be administered and selected via the process below. Applicants with the highest points score will be given priority.

### **Scoring protocol:**

Has the property been empty longer than 2 years	Yes 20 No 0
Has the property been reported as problematic or been identified by the Council as a problem?	Yes 20 No 10
Is the applicant the registered owner?	Yes 10 No, not eligible
Has contact been made within 14 days of the grants are available letter?	Yes 20 No 10
Are the cost of the works over the grant limit?	Yes, 20 No 10
Are the works to bring the property up to a decent home standard?	Yes 20 No 0
Will the works make the property habitable and ready for occupation on completion?	Yes 20 No 0
Does the owner have recourse to funds?	Yes 20 No 10
Will the property be let out or occupied within 6 months of completion?	Yes 30 No 0
Likelihood of successful completion and reoccupation.	Yes 20 Med 10 Low 0

### **Scoring Thresholds**

Immediate consideration, 120 plus

First consideration Waiting list over 100.

Second consideration waiting list, 99 – 50

Not eligible, under 50

If a final selection procedure is required due to oversubscription above the 120-score threshold then applicants will be selected initially on highest scores and then, if required, the date we received the application (first come, first serve).