

REPORT TO EXECUTIVE			
PORTFOLIO AREA: HEALTH AND WELLBEING			
Date of Meeting:	19/12/2002		
Public/Private*			
Key Decision:	Yes	Recorded in Forward Plan:	Yes
Inside Policy Framework			

Title: CREMATORIUM RENOVATION

Report of: HEAD OF ENVIRONMENTAL PROTECTION SERVICES

Report reference: EP.03/02

Summary:

The report seeks Members approval for the development of final proposals and costings for the Crematorium improvements.

Recommendations:

Members are recommended to approve the submission of the draft scheme for costing and consultation and the subsequent production of a final proposal to a meeting of Executive on 31st March. 2003.

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1. BACKGROUND INFORMATION AND OPTIONS

1. A report was presented to Members of the former Leisure and Community Development Committee at their meeting on 29th November, 1999 regarding improvements at the Crematorium. The report, LCD/159/99, sought Members approval for a programme of improvements to both the burial chapel and the Crematorium.
2. The priorities within the programme were firstly to alter the burial chapel so that it could be used for all services when the crematorium was subsequently renovated and improved. The alterations to the burial chapel have been satisfactorily completed and the draft proposals for the crematorium improvements have subsequently been produced and discussed with the Portfolio holder.
3. The proposals include the provision of a new waiting room to replace the present inadequate part covered waiting area, alterations to allow the extension of the chapel area to accommodate the

increasing numbers of large services, improved exit arrangements from the crematorium and the replacement of old furniture and fittings. Essentially the present building and facilities have remained unchanged since it was opened in 1956 and an overhaul and improvement of facilities is overdue.

4. Initial costings indicate that the proposed scheme could be funded within the existing budget which has been built up and set aside in the Repairs, Renewals and Development Fund. It is however proposed that more detailed external costings are obtained and that consultations take place with users of the building prior to seeking Members approval of the final scheme.

2. CONSULTATION

1. Consultation to Date.
2. Consultation proposed

Consultation with users of the building.

3. STAFFING/RESOURCES COMMENTS

NIL.

4. CITY TREASURER'S COMMENTS

The financial implications will be considered in more detail in subsequent reports. However at this stage an outline capital cost of £220,000 has been included in the capital bids and resources report to be considered elsewhere on the agenda.

5. LEGAL COMMENTS

NIL.

6. CORPORATE COMMENTS

NIL.

7. RISK MANAGEMENT ASSESSMENT

Risk assessment to be incorporated in subsequent costed report.

8. EQUALITY ISSUES

Improved access and waiting facilities to form part of final proposals.

9. ENVIRONMENTAL IMPLICATIONS

NIL.

10. CRIME AND DISORDER IMPLICATIONS

NIL.

11. RECOMMENDATIONS

Members are recommended to approve the submission of the draft scheme for costing and consultation and the subsequent production of a final proposal to a meeting of Executive on 31st March. 2003.

12. REASONS FOR RECOMMENDATIONS

To enable a fully costed scheme to be produced for Members consideration.