

**Business Plan Monitoring Timetable October 2004 – February 2005**

<b>Business Unit</b>	<b>Circulate Report to CMT Colleagues Before:</b>	<b>Date of CMT Meeting:</b>	<b>Amend and Submit Report for O&amp;S Before:</b>	<b>Date of O&amp;S Management Comm Meeting</b>	<b>Dates of O &amp; S Comms where appropriate BUs will review their element of the report in more detail</b>
Culture Leisure & Sport	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	18 Nov 2004 (Community)
Economic & Comm Dev - Community*	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	18 Nov 2004 (Community)
Environmental Protection	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	18 Nov 2004 (Community)
Finance	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	25 Nov 2004 (Corporate Res)
Member Supp & Employee	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	25 Nov 2004 (Corporate Res)
Strategic & Performance	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	25 Nov 2004 (Corporate Res)
Revenues & Benefits	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	25 Nov 2004 (Corporate Res)
Customer & IT	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	25 Nov 2004 (Corporate Res)
Legal & Democratic	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	25 Nov 2004 (Corporate Res)
Property	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	25 Nov 2004 (Corporate Res)
Planning	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	2 Dec 2004 (Infrastructure)
ECD – Tourism*	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	2 Dec 2004 (Infrastructure)
Commercial & Technical	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	2 Dec 2004 (Infrastructure)
ECD – Economic Development*	12 Oct 2004	18 Oct 2004	1 Nov 2004	11 Nov 2004	2 Dec 2004 (Infrastructure)

<b>Business Unit</b>	<b>Circulate Report to CMT Colleagues Before:</b>	<b>Date of CMT Meeting:</b>	<b>Amend and Submit Report for O&amp;S:</b>	<b>Date of O&amp;S Management Comm Meeting:</b>	<b>Dates of O &amp; S Comms where appropriate BUs will review their element of the report in more detail:</b>
Culture Leisure & Sport	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	10 Feb 2005 (Community)
Economic & Comm Dev - Community*	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	10 Feb 2005 (Community)
Environmental Protection	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	10 Feb 2005 (Community)
Finance	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	17 Feb 2005 (Corporate Res)
Member Supp & Employee	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	17 Feb 2005 (Corporate Res)
Strategic & Performance	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	17 Feb 2005 (Corporate Res)
Revenues & Benefits	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	17 Feb 2005 (Corporate Res)
Customer & IT	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	17 Feb 2005 (Corporate Res)
Legal & Democratic	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	17 Feb 2005 (Corporate Res)
Property	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	17 Feb 2005 (Corporate Res)
Planning	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	24 Feb 2005 (Infrastructure)
ECD – Tourism*	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	24 Feb 2005 (Infrastructure)
Commercial & Technical	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	24 Feb 2005 (Infrastructure)
ECD – Economic Development*	18 Jan 2005	24 Jan 2005 +	24 Jan 2005	3 Feb 2005	24 Feb 2005 (Infrastructure)

NB Monitoring will take place every other O&S cycle

✚ The monitoring report should be amended (if necessary) after CMT and submitted to Committee Services on the same day

\* Economic and Community Development will review Community Support, Tourism and Economic Development at separate O&S Committees

