



Business & Transformation Scrutiny Panel

Agenda

Thursday, 30 May 2019 AT 10:00

In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

****A preparatory meeting for Members will be held at 9.15am in the Flensburg Room****

The Press and Public are welcome to attend for the consideration of any items which are public.

PART A

To be considered when the Public and Press are present

Apologies for Absence

To receive apologies for absence and notification of substitutions.

Declarations of Interest (including declarations of “The Party Whip”)

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any time on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

MINUTES OF THE PREVIOUS MEETING

7 - 14

To note that Council had, on the 30 April 2019, received and adopted the minutes of the meetings held on 14 February 2019 and 22 February 2019. The Minutes will be signed by the Chairman.
Minute Book Volume 45(6)

To agree the minutes of the meeting held on 28 March 2019. (Copy Minutes herewith)

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 OVERVIEW REPORT

15 - 20

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officers: Rowan Jones, Overview and Scrutiny Officer
Steven O'Keffee, Policy and Communications Manager

Report: OS.14/19 herewith

Background:

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

Why is this item on the agenda?

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2019/20 municipal year. The Plan will be

reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

- Note the items (within Panel remit) on the most recent Notice of Executive Key Decisions
- Discuss the work programme and prioritise if necessary

A.3 2018/19 PROVISIONAL OUTTURN REPORTS

Portfolio: Finance, Governance and Resources

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and Resources

Reports: RD.01/19, RD.02/19, RD.03/19, RD.04/19 and RD.05/19
herewith

Background:

The Corporate Director of Finance and Resources to submit the Provisional Outturn Reports for 2018/19.

(a)	Provisional General Fund Revenue Outturn 2018/19	21 - 44
(b)	Provisional Capital Outturn 2018/19 and Revised Capital Programme 2019/20	45 - 62
(c)	Treasury Management Outturn 2018/19	63 - 82
(d)	Council Tax and NNDR Provisional Outturn 2018/19	83 - 96
(e)	Elected Members' Allowances - Provisional Outturn for 2018/19	97 - 102
	Why are these items on the agenda?	
	the items were included in the Notice of Executive Key decisions and were considered by the Executive on 29 May 2019. The Provisional Outturn Reports are part of the annual budget process.	

What is the Panel being asked to do?

To scrutinise and provide feedback on the options available to the Council as set out in the reports.

A.4 SICKNESS ABSENCE REPORT 2018/19 **103 -**
Portfolio: Finance, Governance and Resources **110**

Directorate: Finance and Resources

Officer: Alison Taylor, Corporate Director of Finance and Resources

Report: RD.06/19 herewith

Background:

The Corporate Director of Finance and Resources to submit a report on the authority's sickness absence levels for the period April 2018 to March 2019 and other sickness absence information.

Why is this item on the agenda?

Annual monitoring of sickness absence within the authority.

What is the Panel being asked to do?

Scrutinise and comment on the information on sickness absence provided in the report.

A.5 END OF YEAR PERFORMANCE REPORT 2018.19 **111 -**
Portfolio: Finance, Governance and Resources **126**

Directorate: Corporate Services

Officer: Gary Oliver, Policy and Performance Officer

Report: PC.05/19 herewith

Background:

The Town Clerk and Chief Executive to submit an update on the Council's service standards that help measure performance. It also includes updates on key actions contained within the Carlisle Plan.

Why is this item on the agenda?

Annual monitoring of performance.

What is the Panel being asked to do?

Consider the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

PART B
To be considered in Private

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer, (01228) 817039 or
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A copy of the agenda and reports is available on the Council's website at www.carlisle.gov.uk or
at the Civic Centre, Carlisle.