



# **Business & Transformation Scrutiny Panel**

## **Agenda**

**Thursday, 15 February 2018 AT 14:00**

**In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG**

**\*\*A preparatory meeting for Members will be held at 9.15am in the Flensburg Room\*\***

The Press and Public are welcome to attend for the consideration of any items which are public.

**Members:**

Councillor Mrs Riddle (Chairman), Councillors Allison, Mrs Birks, Mrs Bowman (Vice Chairman), Mrs Glendinning, Mallinson J, Robson, Watson

**Substitutes:**

Bainbridge, McDonald, Mrs McKerrell, McNulty, Shepherd, Sidgwick S

## **PART A**

### **To be considered when the Public and Press are present**

#### **Apologies for Absence**

To receive apologies for absence and notification of substitutions.

#### **Declarations of Interest (including declarations of “The Party Whip”)**

Members are invited to declare any disclosable pecuniary interests, other registrable interests, and any interests, relating to any time on the agenda at this stage.

#### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

#### **Minutes of Previous Meeting**

**7 - 16**

To note that Council, on 9 January 2018, received and adopted the minutes of the meetings held on 26 October 2017 and 4 December 2017.

The Minutes will be signed by the Chairman

Minute Book Volume 44(4)

To agree the minutes of the meeting held on 4 January 2018 (Copy minutes attached)

To agree the minutes of the Joint Business and Transformation Scrutiny Panel and Health and Wellbeing Scrutiny Panel held on 29 January 2018 (Copy Minutes to follow)

### **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

### **A.2 OVERVIEW REPORT AND WORK PROGRAMME**

**17 - 26**

Portfolio: Cross Cutting

Directorate: Cross Cutting

Officer: Steven O'Keeffe, Policy and Communications Manager

Report: OS.04/18 attached

#### **Background:**

To consider a report providing an overview of matters related to the work of the business and Transformation Scrutiny Panel.

**Why is this item on the agenda?**

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for 2017/18 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

**What is the Panel being asked to do?**

- Note the items (within the Panel remit) on the most recent Notice of Executive Key Decisions
- Discuss the work programme and prioritise if necessary

**A.3 QUARTER 3 PERFORMANCE REPORT 2017/18****27 - 36**

Portfolio: Cross Cutting

Directorate: Community Services

Officer: Gary Oliver, Policy and Performance Officer

Report: PC.01/18

**Background:**

The Policy and Performance Officer to submit the second quarter performance against current service standards and a summary of the Carlisle Plan 2015-18 actions as defined in the 'plan on a page' along with performance against the Panel's Service Standards and 2017/18 Key Performance Indicators.

**Why is this item on the agenda?**

Quarterly performance monitoring report.

**What is the Panel being asked to do?**

Consider the performance of the City Council presented in the report with a view to seeking continuous improvement in how the Council delivers its priorities.

**A.4 REVENUE BUDGET OVERVIEW & MONITORING REPORT - APRIL TO DECEMBER 2017****37 - 56**

Portfolio: Finance, Governance and Resources

Directorate: Corporate Support and Resources

Officer: Alison Taylor, Chief Finance Officer

Report: RD.43/17 attached and Minute Excerpt to be tabled at the meeting

**Background:**

The Chief Finance Officer to submit a report providing an overview of the Council's General Fund revenue budgetary position for the period April to December 2017 which was considered by the Executive on 12 February 2018.

**Why is this item on the agenda?**

Budget monitoring report.

**What is the Panel being asked to do?**

To note the overall budgetary position for the period April to December 2017.

**A.5 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO DECEMBER 2017 57 - 74**

Portfolio: Finance, Governance and Resources

Directorate: Corporate Support and Resources

Officer: Alison Taylor, Chief Finance Officer

Report: RD.44/17 attached and Minute Excerpt to be tabled at the meeting

**Background:**

The Chief Finance Officer to submit a report providing an overview of the budgetary position of the City Council's capital programme for the period April to December 2017 which was considered by the Executive on 12 February 2018.

**Why is this item on the agenda?**

Budget monitoring report.

**What is the Panel being asked to do?**

To note the variances contained within the report and the overall budgetary position for the period April to December 2017.

**PART B**  
**To be considered in Private**

**B.1 ASSET MANAGEMENT OF KINGSTOWN INDUSTRIAL ESTATE &  
PARKHOUSE BUSINESS PARK - UPDATE ON PROGRESS**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer, (01228) 817039 or  
[rachel.plant@carlisle.gov.uk](mailto:rachel.plant@carlisle.gov.uk)

A copy of the agenda and reports is available on the Council's website at [www.carlisle.gov.uk](http://www.carlisle.gov.uk) or at the Civic Centre, Carlisle.