

Report to Council

Agenda
Item:

19(i)

Meeting Date: 24th April 2018
Portfolio: Environment and Transport
Key Decision: Yes: Recorded in the Notice Ref: KD
Within Policy and Budget Framework YES
Public / Private Public

Title: RESURFACING OF CITY COUNCIL CAR PARKS
Report of: The Deputy Chief Executive
Report Number: CS25/18

Purpose / Summary:

This report seeks Council approval of a carry forward request and the resulting increase to the overall Capital Programme for 2018/19 of £164,323 for the resurfacing of three of the City Council's Car Parks (Viaduct, Caldew Riverside and Back Corporation Road) ("the resurfacing work").

Recommendations:

That Council approve the carry forward of £47,000 from 2017/18 into 2018/19 for the re-surfacing work thereby increasing the overall capital programme for 2018/19 by £164,323 as detailed in Report CS 21/18 (appended hereto).

Tracking

Executive:	9th April 2018
Scrutiny:	N/A
Council:	24th April 2018

Report to Executive

Agenda
Item:

Meeting Date: 9th April 2018
Portfolio: Environment and Transport
Key Decision: Yes: Recorded in the Notice Ref:KD
Within Policy and Budget Framework YES
Public / Private Public

Title: RESURFACING OF CITY COUNCIL CAR PARKS
Report of: The Deputy Chief Executive
Report Number: CS 21/18

Purpose / Summary:

This report seeks Executive approval to resurface three of the City Council's Car Parks (Viaduct, Caldew Riverside and Back Corporation Road) with funding drawn from the car park reserve, revenue underspends and car parking income.

Recommendations:

Executive are asked to approve:

1. The resurfacing works on Viaduct, Caldew Riverside and Back Corporation Road;
2. The funding proposals for the works as detailed in the report, noting the release of the Car Parking Reserve under delegated powers, noting the virement of £10,723 in 2018/19, and to make recommendations to Council to carry forward £47,000 from 2017/18 into 2018/19, and to increase the 2018/19 Capital Programme by £164,323.
3. The appointment of Thomas Armstrong to complete the works (an open competitive tender exercise has been undertaken).
4. Approve the closure of each respective car park while the works are undertaken, with permits being honoured in alternative car parks.

Tracking

Executive:	9 th April 2018
Scrutiny:	N/A
Council:	24 th April 2018

1. BACKGROUND

- 1.1** Carlisle City Council operates 11 pay and display car parks across the city which support the local economy and provide a significant revenue stream for the Council.
- 1.2** Bitts Park, Civic and Lowther Street car parks were all resurfaced in 2005 (following the flooding of the city in January that year). Our other car parks have not been resurfaced in recent times and are showing signs of significant deterioration. Aside from the work undertaken after the floods of 2005, Castle Car Park was the last pay and display car park to be resurfaced back in 1999. Its condition is still generally good (although standards of repair are closely monitored as they did deteriorate following flooding in 2015). The remaining car parks are in acceptable condition with the exception of Caldew Riverside, Viaduct and Back Corporation Road.
- 1.3** The condition of the Caldew Riverside, Viaduct and Back Corporation Road car parks has also been closely monitored since the flooding in 2015. All three were showing signs of general disrepair prior to Storm Desmond but the effects of flooding have accelerated this process. These three car parks are now in clear need of resurfacing to offer a quality service to residents and protect the Council. In addition, two of these car parks (Caldew and Viaduct) generate over £350k in annual ticket sales and contract purchases; this is income that the Council would wish to sustain and if possible increase.
- 1.4** The proposed works have been competitively tendered in order to confirm a price for the works. To complete the full resurfacing of all three car parks will cost £164,323.
- 1.5** A car parking reserve has been held to support resurfacing works and this currently stands at £106,600.
- 1.6** The car parking and city centre services have performed well financially in 2017/18. There is potential therefore to utilise £47,000 of underspend and above target income to fund the required enhancement work which will be subject to a carry forward request.
- 1.7** It is proposed that the balance of funding (£10,723) will be drawn from 2018/19 car parking maintenance budgets.

2. PROPOSALS

- 2.1 It is proposed that Thomas Armstrong Construction are appointed to complete the resurfacing of all three car parks. This would be undertaken in a staggered programme in the first half of the 2018/19 financial year.
- 2.2 Each car park would be resurfaced as a single work package before the contractor moves onto the next car park (to avoid the closure of all three car parks at the same time).
- 2.3 During works the car park in question would be fully closed. It is therefore proposed that during resurfacing, permits for the closed car park are honoured at all other city council car parks (excluding the Civic Centre and Lowther Street).
- 2.4 Officers will liaise with the contractor to ensure that no works were undertaken during any major city events (most notably for the duration of the Poppies exhibition). This will avoid closures during these peak periods.

3. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 3.1 The car parks, Caldew Riverside, Viaduct and Back Corporation Road are in a poor state of repair. Resurfacing of these car parks would help to maintain service levels, sustain income and protect the Council. A combination of car parking reserve and revenue budgets in 2017/18 and 2018/19 will allow sufficient funding to complete these works.

4. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

- 4.1 **To support business growth and skills development to improve opportunities and economic prospects for the people of Carlisle**

Contact Officer: Darren Crossley

Ext: 7004

**Appendices
attached to report:**

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS:

Community Services -

Corporate Support and Resources – The proposed works have been tendered and are expected to cost £164,323. A Car Park Enhancement Reserve was created at the end of 2014/15 to provide funding for required improvements to any of the Council's car parks. The balance in this reserve currently stands at £106,600 with approval to release the reserve being through an Officer Decision Notice by the Chief Executive in consultation with the Deputy Chief Executive, Portfolio Holder and Chief Finance Officer.

If the Executive is minded to approve the overall funding for this scheme, a recommendation will need to be made to Council to carry forward £47,000 from underspends and additional income generated in 2017/18 into the 2018/19 Capital Programme.

The funding required in addition to the two amounts detailed (£10,723) can be funded from within the 2018/19 car park maintenance budget allocation and a virement will be required to increase the 2018/19 Capital Programme. This can be done through delegated powers.

If the overall scheme and funding package is agreed by the Executive, the required Officer Decision Notice will be completed for the release of the Reserve.

The capital programme for 2018/19 will be increased accordingly to account for these works.

Economic Development – None

Governance and Regulatory Services – As the owner of the Car Parks referred to in this report, the Council has a responsibility to properly maintain its assets, both in terms of its fiduciary duty to the wider community and to maintain the standard of the car park in order to maintain revenue and also to fulfil our responsibility that persons/vehicles using the car park are reasonably safe whilst doing so.

EXCERPT FROM THE MINUTES OF THE EXECUTIVE HELD ON 9 APRIL 2018

EX.28/18 **RESURFACING OF CITY COUNCIL CAR PARKS
(Key Decision – KD.07/18)

(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, The Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Environment and Transport

Relevant Scrutiny Panel Economic Growth

Subject Matter

The Deputy Leader, and Finance, Governance and Resources Portfolio Holder submitted report CS.21/18 concerning proposals for the resurfacing of three of the City Council's car parks, namely Caldew Riverside, Viaduct and Back Corporation Road. Background information on Council operated pay and display car parks and the condition thereof was provided.

The Deputy Leader explained that the Caldew Riverside, Viaduct and Back Corporation Road car parks were now in clear need of resurfacing to offer a quality service to residents and protect the Council. In addition, two of those car parks (Caldew and Viaduct) generated over £350k in annual ticket sales and contract purchases; that was income which the Council would wish to sustain and, if possible, increase.

The proposed works had been competitively tendered in order to confirm a price for the works; full resurfacing of all three car parks would cost £164,323. A car parking reserve had been held to support resurfacing works which currently stood at £106,600.

The Deputy Leader informed Members that the car parking and city centre services had performed well financially in 2017/18. There was potential therefore to utilise £47,000 of underspend and above target income to fund the required enhancement work, which would be subject to a carry forward request.

It was proposed that the balance of funding (£10,723) would be drawn from 2018/19 car parking maintenance budgets, and that Thomas Armstrong Construction be appointed to complete the resurfacing of all three car parks. That would be undertaken in a staggered programme in the first half of the 2018/19 financial year, with each car park being resurfaced as a single work package before the contractor moved on to the next car park (to avoid the closure of all three car parks at the same time).

During works the car park in question would be fully closed. It was therefore proposed that during resurfacing, permits for the closed car park were honoured at all other City Council car parks (excluding the Civic Centre and Lowther Street).

Officers would liaise with the contractor to ensure that no works were undertaken during any major city events (most notably for the duration of the Poppies exhibition). That would avoid closures during those peak periods.

The Deputy Leader, and Finance, Governance and Resources Portfolio Holder concluded his presentation by formally moving the recommendations, which were formally seconded by the Leader.

The Corporate Director of Governance and Regulatory Services clarified, for the avoidance of doubt, that the matter fell within the Policy and Budget Framework.

Summary of options rejected not to approve the proposals

DECISION

That the Executive approved:

1. The resurfacing works on Viaduct, Caldew Riverside and Back Corporation Road.
2. The funding proposals for the works as detailed in the report, noting the release of the Car Parking Reserve under delegated powers, noting the virement of £10,723 in 2018/19, and to make recommendations to Council to carry forward £47,000 from 2017/18 into 2018/19, and to increase the 2018/19 Capital Programme by £164,323.
3. The appointment of Thomas Armstrong to complete the works (an open competitive tender exercise had been undertaken).
4. The closure of each respective car park while the works are undertaken, with permits being honoured in alternative car parks.

Reasons for Decision

The car parks, Caldew Riverside, Viaduct and Back Corporation Road are in a poor state of repair. Resurfacing of those car parks would help to maintain service levels, sustain income and protect the Council. A combination of car parking reserve and revenue budgets in 2017/18 and 2018/19 would allow sufficient funding to complete those works