

RESOURCES OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 7th January 2010

Title: Overview Report and Work Programme

Report of: Acting Scrutiny Manager

Report reference: OS 01/10

Summary:

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme and details of Forward Plan items relevant to this Panel.

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Recommendations:

Members are asked to:

- To note the Panel's work programme (Appendix 1).

Contact Officer: Nicola Edwards

Ext: 7122

1. Forward Plan of Key Decisions of the Executive

- 1.1. The Forward Plan of the Executive, covering the period 1 January – 30 April 2010 was published on 17th December 2010.
- 1.2. The issues which fall within the remit of this Panel are as follows and full details are set out in Appendix 4:
 - (a) **Review of Capital Programme**

The forward plan states that this report will be available for Resources O&S on 26th January 2010. However this date has been set aside for a special meeting of the Panel to consider the Action Plan of Carlisle Renaissance and there will not be any opportunity to have additional items on the agenda. Should panel members wish to consider this report then a special meeting will need to be arranged.
 - (b) **Development Proposals for Caldew Riverside**

This report will be available for Resources O&S on 1st April 2010

2. Scrutiny of Carlisle Renaissance

As stated above the special meeting to undertaken bi-annual scrutiny of the Carlisle Renaissance Action Plan will be held at **5:00pm on 26th January 2010.**

Members should also note that a referral from Cumbria County Council was made to the Scrutiny Chairs Group to request that a Carlisle Member of the County Council scrutiny be invited to attend future scrutiny of Carlisle Renaissance meetings. This was agreed by the Scrutiny Chairs Group on 28th October 2009. To date it is not known which Member will be attending from the County Council.

3. Scrutiny Chairs Group Meeting

The Scrutiny Chairs Group met on Wednesday 16th December. The minutes from this meeting have will be circulated to scrutiny Members. Members will also have seen the letter that the Chairs Group sent to the Chief Executive and Leader regarding the proposed changes to Scrutiny Support.

4. Budget Scrutiny

Members may recall that a number of recommendations of the Budget Scrutiny Task and Finish Group were directed to the Scrutiny Chairs Group. The Group considered these recommendations at their meeting of 16th December and respond as follows:

1. That continuous “bite-sized training” be considered for all Carlisle Members – if the development of the Budget is to involve all Members then this must be accompanied by quality training.

This recommendation was supported by Scrutiny Chairs and a referral will be made to the Member Development Group.

2. That on an annual basis, Scrutiny Members hold an informal session to consider how effective the budget scrutiny has been and, if appropriate to recommend changes in the scrutiny of the budget in future years. This session would also aim to involve Directors and Portfolio Holders in the discussions.

This recommendation was supported by the Scrutiny Chairs group and it was agreed that an informal meeting of all scrutiny members will be arranged following the current budget setting process.

3. That the Medium Term Financial Plan should be circulated for information to all scrutiny Members, not just Resources O&S Panel, so that issues are highlighted to that Scrutiny Panel.

This recommendation was supported by the Scrutiny Chairs group and it was also decided that consideration should be given to hold a joint scrutiny meeting to consider the MTFP.

4. That when the Draft Budget is considered by Scrutiny that these meetings are a one tem agenda, and that a joint scrutiny meeting may be convened to hear this Draft Budget, if the Chairs of Scrutiny agree.

This recommendation was supported by the Scrutiny Chairs group and it was agreed that consideration be given to hold a joint meeting of all scrutiny panels in December 2010.

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2009/10

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		9 Jun 09	16 Jul 09	25 Aug 09	15 Oct 09	10 Dec 09	7 Jan 10	18 Feb 10	1 Apr 10	
Current Meeting – 7 January 2010																
Budget 2010/11					✓		To consider strategic financial issues arising from the budget setting process					✓	✓			
Pay & Workforce Strategy			✓			✓	Review of project	✓					✓			
Sickness Absence	✓						Update on sickness absence statistics and management action (Lead Members: Cllrs Cape/Hendry)		✓		✓		✓		✓	
Shared ICT Services			✓			✓	Monitor the shared service between Allerdale BC and Carlisle CC	✓					✓			
TASK & FINISH GROUPS																
Use of Consultants			✓				Evidence gathering – TG Members Allison/ Hendry/ Layden					✓				

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Sickness Absence							To commence work in 2010 TG Membership TBC									
FUTURE MEETINGS																
Performance Monitoring Reports	✓					✓	Quarterly Monitoring of PI's. (Lead Member: Cllr Boaden)		✓	✓		✓		✓		
Budget Monitoring 09/10					✓	✓	Monitoring of budget expenditure.			✓		✓		✓		
Revenues and Benefits Shared Services			✓			✓	Monitor implementation of Shared Service				✓					
Corporate Projects Board	✓					✓	Bi-annual report detailing Corporate Projects				✓				✓	
Lease Cars			✓				Monitor implementation of Recommendations. TG Members –Allison/ Clarke/ Glover			✓	✓			✓		

Last Revised: 21/12/2009

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Property Portfolio Options		✓	✓				Workshop held 18/8/09 Date for report to Panel TBC								
Transformation Programme of Carlisle City Council			✓				To scrutinise the suggested priorities	✓	Special meeting 6/7/09						
Carlisle Renaissance				✓		✓	To scrutinise the Action Plan for Carlisle Renaissance on a 6 monthly basis		Special Meeting held 6/8/09				Special Meeting 26 Jan 2010		
Caldew Riverside Development							To consider draft Heads of Terms for land transactions								
Use of Resources					✓		Progress of UOR Assessment submitted to Audit Commission							✓	
Scrutiny Annual Report							Draft report for comment before Chairs Group								✓

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Completed Items																
Corporate Risk Register	✓					✓	Annual Monitoring (Lead Member Cllr Layden)		✓							
Treasury Management					✓		Annual Report	✓								
Capital Strategy 2009/10–2001/12					✓	✓	Monitoring of predictions, level of reserves and future trends			✓						
Asset Management Plan 2008–2013					✓	✓				✓						
Medium Term Financial Plan & Corporate Charging Policy					✓					✓						
Member Training Annual Report	✓					✓	Routine Annual Monitoring		✓							
Corporate Complaints Annual Report	✓					✓	Routine Annual Monitoring		✓							

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Scrutiny Arrangements: Chairs Group and agreeing the Scrutiny Annual Report							A report providing options for amending the Scrutiny Chairs Group and the process to agree the annual report		✓						
Provisional Outturn 08/09					✓	✓	Monitoring & examination of variation.	✓							

INFORMATION ONLY ITEMS	
Details	Date Circulated
Employee Opinion Survey & Improvement Plan	

**Index of Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel**

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.038/09	Development Proposals for Caldeu Riverside	15 March 2010 and 12 April 2010
KD.042/09	Review of Capital Programme	18 January 2010 and 15 February 2010
KD.030/09	Budget Process 2010/11 (EX.231/09, EX.232/09, EX.233/09, EX.234/09, EX.235/09, EX.236/09, EX.237/09, EX.238/09, EX.239/09 on 23 November 2009 and EX.262/09 on 14 December 2009)	(a), (b), (c), (d), (e), (f) and (g) on 23 November 2009 (h) on 14 December 2009 (i), (j), (k), and (l) on 17 December 2009 (m), (n), (o) (p) and (q) on 18 January 2010

FORWARD PLAN
Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel

Ref: KD.038/09 **Portfolio Area** Promoting Carlisle, Finance, Economy and Environment & Infrastructure

Subject Development Proposals for Caldew Riverside

Key Decisions:

To agree the basis of land transactions at Caldew Riverside

Decision to be taken at Executive on: 15 March 2010 and 12 April 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available for consideration by the Resources Overview and Scrutiny Panel on 1 April 2010

Consultees: Carlisle Renaissance, University of Cumbria

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report LDS.72/08 - Development Proposals in respect of Caldew Riverside Carlisle (at Executive 18 December 2008)

The Head of Economic and Tourism Services/Director of Legal and Democratic Services report will be available five working days before the meeting.

Further Information From:

Head of Economic and Tourism Services, Carlisle City Council, Civic Centre, Carlisle, CA

Ref: KD.042/09

Portfolio Area Finance

Subject Review of Capital Programme

Key Decisions:

To review Capital Programme and recommend to Council carry forwards and schemes to be released back to reserves.

Decision to be taken at Executive on: 18 January 2010 and 15 February 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Polciy and Budget Framework matter which will be avaiable to be considered on 26 January 2010

Consultees: Overview and Scrutiny

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report CORP.45/09 - Capital Budget Overview and Monitoring Report April - September 2009 (at Executive 23 November 2009)

The Assitant Director (Resources) report will be available five working days before the meeting.

Further Information From:

Head of Financial Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Subject Budget Process 2010/11 (EX.231/09, EX.232/09, EX.233/09, EX.234/09, EX.235/09, EX.236/09, EX.237/09, EX.238/09, EX.239/09 on 23 November 2009 and EX.262/09 on 14 December 2009)

Key Decisions:

To consider strategic financial issues arising from the budget setting process:

- (a) Budget Update - Revenue Estimates
- (b) Individual Charges Reviews (Community Services, Legal & Democratic Services, Development Services)
- (c) New Revenue Spending Proposals
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Repair and Maintenance
- (g) Treasury Management and Prudential Borrowing Implications
- (h) Consideration of Overview and Scrutiny Consultation feedback
- (i) Draft Revenue Support Grant Settlement (if available)
- (j) Summary Overall Revenue and Capital Position
- (k) Draft Treasury Management and Investment Strategy including MRP Strategy
- (l) Executive Draft Budget Proposals for consultation
- (m) Final Revenue Support Grant and Final Revenue Budget Summary
- (n) Provisional Capital Programme
- (o) Treasury Management and Investment Strategy including MRP Strategy
- (p) Consideration of Final Budget Consultation
- (q) Executive's Final Budget Proposals

Decision to be taken at Executive on: (a), (b), (c), (d), (e), (f) and (g) on 23 November 2009
(h) on 14 December 2009
(i), (j), (k), and (l) on 17 December 2009
(m), (n), (o) (p) and (q) on 18 January 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview & Scrutiny Panel for all budget issues except the detailed service estimates.

Community and Environment & Economy Overview and Scrutiny Panels for New Spending Proposals, Savings and Charges pertaining to their individual areas of responsibility

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available to be considered as follows:

- (a), (b), (c), (d), (e), (f) and (g) - Community Overview & Scrutiny Panel on 1 December 2009, Environment and Economy Overview & Scrutiny Panel on 3 December 2009 and Resources Overview & Scrutiny Panel on 10 December 2009
- (i), (j) and (k) - Resources Overview & Scrutiny Panel on 7 January 2010

Consultees: Overview and Scrutiny Panels, Business Community, Trade Unions, Citizens and Staff

Date for Consultees' comments: Consultation period 17 December 2009 to 14 January 2010

Relevant reports/background papers which are available:

Minute Excerpts from Community O&S 01.12.09, Environment and Economy O&S 03.12.09 and Resources O&S 10.12.09 (at Executive 14 December 2009)

Report DS.96/09 - Charges Review 2010/11 - Development Services (at Executive 23 November 2009)

Report LDS.85/09 - Charges Review Report 2010/11 - Legal and Democratic Services (at

Executive 23 November 2009)

Report CORP.49/09 - Revenue Base Estimates and Updated medium Term Financial Plan (at Executive 23 November 2009)

Report CS.52.09 - Review of Charges 2010/2011 - Community Services (at Executive 23 November 2009)

Report LDS.83/09 - Review of Charges 2010/11 - Licensing, Legal and Democratic Services (at Executive 23 November 2009)

Report CORP.50/09 - Budget 2010/11 to 2014/15 - Summary of New Revenue Spending Pressures (at Executive 23 November 2009)

Report CORP.51/09 - Budget 2010/11 to 2014/15 - Summary of Saving Proposals (at Executive 23 November 2009)

Report CORP.48/09 - Provisional Capital Programme 2010/11 to 2014/15 (at Executive 23 November 2009)

Report CORP.47/09 - Treasury Management 2009/10 to 2010/11 (at Executive 23 November 2009)

The Director of Corporate Service's report will be available five working days before the meeting.

Further Information From:

Head of Financial Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG
