

Officer Decisions

A.3

Below is a list of decisions taken by Officers of Carlisle City Council which they have classed as significant, full details and supporting background documents can be viewed on the Council's website: <http://cmis.carlisle.gov.uk/cmis/CouncilDecisions/OfficerDecisions.aspx>

Decision Ref No	Title:	Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:
Neighbourhood Services and Enforcement Manager				
OD.015/17	Collection of household refuse from high risk property	In January 2017, the householder at a high risk property in Low Row requested the collection of household refuse from this property. Alternatively the householder requested that the Council should consider a reduction in Council Tax as she had been taking her waste to the local tip for disposal since moving in three years ago. Following a review of the options and the risks attached with each option, it was deemed too unsafe to support this request. This was due to the high risks involved and significant and unrealistic potential costs for mitigating the risks. The decision was communicated to the resident in writing.	Email correspondence from resident * Letter to resident confirming the decision (31 January 2017). * *Not for publication by virtue of Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.	30/01/2017
Corporate Director of Governance and Regulatory Services				
OD.016/17	Licensing Decisions taken between 27 January 2017 and 3 February 2017	The Corporate Director of Governance and Regulatory Services of Carlisle City Council has considered the applications for licences and permissions received between 27 January 2017 and 3 February 2017 and has granted the attached licences or permissions under an express authorisation delegated to him and in accordance with the Council's policy requirements. (schedule can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences	03/02/2017
City Centre Officer				
OD.017/17	Carlisle City Centre	That the following Carlisle City Centre promotions be approved: (Week Commencing 30 January 2017). Leaflet authorisation – Fantasweets (charity information leaflets). The Boiler Network promotion 6th -11th February 2017. Summer International Market 24th – 28th August 2017. RAF charitable street collection – 16th September 2017	Applications received – Private Not for Publication by Virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.	03/02/2017

Decision Ref No	Title:	Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:
Building and Estates Services Manager				
OD.018/17	Request for Consent to Underlet	That consent to the proposed underletting of Site 4B Durranhill Industrial Estate, Carlisle be granted.	None	10/10/2016
Building and Estates Services Manager				
OD.019/17	Request for Consent to Underlet	That consent to the proposed underletting of Site 74 Kingstown Industrial Estate, Carlisle be granted.	None	03/11/2016
Building and Estates Services Manager				
OD.020/17	Request for Consent to Underlet	That consent to the proposed underletting of Site 12 Rosehill Industrial Estate, Carlisle be granted.	None	23/11/2016
Building and Estates Services Manager				
OD.021/17	Request for Consent to Underlet	That consent to the proposed underletting of Unit 11, Site 24 Kingstown Industrial Estate, Carlisle be granted.	None	21/12/2016
Building and Estates Services Manager				
OD.022/17	Request for Consent to Assign	That consent to the proposed assignment of Sites 23 and 77 Kingstown Industrial Estate, Carlisle be granted.	None	19/12/2016
Building and Estates Services Manager				
OD.023/17	Request for Consent to Alter	That consent to the proposed alterations of McDonalds, Kingstown, Carlisle be granted.	None	10/01/2017
Building and Estates Services Manager				
OD.024/17	Request for Lease	That consent to the proposed letting of Stall 52, Market Hall, Scotch Street, Carlisle be granted.	None	06/02/2017
Building and Estates Services Manager				
OD.025/17	Lease from 13 February 2017 up to and including 30 April 2018 with an option to extend for up to 12 months.	That consent to the proposed letting of the former Harraby Community Centre building be granted,	None	03/02/2017

Decision Ref No	Title:	Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:
Building and Estates Services Manager				
OD.026/17	Request for Consent to Underlet	That consent to the proposed underletting of Atlantic House, Parkhouse, Carlisle be granted.	None	08/12/2016
Chief Finance Officer				
OD.027/17	Elected Member Training	Councillor J Collier to attend Social media Training @ Barrow Town Hall on 14 march 2017 at a cost of £55.00 +VAT.	Not applicable	06/02/2017
Town Clerk and Chief Executive				
OD.028/17	Release of Funds from the Car Park Reserve Monies	Further to the provisional General Fund Revenue Outturn report for 2014/15. Seek approval of the release of £48,200 to cover equipment already provided in relation to the development of the Off Street car Parks. Approve the release of £48,200 to cover new equipment to upgrade the pay & display ticket machines.	Report to Chief Executive Car Park Business Development Plan	02/02/2017
Chief Finance Officer				
OD.029/17	Treasury Management Consultancy	To award a contract to Capita Asset Services for the provision of Treasury Management Consultancy Advice for a contract period of 1 April 2017 to 31 March 2019 with an option to extend for a period of 2 years.	None	31/01/2017

Decision Ref No	Title:	Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:
Chief Finance Officer				
OD.030/17	National Non Domestic Rates Return 1 (NNDR1) 2017/18	<p>Revised regulations came into force in February 2013 that required Local Authorities to formally approve their forecast Business Rates income as calculated in the National Non Domestic Rates Return 1 (NNDR1) 2017/18 form.</p> <p>The new Rates retention scheme that is now in force for 2017/18 and beyond, requires this figure to be calculated in order to set the amounts to be paid over to Central Government and the County Council.</p> <p>This amount is to be calculated by 31 January each year.</p> <p>That the Net Rate Yield excluding transitional arrangements but after rate retention adjustment as per the NNDR 1 is £41,293,964 for 2017/18, with the Central Government share being £20,480,178, The County Council Share being £4,096,036 and the billing authority share being £16,717,750 before tariffs and top-ups. These amounts include the estimated deficit on the collection fund for 2016/17 of £247,462 (which includes provision for all backdated appeals in line with regulations)</p>	NNDR 1 2017/18	02/02/2017
Chief Finance Officer				
OD.031/17	National Non Domestic Rates Pooling arrangements 2017/18	<p>At their meeting of 21 November 2016 the Executive agreed in principle to continue with the pooling arrangements with other Cumbrian Authorities under the Business Rates Retention Scheme for 2017/18 financial year. Final confirmation that the Pooling arrangements would be beneficial to the Council was obtained in line with submission of NNDR1 Returns in January and the decision, delegated to the Chief Finance Officer, has been made to continue in the pool.</p> <p>The financial impact of the pooling arrangements are included within the Council's 2017/18 – 2021/22 updated MTFP formed part of the 2017/18 budget deliberations.</p> <p>To continue to participate in the Cumbria NNDR Pooling for 2017/18. The Council has the right to withdraw from the Pool in the unlikely event that the regulations supporting the pooling arrangements are detriment of Carlisle City Council.</p>	RD38/16 Local Taxation	02/02/2017

Decision Ref No	Title:	Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:
Corporate Director of Governance and Regulatory Services				
OD.032/17	Licensing Decisions taken between 3 February 2017 and 10 February 2017	The Corporate Director of Governance and Regulatory Services has granted the attached licences or permissions under an express authorisation delegated to him and in accordance with the Council's policy requirements. (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences	10/02/2017
City Centre Officer				
OD.033/17	Carlisle City Centre	<p>Carlisle City Centre Promotions (Week Commencing 6 February 2017)</p> <p>That the following be approved in the City Centre:</p> <p>Pavement Café Licence for The Fryery (5 years). System Driver Training promotion –10th, 17th, 24th & 31st March 2017 Cats Protection promotion – 20th – 25th March & 24th -29th July 2017. Workington Lifeboat charitable collection – 25 February 2017. TalkTalk Phone & Broadband promotion – 13th – 18th March 2017. National Citizen Service promotion – 18th March 2017.</p>	Applications received - Private *Not for Publication by Virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	10/02/2017
Chief Finance Officer				
OD.034/17	Elected Member Training	Councillor D Shepherd to attend Rural Services Network Seminar in Durham on 7th March 2017. Free place has been allocated.	Not Applicable	08/02/2017
Town Clerk and Chief Executive in consultation with the Corporate Director of Economic Development, Portfolio Holder for Economy, Enterprise and Housing and S.151 Officer.				
OD.035/17	Community Infrastructure Levy	Preparation of a Community Infrastructure Levy charging schedule. To draw on the Economic Investment Reserve, up to a maximum of £15,000, to commence work on CIL (e.g preparation of viability evidence).	ED.30/16 - Carlisle Local Development Scheme	13/02/2017

Decision Ref No	Title:	Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:
Principal Health and Housing Officer				
OD.037/17	Mobile Homes Act 2013	A licence application has been received under the Mobile Homes Act 2013 on 13th February 2017 by this Council. A decision has been taken to grant a licence to a Mr Carl Broughton Snr, Scotby Acres, Broomfallen Road, Scotby, Carlisle, CA4 8DE.	Licence application, planning decision.	15/02/2017
Corporate Director of Governance and Regulatory Services				
OD.038/17	Licensing Decisions taken between 10 February 2017 and 17 February 2017	The Corporate Director of Governance and Regulatory Services has granted the attached licences or permissions under an express authorisation delegated to him and in accordance with the Council's policy requirements. (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences	17/02/2017
City Centre Officer				
OD.039/17	Carlisle City Centre	<p>Carlisle City Centre Promotions (Week Commencing 13 February 2017)</p> <p>That the following be approved in the City Centre:</p> <p>Eden Valley Hospice, Colour Run Promotion - 07/04/2017. Dogs Trust promotion – 19th – 24th June 2017. Guide Dogs Promotion – 1st – 6th May 2017. Cats Protection promotion – 18th – 22nd April 2017. ‘Home Care Support’ promotion – 24 March 2017. Workington Lifeboat charitable Street Collection 25th February 2017. Dementia Community Roadshow – 10th – 12th May 2017</p>	Applications received – Private *Not for Publication by Virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	17/02/2017
Corporate Director of Governance and Regulatory Services				
OD.040/17	Disabled Facility Grant (DFG) Repayment	<p>A request has been received for the Council to waive the repayment on a DFG Repayment under the SCHEME OF HOUSING ASSISTANCE 2017 for a property in Carlisle. The Housing Renewal Assistance policy document, lays out the reasons for using discretion to waive the payment, the relevant portfolio holder and service director are approved to make the final decision.</p> <p>Taking into account all the available information, a decision has been taken to agree to waive the repayment of £1395.20</p>	Report to Executive and accompanying Housing Renewal Assistance Policy 2013, GD 56-16 Information from Officers and from information received in an e-mail from the applicants daughter.	15/02/2017

Decision Ref No	Title:	Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:
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Corporate Director of Governance and Regulatory Services

OD.041/17	Licensing Decisions taken between 17 February 2017 and 24 February 2017	The Corporate Director of Governance and Regulatory Services has granted the attached licences or permissions under an express authorisation delegated to him and in accordance with the Council's policy requirements. (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences	24/02/2017
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Principal Health and Housing Officer and Housing and Health Officer

OD.042/17	The Housing Act 2004, Part 2 Licensing of the Houses in Multiple Occupation (HMO)	Officers within the Housing and Pollution Team under a delegated power by the Director of Governance and Regulatory Services, between 1st September 2016 and 1st January 2017, have considered and issued 5 HMO licences.	Licence Applications	01/03/2017
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